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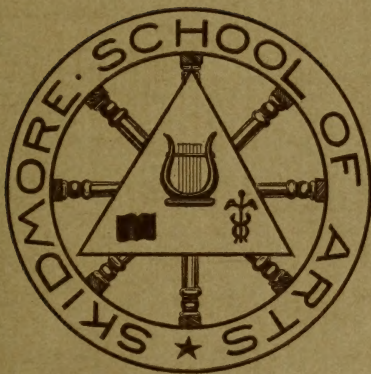
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SKIDMORE SCHOOL OF ARTS

SARATOGA SPRINGS, N. Y.



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SECOND ANNUAL CATALOGUE

1912-1913-14

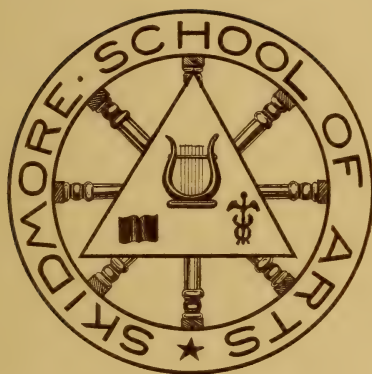


A Winter View of Skidmore Hall

Second Annual Catalogue

Skidmore School of Arts

Saratoga Springs, N. Y.



1913-14

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1912/13-1918/19

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1913

SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER								
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1914

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31													

CALENDAR 1913-1914.

1913

- Sep. 6 Registration of students.
Sep. 9 Classes organized—beginning of first semester.
Nov. 27-30 Thanksgiving vacation.
Dec. 20-Jan. 5, 1914. Christmas vacation.

1914

- Jan. 6 Classes resume work.
Jan. 30 End of first semester.
Jan. 30-31 Registration of students.
Feb. 2 Beginning of second semester.
Feb. 12 Lincoln's birthday.
Feb. 23 Washington's birthday.
Apr. 18-27 Easter vacation.
Apr. 28 Classes resume work.
June 21 President's address to students.
June 24 Annual meeting of the Board of Directors
June 26 Commencement day.

INAUGURATION OF THE PRESIDENT

On October 26, 1912, Charles Henry Keyes, Ph. D., was inaugurated as President by the Trustees of Skidmore School of Arts.

ORDER OF EXERCISES

ORGAN PROCESSIONAL—"War March of the Priests"
"Athalie" - - - - - *Mendelssohn*

HYMN—"O God Our Help in Ages Past"

INVOCATION

The Reverend John William Hamilton, D. D., LL. D.,
Bishop of Boston

THE INDUCTION OF THE PRESIDENT

Mrs. Lucy Skidmore Scribner
Chairman of the Board of Trustees

RESPONSE

CHORAL BENEDICTION—"Thy Sun shall no more go down"
O. B. Brown

INAUGURAL ADDRESS

President Charles Henry Keyes, A. B., PH. D.

ANTHEM—"Lift Thine Eyes" - - - *Mendelssohn*

ADDRESSES—

On Behalf of the United States Bureau of Education
United States Commissioner Philander P. Claxton, LL. D.

On Behalf of the State Education Department of New York
Commissioner Augustus S. Downing, L.H.D., LL. D.

On Behalf of the State Education Department of Vermont
State Superintendent Mason S. Stone, A. M.

On Behalf of Columbia University
Arthur Wesley Dow, Professor of Fine Arts

On Behalf of the University of New York
Dean Thomas M. Balliet, Ph. D.

On Behalf of the National Council of Education
President Robert Judson Aley, Ph. D., LL. D., of the
University of Maine

On Behalf of the National Educational Association
Irwin Shepard, A. B., Ph. D., Williamstown, Mass.

READING OF ACADEMIC GREETINGS Margaret Jean Calvin, Dean

ANTHEM—"Creation's Hymn" - - - Beethoven

BENEDICTION—The Reverend Peter A. Macdonald

ORGAN RECESSIONAL—"Grand March in D" - A. Guilmant

ACADEMIC DELEGATES

Hon. Philander P. Claxton, LL. D., United States Commissioner of Education.

Hon. Augustus S. Downing, L. H. D., LL. D., Commissioner of Education of the State of New York.

Hon. Mason S. Stone, A. M., Superintendent of Education of the State of Vermont.

Arthur Wesley Dow, Professor of Fine Arts, Columbia University.

Thomas M. Balliet, Ph. D., Dean of New York University.

Robert Judson Aley, Ph. D., LL. D., President of the University of Maine.

Irwin Shepard, A. B., Ph. D., Williamstown, Mass.

Arthur L. Dean, A. B., A. M., State Department of Education, Albany, N. Y.

Samuel Train Dutton, A. M., LL. D., Columbia University.

Thomas D. Wood, A. B., M. D., Columbia University.

Harold Brown Keyes, A. B., M. D., Columbia University.

William M. Davidson, A. B., LL. D., Superintendent of Schools, Washington, D. C.

Charles F. Jones, A. B., A. M., Supt. Schools, Albany, N. Y.

Will S. Monroe, A. B., New Jersey State Normal School.

Henry G. Pearson, A. B., A. M., Teachers College, Columbia University.

Gurner Hinman Barrett, A. B., Columbia University.

Edgar Truman Brackett, A. B., LL. D., State Senator, Saratoga Springs, N. Y.

Alfred R. Kimball, A. B., Trustee Mt. Holyoke College.

John Wesley Carr, A. B., A. M., Superintendent of Schools, Bayonne, N. J.

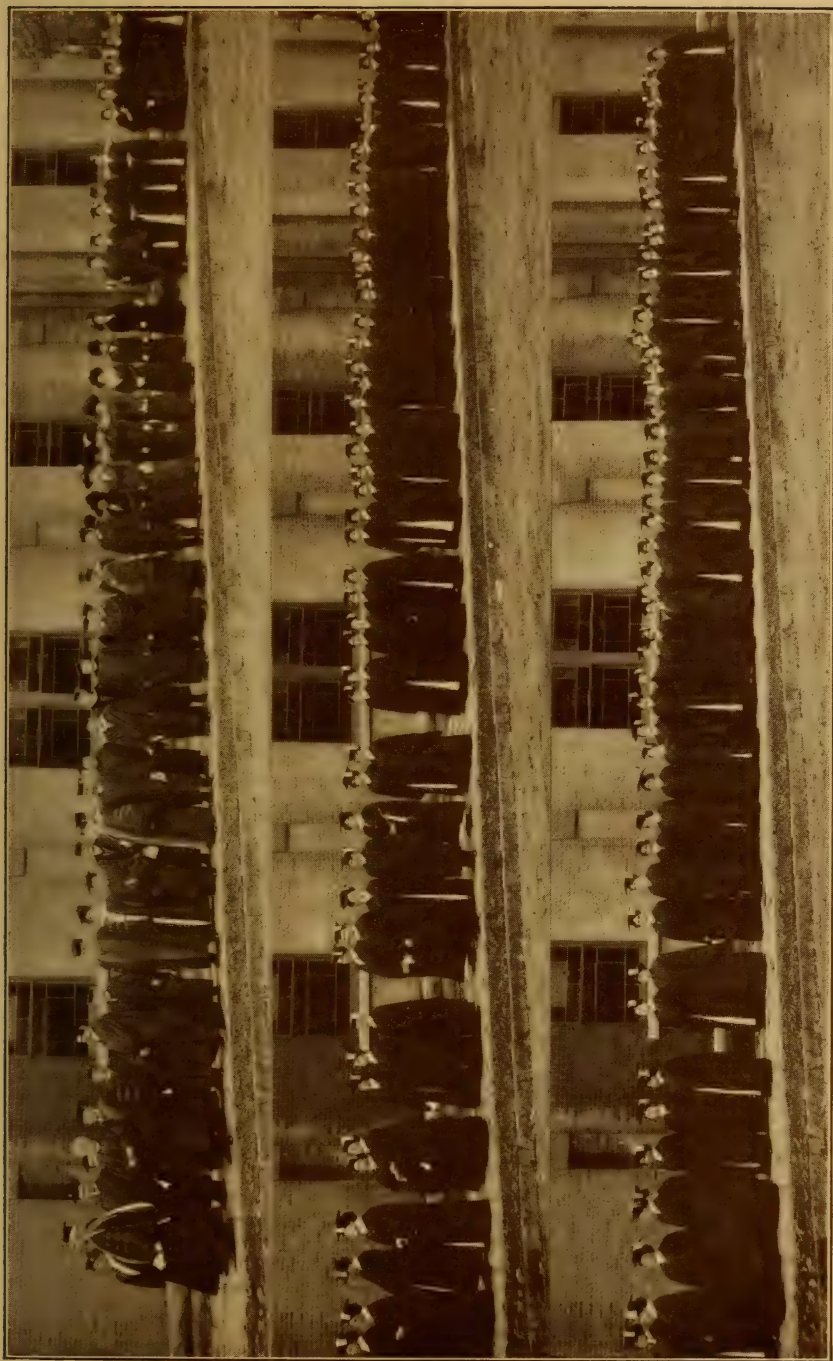
Thomas R. Kneil, A. B., Supt. Schools, Saratoga Springs.

John W. Hamilton, A. M., D. D., LL. D., Bishop of Boston.

Peter A. Macdonald, A. B., D. D., Saratoga Springs, N. Y.

George Thurman Keyes, A. B., Asst. Secy. of the National Civil Service Reform Association, New York City.

Henry Clark Plum, D. D., St. Faith's School, Saratoga Springs, N. Y.



Academic Procession at Inauguration of the President

Messages and letters of greeting were received from many institutions and educational authorities. Brief extracts were read from a number, including the following:

President Nicholas Murray Butler, Columbia University.
President J. Stanley Hall, Clark University.
Chancellor Elmer Ellsworth Brown, N. Y. University.
President Joseph Swain, Swarthmore College.
President James H. Baker, Colorado University.
President Edmund J. James, Illinois University.
President W. O. Thompson, Ohio State University.
President Mary E. Wooley, Mt. Holyoke College.
Dean Virginia Gildersleeve, Barnard College.
President Anna Jane McKeag, Wilson College.
Dean Sarah Louise Arnold, Simmons College.
President James H. Taylor, Vassar College.
President M. L. Burton, Smith College.
President Robert J. Kelly, Earlham College.
President John W. Cooke, Illinois Normal University.
President John R. Kirk, Missouri Normal University.
Dr. M. V. O'Shea, Wisconsin University.
Dr. J. H. Buckner, Johns Hopkins University.
State Superintendent C. P. Cary, Wisconsin.
State Commissioner Calvin N. Kendall, New Jersey.
State Superintendent James Yadkin, Joyner, N. C.
State Superintendent Nathan C. Shaeffer, Pennsylvania.
State Commissioner Walter R. Ranger, Rhode Island.
State Superintendent David Snedden, Massachusetts.
Superintendent Martin L. Brumbaugh, Philadelphia.
Superintendent James M. Greenwood, Kansas City.
Superintendent Ben Blewett, St. Louis.
Superintendent Charles H. Chadsey, Detroit.
Superintendent Sylvanus L. Heeter, Pittsburgh.
Superintendent Milton O. Potter, St. Paul.

BOARD OF DIRECTORS

Mrs. J. Blair Scribner, Chairman.

President Keyes, ex-officio.

Mrs. Douglas Calhoun Moriarta, Secretary.

Mrs. A. Sherman Downs, 1st Vice-Chairman.

Mrs. Lewis A. James, 2d Vice-Chairman.

Mrs. Harry Ludlow	Mrs. Charles P. Penfield
Mrs. Edgar D. Starbuck	Miss Grace M. Wagman
Mrs. Walter P. Butler	Mrs. Thomas R. Kneil
Mrs. Harry M. Levingston	Mr. Alfred R. Kimball
Mrs. William Hay Bockes	Miss Cora E. Mott
Mr. Charles Scribner	Mrs. John F. Humphrey
Mrs. William H. Hodgman	Mrs. Charles F. Fish
Mrs. George E. Adee	Col. John G. Battelle
Mrs. Howard B. Bullard	

COMMITTEES

The President is ex-officio a member of every committee.

Executive Committee.

Mrs. J. Blair Scribner, Chairman

Mrs. Douglas C. Moriarta, Secretary

Mrs. A. Sherman Downs	Mrs. Lewis A. James
Mrs. Walter P. Butler	

Finance Committee

Mrs. Charles F. Fish, Chairman

Mrs. Charles P. Penfield	Miss Grace M. Wagman
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Lecture Committee

Mrs. Lewis A. James, Chairman

Mrs. William H. Hodgman	Mrs. A. Sherman Downs
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Music Committee

Mrs. J. Blair Scribner, Chairman

Miss Grace M. Wagman, Secretary

Mr. Alfred Hallam	Mrs. A. Sherman Downs
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FACULTY

CHARLES HENRY KEYES, A. B. PH. D.....President

History and Education

Graduate Student of Education in California, Clark, and Columbia Universities; twenty years experience in public school administration; five years President Throop Polytechnic Institute; President American Institute of Instruction, President Department of Manual and Industrial Education N. E. A.; President National Council of Education; Lecturer on Education in Universities, Colleges, Normal Schools and Institutes in United States and Canada; author of "Acceleration and Arrest in Progress Through Schools" and of numerous articles, monographs, and addresses on Education.

MARGARET JEAN CALVIN, PH. B., A. M.....Dean

English and Education

Graduate University of Chicago; Graduate student in English and Education in Harvard and post graduate of Columbia University; five years experience as High School Principal; three years head of the Department of English, Minnesota State Normal School; Instructor in English and assistant in charge of women students in King Hall, Shepardsen College of Denison University.

ALFRED HALLAM.....Director School of Music

Student Rugby, England; student of Sir Joseph Barnaby and Sir John Stainer, London, in choral work and oratorio; Supervisor Music Public Schools Mt. Vernon, N. Y., twenty-one years; Musical Director of Chautauqua since 1902; Assistant Director to Frank Damosch for seventeen years.

NELLIE HOUGHTON CLEMENTS.....Commercial Department

Graduate Albany Business College, 1901; Librarian and Clerk Board of Education, Saratoga Springs; Assistant Commercial Department High School, Saratoga 1902-1910; Principal of evening High School, Saratoga Springs, 1910-11; Student Albany Business College, Summer Session 1903-1910 and 1912.

LAURA BUFFUM.....Domestic Science

Student Earlham College, Indiana, 1895-97; Graduate Pratt Institute, 1902; Instructor Ossining School, Ossining, N. Y.; Instructor Stanley McCormick School, Burnsville, N. C., three years; Director Department of Domestic Science, Hill Institute, Florence, Mass., two years; Assistant in Department of Home Economics Rockford College, Rockford, Ill., one year.

IDA EVA KLOTZ.....Domestic Art and Science

Graduate Pratt Institute 1910; Instructor Young Women's Industrial Club 1910-1911.

MARY HARVEY BOGGS Physiology and Physical Culture

Graduate of the Macfadden School of Physical Education, New York City, 1905; Student Harvard Summer School, 1907; Graduate of the Sargent Normal School of Gymnastics, 1910; Graduate student in Teachers College, Columbia University, 1911-1912; Teacher of Fencing, Dancing; Light and Heavy Gymnastics in Walnut Lane School, Germantown, Pa.

ANNA CHRISTINE STEINES Dressmaking

Ten years practical experience in Troy and Cohoes; Student S. T. Taylor System, New York City.

MARGARET LORETTA SHEERAN Millinery

Student Department of Household Arts of Teachers College, Columbia University; for ten years a practical milliner and shop director in New York City and Albany.

ELIZABETH V. COLBURN, B.S. Head of School of Art

Graduate Albany Normal School; Graduate Pratt Institute; Graduate School of Art and Design, Columbia University; Five Years experience as Director of Art in public schools; head of Art Department of Teachers College, Kirksville, Missouri.

ALICE MAC CURDY, A. B. Decoration and Design

Graduate Oakcliffe College, Dallas, Texas, 1900; Instructor in Baird College, Baird, Texas, 1901; Student Scranton Correspondence School, Scranton, Penn., 1907-1909; Student Emma Willard School of Art, Troy, N. Y., 1910; Graduate of the Albany School of Fine Arts, 1912; Student the New York School of Fine and Applied Art, Summer Sessions 1911 and 1912; Instructor in the Albany School of Fine Arts.

MARY VERNAN HULBERT Modern Languages

Graduate Temple Grove Seminary, Saratoga Springs; Student Paris; Student Hanover, Germany, under Muller; Student of Italian under Solitro of Florence, Italy; Instructor Temple Grove Seminary six years; Instructor Young Women's Industrial Club six years.

T. AUSTIN-BALL Vocal Department

Student Adolph Stussi, Belfast, 1895-1897; T. H. Walworth, Royal Academy of Music, London, 1898-1900; Scholarship pupil and medalist Blackheath Conservatory, London, 1901-1902; Student under Shriglia in Paris in 1912; bass soloist at St. James', Piccadilly, London; under Leopold Stokowski; soloist Tompkins Avenue Church, Brooklyn, under Clarence Eddy; ten years' experience in concert, oratorio and opera and as teacher in London and New York.

ALBERT PLATT.....Organ and Theory Department

Student Bath and Wells Cathedral, Sommersetshire; Organ under W. E. Robinson L.R.A.M.; Harmony Counterpoint, and Fugue, with Percy J. Wood, F. R. C. O., London; Choir training and conducting with Joseph H. Adams, Conductor of Queen's Hall concerts, London; Organist and choirmaster Chapel of Castle Bromwich, Warwickshire, England—four years; Organist and choirmaster, St. Matthew's, Birmingham, England, eight years; Twelve years accompanist to Birmingham Choral Association; Member of Royal College of Organists, London.

MAX SHAPIRO.....Violin Department

Graduate Royal Conservatory of Warsaw, Russia; Member Warsaw Philharmonic Society; First Violinist in Pittsburg Orchestra, under Emil Paur.

RAYMOND SPERING WILSON, B. Mus.....Piano Department

Student of Piano and Composition under Henry Lang and Hendrick Ezerman; Three years a student with Ernest Hutcheson of Australia; Piano Instructor Pennsylvania College of Music, Philadelphia, 1906-1910; Head of the Piano Department of Pennsylvania College of Music, 1910-1912.

GRACE HARRIET UTLEY, Pd. B., B. S., A. M.,.....
.....Psychology and English

Graduate Warrensburg State Normal College; Graduate Teachers College of New York with degree of B.S., Columbia University, A. M.; Five years teaching experience in public schools; One year assistant in Psychology in Warrensburg Normal College.

JOSEPHINE E. RICHARDSON, B. S.....Chemistry, Bacteriology
Domestic Science and Art

Graduate of Ohio State University.

ALICE IDA SWEET, Ph. B.Secretary to the President
Assistant in History

Graduate of Brown University and Rhode Island Commercial School.

EMMA KATHRYN SPAETHAssistant in Piano

Graduate of Pennsylvania College of Music; four years experience as piano teacher.

MARGARET ELIZABETH SMITH.....Librarian

HARRIET MORE BETTS.....Secretary and Treasurer

COMMITTEES OF THE FACULTY

Committee on Student Admissions.

President Keyes	Mrs. Clements
Dean Calvin	Miss Boggs
Mr. Hallam	Miss Buffum
Miss Colburn	

Committee on the Catalogue.

President Keyes	Dean Calvin	Miss Sweet
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Library Committee.

President Keyes	Miss Smith
Miss Hulbert	Miss Sweet
Miss Utley	

Committee on Student Appointments

President Keyes	Miss Klotz
Dean Calvin	Miss Colburn
Mr. Hallam	Miss Sweet

Committee on Examinations and Advanced Standing

President Keyes	Miss Colburn
Dean Calvin	Miss Hulbert
Mr. Hallam	Miss Richardson



The School of Music

HISTORICAL SKETCH

SKIDMORE SCHOOL OF ARTS was founded and equipped in 1910 by Mrs. Lucy Skidmore Scribner as a memorial to her father, Mr. Joseph Russell Skidmore. It received its charter from the Regents of the University of the State of New York, August 31, 1911. The school will be listed among the recognized technical schools of the state and its graduates will be eligible to qualify for state positions. On Sept. 1, 1911, it began systematic work as a vocational training school. At the beginning of the present school year it had sufficiently developed to warrant the announcement that it would as a Vocational College devote itself entirely to the development of six important departments of vocational training.

DEPARTMENTS OF THE SCHOOL

The six departments of work which have accordingly been organized and equipped are:

1. The School of Domestic Science and Art.
- 2 The School of Music.
- 3 The School of Art.
- 4 The School of Physical Culture.
- 5 The School of Commerce.
- 6 The School of Trades.

In each of these schools there will be two divisions, viz: a Normal division and a Vocational division, pursuing Professional or Trade aims.

In its Normal divisions, Skidmore School of Arts prepares Teachers and Supervisors of:

Domestic Science	Drawing and Design
Domestic Art	Applied Art
Public School Music	Physical Culture
Vocal and Instrumental Music	Commercial Branches

In the Vocational divisions, the aim will be to prepare:

Dietitians	Organists
Caterers	Pianists
Institutional Housekeepers	Violinists
Dressmakers	Soloists
Milliners	Secretaries
Decorators	Stenographers
Designers	Typists
Illustrators	Accountants

LOCATION

The institution is located at Saratoga Springs, New York, and can be reached by the Delaware & Hudson, the Boston & Maine, and the Adirondack Railroads. It is within an hour's ride of Albany and Schenectady. It is also accessible by the Schenectady and Hudson Valley trolley lines. Situated in one of the most desirable residential sections of a town famed for generations as a beautiful health resort, its dormitories and one of its class buildings directly overlook the most beautiful of Saratoga's parks. .

BUILDINGS

SKIDMORE HALL is a four-story building containing accommodations for 150 resident women students. Here are found the offices of the President, the Board of Trustees, the Dean, and the Secretary-Treasurer. The two lower floors are largely given up to parlors, reception rooms, reading rooms and a spacious dining hall which Henry Turner Bailey has characterized as "the most beautiful dining room in any American woman's college." The building is steam heated and equipped with an Otis automatic elevator. The students' rooms are beautifully furnished in fumed oak, with enameled beds and hair mattresses. The rooms are lighted by electricity and each student table is provided with a student lamp.

THE LIBRARY is located on the first floor of Skidmore Hall. The general library contains over 2250 volumes, including books of travel, fiction, biography, etc.

The new reference library adjoins this with more than one thousand volumes for the use of students in connection with their academic work. It comprises a good working collection of books on literature, science, art, music and pedagogy.

The large reading room is accessible to the students and contains all the leading magazines, quarterlies, reviews and daily papers. It is open each day from 8 a. m. to 10 p. m.

THE CLASS BUILDING is a new five-story building and houses the Normal Department, the School of Household Arts and Science, the School of Commerce and the Trade School. These are thoroughly equipped with the modern appliances and apparatus demanded by the practical training here given.



Across the Street from Skidmore Hall

THE SCHOOL OF MUSIC is a three-story structure which contains the office of the Director, studios for the teachers of the organ, piano, violin and voice, together with numerous study and practice rooms. This building also contains the Auditorium, seating four hundred persons.

THE GYMNASIUM adjoins the School of Music and is connected with Skidmore Hall by an arcade which makes it easily accessible to the residents of the Hall. It is equipped with all the standard appliances used in the latest and most approved methods of Physical Culture. It contains also the office of the Physical Director, the examination rooms, lockers, bowling alleys, swimming pool and shower baths. The tennis courts, directly in front of the gymnasium, add an important opportunity for physical exercise.

LABORATORY. A well equipped laboratory is provided for work in Chemistry and Bacteriology.

THE SERVICE BUILDING is a handsome four-story building furnishing accommodations for the engineer, janitor, assistant housekeeper, cooks, maids and others employed in the service of the Institution.

HEALTH

The health and physical welfare of the students is guarded as of prime importance. Every student is required on entrance to file a certificate of good health signed by her home physician. Thorough ventilation, adequate heating, perfect plumbing, pure filtered and refrigerated water and pneumatic cleaning are features of the Skidmore sanitary regime. The dining room conditions are second to those of no institution in the country. Wholesome meals, planned by a trained housekeeper with accurate knowledge of food values, are the rule in Skidmore Dining Hall.

PHYSICAL TRAINING AND ATHLETICS

Physical training is recognized as a part of the course for students in all departments and every student is expected to take scientific and systematic physical exercise. Careful physical examination of every student and constant health

inspection are provided. Special corrective exercises are assigned when needed. During the winter months basketball and bowling offer special attractions to the students. The tennis courts are also a prominent feature in the physical life of the young women; and tobogganing, skating, snowshoeing, etc., are among the attractive winter sports. A well-kept golf links is within walking distance. The country immediately surrounding Saratoga Springs is most picturesque, as well as of high historic interest, and outing parties and pedestrian excursions contribute much to the recreation of the students.

LIFE OF THE SCHOOL

The institution is by charter and practice strictly undenominational and offers equal advantages to students of every faith. The life of the school is earnestly Christian and the development of Christian character is an end distinctly sought. A brief chapel service is held daily and all students are expected to attend. A Sunday Vesper service for the Students of Skidmore Hall is conducted in the Auditorium by the Dean.

The social life of Skidmore Hall is that of a refined home. Students are under the personal supervision of the Dean, who resides in the Hall. A number of women of the faculty also reside here, having charge of the different floors and presiding at tables in the Dining Hall. Only such regulations are enforced as are necessary for the successful and orderly administration of the work and life of the school. Frequent social functions, under careful chaperonage, contribute much to the pleasure of life at Skidmore.

LECTURES AND ENTERTAINMENTS

These are offered by the members of the Faculty and by distinguished lecturers and entertainers, and the students are admitted without charge. The Lecture Course has included such prominent speakers as Judge Lindsay of Denver, Jane Addams of Hull House, Prof. J. C. Powys of Cambridge, England; Dr. Harvey W. Wiley, the noted Pure Food expert; Prof. Charles Zueblin, Harvey Vincent and Henry Turner Bailey.



The Trustees' Room

Unusual musical advantages are available to the students of Skidmore School of Arts. The Winter and Spring Festivals of Music are attractive events in the school year. Oratorios such as "The Messiah" and "The Elijah" have been presented. Among the other leading musical compositions recently rendered are "The Children at Bethlehem" and "Hiawatha". Frequent recitals are also given by the Faculty and students of the School of Music to which all students are invited.

REGISTRATION

The school year is forty weeks in length, divided into two semesters. Regular class-work will begin September 9, 1913. It is urged that all regular students in any department register as early as possible, as rooms in Skidmore Hall are assigned according to the date of application. Blanks for this purpose will be sent upon request.

ENTRANCE REQUIREMENTS

Applicants for the Normal division in each of the six Schools must have completed a four years' course in a High School of good standing, or must furnish evidence of equivalent education, and must be at least seventeen years of age. Ability to meet this requirement will be of decided advantage in all courses, but admission to the School of Music, the School of Commerce, the School of Trades and to the special Home-Makers Course given in connection with the School of Domestic Science and Art will be allowed on the basis of the maturity, intelligence and skill required profitably to prosecute the work. The case of each applicant for admission to these schools will be determined on its merits by the Committee on Student Admissions.

A two years' Elementary course in Music will be provided upon application for younger students, resident in the vicinity, who have not yet completed the High School course.

ADMISSION TO ADVANCED STANDING

Applicants for advanced standing, coming from other schools, colleges or Universities, will be granted credit for their previous work upon presentation of an official certificate of standing.

Other candidates for admission to advanced standing must satisfy the entrance requirements of this institution and may present themselves for examination in any subject or subjects found in the course which they desire to pursue, provided they arrange for the same with the President or the Dean at the time of entrance.

All applicants must furnish certificates of honorable dismissal from the institution last attended.

ADMISSION OF SPECIAL STUDENTS

Students of maturity and good character, not candidates for a diploma, are admitted to the various courses of study, provided they have had the previous training requisite to profit by them. They are subject to the same regulations regarding attendance and examinations and are required to take not less than twenty-five periods or eighteen hours of work each week, of which at least eight periods must be prepared work.

Holders of State certificates and teachers of several years' experience often realize the need of professional training, but feel that they cannot spend the time nor afford the expense which a complete course would entail. To such persons it is particularly recommended that special subjects be selected with the approval of the Faculty, in order that they may gain a knowledge of the principles of education and methods of teaching, as well as broaden the scope of their scholarship.

Applicants for admission to special courses must present to the President or Dean before entrance a certified and detailed statement of their previous work, and must satisfy the Faculty by examinations or otherwise that they are qualified to pursue the subjects desired.



One of the Student Parlors

ADVANCED COURSES

Regular programs of work covering two years each have been outlined for the various departments of the different schools. The institution is already prepared and equipped to furnish graduate training in a number of these departments. The details of these graduate courses will be announced in the next catalogue, at which time classes will have been prepared to enter upon this advanced work. These courses are specially designed to prepare young women who will teach in Normal and Training schools of the highest grade.

SCHOLARSHIPS

A limited number of scholarships covering all tuition and fees are available for High School graduates of such character, ability, industry and ambition as warrants the belief that, with this training, they will make excellent teachers. The beneficiaries of such scholarships are entitled to an assignment in a scholarship room, the total cost of which, including board, does not exceed \$180 a year.

TUITION AND FEES

Tuition in all departments for students taking any work is payable at the beginning of each semester.

	<i>Semester</i>	<i>Year</i>
School of Household Arts and Sciences...	\$50	\$80
School of Music	110	200
School of Physical Culture	50	80
School of Art	50	80
School of Commerce	50	80
School of Trade	50	80

A small Laboratory Fee is charged in the Household Science Courses to cover the material used in the cooking classes.

Students in the Household Arts Courses provide their own materials, many of which they can purchase of the School at a discount.

Non-resident students are admitted upon the payment of tuition and laboratory fees.

RATES FOR ROOM AND BOARD

These vary according to location and size of room.

One in a room, \$5.50 to \$6.50 per week

Two in a room, \$5.00 to \$5.50 per week

Three in a room, \$4.50 per week (re-served for Scholarship students first)

An extra charge will be made for all meals served in any other place than the dining-hall and at any later times than those regularly scheduled as dining-room hours.

All bed linen is furnished and laundered by the Institution, and a modern, well-equipped laundry is maintained by the School for the exclusive use of students. The price of laundry in Saratoga is fifty cents a dozen for plain pieces.



The Dining Hall—North End

SCHOOL OF DOMESTIC SCIENCE AND ART

The Department of Domestic Science provides a two-years' course for High School graduates and others of equivalent training as preparation for the work of teaching. Its graduates are prepared to teach cookery and its related scientific and technical processes in either elementary or secondary schools. Graduate courses of one and two additional years will be provided for young women preparing to teach Domestic Science in the higher grade Normal Schools and Training Schools.

Its equipment comprises a thoroughly furnished cooking laboratory, storeroom and refrigerators, a practical laundry with steam dryer and electric washers, a model dining-room with silver, linen and china, and a model sleeping room, and bath rooms.

DOMESTIC SCIENCE

NORMAL TRAINING COURSE

FIRST YEAR

First Semester

English	2	periods
Psychology	2	"
Physiology	2	"
Plain cookery (4 double periods)	8	"
Inorganic chemistry (3 " ")	6	"
Bacteriology	2	"
Design (2 double periods)	4	"
Physical training (½ hour ")	3	"
		<hr/>
(Elective) Plain sewing (2 double periods)	29	"
	4	"

Second Semester

English	2	periods
Psychology	2	"
Physiology	2	"
House Construction and Sanitation	2	"
Plain cookery and serving (4 double periods)	8	"
Inorganic chemistry (3 " ")	6	"
Design (2 " ")	4	"
Physical training (½ hour ")	3	"
		<hr/>
(Elective) Plain sewing (2 double ")	29	"
	4	"

SECOND YEAR

First Semester

Political and industrial history.....	2	periods
History of Education.....	2	"
Methods and observation (1 single and 2 double periods).....	5	"
Household economics and accounts.....	2	"
Advanced cookery and marketing (4 double periods).....	8	"
Organic chemistry (3 " ").....	6	"
House decoration (2 " ").....	4	"
Physical training ($\frac{1}{2}$ hour ").....	3	"
	32	"

Second Semester

Political and industrial history	2	periods
History of Education.....	2	"
Practice teaching (1 single and 2 double periods).....	5	"
Household chemistry (3 double periods).....	6	"
Advanced cookery (4 " ").....	8	"
Laundry	2	"
House decoration (2 " ").....	4	"
Physical training ($\frac{1}{2}$ hour ").....	3	"
	32	"

Through the courtesy of the Superintendent of Schools and the Board of Education of Saratoga Springs senior students of this department have the advantage of teaching in the public schools as well as in the extension classes of the institution.



The Dining Hall—South End

The department of Domestic Art offers a two-years' course for High School graduates, or others of equivalent training, preparing to teach sewing, millinery or dressmaking in Graded or High Schools. Here also graduate courses of one and two additional years will be provided for persons fitting themselves to teach in high-grade Normal Schools and Training Schools.

The equipment includes a sewing room furnished with ten sewing machines, pleating and perforating machines, electric irons, and rooms for lace and rug weaving, a dress-making room and a millinery room.

DOMESTIC ART

NORMAL TRAINING COURSE

FIRST YEAR

First Semester

English	2	periods
Psychology	2	"
Physiology	2	"
Drafting, cutting, fitting (4 double periods)	8	"
Plain sewing (4 " ")	8	"
Design (2 " ")	4	"
Physical training (½ hour ")	3	"
		<hr/>
		29 periods
(Elective) Elements of cooking	4	"

Second Semester

English	2	periods
Psychology	2	"
Physiology	2	"
Drafting, cutting, fitting (4 double periods)	8	"
Fine sewing and embroidery (4 " ")	8	"
Design (2 " ")	4	"
Physical training (½ hour ")	3	"
		<hr/>
		29 periods
(Elective) Elements of cooking	4	"

SECOND YEAR

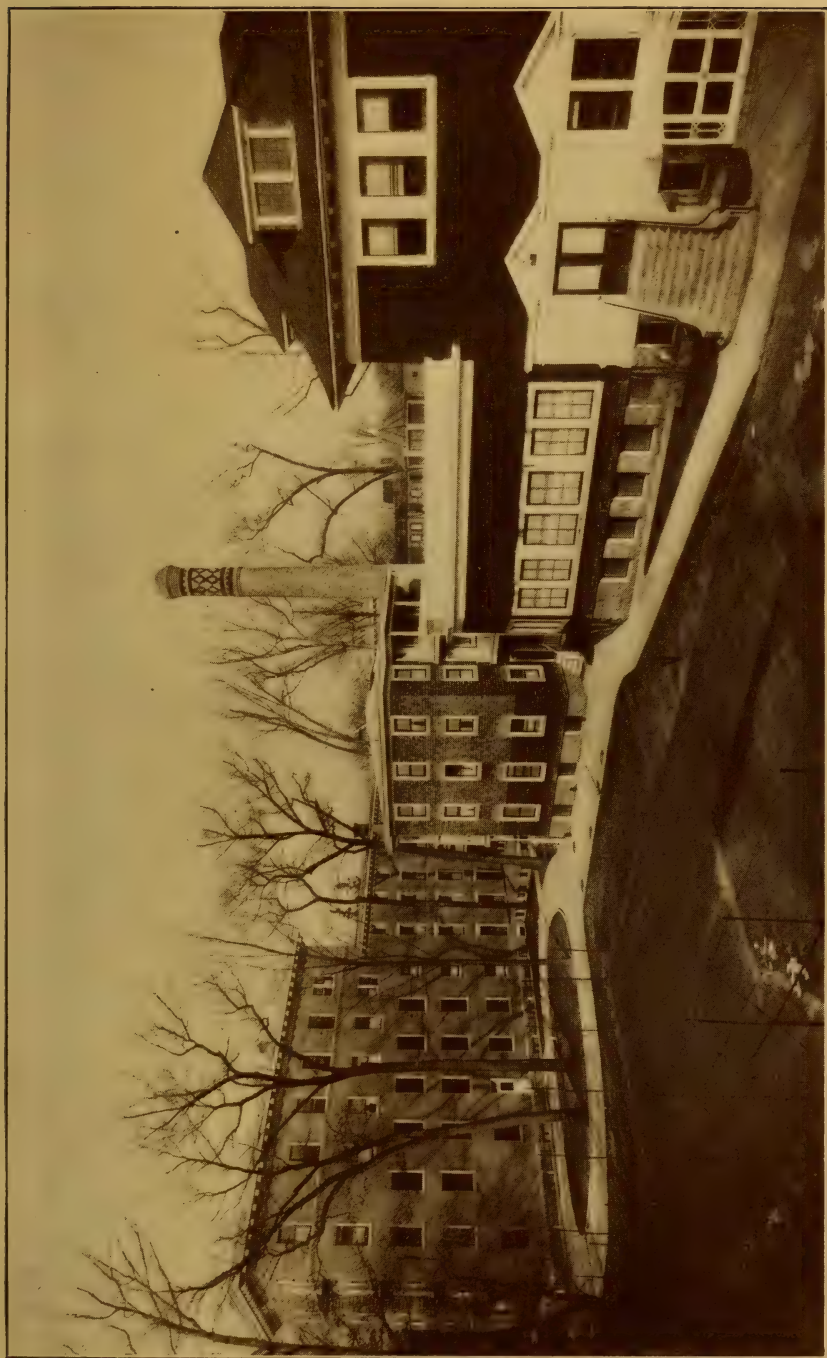
First Semester

Political and industrial history	2	periods
History of Education.....	2	"
Methods and observation (1 single and 2 double periods).....	5	"
Dressmaking (4 double periods).....	8	"
Millinery (4 " ").....	8	"
Costume design (2 " ").....	4	"
Physical training (½ hour ").....	3	"
	<hr/>	
	32	"

Second Semester

Political and industrial history	2	periods
History of Education.....	2	"
Practice teaching (1 single and 2 double periods).....	5	"
Dressmaking (4 double periods).....	8	"
Millinery (4 " ").....	8	"
House decoration (2 " ").....	4	"
Physical training (½ hour ").....	3	"
	<hr/>	
	32	"

Seniors in this department have their practice teaching in the Extension Classes and through the courtesy of the Superintendent and Board of Education, in the Saratoga Public Schools.



The College Buildings from the South

TECHNICAL COURSES OF THE DEPARTMENT

COOKERY I.....MISS BUFFUM AND MISS KLOTZ

This course is intended to give a working knowledge of household processes connected with food. It includes typical methods of cooking meat, fish, eggs, milk, cheese, vegetables, fruits and cereals, as well as soups, salads, and flour mixtures. Composition and combination of food is considered, and the serving as well as cooking of wholesome meals is required.

COOKERY II.....MISS BUFFUM

Methods and principles of canning and preserving; dietetics, including invalid and children's diet and the planning of balanced meals; fancy cookery, including pastry, cake, fancy meat and vegetable dishes, entrees, salads and desserts.

HOUSE CONSTRUCTION I.....MISS BUFFUM

Development of shelter; general principles of house construction; relative value of building materials; house plans. This course includes lectures, observation, drawing of house plans.

HOME SANITATION I.....MISS BUFFUM

Situation and surroundings of dwelling house; heating and ventilation; lighting; water supply; plumbing and disposal of waste. This course includes lectures, observation of methods and practical discussions of conditions at hand.

MARKETING II.....MISS BUFFUM

In this course, season, cost, production and manufacture of food supplies are presented by means of lectures, and visits to markets. Care and storage are included.

HOUSEHOLD ACCOUNTS II.....MISS BUFFUM

This course presents a simple business method of keeping accounts of the household. It includes distribution of income, opening accounts and methods of payment.

HOUSEHOLD ECONOMICS II.....MISS BUFFUM

This course is planned to furnish a practical knowledge of the nature, comparative value and costs and systematic care of all house furnishings. It includes a study of time and distribution of regular household activities, such as sweeping, dusting and special house-cleaning. Proper treatment of floors and walls is considered.

FANCY COOKERY II.....MISS KLOTZ

Canapes, cocktails, soups, fish, entrees, souffles, planked steak and fish, salads, puff paste, fancy desserts and frozen desserts.

DIETETICS II.....MISS KLOTZ

Invalid cookery; general invalid dishes and diet in special diseases
Diet for infants; diet for children; study of standard dietaries.

PLAIN SEWING I.....MISS KLOTZ

Hand sewing; elementary, constructive and decorative stitches and their application. Machine sewing; making of undergarments, tailored and lingerie shirtwaists, and plain dresses from commercial patterns.

FINE SEWING II.....MISS KLOTZ

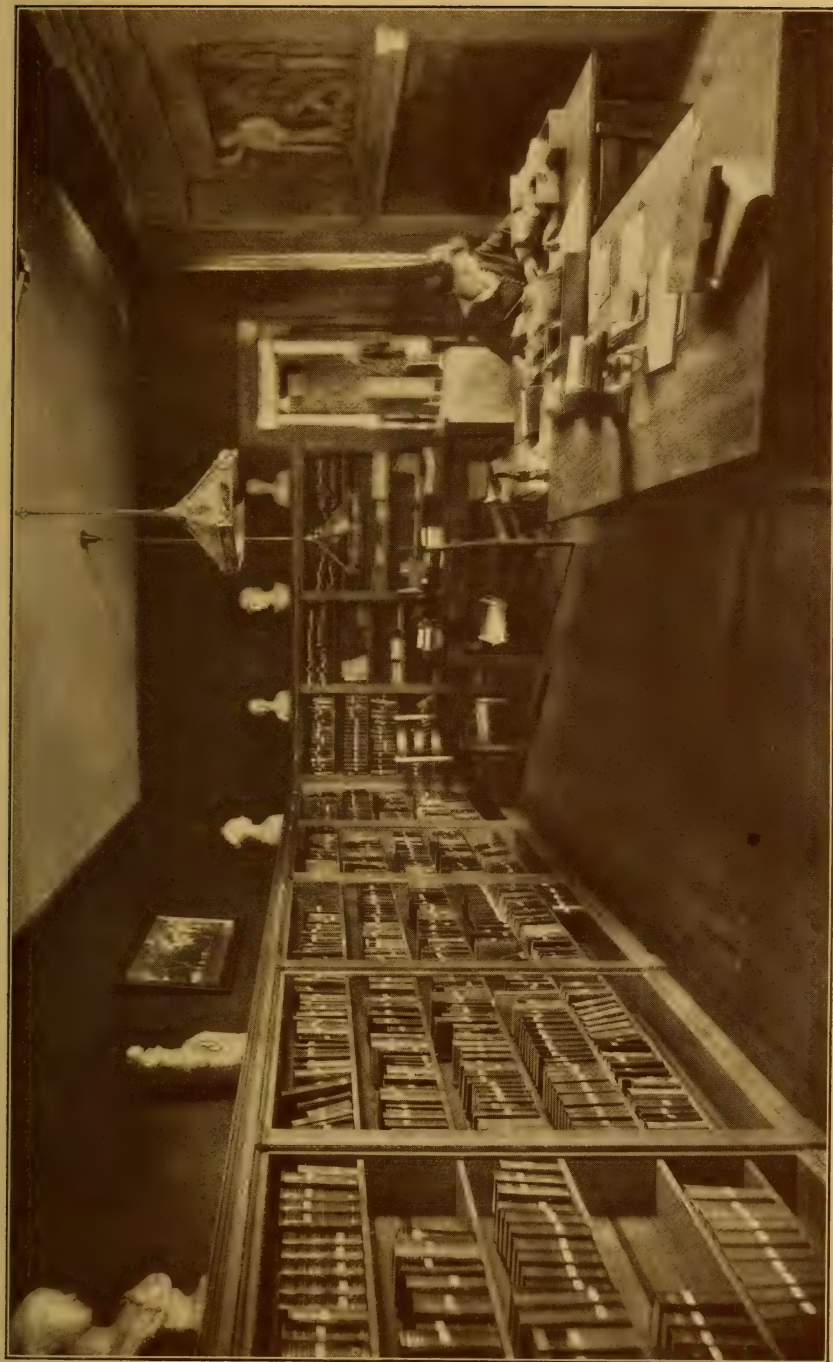
Hand-made infant's dress, shirtwaist, or undergarment.

FINE SEWING AND EMBROIDERY I.....MISS KLOTZ

Hand-made infant's dress, shirtwaist or undergarment. Application of embroidery stitches to articles of personal and household use. Adaptation of embroidery to dress ornamentation, including a study of design and color.

LAUNDRY WORK II.....MISS KLOTZ

Treatment of hard water; choice of starch, bluing, and soap; removing of stains; laundering of bed and body linen, table linen, laces, flannels, cuffs, collars, and colored embroideries; study of laundries and laundry equipments.



The Circulating Library

THE SCHOOL OF MUSIC

This School offers (1) a thorough two years course in Public School Music for persons preparing for service as teachers or supervisors of Public School Music; (2) a complete four years course in the science and art of music with opportunity to specialize on voice, violin, piano or organ; (3) special courses of two, three or four years in voice, violin, piano or organ.

The equipment comprises twelve upright pianos, four grand pianos, a splendid practice organ and a church organ. The faculty of this school, like that of all the others at Skidmore, devote their entire time at fixed annual salary to the work of the institution.

PUBLIC SCHOOL MUSIC

NORMAL TRAINING COURSE

FIRST YEAR

First Semester

Theory of Music	3	periods
Introductory Harmony	3	"
Sight Reading	3	"
Ear Training	3	"
History of Music	2	"
Psychology	2	"
French, German or Italian	3	"
Physical training	3	"
Choral study and practice (3 half hour periods)		
Voice (1 " " ")		
Piano (2 " " ")		
Methods and observation (5 " " ")		
	7	"
	<hr/>	
	29	"

Second Semester

Theory of Music	3	periods
Introductory Harmony	3	"
Sight Reading	3	"
Ear Training	3	"
History of Music	2	"
Psychology	2	"
French, German or Italian	3	"
Physical training	3	"
Choral study and practice (3 half hour periods)		
Voice (1 " " ")		
Piano (2 " " ")		
Methods and observation (5 " " ")		
	7	"
	<hr/>	
	29	"

SECOND YEAR

First Semester

Advanced Theory of Music	3	periods
Advanced Harmony	3	"
Sight Reading	3	"
Ear Training	3	"
History of Music	2	"
History of Education	2	"
French, German or Italian	3	"
Physical training	3	"
Choral study and practice (3 half hour periods).....		
Voice (1 " " ").....		
Piano (2 " " ").....		
Practice teaching (5 " " ").....		
	7	"
	<hr/>	
	29	"

Second Semester

Advanced Theory of Music	3	periods
Advanced Harmony	3	"
Sight Reading	3	"
Ear Training	3	"
History of Music	2	"
History of Education	2	"
French, German or Italian	3	"
Physical training	3	"
Choral study and practice (3 half hour periods).....		
Voice (1 " " ").....		
Piano (2 " " ").....		
Practice teaching (5 " " ").....		
	7	"
	<hr/>	
	29	"

Seniors in this course enjoy the special privilege of observing and teaching in the public schools of Saratoga Springs, through the courtesy of the Superintendent of Schools and the Board of Education.

This course is under the immediate charge and under the personal instruction of the Director of the School of Music, who also conducts a large Choral Society, meeting each Tuesday evening throughout the year. To this Choral Club all regular students are admitted without extra fees. With the aid of the Head of the Violin Department as Concert Master, the Director conducts an Orchestral Club each Thursday evening throughout the year. To this club also any competent regular student is admitted without additional fee.



The Reference Library

PUBLIC SCHOOL MUSICMR. HALLAM

A careful examination of the methods and materials used in teaching music in public schools of both elementary and secondary grade. Work in the theory of teaching music is definitely reinforced by daily practice teaching in the public schools, as a means of giving teachers the most practical training possible. This special advantage is possible through the courtesy of the Board of Education and the Superintendent of Public Schools of Saratoga Springs.

EAR TRAINING.....MR. HALLAM

A thorough course in both oral and written work; recognition by ear of the diatonic, intervals of the scale, progressing through the chromatic intervals; ear training studies in both major and minor keys; recognition by ear of chords and their inversions, thereby giving ability to write harmonized melodies after hearing them.

SIGHT READING.....MR. HALLAM

Preparation for sight singing by the study of intervals, diatonic and chromatic; sight reading in all major and minor keys, with diatonic and chromatic modulation and thorough study in all various kinds of rhythm; individual and class study. Students required to take individual examinations.

THEORY OF MUSIC.....MR. PLATT

Complete course in rudiments of music.

ELEMENTARY HARMONY I.....MR. PLATT

Dominant seventh chords and inversions of part writing, etc.; simple melody harmonizations, cadences, etc.

ADVANCED HARMONY II.....MR. PLATT

Complete course in figured bass; chromatic harmonies; harmonization of melodies; key relationship; chordal analysis, etc.

ELEMENTARY COUNTERPOINT III.....MR. PLATT

ADVANCED COUNTERPOINT IV.....MR. PLATT

The regular Four Years Course in music, as well as the special courses of two, three or four years in voice, violin, piano and organ, vary with the status of the individual student on entrance to these courses. Their character is indicated by the following special outlines.

VOICE

MR. AUSTIN-BALL

Voice I

Breathing and breath control, voice placing, tone production, correctness of intonation, distinctness of pronunciation, phrasing and variety of tone; posture and facial expression. Solfeggi by Concone and the old Italian masters. Songs suitable to the capacity of the individual student. Italian diction.

Voice II

Voice development, including precision and neatness in attacking and emitting the sound. Studies in diatonic and chromatic scales, triplets, legato, staccato, messa-divoce, portamento, the simple trill and musical embellishments in general use. Songs suitable to the capacity of the individual student. Italian and German diction.

Voice III

Studies for flexibility and velocity. Recitative, lyric and dramatic examples of opera and oratorio, together with excerpts from the works of Scarlatti, Bach, Handel, Mozart, Beethoven. Schubert and Schumann. Italian, German and French diction.

Voice IV

An amplification of the preceding three years work, with an introduction to and instruction in modern opera and oratorio. Italian, German and French songs.

Instruction in the Vocal Department also includes: Piano lessons, theory, harmony, sight singing, ear training, musical dictation, history of music and choral practice.



The President's Offices

VIOLIN

MR. SHAPIRO

Violin I

Schools and studies for finger and bowing exercises by Henning, Hofmann, Shapiro, Sevcik, Wohlfahrt, and Kayser. Studies and compositions by Mazas, Kreutzer, Rode and Beriot.

Violin II and III

Scales in three octaves. Studies by Fiorillo, Rode and Rovelli. Sonatas by Handel, Veracini and Bach (with piano). Concertos and solos; Viotti No. 22 and No. 29; Beriot, Scene de Ballet, No. 9 and No. 7 concertos; Kreutzer, concerto No. 19. Duets and sight reading. Scales in thirds, sixths, octaves and tenths. Etudes and Caprices by Gavine, Dont and Paganini and others. Concertos and other compositions; Spohr, No. 2, No. 6, No. 9, and No. 8; Mendelssohn; Bruch; Bach violin sonatas; Tartini sonatas; Wieniawski II concerto, two polonaises; Saint-Saens, two concertos and Rondo Capriccioso; Vieuxtemps, No. 2, No. 4, concertos, Sarasate, Gipsy Airs, Spanish dances and Faust fantasia; Tchaikowsky, concerto; Paganini and Ernst concertos.

Violin IV

Advanced work in lines begun under Violin III, together with orchestra, string quartet, and viola playing.

Ear training, sight reading, music dictation, history, theory, harmony and melody writing, choral practice and piano for general musicianship are carried throughout the four years..

PIANO

MR. WILSON

MISS SPAETH

Piano I

Special exercises for the training of the hands, fingers and arms, including studies for acquiring different touches, the development of weak fingers, and relaxation. Elementary forms of scale, arpeggio and chord playing and studies selected from Emery, Streabbog, Duvernoy and Loeschhorn. Easy pieces.

Piano II

Technique continued, including minor scales, octaves, arpeggios and chords; the study of the pedal. Studies selected from Kohler, Opus 157; Macdougall "Melody Playing"; Czerny Studies; Duvernoy Opus 120; Heller Opus 125, and Opus 47; Bach "Ten Easiest Pieces." Pieces of moderate difficulty.

Piano III

All branches of technique in advanced forms. Studies selected from Czerny, Loeschhorn and Kramer, Bach, Preludes and Inventions, Mendelssohn Songs without Words, Mozart and Haydn sonatas. Pieces of corresponding difficulty.

Piano IV

Czerny "School of Finger Dexterity," Chopin studies, Bach "Well Tempered Clavichord," Beethoven sonatas. Concertos and pieces of the classic and modern schools.

ORGAN

MR. PLATT

Organ I

Stainer's Organ Primer; Pedal Scales and Arpeggios; Chromatic and Octave Pedal Studies; Simple selected organ compositions; Pianoforte technique; Stop combination and registration; Organ Studies, Book I (Best).

Organ II

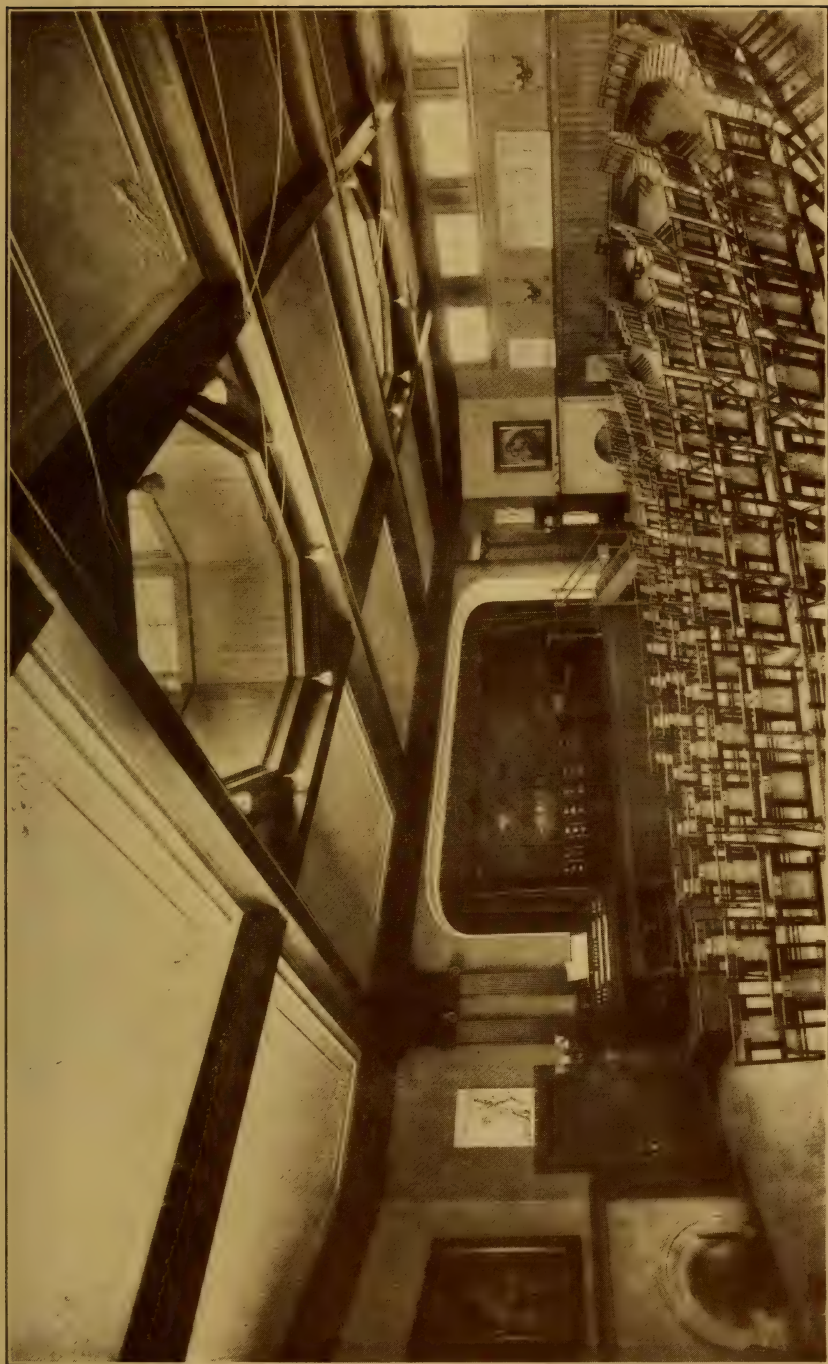
Trio Sonatas (Bach); Pedal Technique (Merkel); Organ Studies, Book II (Best); Selection from Mendelssohn's Organ Sonatas; Ancient and Modern compositions of moderate difficulty; Church service accompaniment (chants, hymns, etc.).

Organ III

Preludes and Fugues (Bach) (youthful period); Compositions and arrangements of varying difficulty; Extemporization, Transposition up to Major 3d above and below original key, score reading—G clef and C clefs.

Organ IV

Preludes and Fugues, Chorals, etc. (Bach) (masterpieces); Advanced organ work of all styles according to student's attainments. Opportunity to study practical chorus training and accompaniments.



The Auditorium

SCHOOL OF ART

The School of Art offers courses as follows: (1) Normal Art Course designed to train women for service as teachers of Art in elementary, secondary and normal schools; (2) an Applied Art Course aimed especially at the work of Home Decoration and Costume Design; (3) Special Course for designers and illustrators.

New and ample quarters are to be fitted up for this department at once and furnished with all the equipment necessary for the prosecution of high grade work in Art.

NORMAL TRAINING COURSE

FIRST YEAR

First Semester

Freehand drawing	(3 double periods)	6 periods
Historic ornament	(2 " ")	4 "
Design and composition	(2 " ")	4 "
Color I	(2 " ")	4 "
Mechanical drawing and lettering	(2 " ")	4 "
Physiology or anatomy	(2 single ")	2 "
Psychology	(2 " ")	2 "
English	(2 " ")	2 "
Physical Training	(3 half ")	1½ "
		29½ "
(Elective) Modeling in clay and wax	(2 double ")	4 "

Second Semester

Freehand drawing I	(3 double periods)	6 periods
Freehand perspective and sketching I	(2 " ")	4 "
Color I	(2 " ")	4 "
House Decoration or costume design	(2 " ")	4 "
Mechanical drawing and lettering	(2 " ")	4 "
Physiology or anatomy	(2 single ")	2 "
Psychology	(2 " ")	2 "
English	(2 " ")	2 "
Physical Training	(3 half ")	1½ "
		29½ "
(Elective) Modeling in clay and wax	(2 double ")	4 "

SECOND YEAR.

First Semester

Life drawing and composition	(2 double periods)	4 periods
Advanced house decoration or costume design	(2 " ")	4 "
Pictorial illustration	(3 " ")	6 "
Water color	(2 " ")	4 "
Oil color	(2 " ")	4 "
History of Art		1 "
Theory and practice of teaching Art		2 "
History of Education or Principles of Education		2 "
Anatomy		2 "
Physical training	(3 half periods)	1½ "
		<hr/> 30½ "

Second Semester

Life drawing and composition	(2 double periods)	4 periods
Advanced house decoration or costume design	(2 " ")	4 "
Pictorial illustration and applied design	(3 " ")	6 "
Water color or oil color (or four periods of either)	(4 " ")	8 "
History of Art		1 "
Theory and practice of teaching Art		2 "
History of Education or Class Management and instruction		2 "
Anatomy		2 "
Physical training	(3 half periods)	1½ "
		<hr/> 30½ "

Freehand Drawing I

General freehand drawing, sketching with charcoal and pencil from ornament, portrait and life.

Historic Ornament I

Study of the various historical styles—drawings of type features of each style whether ancient or modern.

Design and Composition

The general principles of composition as a basis for special work in design; careful study of proportion, harmony of lines, space division and color applications to walls, doors, panels, patterns, borders, book covers, etc.

Color I

Water color painting from still life groups, flowers, fruits, etc.



The Dean's Office

Mechanical Drawing and Lettering

The principles of mechanical and architectural drawing. Problems in projection, surface development, instrumental perspective; working drawings of details for architecture and furniture. Classic forms of the alphabet, applications to posters, covers, titles, tablets and illuminations. .

Freehand Perspective and Sketching I

Application of the principles of freehand perspective in the sketching of objects, interiors, exteriors, street scenes; plant and fruit forms and still life groups in both charcoal and color.

House Decoration I

(a) Principles of design and their relation to household art. The aim is to cultivate good taste by the study of color and proportion; to develop the ability of the student to make designs which will be applied to lessons in planning the walls of a house. The problems will include drawings of the walls, doors, mouldings, windows, etc.; their relations to each other, and the color harmonies to be obtained. The Greek law of proportion is emphasized.

(b) The study of the details of a room and the laws of composition which includes the study of different kinds of furnishings; furniture, hangings, curtains, floor coverings, wall papers, also good colors and appropriate patterns. The drawings for different rooms on a house with appropriate furnishings for each room rendered in color, original problems, and designs for textile, wall papers and floor coverings will be applied by stenciling and woodblock printing.

Costume Design I

(a) Problems in the study of color harmonies and their relation to individual types with emphasis on the principles of proportion as given by the Greek law. Exercises in pen and ink technique and color, to express different qualities in textures and textiles. Drawings of waists which include the study of proportion exemplified in the relations of trimmings and style to individual costumes.

(b) Drawings of gowns rendered in color with especial emphasis on harmony of color applied to individual types; study of textures with reference to choice of materials suitable for different costumes; also estimates on gowns of special designs; individual problems including drawings of original costumes; estimates on all kinds of gowns for all occasions; class criticisms; exhibitions of work.

THE SCHOOL OF PHYSICAL CULTURE

This department aims to provide (1) such regular and systematic physical training, gymnastics, and athletic sports as may be required to maintain and increase the health and physical vigor of each student in the institution; (2) a two-years normal course for high school graduates fitting themselves for service as teachers of physical culture; (3) special courses in calisthenics, dancing and fencing.

The equipment of this department includes a gymnasium furnished with all the modern health and physical exercise apparatus, a physical examination room, locker rooms, shower rooms, bowling alleys and tennis courts.

PHYSICAL EDUCATION

NORMAL TRAINING COURSE

FIRST YEAR

First Semester

English	2	periods
Psychology	2	"
Physiology and personal hygiene	2	"
Anatomy	2	"
Child study	2	"
Methods and observation	5	"
Calisthenics and apparatus	5	"
Fencing	2	"
Dancing	2	"
Games	2	"
Athletics	2	"
Piano (elective) 1 period		

28 "

Second Semester

English	2	periods
Psychology	2	"
Physiology and first aid to injured	2	"
Anatomy	2	"
Child study	2	"
Methods and observation	5	"
Calisthenics and apparatus	5	"
Fencing	2	"
Dancing	2	"
Games and basket ball	2	"
Practice teaching and observation	2	"
Piano (elective) 1 period		

28 "



A Student's Room

SECOND YEAR

First Semester

Political and industrial history	2	periods
History of Education.....	2	"
Anatomy and kinesiology	2	"
Chemistry	6	"
Anthropometry	1	"
School hygiene and public sanitation	1	"
Advanced calisthenics and apparatus.....	5	"
Dancing	2	"
Folk dancing	1	"
Fencing	1	"
Field hockey and basket ball.....	2	"
Practice teaching	4	"
Piano (elective) 1 period		
	29	"

Second Semester

Political and industrial history	2	periods
History of Education.....	2	"
Anatomy and kinesiology	2	"
Chemistry	6	"
Anthropometry	1	"
School hygiene and public sanitation	1	"
Advanced calisthenics and apparatus	5	"
Dancing	2	"
Folk dancing	1	"
Fencing	1	"
Coaching basket ball and field sports	2	"
Practice teaching	4	"
Piano (elective) 1 period		
	29	"

Physiology and Personal Hygiene I

This course includes a thorough study of the physiological functions of the various organs of the human body, especially the heart, lungs, stomach, and excretory organs; lectures on dress, personal habits, and diet with their effect on physical health.

Anatomy I

A thorough knowledge of the structure of the human body, including the general study of the parts most closely related to physical development.

Anatomy II

A detailed study of muscles and their relation to bodily movements.

Methods and Observation I

This course includes criticism and discussion of methods used; terminology; use and value of various kinds of exercise; the adaptability of certain exercises for class room work; consideration of local conditions and home surroundings; relation of instructor to class.

Calisthenics and Apparatus I

Free developing exercises, tactics, indian clubs, wooden dumb-bells and wands, giant stride, ropes, ladders, rings, german horse, low parallel bars and stall bars.

Calisthenics and Apparatus II

A continuation of Course I with advanced work carefully graded, and with the addition of class room exercises and drill work.

Fencing I and II

This course includes the theory and practice of fencing. We aim to have our students doing finished work at the end of the second year.

Dancing I and II

These courses are designed to train the student to dance with the free, joyous movement which is an essential factor in physical education. The rhythmical movement of the aesthetic dance, and the play spirit of the folk dance are emphasized as most important in the development of poise and grace.

Games I

In this course a study is made of games with special attention to the type of game which is adaptable to different ages and classes of children, including running games, singing games, dramatic games, games requiring co-operation in group or team play.

Athletics I and II

This course extends through two years and includes standing jump, running jump, high kick, running vault, starting in running, tennis, basketball, baseball, hockey, running, jumping, putting the shot, throwing the discus, hurdling. The aim of this course is to give a thorough knowledge of athletics, including track and field athletics. In the first year special attention is given to tennis, basketball and baseball; in the second year field hockey, basketball and field sports receive marked attention, with instruction in the management of meets, making entries, starting events, and managing the courses.

Kinesiology II

This course deals with the laws of gymnastics, explaining position and movement. Most careful attention is given to the study of selection and grouping of gymnastic movements with reference to the mechanics of bone, muscle and joint.

Anthropometry II

Special attention is given to the study of physical characteristics, with the study of physical measurements and the methods of making measurements. All seniors are required to take and record measurements.



Gymnasium Class in School of Physical Culture

THE SCHOOL OF COMMERCE

The School of Commerce offers (1) a complete Commercial Course of two years, combining academic, business and shorthand work and giving all-round preparation for business life; (2) Shorthand and Typewriting Course of one year preparing for the position of amanuensis or private secretary, and for court or general reporting; (3) Business Course of one year giving special training for service as bookkeeper, accountant, cost clerk, etc.

As this department develops, provision will be made for advanced civil service courses and for normal training courses for the preparation of teachers of commercial subjects in High Schools and Normal Schools.

The equipment of the department comprises a thoroughly equipped accounting room with banking annex, a stenographic room and typewriting room with a full supply of the latest model typewriters. Dictaphones, dictagraphs, a multi-graph plant, and business filing systems are also available for the training of students in this department.

COMPLETE COMMERCIAL COURSE

FIRST YEAR

First Semester

Rapid Calculation	5	half	hours
Spelling	5	"	"
Business Writing	10	"	"
Elem. Shorthand Practice	6	"	"
Elem. Shorthand Theory	9	"	"
Elem. Typewriting	15	"	"
Com. Correspondence	4	"	"
Physical Training	4	"	"
<hr style="width: 100%;"/>			
29 hours			

Second Semester

Rapid Calculation	5	half	hours
Spelling	5	"	"
Business Writing	10	"	"
Shorthand Theory Review	9	"	"
Shorthand Dictation	6	"	"
Adv. Typewriting	15	"	"
Com. Correspondence	4	"	"
Physical Training	4	"	"
<hr style="width: 100%;"/>			
29 hours			

SECOND YEAR

First Semester

Rapid Calculation	5	half hours	
Spelling	5	" "	
Business Writing	10	" "	
Business Arithmetic	4	" "	
Elem. Bookkeeping	23	" "	
Commercial Law	5	" "	
Commercial Correspondence	4	" "	
Physical Training	4	" "	
			<hr/> 30 hours

Second Semester

Rapid Calculation	5	half hours	
Spelling	5	" "	
Business Writing	10	" "	
Business Arithmetic	4	" "	
Adv. Bookkeeping	23	" "	
Commercial Law	5	" "	
Commercial Correspondence	4	" "	
Physical Training	4	" "	
			<hr/> 30 hours

STENOGRAPHIC COURSE

FIRST YEAR

First Semester

Rapid Calculation	5	half hours	
Spelling	5	" "	
Business Writing	10	" "	
Elem. Shorthand Practice	9	" "	
Elem. Shorthand Theory	6	" "	
Elem. Typewriting	15	" "	
Com. Correspondence	4	" "	
Physical Training	4	" "	
			<hr/> 29 hours

Second Semester

Rapid Calculation	5	half hours	
Spelling	5	" "	
Business Writing	10	" "	
Shorthand Theory Review	9	" "	
Shorthand Dictation	6	" "	
Adv. Typewriting	15	" "	
Com. Correspondence	4	" "	
Physical Training	4	" "	
			<hr/> 29 hours



Model Dining Room in School of Domestic Science

BOOKKEEPING COURSE

FIRST YEAR

First Semester

Rapid Calculation	5	half	hours
Spelling	5	"	"
Business Writing	10	"	"
Business Arithmetic	4	"	"
Elem. Bookkeeping	23	"	"
Commercial Law	5	"	"
Commercial Correspondence	4	"	"
Physical Training	4	"	"
<hr/>			
			30 hours

Second Semester

Rapid Calculation	5	half	hours
Spelling	5	"	"
Business Writing	10	"	"
Business Arithmetic	4	"	"
Adv. Bookkeeping	23	"	"
Commercial Law	5	"	"
Commercial Correspondence	4	"	"
Physical Training	4	"	"
<hr/>			
			30 hours

COMMERCIAL SUBJECTS

MRS. CLEMENTS

Rapid Calculation

Daily morning drill will be given in this subject. Students must add, subtract, multiply and divide rapidly and make use of the shortest methods. Interest, Discount and Aliquot parts will receive attention.

Spelling

This subject is one of the most vital if a successful business career is desired. Daily drill will be given on words in common use which are liable to be misspelled.

Penmanship

Business men, more than ever, insist that all applicants for positions be able to write well. This course is divided as follows: Study of materials and of position, Muscular movement drill, Letters and figures, Words and sentences, Product work, Plain marking alphabet.

Shorthand I

This part of the shorthand course takes the pupil through the principles of the system and far enough in dictation to enable him to write accurately in shorthand at the rate of 50 words per minute and to transcribe the notes—500 words—in 60 minutes.

Shorthand II

The elementary principles are reviewed and daily dictation given to develop speed until the student can write accurately ordinary business and literary matter at the rate of 100 words per minute.

Elementary Typewriting

This course is intended to give a thorough knowledge of the machine, fingering method, and various kinds of work to be done on the typewriter.

Advanced Typewriting

Shorthand notes will be transcribed and much time devoted to speed practice. Students will take dictation from the DICTAPHONE. Instruction in the use of the MULTIGRAPH will be included in this course.

Business Correspondence

The aim is to cultivate a simple, direct, effective style which can be used in composition work peculiar to business. The most approved methods for FILING CORRESPONDENCE are taught.

Elementary Bookkeeping and Business Practice

This subject lays a solid foundation for the study of Advanced Bookkeeping and makes it possible for those who cannot finish the course to take the work of an assistant bookkeeper in any well organized office, or to take charge of a simple set of books.

Advanced Bookkeeping

It is the aim of the course to cover the more common kinds of business such as Commission, Retail and Wholesale Grocery, Manufacturing, Banking, etc., in order that the pupil may become familiar with the widely used labor-saving devices and methods.

Business Arithmetic

Special attention is given to the following subjects: Fractions—with special reference to aliquot parts; Denominate numbers; Percentage; Insurance; Stocks and Bonds; Taxes; Duties; Exchange and the approximate English equivalents of such units of value as pound, franc, mark.

Commercial Law

This subject gives the student a thorough knowledge of those elementary principles commonly known as commercial law, so as to relieve him of the necessity of frequently calling upon a lawyer for advice and to know when the services of a competent lawyer are required.



Chemical Laboratory

THE SCHOOL OF TRADES

This department for the present will confine itself to two trades, millinery and dressmaking. The training for each of these trades will be put on a practical business basis. The young women will be required to do the work under conditions closely approaching business apprenticeship. A regular commercial millinery shop and a dressmaking shop are maintained in connection with the school, in charge of a milliner and a dressmaker each of whom has had a number of years of eminent success in the prosecution of her trade. The test of the market is put upon the work of the students in this department. The product of their endeavors must be such as to meet the demands of the market. The hats and bonnets and gowns and suits are made for exacting and fastidious customers and the work is required to be of such a character as to meet this demand. Of course the expert tradeswoman at the head of each department makes herself responsible for the materials used and the character of the workmanship.

The equipment consists of two well-furnished shops, one for dressmaking and one for millinery, and a most tastefully furnished salesroom with great show windows facing on both Circular and Spring streets.

No one will be admitted to these trade courses who is not prepared to give her full time to the prescribed work.

Each student in the Trades School will be required to make three gowns or three hats for herself during the year, the same to be displayed at the special exhibits of the Departments..

TRADE COURSES

DRESSMAKING

First Semester

Plain Sewing	(2 double periods)	4 periods
Principles of Design	(2 " ")	4 "
Cutting and Fitting	(2 " ")	4 "
House and shop accounts	(2 single ")	2 "
Dressmaking	(12 double ")	24 "
Millinery	(2 " ")	4 "
Physical training	(3 half ")	1½ "
Shop Practice		18 "
		<hr/> 61½ "

Second Semester

Fine sewing and embroidery	(2 double periods)	4 periods
Costume design	(2 " ")	4 "
Cutting and fitting	(2 " ")	4 "
House decoration or textiles	(2 single ")	2 "
Dressmaking	(12 double ")	24 "
Millinery	(2 " ")	4 "
Physical training	(3 half ")	1½ "
Shop Practice		18 "
		<hr/> 61½ "

MILLINERY

First Semester

Plain sewing	(2 double periods)	4 periods
Principles of design	(2 " ")	4 "
House and shop accounts	(2 single ")	2 "
Millinery	(12 double ")	24 "
Dressmaking	(2 " ")	4 "
Physical training	(3 half ")	1½ "
Shop Practice		22 "
		<hr/> 61½ "

Second Semester

Fine sewing and embroidery	(2 double periods)	4 periods
Costume design	(2 " ")	4 "
Textiles or house decoration	(2 single ")	2 "
Millinery	(12 double ")	24 "
Dressmaking	(2 " ")	4 "
Physical training	(3 half ")	1½ "
Shop Practice		22 "
		<hr/> 61½ "



Cooking Class in School of Domestic Science

DOMESTIC SCIENCE

First Semester

Plain cookery	(6 double periods)	12 periods
House accounts	(2 single ")	2 "
Advanced cookery	(6 double ")	12 "
Principles of design	(2 " ")	4 "
Hygiene of the household	(2 single ")	2 "
Household economics	(2 double ")	4 "
Marketing	(2 single ")	2 "
Serving	(2 double ")	4 "
Physical training	(3 half ")	1½ "
Tea Room and Dining Room		12 "
		55½ "

Second Semester

Plain cookery	(6 double periods)	12 periods
House furnishings	(2 single ")	2 "
Advanced cookery	(6 double ")	12 "
House construction	(2 single ")	2 "
House decoration	(2 double ")	4 "
Household economics	(2 double ")	4 "
Marketing	(2 single ")	2 "
Serving	(2 double ")	4 "
Physical training	(3 half ")	1½ "
Tea Room and Dining Room		12 "
		55½ "

(This course to be given only in case of five enrollments for the full course).

The one year trade courses here outlined will give altogether better and more complete training than can be secured by a year of apprenticeship in any shop.

For young women desiring to fit themselves after some practical experience to become forewomen, shop-directors or to teach these trades in a high-grade trade or vocational school an advanced course of an additional year will be provided.

GENERAL CULTURAL AND PROFESSIONAL COURSES

These courses are prescribed in a number of departments and are open as electives to qualified students of any department.

HISTORY

POLITICAL AND INDUSTRIAL HISTORY OF THE UNITED STATES, II

PRESIDENT KEYES

MISS SWEET

An examination of the development of language, industry, government and parties in the United States as a basis for proper understanding of the present social, industrial and political situation. Channing's, United States History; Bryce's American Commonwealth; Woodrow Wilson's The State; and Fess' Development of Political Parties will be used as handbooks for this course.

HISTORY OF EDUCATION II.....DEAN CALVIN

Lectures, required readings, reports, and discussions. A study of the development of educational thought and practice from the Renaissance to the present time, with special emphasis upon the industrial and vocational movements in the United States.

HISTORY OF MUSIC I.....MR. HALLAM

One period a week throughout the year. The development of the science and art of music with especial attention to great musical nations and to the lives of distinguished musicians.

HISTORY OF ART I.....MISS COLBURN

Two periods a week throughout the year. A special study of the growth of Art including painting, architecture and sculpture, with intensive study of a few great artists and art works.

EDUCATION

PRINCIPLES OF EDUCATION I.....PRESIDENT KEYES

Two periods a week throughout the first semester. A systematic study of the applications of the principles of psychology and philosophy to the art of teaching.

CLASS MANAGEMENT AND INSTRUCTION I....PRESIDENT KEYES

Two periods a week throughout the second semester. The application of the conclusions of Principles of Education I to the processes of the class room, laboratory and lecture room.



A Sewing Class in School of Domestic Art

HISTORY OF EDUCATION II.....DEAN CALVIN

Lectures, required readings, reports, and discussions. A study of the development of educational thought and practice from the Renaissance to the present time, with special emphasis upon the industrial and vocational movements in the United States.

PSYCHOLOGY I.....MISS UTLEY

Lectures, assigned reading and class discussions. The purpose of this course is to give such a knowledge of the subject as will be helpful to the teacher. It includes a general survey of the conscious processes; a classification and discussion of the mental functions, with an examination of the physical basis of mental states.

METHODS AND OBSERVATION II.....MISS BUFFUM

Analysis of methods of teaching Domestic Science; indications of lines to be followed in observations; reports and criticism.

METHODS IN MUSIC II.....MR. HALLAM

A study of the principles which govern successful teaching of music in public schools, with exemplification and practice teaching.

METHODS IN PHYSICAL CULTURE II.....MISS BOGGS

NATURAL SCIENCES

PHYSIOLOGY I.....MISS BOGGS

This course includes a thorough study of the physiological functions of the various organs of the human body, especially the heart, lungs, stomach, and excretory organs; lectures on dress, personal habits, and diet with their effect on physical health.

ANATOMY I.....MISS BOGGS

A thorough knowledge of the structure of the human body, including the general study of the parts most closely related to physical development.

ANATOMY II.....MISS BOGGS

A detailed study of muscles and their relation to bodily movements.

PSYCHOLOGY I.....MISS UTLEY

Lectures, assigned reading and class discussions. The purpose of this course is to give such a knowledge of the subject as will be helpful to the teacher. It includes a general survey of the conscious processes; a classification and discussion of the mental functions, with an examination of the physical basis of mental states.

BACTERIOLOGY I.....MISS RICHARDSON

Lectures, recitations and laboratory work. This course deals with bacteria, yeasts and molds and micro-organism in their relation to daily life. The relation of bacteria to food production and preservation and bacteria as causes of disease are considered..

CHEMISTRY I.....MISS RICHARDSON

Lectures, recitations and laboratory work. A course in general inorganic chemistry, special emphasis being given to its application to the household and to Cookery I and Physiology.

CHEMISTRY II.....MISS RICHARDSON

Lectures, recitations and laboratory work. A study of the more important organic compounds, especially in their relations to cookery and the household, with practical applications in food and water analysis and tests for adulterants.

ENGLISH

ENGLISH I.....MISS UTLEY

Two periods a week throughout the year. The aim of this course will be to foster the habit of intelligent reading and to develop the taste for good literature through knowledge of some of the best English masterpieces, which will be read in their relation to some literary type or period. The art of clear and forceful presentation, both oral and written, will be taught through composition work, based largely upon the literature read.

ENGLISH II.....DEAN CALVIN

Two periods a week throughout the year. Critical study of the novel and the drama as distinctive types; stress laid on literary appreciation and the analysis of the life problems involved. Written reports drawn from the prescribed readings.

MODERN LANGUAGES

GERMAN I.....MISS HULBERT

Conversation is carried on on familiar topics; the more commonly used verbs are learned, and there is constant drill in the elements of grammar; German songs and poems are memorized. The reading is selected from such works as Guerber's "Mahrchen und Erzählungen;" Andersen's "Bilderbuch ohne Bilder."

GERMAN II.....MISS HULBERT

The study of grammar is continued; letters are exchanged with German correspondents; the lives of the great composers are studied. Reading is selected from the works of such writers as Storm, Heyse and Ebner, and Eschenbach. Poems by Schiller, Heine and Goethe are memorized.



Accounting Room of School of Commerce

GERMAN III.....MISS HULBERT

Third year work includes conversation, letter-writing, grammar study. Reading is selected from the works of Goethe, Schiller, Lessing and from modern writers. German newspapers and periodicals are also read.

ITALIAN I.....MISS HULBERT

In the first year of Italian, the work comprises: Conversation, Grammar-drill, memorizing of songs and poems, reading of short stories and anecdotes.

ITALIAN II.....MISS HULBERT

Work is carried on in conversation, letter-writing, the study of advanced grammar. The reading is selected from the works of such authors as Di Amicis, Fogazzaro and Manzoni.

FRENCH I.....MISS HULBERT

The work comprises colloquial conversation; mastery of the more usual idioms; verb-drill; study of the elements of grammar; reading of short stories, and anecdotes.

FRENCH II.....MISS HULBERT

In the second year the study of grammar is continued; letter-writing is carried on with French correspondents; works of Daudet, Georges Sand and Pierre Loti are read and discussed. Poems are memorized.

FRENCH III.....MISS HULBERT

Grammar-work, conversation and letter writing are continued; reading is selected from the works of Corneille, Moliere, Racine, Hugo, as well as from contemporaneous writers. Daily French newspapers are read.

REGULAR AND FULL COURSE STUDENTS

1912-1913

Name	Address
Arnold, Hazel Emma, C.	Saratoga Springs, N. Y.
Austin, Frances Lillian, C. . .	Warrensburgh, N. Y.
Baker, Victoria, A.	Saratoga Springs, N. Y.
Barrera, Feliza S., M. PS. . . .	Aguascalientes, Mexico.
Bell, Maud A., P.	Saratoga Springs, N. Y.
Bennett, Ruth Evelyn, C. . . .	Schuylerville, N. Y.
Benton, Jennie, P. & O.	Saratoga Springs, N. Y.
Bibbins, Grace Elmyra, M. O. .	Fair Haven, Vt.
Blower, Stephen, Vo.	Saratoga Springs, N. Y.
Bogle, Gertrude, P.	Saratoga Springs, N. Y.
Bond, Grace Moore, M. P. . . .	Schenectady, N. Y.
Brezee, Claire Marion, M. PS.	Saratoga Springs, N. Y.
Brightman, Abbie, P.	Saratoga Springs, N. Y.
Calhoun, Vern, M. Vo.	Des Moines, Iowa
Camblos, Jacqueline, DS. . . .	Philadelphia, Pa.
Carragan, Gertrude, P.	Saratoga Springs, N. Y.
Case, Eleanor, Vo.	Saratoga Springs, N. Y.
Case, Esther, P.	Saratoga Springs, N. Y.
Cleveland, Mabel Jennie, M. O	Cambridge, N. Y.
Collins, Percy D., Vo.	Saratoga Springs, N. Y.
Compton, C. H. R., Vi.	Saratoga Springs, N. Y.
Comstock, Dr. Carl L., Vi. . . .	Saratoga Springs, N. Y.
Cook, Anna Jane, C.	Saratoga Springs, N. Y.
Cosgrove, Bernice, Vi.	Saratoga Springs, N. Y.
Cosgrove, Jessie Gertrude, T. DA.	North Creek, N. Y.
Crawford, Helen Haight, DS.	Saratoga Springs, N. Y.
Cronecker, Frederike Marie, M. P.	Philadelphia, Pa.
Croxton, Chester, P.	Saratoga Springs, N. Y.
Curtis, Marion Sunderland, DS.	Schuylerville, N. Y.
Darrow, Helen Wealtha, Sp. . .	Greenfield, N. Y.
Dean, Edna Veronica, M. P. . .	McAfee, N. J.
Deats, Anna Mildred, M. Vo. .	Katonah, N. Y.
Dillaway, Mrs. J. C. T. DA. . .	North Creek, N. Y.
Doherty, Mary Ella, C.	Banes, Cuba
Donoghue, Catharine Mae, C.	Greenfield Center, N. Y.
Dow, Ruth, DS.	Carey, Ohio
Eaton, Marguerite Elizabeth, DS.	Saratoga Springs, N. Y.
Elkins, Daisy, P.	Thomson, N. Y.



Typewriting Room of School of Commerce

Name	Address
Ellsworth, Louise Briggs, DA.	Saratoga Springs, N. Y.
Erickson, Eric, C.	Saratoga Springs, N. Y.
Evans, Anna Elizabeth, M. Vo.	Poultney, Vt.
Evans, Genevieve B., M. Vo. .	Berwick, Pa.
Farnham, Bertha E., T. DA. .	Glens Falls, N. Y.
Farrell, Jennie E., C.	Saratoga Springs, N. Y.
Ferris, Gladys Mae, DS.	Holyoke, Mass.
Finch, Edna Suzette, Vo.	Port Chester, N. Y.
Foote, Annabelle, T. DA.	Fort Edward, N. Y.
Gaylor, Myra, C.	Saratoga Springs, N. Y.
Gilmore, Georgia, T. DA.	Salem, N. Y.
Glass, James, Jr., Vo.	Saratoga Springs, N. Y.
Graham, Grace Ada, DS.	Saratoga Springs, N. Y.
Graul, Beatrice, Vo.	Saratoga Springs, N. Y.
Green, Alice Marion, M. O. ...	Katonah, N. Y.
Greenslete, Mrs. Jos. David, T. DA.	Schenectady, N. Y.
Gutjahr, Caroline Anna, C. ..	Saratoga Springs, N. Y.
Grippen, Theodore, P.	Saratoga Springs, N. Y.
Hallam, Grace, P.	Saratoga Springs, N. Y.
Harris, Julia L., T. DA.	Glens Falls, N. Y.
Hastings, Mary Blaikie, T. DA.	Salem, N. Y.
Hayden, Grace, Vo. & P.	Saratoga Springs, N. Y.
Hayden, Rita, P.	Saratoga Springs, N. Y.
Henning, Emily, Vo.	Saratoga Springs, N. Y.
Henry, Mary Elizabeth, M. P.	Argyle, N. Y.
Howk, Mrs. Dr., Vo.	Saratoga Springs, N. Y.
Howe, Carita, Vi.	Saratoga Springs, N. Y.
Hubbell, Florence, A.	Saratoga Springs, N. Y.
Hughes, Teresa M.	Ballston, N. Y.
Jacobson, Gladys, A.	Saratoga Springs, N. Y.
James, Willis, Vi.	Saratoga Springs, N. Y.
Kerley, Jane, A.	Ballston Spa, N. Y.
Ladzinski, Selma Meta, M. PS	East Liverpool, Ohio
Lamb, Esther Mildred, M. PS.	Middle Granville, N. Y.
Langlois, Clarence Noel, Vi. ..	Saratoga Springs, N. Y.
Lee, Donald, Vi.	Saratoga Springs, N. Y.
Leggett, Mary, M. O.	Saratoga Springs, N. Y.
Leggett, Ralph, P.	Saratoga Springs, N. Y.
Leighton, Irene Mae, DS.	Mechanicville, N. Y.
Leonard, Helen, Vi.	Fair Haven, Vt.
Lester, Pauline, DS.	Albany, N. Y.
Levengston, Tom P., C.	Saratoga Springs, N. Y.

Name	Address
Lewis, Jane E., P.	Ballston Spa, N. Y.
Lisseau, Nora, Vo.	Saratoga Springs, N. Y.
Lockwood, Onnie, A.	Saratoga Springs, N. Y.
Long, James, Vo.	Saratoga Springs, N. Y.
Lord, Gretchen Dagmar, DA. .	Salem, N. Y.
Lothrop, Eulalia Charter, DS.	Hartford, Conn.
Lourdes, Elia Pomposa, M. P. .	Aguascalientes, Mexico
Lovemoney, Alice, C.	Saratoga Springs, N. Y.
Maloney, May Agnes, C.	Ballston Spa, N. Y.
Manning, Mrs. W. H., P.	Saratoga Springs, N. Y.
Manuel, Anna Ruth, DS.	Richford, Vt.
Masker, Blanche, DS.	McAfee, N. J.
May, August, M. P.	Elizabeth, N. J.
McCarthy, Madge, P.	Schuylerville, N. Y.
McQueen, Walter C.	Saratoga Springs, N. Y.
Miller, Amelia Tacey, M. Vo. .	Albany, N. Y.
Morrissey, Eleanor, P.	Saratoga Springs, N. Y.
Mueller, Aline, C.	Ballston Spa, N. Y.
Mullen, Isabelle Martha, DS. .	Little Falls, N. Y.
Murden, Bertha, T. DA.	Saratoga Springs, N. Y.
Murden, Elsie, T. DA.	Saratoga Springs, N. Y.
Osborne, Helen Elizabeth, DS.	Warrensburgh, N. Y.
Packard, Beatrice Ruth, DS. .	Manchester, Conn.
Palmer, Grace Marion, C.	Saratoga Springs, N. Y.
Parmelee, Elizabeth, M. PS. .	Saratoga Springs, N. Y.
Pattison, Ruth Larrabee, DS. .	Westport, N. Y.
Paye, Leon, Vi.	Glens Falls, N. Y.
Perry, Gertrude, T. DA.	Shusan, N. Y.
Pike, Myrtle E., DA.	Gansevoort, N. Y.
Piper, Mrs. Agatha Estelle, DS.	Brooklyn, N. Y.
Pratt, Marion Louise, DS. ...	Foxcroft, Me.
Ralph, Katharine, A.	Saratoga Springs, N. Y.
Ramsdill, Helen, P.	Saratoga Springs, N. Y.
Redmond, May Walter, C.	Brooklyn, N. Y.
Risley, Gladys Carpenter, DS.	South Manchester, Conn.
Ritchie, Agnes L., O.	Saratoga Springs, N. Y.
Robinson, Gertrude, M. P.	Mount Vernon, N. Y.
Rolls, Mary Priscilla, DS.	Saratoga Springs, N. Y.
Rowell, Edna L., Vo.	Saratoga Springs, N. Y.
Rutledge, Mary Kathryn, M. PS.	Fair Haven, Vt.
Safford, Agnes, T. DA.	Salem, N. Y.
Sarver, Edith Alice, DS.	Hudson Falls, N. Y.



A Dressmaking Class in School of Trades

Name	Address
Schallehn, Emma G., A.	Saratoga Springs, N. Y.
Schrade, William, Vi.	Saratoga Springs, N. Y.
Scott, Gordon, Vi.	Saratoga Springs, N. Y.
Shaffer, Mrs. Geo. W., T. DA.	New York, N. Y.
Shattuck, Helen Margaret, M.P.	Richford, Vt.
Shaw, Harriette M., DS.	North Norwich, N. Y.
Shields, Cora M., M. PS.	Belcher, N. Y.
Shindle, Mary, Vo.	Saratoga Springs, N. Y.
Sill, Esther Elmira, DS.	Rockville, Conn.
Slosson, Marion, P.	Saratoga Springs, N. Y.
Smith, Caro I., T. DA.	Horicon, N. Y.
Smith, Celina Hitchcock, M. P.	Kingsbury, N. Y.
Smith, Charlotte Archibald, C.	Saratoga Springs, N. Y.
Smith, Jane Caroline, M. Vi. .	Kingsbury, N. Y.
Spencer, Alice Rosamond, DS.	Brattleboro, Vt.
Tanner, Ruth, P.	Saratoga Springs, N. Y.
Teele, Dancla, Vo.	Saratoga Springs, N. Y.
Tefft, W. G., Vi.	Schuylerville, N. Y.
Thiessen, Louise Boris, DS. .	Saratoga Springs, N. Y.
Thomas, Hazel, Vo.	Saratoga Springs, N. Y.
Thompson, Edith Marie, T. DA.	Brooklyn, N. Y.
Thomson, Helen Livingston, T. DA.	Schenectady, N. Y.
Tobin, Elizabeth Veronica, DS	Port Henry, N. Y.
Tooker, Mrs. F. W., Vo.	Saratoga Springs, N. Y.
Towne, Mrs. J. Blaine, Vo. .	Saratoga Springs, N. Y.
Tuller, Ethel, C.	Greenfield Center, N. Y.
Van Rensselaer, Mrs. Chas. P.	Wilton, N. Y.
Vedder, Frances Lucile, C....	Saratoga Springs, N. Y.
Veeder, Mabel, DA.	Schenectady, N. Y.
Voudry, LeGrande, M. Vi. ...	Albany, N. Y.
Wagman, John, Vo.	Saratoga Springs, N. Y.
Wagman, Lewis B., Vo.	Saratoga Springs, N. Y.
Wagner, Alta, Vo.	Saratoga Springs, N. Y.
Wainwright, Lottie, Vi.	Saratoga Springs, N. Y.
Walkup, Vera May T. DA. ...	Glens Falls, N. Y.
Wallace, Ruth P.	Saratoga Springs, N. Y.
Waterbury, Elizabeth, P.	Saratoga Springs, N. Y.
Waterbury, Jean, P.	Saratoga Springs, N. Y.
Webster, Ruth Clark, DS.	Syracuse, N. Y.
Wheat, Leora, P.	Saratoga Springs, N. Y.
Wheeler Olive Caroline, M. PS.	Cortland, N. Y.
White, Lena S., DS.	Champlain, N. Y.
Yates, Franklin, Vi.	Saratoga Springs, N. Y.
Young, Ruth Esmond, T. DA. .	Ballston Spa, N. Y.

EXTENSION STUDENTS

1912-1913

DOMESTIC SCIENCE

Ball, Anna	Lewis, Sarah
Barber, Jane	Mabee, Margaret
Blackburn, Nellie	McCreedy, Lucy
Compton, Mrs. Florence	Menges, Marguerite
Corbett, Josephine	Milliman, Marian
Day, Eleanor	Pendrick, Olive
Dunlavey, Maizie	Roselle, Anna May
Filkins, Katharyne	Russell, Mrs. J. L.
Gervin, Agnes	Shattuck, Helen
Gilbert, Mary	Sheehan, Kathryn
Hewitt, Mrs. Frank M.	Thomson, Helen
Houghton, Elizabeth	Upright, Florence
Jacobs, Marion	Waterbury, Helen
Kelley, Miriam	Waterbury, Louise
Kilmer, Lenita	Waters, Sarah
King, Mrs. F. E.	Webster, Ruth
Leland, Ina	White, Dorothy

DOMESTIC ART

Baker, Dorothy	King, Mrs. F. E.
Benninger, Marion	Lundgren, Mrs. Carl
Carrigan, Ethel	Milliman, Jennie
Clapp, Dorothy	Morrissey, Emma
Fitzpatrick, Mary	Mueller, Julia
Gardner, Gladys	Royal, Ruth
Heeney, Esther	Sacks, Rose
Hill, Jennie	Sheldon, Gertrude
Hill, Marion	Stangle, Clara
Garrah, Helen	Sweeney, Elizabeth
Jacobs, Marion	Town, Lillian
Kerley, Jane	Van Arnen, Lottie
Kerley, Lucy	Walsh, Mrs. R.
Kerley, Mary	Wood, Nellie



Millinery Class in School of Trades

Children's Sewing Classes

Bailey, Grace
Baker, Mary
Bartholemew, Grace
Blanchard, Marion
Booth, Elizabeth
Bowman, Lillian
Brown, Katherine
Brusie, Vivian
Buck, Elsie
Buck, Helen
Burpee, Helen
Callahan, Helen
Callahan, Kathryn
Closson, Bessie
Cunningham, Helen
Donlan, Margaret
Downs, Mary
Dunn, Marion
Dunn, Sadie
Dunston, Ruth
Durfee, Eleanor
Dwyer, Katherine
Esmond, Rosaline
Esterbrook, Carol
Esterbrook, Janet
Folts, Dorothy
Freeman, Harriet
Gorman, Grace
Green, Lenita
Grippen, Jean
Haniquet, Katherine
Hastings, Edith
Hazard, Mary
Hodges, Esther May
Humphrey, Elizabeth
Johnson, Linea
Johnson, Ruth
King, Dorothy
Laing, Helen
Lang, Elizabeth
Maher, Madeline
Mallery, Doris

Marvin, Evelyn
Maynard, Martha
McCreedy, Janet
McKnight, Marion
McTygue, Frances
Mead, Mary Marshall
Mingay, Leona
More, Ellen
Moriarta, Hannah
Narber, Susie
O'Brian, Agnes
O'Dea, Mary
Piper, Eleanor
Pope, Guila
Powers, Marion
Procter, Bernice
Putnam, Ethel
Rabe, Florence
Ritchie, Helen
Ross, Winifred
Rouse, Ella
Rouse, Ruth
Rowland, Margaret
Settle, Ruth
Sheehan, Marie
Sheehan, Ruth
Spencer, Alice
Stuart, Mary
Tessier, Hazel
Thompson, Katherine
Trost, Elsie
Trim, Gladys
Tully, Susan
Wallace, Ruth
West, Harriet
Whalen, Helen
Whalen, Alma
Williams, Helen
Woodworth, Emma
Woodworth, Harriet
Zeyst, Ruth

SCHOOL OF MUSIC

Choral Club

Adee, W. L.
Adee, Mrs. W. L.
Andrews, A. H.
Andrews, C. P.
Andrews, Josephine
Annis, Marjorie
Blake, Lillian
Bosworth, Edna
Brezee, Dorothy
Bryans, Theresa
Burnham, F. G.
Burritt, I. E.
Caesar, Oscar A.
Carr, Caroline
Closson, George
Collins, D. P.
Crandall, Elida
Crawford, Emily
Crawford, Bessie
Curtis, Carl
Dusenbury, Mae
Eaton, Mrs. M. S.
Eddy, H. A.
Fields, Grace
Fennimore, W. H.
Finch, Edna
Fitzgerald, Elizabeth
Flynn, Mary
Foote, Dr. L. H.
Forthmiller, Mrs. A. F.
Gary, Charles
Gilbert, Dan
Haines, Earl
Hallam, Grace
Hayden, Grace
Hays, Mrs. L. H.
Hays, Margaret
Hill, Mrs. J. A.
Hill, Winfield
Heath, Hattie H.

Hettrich, Belle
Hyslop, Elizabeth
Johnston, B. F.
Keyes, Mrs. Charles H.
Kirkpatrick, Mrs. David
Knapp, Grace
Kneil, Caroline
Lee, Mrs. Arthur
Lee, Calista
Lester, Charles
Lodewick, W. H.
Long, James
Martin, Anna
McMaster, Henry
McCreedy, Mrs. J. G.
McNulty, Katherine
Mickle, Mabelle
Monell, Florence
Morris, Mrs. Frank
Mosely, Julia
Moses, C. S.
Moses, Mrs. C. S.
Narber, Mrs. F. P.
Nelson, Rose
Nielson, Lillian
Northrop, Mrs. S. K.
Palmatier, Mrs. L.
Phillips, Dorothy
Parkinson, Miss
Parmelee, Mrs. S. R.
Parmelee, Ross
Platt, Mrs. Albert
Plowman, Miss
Pratt, Pearl
Raymond, George D.
Reynolds, Mrs. C. F.
Remington, Eva
Ritchie, Agnes
Ritchie, Florence
Schwartz, Augusta



The Arcade

Choral Club—Continued

Schwartz, Johanna	Towne, J. Blaine
Schwarte, Adam	Towne, Lillian
Schackelford, G. R. P.	Van Wagonen, Helen
Shafer, Mrs. F. W.	Wagman, J. P.
Sharpe, Harriet	Wagman, Lewis
Sherwood, L. F.	Wagner, Dr. J. E.
Smith, Charlotte A.	Walbridge, Margaret
Smith, F. H.	Waller, Mrs. H. F.
Smith, Mrs. S. W.	Waller, Mildred
Smith, Lena	Wetzel, Bessie
Sperry, Almira	Wayland, H. A.
Sullivan, Mrs. Eugene	Weed, E. W.
Swartout, Mrs. James	Weed, Mrs. E. W.
Sweeney, K.	Wilhelm, Charles A.
Sweeney, Thomas	Williams, Susie
Teele, Dancla	Wood, Nellie
Thiessen, Louise	Wyman, Ira
Tompkins, Nellie	Young, Mrs. Frank
Tooker, Mrs. F. W.	

Orchestral Club

Anderson, John	Reeves, Judith
Allen, Walter	Reeves, J. C.
Arnold, Hazel	Reeves, Will
Closson, George	Robinson, George H.
Cogan, Mary	Roohan, Frank
Cogan, John	Robbins, Carl
Cole, R.	Schwarte, Adam
Dow, Ruth	Sally, Frank
Flannigan, J. P.	Scoville, Charles L.
Frichett, C. E.	Smalldone, Albert
Howe, Carita	Smalldone, Edward
Humphrey, G. G.	Smalldone, George
James, Willis	Smalldone, Paul
Kendrick, Ashley	Smith, Jane Caroline
Lovemoney, Alice	Thiessen, Louise
Lovemoney, J. H.	Voudry, LeGrande
Pomar, Eugene	Wheeler, Olive
Post, Frank M.	Whitford, Mrs. Charles
Reeves, Charles	Wolf, Raymond
Reeves, James	

LANGUAGES

Children's Class

Case, Frank, Jr.
Downs, Mary
Hills, Edna
Ingham, William
Kilmer, Richard

Moriarta, Hannah
Morrissey, Eleanor
Ross, Winifred
Trim, Gladys

PHYSICAL TRAINING

Advanced Physical Training

Blackmer, Dorothy, D.	Gingras, Mary, G.
Brannigan, Marguerite, G.	Goodale, Minnie, D.
Brogan, Amelia, D.	Goodale, Rena, D.
Bullard, Doris, G.	Goodale, William, D.
Bullard, Edgar, D.	Groves, Malcolm, D.
Bullard, Howard, D.	Guernsey, Ellen, D.
Burd, Brenda, D.	Gurtler, Bertha, G.
Burpee, Helen, D.	Hart, Margaret, D.
Carrigan, Gertrude, G.	Hastings, Edith, D.
Case, Esther, D.	Hladky, Mary, G.
Collins, Mrs. J. H., G.	Hodges, Adella, G.
Corliss, Elizabeth, D.	Hodges, Bessie, G.
Corliss, Florence	Hofsess, Peter D.
Crowley, Bessie, D.	Humphrey, George, D.
Curtis, Florence, D.	Jacobson, Arthur, D.
Curtis, Irving, D.	James, Alexander, D.
Curtis, Grace, D.	James, Helen, D.
Delaney, Elizabeth, G.	James, Willis, D.
Dickinson, Martha, D.	Kanaly, Eunice, G.
Dowd, Kathleen, D.	Kelly, Cyril, D.
Dusenbury, Mae, G.	Kelly, Katherine
Ellsworth, Louise, D.	Keyes, Mrs. C. H., Fencing
Erb, Helen, D.	Kilmer, Patrick, D.
Ferguson, Susie, D.	Kirkpatrick, Merrill, D.
Finch, Mary Elizabeth, D.	Lang, Esther, D.
Fitzgibbon, Mary, D.	Lang, Isabella, D.
Foley, John, D.	Lang, Madeline, G.
Foley, Louise, D—G.	Lang, Victoria, D.
Gaffney, Letitia, D.	Lee, Harvey, D.
Galaise, Ernestine, G.	Lowndes, Frank, D.
Gaylord, Esther, D.	Lyon, Inness, D.
Gaylord, Helen, D.	Manglesdorf, Fred
Getman, Helen, D.	McAllister, Mrs. N. L., G.

Advanced Physical Training—Continued

McMaster, Malcolm, D.	Shevlin, George, D.
McQueen, Florence, D.	Shevlin, Margaret, G.
McQueen, Sallie, D.	Simmons, Addie, G.
Mead, Mary Marshall, D.	Slingerland, Harold, D.
More, Margaret, D.	Smalldone, Albert, D.
Moriarta, Hannah, D.	Spratt, Gladys, D.
Morrissey, Eleanor, D.	St. John, Edna, D.
Mosier, Dorothy, D—G.	St. John, Harold, D.
Niesular, Anna, G.	Steloff, Etta, G.
Olmsted, Emily, D.	Stewart, Alexander
Ostrander, Gretchen, D.	Stewart, Mildred
Ostrander, Paul, D.	Sturgis, Mrs. Raymond, D.
Patten, Mrs. David, G.	Tobin, Florence, G.
Peeke, Louise, D.	Towne, Ruth, G.
Pelky, Ada	Trost, Margaret, G.
Pendrick, Hazel, D.	Trost, Nora, G.
Reed, Donald, D.	Waterbury, Elizabeth, D.
Repple, Maud, G.	Waterbury, Jean, D.
Rice, George, D.	Wells, Lawrence, D.
Rolls, Maud, G.	Wells, Ruth, G.
Rolls, Ormond, D.	West, Mrs. George H., G.
Rowley, Hazel, D.	Westfaul, Edith, G.
Saportas, Mathild, D—G.	Westfaul, Sarah, G.
Schirk, Grace, G.	Whalen, Helen, D.
Schoonmaker, Grace, D.	Yates, Mary, G.
Sheehan, Ruth, D.	

Children's Physical Training

Allen, Lucy	Grippin, Jean, D.
Allen, Stanley	Herrick, Elizabeth, G.
Burd, Virginia, D.	Humphrey, Elizabeth
Blanchard, Elizabeth, G.	Humphrey, Horton, D—G.
Case, Frank Jr., D.	Ide, Harris, D.
Compton, Ranulf, D.	Ide, Jean, D.
Curtis, Ruth, G.	Jacobson, Vivian, G.
Davidson, Rachel, D.	Johnson, Linea, G.
Downs, Mary, D.	Johnson, Ruth, G.
Esterbrook, Carol, D—G.	Kilmer, Donald, D.
Esterbrook, Janet, D—G.	King, Dorothy
Esterbrook, Lucile, D.	La Mountaine, Beatrice, G.
Gaylord, Joseph	Lucas, Fred West, D.
Gaylord, Mary Elizabeth	Mallery, Doris, G.

Children's Physical Training—Continued

Manning, William, D.	Sigsby, Alice, G.
Maynard, Martha, G.	Sullivan, Eugene, G.
O'Brian, Alice, D.	Todd, Mary, D.
Post, Archibald, G.	Trim, Esther, D.
Ritchie, George	Trim, Gladys, D.
Ritchie, Helen	Trost, Elsie, G.
Saportas, George, D—G.	West, Harriet
Settle, Ruth, D.	Wood, Ethel, G.
Sheehan, Clark, D.	

COMMERCIAL

Barrett, Mabel	Picard, Beatrice
Benton, Lewis	Shurtz, Rose B.
Fine, Anna	Smith, Florence
Johnson, Gustav	Sterner, Mabel Estelle
Kendrick, Ashley W.	Thiessen, William E.
Ogden, Alice C.	Youngfleisch, Millie F.

SOCIAL CLUBS

A'Hearn, Hulda	Ekblad, Edith
Allard, Ina	Fine, Anna
Allen, Hazel	Flynn, Margaret
Beattie, Dorothy	Folts, Margaret
Breen, Mary	Folts, Theresa
Bronson, Doris	Formel, Eugene
Bush, Carlotta	Fullerton, Daisy
Close, Mabel	Geppner, Frances
Collins, Mrs. J. H.	Groff, Mrs. Maud Nichols
Coon, Mildred	Hall, Ruth
Cosgrove, Bernice	Halpin, Helen
Cox, Jennie	Harrington, Mary
Crooks, Harriet	Hauerwas, Frances
Cummings, Marie	Hazard, Louise
Cummings, Millie	Healey, Katherine
Cunningham, Elizabeth	Hennessey, Agnes
Curtis, Florence	Hennessey, Elizabeth
DeGroff, Ethel	Hickok, Hazel
Delaney, Elizabeth	Hodges, Adella
Draper, Mrs. Benjamin	Hodges, Ruth
Ekblad, Emma	Hubbell, Florence

Social Clubs—Continued

Hubbell, Vivia
Hyslop, Elizabeth
Hyslop, Margaret
Jacobson, Gladys
Johnston, Maud
Kelly, Mary
Kosmalo, Helen
Lannon, Elizabeth
Lasher, Leslie
Le Claire, Adelpine
Leggett, Louise
Leitzsky, Bessie
Lucas, Helen
McAllister, Mrs. N. L.
McCarthy, Mary
McGuire, Susan
McPherson, Mrs. Colin
Meader, Mrs. C. L.
Mezzare, Isabelle
Murphy, Margaret
Nichols, Maud
Patten, Mrs. David
Pelky, Ada
Pemberton, Celia
Poole, Pauline
Putnam, Beatrice
Quinlan, Gertrude

Reiff, Margaretha
Riley, Rose
Remington, Eva
Roberts, Mrs. M. G.
Rowland, Agnes
Scaggs, Laura
Schallehn, Emma
Schirk, Grace
Short, Helen
Slosson, Marion
Spratt, Gladys
Stenacher, Mrs. George
Trost, Nora
Trost, Margaret
Wakely, Jennie
Waller, Wreatha
Watson, Helen
West, Mrs. George
Westfaul, Sarah
Wheat, Leora
Winship, Dorothy
Winship, Gladys
Wood, Ethel
Woodward, Helen
Van Wagonen, Helen
Yeackel, Marion

ABBREVIATIONS:

DS. Domestic Science.

DA. Domestic Art.

T. Trade.

C. Commercial.

A. Art.

M. PS. Public School Music.

M. Vo. Music Course, Voice major subject.

M. Vi. Music Course, Violin major subject.

M. P. Music Course, Piano major subject.

M. O. Music Course, Organ major subject.

Vo. Voice.

Vi. Violin.

P. Piano.

O. Organ.

Sp. Special course, unclassified.

D. Dancing.

G. Gymnasium.

SUMMARY

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School of Domestic Science and Art		27
Normal Domestic Science	25	
Normal Domestic Art	2	
School of Music.....		94
Full Course Students.....	28	
Public School Music.....	7	
Voice	5	
Violin	3	
Piano	9	
Organ	4	
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Voice	23	
Violin	15	
Piano	26	
Organ	2	
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Stenography	13	
School of Trades		26
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Millinery	11	
Domestic Science	5	
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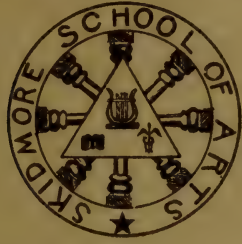
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1913/14

SKIDMORE SCHOOL OF ARTS

SARATOGA SPRINGS N.Y.



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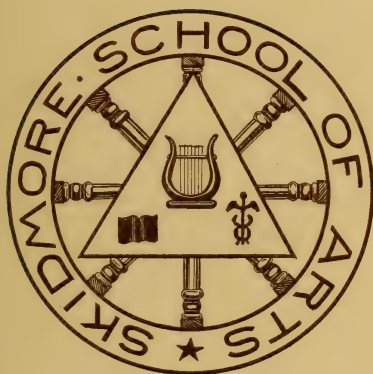


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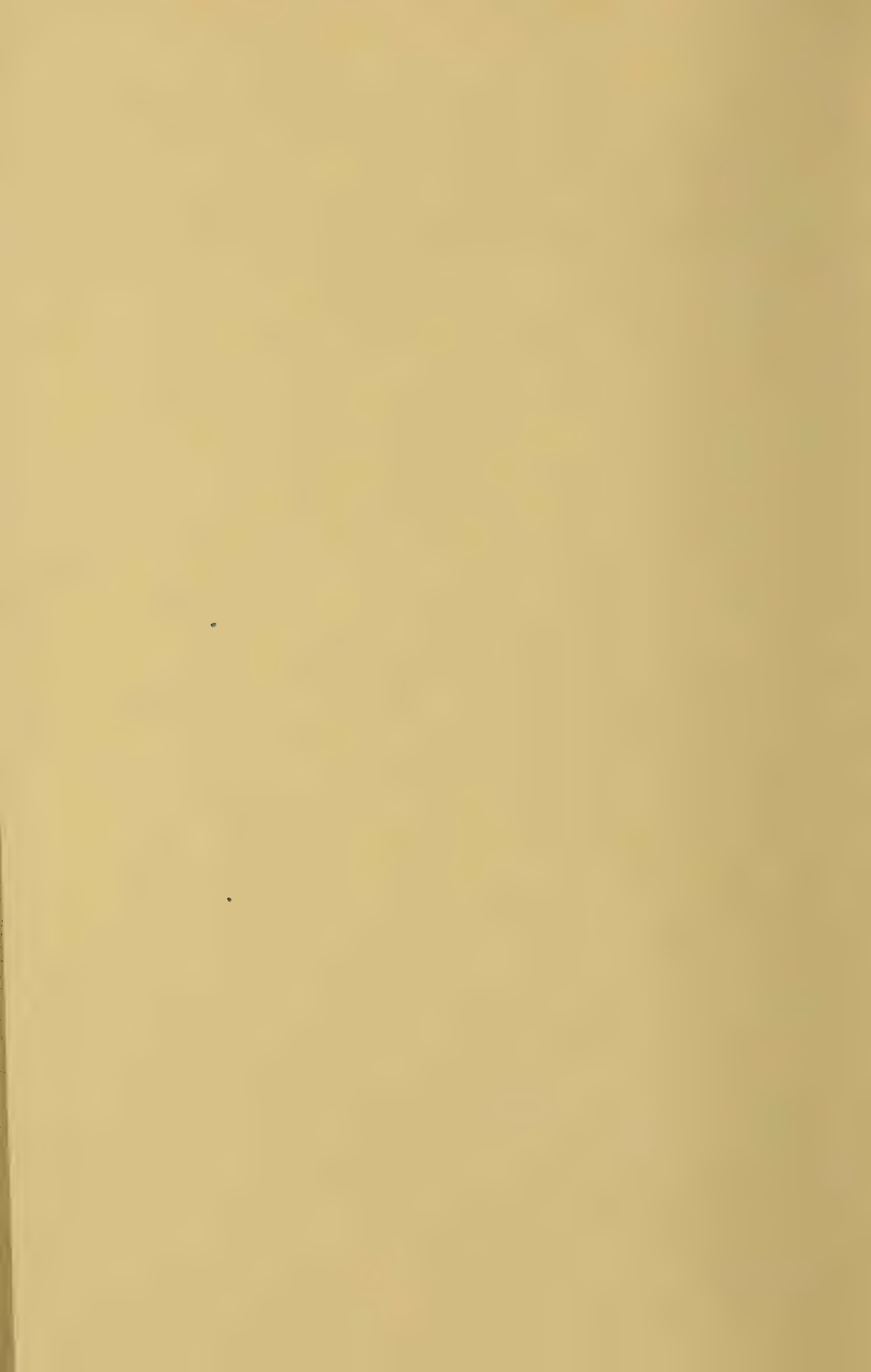
Third Annual Catalogue

Skidmore School of Arts

Saratoga Springs, N. Y.



1914-15



CALENDAR 1914-1915.

1914

- | | | |
|------|------------------|--|
| Sep. | 14 | Registration of students. |
| Sep. | 15 | Classes organized—beginning of first semester. |
| Nov. | 26-29 | Thanksgiving vacation. |
| Dec. | 23-Jan. 4, 1915. | Christmas vacation. |

1915

- | | | |
|------|------|--|
| Jan. | 5 | Classes resume work. |
| Feb. | 5 | End of first semester. |
| Feb. | 6 | Registration of new students. |
| Feb. | 8 | Beginning of second semester. |
| Feb. | 12 | Lincoln's birthday. |
| Feb. | 22 | Washington's birthday. |
| Apr. | 2-11 | Easter vacation. |
| Apr. | 12 | Classes resume work. |
| June | 20 | President's address to students. |
| June | 23 | Annual meeting of the Board of Trustees. |
| June | 24 | Commencement Day. |

BOARD OF TRUSTEES

Officers

Mrs. J. Blair Scribner, Chairman
President Charles H. Keyes, ex-officio
Mrs. Douglas C. Moriarta, Secretary
Mrs. A. Sherman Downs, 1st Vice-Chairman
Mrs. Lewis A. James, 2d Vice-Chairman

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Mrs. A. Sherman Downs
Miss Cora E. Mott
Mrs. John F. Humphrey
Mrs. Charles F. Fish
Mrs. Lewis A. James
Col. John G. Battelle

Terms Expiring in 1915

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Mrs. George E. Ade
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Miss Grace M. Wagman
Mrs. Thomas R. Kneil
Mr. Alfred R. Kimball

Terms Expiring in 1916

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Mrs. Harry M. Levingston
Mrs. Walter P. Butler
Mrs. Douglas C. Moriarta
Mrs. Edgar D. Starbuck
Mrs. Harry Ludlow
Mr. Charles Scribner

COMMITTEES

The President is ex-officio a member of every committee.

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Mrs. Douglas C. Moriarta, Secretary
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Mrs. Lewis A. James
Mrs. Walter P. Butler

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Miss Grace M. Wagman

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Mrs. A. Sherman Downs

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Miss Grace M. Wagman, Secretary
Mrs. J. Blair Scribner
Mr. Alfred Hallam

FACULTY

CHARLES HENRY KEYES, A. B. PH. D.....President

History and Education

Graduate Student of Education in California, Clark, and Columbia Universities; twenty years experience in public school administration; five years President Throop Polytechnic Institute; President American Institute of Instruction, President Department of Manual and Industrial Education N. E. A.; President National Council of Education; Lecturer on Education in Universities, Colleges, Normal Schools and Institutes in United States and Canada; author of "Acceleration and Arrest in Progress Through Schools" and of numerous articles, monographs, and addresses on Education.

MARGARET JEAN CALVIN, PH. B., A. M.....Dean

English and Education

Graduate University of Chicago; Graduate student in English and Education in Harvard and post graduate of Columbia University; five years experience as High School Principal; three years head of the Department of English, Minnesota State Normal School; Instructor in English and assistant in charge of women students in King Hall, Shepardson College of Denison University.

ALFRED HALLAM.....Director School of Music

Student Rugby, England; student of Sir Joseph Barnaby and Sir John Stainer, London, in choral work and oratorio; Supervisor Music Public Schools Mt. Vernon, N. Y., twenty-one years; Musical Director of Chautauqua since 1902; Assistant Director to Frank Damrosch for seventeen years.

NELLIE HOUGHTON CLEMENTS.....Commercial Department

Graduate Albany Business College, 1901; Librarian and Clerk Board of Education, Saratoga Springs; Assistant Commercial Department High School, Saratoga 1902-1910; Principal of evening High School, Saratoga Springs, 1910-11; Student Albany Business College, Summer Session 1903-1910 and 1912.

LAURA BUFFUM.....Domestic Science

Student Earlham College, Indiana, 1895-97; Graduate Pratt Institute, 1902; Instructor Ossining School, Ossining, N. Y.; Instructor Stanley McCormick School, Burnsville, N. C., three years; Director Department of Domestic Science, Hill Institute, Florence, Mass., two years; Assistant in Department of Home Economics Rockford College, Rockford, Ill., one year.

IDA EVA KLOTZ.....Domestic Art and Science

Graduate Pratt Institute 1910; Instructor Young Women's Industrial Club 1910-1911.

MARY HARVEY BOGGS.....Physical Culture
Physiology and Anatomy

Graduate of the Macfadden School of Physical Education, New York City, 1905; Student Harvard Summer School, 1907; Graduate of the Sargent Normal School of Gymnastics, 1910; Graduate student in Teachers College, Columbia University, 1911-1912; Teacher of Fencing, Dancing; Light and Heavy Gymnastics in Walnut Lane School, Germantown, Pa.

ANNA CHRISTINE STEINES.....Dressmaking

Ten years practical experience in Troy and Cohoes; Student S. T. Taylor System, New York City.

MARGARET LORETTA SHEERAN.....Millinery

Student Department of Household Arts of Teachers College, Columbia University; for ten years a practical milliner and shop director in New York City and Albany.

ELIZABETH VANDERPOEL COLBURN, B.S.....Fine Arts

Graduate Albany Normal School; Graduate Pratt Institute; Graduate School of Art and Design, Columbia University; Five Years experience as Director of Art in public schools; head of Art Department of Teachers College, Kirksville, Missouri.

MARY VERNAN HULBERT.....Modern Languages

Graduate Temple Grove Seminary, Saratoga Springs; Student Paris; Student Hanover, Germany, under Muller; Student of Italian under Solitro of Florence, Italy; Instructor Temple Grove Seminary six years; Instructor Young Women's Industrial Club six years.

T. AUSTIN-BALL.....Voice

Student Adolph Stussi, Belfast, 1895-1897; T. H. Walworth, Royal Academy of Music, London, 1898-1900; Scholarship pupil and medalist Blackheath Conservatory, London, 1901-1902; Student under Shriglia in Paris in 1912; bass soloist at St. James', Piccadilly, London; under Leopold Stokowski; soloist Tompkins Avenue Church, Brooklyn, under Clarence Eddy; ten years' experience in concert, oratorio and opera and as teacher in London and New York.

ALBERT PLATT.....Organ and Theory

Student Bath and Wells Cathedral, Sommersetshire; Organ under W. E. Robinson L.R.A.M.; Harmony Counterpoint, and Fugue, with Percy J. Wood, F. R. C. O., London; Choir training and conducting with Joseph H. Adams, Conductor of Queen's Hall concerts, London; Organist and choirmaster Chapel of Castle Bromwich, Warwickshire, England—four years; Organist and choirmaster, St. Matthew's, Birmingham, England, eight years; Twelve years accompanist to Birmingham Choral Association; Member of Royal College of Organists, London.

- MAX SHAPIRO.....Violin
Graduate Royal Conservatory of Warsaw, Russia; Member Warsaw
Philharmonic Society; First Violinist in Pittsburg Orchestra, under
Emil Paur.
- RAYMOND SPERING WILSON, B. Mus.....Piano
Student of Piano and Composition under Henry Lang and Hendrick
Ezerman; Three years a student with Ernest Hutcheson of Austra-
lia; Piano Instructor Pennsylvania College of Music, Philadelphia,
1906-1910; Head of the Piano Department of Pennsylvania College of
Music, 1910-1912.
- GRACE HARRIET UTLEY, Pd. B., B. S., A. M.,.....
.....Psychology and English
Graduate Warrensburg State Normal College; Graduate Teachers
College of New York with degree of B.S., Columbia University, A.
M.; Five years teaching experience in public schools; One year as-
sistant in Psychology in Warrensburg Normal College.
- JOSEPHINE E. RICHARDSON, B. S.....Chemistry, Bacteriology
Domestic Science
Graduate of Ohio State University.
- ALICE IDA SWEET, Ph. B.Secretary to the President
Instructor in History
Graduate of Brown University and Rhode Island Commercial School.
- EMMA KATHRYN SPAETH.....Piano
Graduate of Pennsylvania College of Music; four years experience
as piano teacher.
- AUSTIN CONRAD.....Piano
Graduate of Peabody Conservatory, 1911; since 1912 member of
Chautauqua faculty.
- OLIVE CAROLINE WHEELER.....Physical Culture
Graduate of Cortland (N. Y.) State Normal School; four years
teaching experience in Katonah High School; graduate of Skidmore
School of Arts.
- CHARLOTTE ARCHIBALD SMITH, A.B. Director of Social Clubs
Graduate of Smith College; for two years teaching in St. John the
Baptist School for Girls, New York City; three years secretary to
Mrs. J. Blair Scribner, chairman Board of Trustees, Skidmore
School of Arts.
- KATHLEEN FRANCES CONDON.....Fine Arts
Special diploma in Fine Arts, Teachers College, Columbia.
- ALICE LOVE ESMOND.....Oral Expression
Graduate of Oneonta State Normal School; five years teaching
experience at Oneonta State Normal School; graduate of Emerson
College of Oratory.
- MARGARET ELIZABETH SMITH.....Librarian
- HARRIET MORE BETTS.....Secretary-Treasurer

COMMITTEES OF THE FACULTY

Committee on Student Admissions.

President Keyes	Mrs. Clements
Dean Calvin	Miss Boggs
Mr. Hallam	Miss Buffum
Miss Colburn	

Committee on the Catalogue.

President Keyes	Dean Calvin	Miss Sweet
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Library Committee.

President Keyes	Miss Smith
Miss Hulbert	Miss Sweet
Miss Utley	

Committee on Student Appointments

President Keyes	Miss Klotz
Dean Calvin	Miss Colburn
Mr. Hallam	Miss Sweet

Committee on Examinations and Advanced Standing

President Keyes	Miss Colburn
Dean Calvin	Miss Hulbert
Mr. Hallam	Miss Richardson



The School of Music

HISTORICAL SKETCH

SKIDMORE SCHOOL OF ARTS was founded and equipped in 1910 by Mrs. Lucy Skidmore Scribner as a memorial to her father, Mr. Joseph Russell Skidmore. It received its charter from the Regents of the University of the State of New York, August 31, 1911. The school will be listed among the recognized technical schools of the state and its graduates will be eligible to qualify for state positions. On Sept. 1, 1911, it began systematic work as a vocational training school. At the beginning of the next school year it had sufficiently developed to warrant the announcement that it would as a Vocational College devote itself entirely to the development of six important departments of vocational training.

DEPARTMENTS OF THE SCHOOL

The six departments of work which have accordingly been organized and equipped are:

- 1 The School of Domestic Science and Art.
- 2 The School of Music.
- 3 The School of Fine and Applied Arts.
- 4 The School of Physical Culture and Oral Expression.
- 5 The School of Commerce.
- 6 The School of Trades.

In each of these schools there will be two divisions, viz: a Normal division and a Vocational division, pursuing Professional or Trade aims.

In its Normal divisions, Skidmore School of Arts prepares Teachers and Supervisors of:

Domestic Science	Drawing and Design
Domestic Art	Applied Art
Public School Music	Physical Culture
Vocal and Instrumental Music	Commercial Branches

In the Vocational divisions, the aim will be to prepare:

Dietitians	Organists
Caterers	Pianists
Institutional Housekeepers	Violinists
Dressmakers	Soloists
Milliners	Secretaries
Decorators	Stenographers
Designers	Typists
Illustrators	Accountants

LOCATION

The institution is located at Saratoga Springs, New York, and can be reached by the Delaware & Hudson, the Boston & Maine, and the Adirondack Railroads. It is within an hour's ride of Albany and Schenectady. It is also accessible by the Schenectady and Hudson Valley trolley lines. Situated in one of the most desirable residential sections of a town famed for generations as a beautiful health resort, its dormitories and one of its class buildings directly overlook the most beautiful of Saratoga's parks. .

BUILDINGS

SKIDMORE HALL is a four-story building containing accommodations for 150 resident women students. Here are found the offices of the President, the Board of Trustees, the Dean, and the Secretary-Treasurer. The two lower floors are largely given up to parlors, reception rooms, reading rooms and a spacious dining hall which Henry Turner Bailey has characterized as "the most beautiful dining room in any American woman's college." The building is steam heated and equipped with an Otis automatic elevator. The students' rooms are beautifully furnished in fumed oak, with enameled beds and hair mattresses. The rooms are lighted by electricity and each student table is provided with a student lamp.

THE LIBRARY is located on the first floor of Skidmore Hall. The general library contains over 3000 volumes, including books of travel, fiction, biography, etc.

The new reference library adjoins this with more than one thousand volumes for the use of students in connection with their academic work. It comprises a good working collection of books on literature, science, art, music and pedagogy.

The large reading room is accessible to the students and contains all the leading magazines, quarterlies, reviews and daily papers. It is open each day from 8 a. m. to 9 p. m.

THE CLASS BUILDING is a new five-story building and houses the Normal Department, the School of Household Arts and Science, the School of Commerce and the Trade School. These are thoroughly equipped with the modern appliances and apparatus demanded by the practical training here given.



Across the Street from Skidmore Hall

THE SCHOOL OF MUSIC is a three-story structure which contains the office of the Director, studios for the teachers of the organ, piano, violin and voice, together with numerous study and practice rooms. This building also contains the Auditorium, seating four hundred persons.

THE GYMNASIUM adjoins the School of Music and is connected with Skidmore Hall by an arcade which makes it easily accessible to the residents of the Hall. It is equipped with all the standard appliances used in the latest and most approved methods of Physical Culture. It contains also the office of the Physical Director, the examination rooms, lockers, bowling alleys and shower baths. The tennis court, directly in front of the gymnasium, adds an important opportunity for physical exercise.

LABORATORY. A well equipped laboratory is provided for work in Chemistry and Bacteriology.

THE SERVICE BUILDING is a handsome four-story building furnishing accommodations for the engineer, janitor, assistant housekeeper, cooks, maids and others employed in the service of the Institution.

HEALTH

The health and physical welfare of the students is guarded as of prime importance. Every student is required on entrance to file a certificate of good health signed by her home physician. Thorough ventilation, adequate heating, perfect plumbing, pure filtered and refrigerated water and pneumatic cleaning are features of the Skidmore sanitary regime. The dining room conditions are second to those of no institution in the country. Wholesome meals, planned by a trained housekeeper with accurate knowledge of food values, are the rule in Skidmore Dining Hall.

PHYSICAL TRAINING AND ATHLETICS

Physical training is recognized as a part of the course for students in all departments and every student is expected to take scientific and systematic physical exercise. Careful physical examination of every student and constant health

inspection are provided. Special corrective exercises are assigned when needed. During the winter months basketball and bowling offer special attractions to the students. The tennis courts are also a prominent feature in the physical life of the young women; and tobogganing, skating, snowshoeing, etc., are among the attractive winter sports. The country immediately surrounding Saratoga Springs is most picturesque, as well as of high historic interest, and outing parties and pedestrian excursions contribute much to the recreation of the students.

LIFE OF THE SCHOOL

The institution is by charter and practice strictly undenominational and offers equal advantages to students of every faith. The life of the school is earnestly Christian and the development of Christian character is an end distinctly sought. A brief chapel service is held daily and all students are expected to attend. A Sunday Vesper service for the Students of Skidmore Hall is conducted in the Auditorium by the Dean.

The social life of Skidmore Hall is that of a refined home. Students are under the personal supervision of the Dean, who resides in the Hall. A number of women of the faculty also reside here and preside at tables in the Dining Hall. Only such regulations are enforced as are necessary for the successful and orderly administration of the work and life of the school. Frequent social functions, under careful chaperonage, contribute much to the pleasure of life at Skidmore.

LECTURES AND ENTERTAINMENTS

These are offered by the members of the Faculty and by distinguished lecturers and entertainers, and the students are admitted without charge. The Lecture Course has included such prominent speakers as Judge Lindsay of Denver, Jane Adams of Hull House, Prof. J. C. Powys of Cambridge, England; Dr. Harvey W. Wiley, Prof. Charles Zueblin, Harvey Vincent, Henry Turner Bailey, Jacob Riis, William Lyon Phelps of Yale and Edward Howard Griggs.



The Trustees' Room

Unusual musical advantages are available to the students of Skidmore School of Arts. The Choral Club of the School of Music presents each year a Christmas concert. The programs have included the following: "The Messiah," Mediaeval and Modern Christmas Carols, "Elijah," "The Children at Bethlehem." At the Spring Festivals and at the June meetings of the New York State Music Teachers Association operas such as "Hiawatha" and "Il Trovatore" are given in concert form. Frequent recitals are also given by the faculty and students of the School of Music to which all students are invited.

REGISTRATION

The school year is forty weeks in length, divided into two semesters. Regular class-work will begin September 15, 1914. It is urged that all regular students in any department register as early as possible, as rooms in Skidmore Hall are assigned according to the date of application. Blanks for this purpose will be sent upon request. A room reservation fee of five dollars is required at the time application is made.

ENTRANCE REQUIREMENTS

Applicants for the Normal division in each of the six Schools must have completed a four years' course in a High School of good standing, or must furnish evidence of equivalent education, and must be at least seventeen years of age. Ability to meet this requirement will be of decided advantage in all courses, but admission to the School of Music, the School of Commerce and the School of Trades will be allowed on the basis of the maturity, intelligence and skill required profitably to prosecute the work. The case of each applicant for admission to these schools will be determined on its merits by the Committee on Student Admissions.

ADMISSION TO ADVANCED STANDING

Applicants for advanced standing, coming from other schools, colleges or Universities, will be granted credit for their previous work upon presentation of an official certificate of standing.

Other candidates for admission to advanced standing must satisfy the entrance requirements of this institution and may present themselves for examination in any subject or subjects found in the course which they desire to pursue, provided they arrange for the same with the President or the Dean at the time of entrance.

All applicants must furnish certificates of honorable dismissal from the institution last attended.

ADMISSION OF SPECIAL STUDENTS

Students of maturity and good character, not candidates for a diploma, are admitted to the various courses of study, provided they have had the previous training requisite to profit by them. They are subject to the same regulations regarding attendance and examinations and are required to take not less than twenty-eight periods or twenty-one hours of work each week, of which at least eight periods must be prepared work.

Holders of State certificates and teachers of several years' experience often realize the need of professional training, but feel that they cannot spend the time nor afford the expense which a complete course would entail. To such persons it is particularly recommended that special subjects be selected with the approval of the Faculty, in order that they may gain a knowledge of the principles of education and methods of teaching, as well as broaden the scope of their scholarship.

Applicants for admission to special courses must present to the President or Dean before entrance a certified and detailed statement of their previous work, and must satisfy the Faculty by examinations or otherwise that they are qualified to pursue the subjects desired.



One of the Student Parlors

COURSES OF STUDY

Regular programs of work covering two, three and four years each have been outlined for the various departments of the different schools. The elementary courses are designed especially to prepare teachers and supervisors for service in elementary schools, high schools and academies. They offer training for other fields of activity, however, and many of the students undertake them with a view to preparing for special lines of service as artists, musicians, secretaries, librarians, etc. The advanced courses are especially designed to prepare young women who will teach in Normal and Training schools of the highest grade, and for those who desire to find a career in art, in music or in business.

SCHOLARSHIPS

A limited number of scholarships covering all tuition and fees are available for High School graduates of such character, ability, industry and ambition as warrants the belief that, with this training, they will make excellent teachers. The beneficiaries of such scholarships are entitled to an assignment in a scholarship room, the total cost of which, including board, does not exceed \$180 a year.

TUITION AND FEES

No student is received who does not enter and assume obligation for the full year or such part thereof as intervenes between the date of entrance and the end of the following June.

Tuition and laboratory fees in all departments are payable at the beginning of each semester and are not subject to return or deduction.

	<i>Semester</i>	<i>Year</i>
School of Domestic Science and Art.....	\$ 50	\$ 80
School of Music	110	200
School of Physical Culture and Oral Expression	50	80
School of Fine and Applied Arts.....	50	80
School of Commerce	50	80
School of Trades	50	80

A small laboratory fee is charged in the Domestic Science, Domestic Art and Fine Arts courses to cover materials used in the classes.

While the bills for the full year are due and become a legal obligation at the time of entrance, their payment is distributed as follows:

	Domestic Science Domestic Art Fine Arts	Physical Culture Commerce Trades	Music
<i>Sept. 14, 1914</i>			
Tuition	\$50	\$50	\$110
Laboratory fee	10		
	<hr/> \$60	<hr/> \$50	<hr/> \$110
<i>February 8, 1915</i>			
Tuition	\$30	\$30	\$90
Laboratory fee	10		
	<hr/> \$40	<hr/> \$30	<hr/> \$90

Students who have time for extra work may elect courses in Fine Arts, Domestic Science or Domestic Art by the payment of the laboratory fee. Students may also take special work in Music or Oral Expression on the payment of the regular fees, as follows:

		Semester	Year
Piano (Intermediate)	1 lesson per week.....	\$20	\$30
Piano (Intermediate)	2 lessons per week.....	40	60
Piano (Advanced)	1 lesson per week.....	30	55
Piano (Advanced)	2 lessons per week.....	50	80
Violin	1 lesson per week.....	20	30
Violin	2 lessons per week.....	30	55
Organ	1 lesson per week.....	25	40
Organ	2 lessons per week.....	40	75
Voice	1 lesson per week.....	30	55
Voice	2 lessons per week.....	50	90
Oral Expression	2 private lessons per week.....	35	60
Oral Expression	2 class lessons per week.....	20	35

RATES FOR ROOM AND BOARD

These vary according to location and size of room.

Group A	\$180 per year,	four in a room	(reserved for scholarship students first)
Group B	220 per year,	two in a room	
Group C	240 per year,	one or two in a room	
Group D	250 per year,	one or two in a room	
Group E	260 per year,	one in a room	

Bills for room and board are due and payable as follows:

	Groups	A	B	C	D	E
Sept. 14, 1914		\$60	\$80	\$90	\$95	\$100
Dec. 8, 1914		80	90	100	105	110
Feb. 8, 1914		40	50	50	50	50
		<hr/> \$180	<hr/> \$220	<hr/> \$240	<hr/> \$250	<hr/> \$260



A Student's Room

No deduction is made in board for any absence except in cases of serious illness extending over at least six weeks of term time.

Rates for tuition, board, etc., are made upon the basis of payment in advance. To bills not paid within one week from the time of statement an increase of five per cent is added.

An extra charge will be made for all meals served in any other place than the dining-hall and at any later times than those regularly scheduled as dining-room hours.

All bed linen is furnished and laundered by the Institution, and a modern, well-equipped laundry is maintained by the School for the exclusive use of students.

SCHOOL OF DOMESTIC SCIENCE AND ART

The Department of Domestic Science provides a two-year course for High School graduates and others of equivalent training as preparation for the work of teaching. Its graduates are prepared to teach cookery and its related scientific and technical processes in elementary and high schools, academies and normal schools.

Advanced courses of one and two additional years will be provided for young women preparing to teach Domestic Science in the higher grade Normal Schools and Training Schools.

The equipment of the department comprises a thoroughly furnished cooking laboratory, storeroom and refrigerators, a practical laundry with steam dryer and electric washers, a model dining-room with silver, linen and china, and a model sleeping room, and bath rooms.

DOMESTIC SCIENCE

NORMAL TRAINING COURSE

First Year

	1st Semester	2d Semester
	2 periods	2 periods
English I	2	2
Psychology	2	2
Physiology and Hygiene	2	2
Cookery I	8	8
Chemistry I	6	6
Bacteriology	2	
Household Sanitation		2
Sewing I	4	4
Design I	4	4
Physical Training	2	2

Second Year

	1st Semester	2d Semester
Political and Industrial History	2 periods	2 periods
History of Education	2 "	2 "
Cookery II	8 "	8 "
Methods and Observation	5 "	5 "
Household Economics and Accounts	2 "	
Laundry		2 "
Chemistry II	6 "	6 "
House Decoration	4 "	
Costume Design		4 "
Physical Training	2 "	2 "
	<hr/> 31 periods	<hr/> 31 periods

Through the courtesy of the Superintendent of Schools and the Board of Education of Saratoga Springs senior students of this department have the advantage of teaching in the public schools as well as in the extension class of the institution.

With the co-operation of Superintendent Ida Smith, of the local supervisory district of Saratoga County, a Saturday class for teachers in the public schools of the District has been organized and has prosecuted its work during the second semester. The instruction in this class is free, a small charge being made for materials used. A similar free course will be offered during the coming year to the teachers of Saratoga County.

The junior class of the Saratoga Hospital Training School for Nurses is given a one-semester course in Dietetics. Similar courses will be offered next year to the training schools of any of the hospitals of Saratoga County.



The Dining Hall—South End

The department of Domestic Art offers two and three-year courses for High School graduates, or others of equivalent training, preparing to teach sewing, millinery or dress-making in Graded or High Schools. Here also advanced courses of one and two additional years will be provided for persons fitting themselves to teach in high-grade Normal Schools and Training Schools.

The equipment includes a sewing room furnished with ten sewing machines, pleating and perforating machines, electric irons, and rooms for lace and rug weaving, a dress-making room and a millinery room.

DOMESTIC ART

NORMAL TRAINING COURSE

First Year

	1st Semester	2d Semester
English I	2 periods	2 periods
Psychology	2 "	2 "
Physiology and Hygiene	2 "	2 "
Drafting, Cutting and Fitting	8 "	8 "
Sewing I	8 "	
Sewing II		8 "
Design	4 "	4 "
Physical Training	2 "	2 "
	<hr/> 28 periods	<hr/> 28 periods

Second Year

Political and Industrial History	2 periods	2 periods
History of Education	2 "	2 "
Methods and Observation	5 "	5 "
Dressmaking	8 "	8 "
Millinery	8 "	8 "
House Decoration	4 "	
Costume Design		4 "
Physical Training	2 "	2 "
	<hr/> 31 periods	<hr/> 31 periods

Seniors in this department have the privilege of practice teaching in the Saratoga Public Schools through the courtesy of the Superintendent and the Board of Education, as well as in the various extension classes offered by the institution as follows: (1) An evening class in Dressmaking meeting once a week, for residents of the community; (2) Elementary and intermediate classes in Sewing for children meeting on Saturday morning; (3) A course in Plain Sewing held on Saturday morning in which the instruction is free for public schools teachers of Saratoga County.

TECHNICAL COURSES OF THE DEPARTMENT

COOKERY I.....MISS BUFFUM AND MISS KLOTZ

This course is intended to give a working knowledge of household processes connected with food. It includes typical methods of cooking meat, fish, eggs, milk, cheese, vegetables, fruits and cereals, as well as soups, salads, and flour mixtures. Composition and combination of food is considered, and the serving as well as cooking of wholesome meals is required.

COOKERY II.....MISS BUFFUM

Methods and principles of canning and preserving; dietetics, including invalid and children's diet and the planning of balanced meals; fancy cookery, including pastry, cake, fancy meat and vegetable dishes, entrees, salads and desserts.

HOUSE CONSTRUCTION I.....MISS BUFFUM

Development of shelter; general principles of house construction; relative value of building materials; house plans. This course includes lectures, observation, drawing of house plans.

HOME SANITATION I.....MISS RICHARDSON

Situation and surroundings of dwelling house; heating and ventilation; lighting; water supply; plumbing and disposal of waste. This course includes lectures, observation of methods and practical discussions of conditions at hand.

MARKETING II.....MISS BUFFUM

In this course, season, cost, production and manufacture of food supplies are presented by means of lectures, and visits to markets. Care and storage are included.

HOUSEHOLD ACCOUNTS II.....MRS. CLEMENTS

This course presents a simple business method of keeping accounts of the household. It includes distribution of income, opening accounts and methods of payment.

HOUSEHOLD ECONOMICS II.....MISS BUFFUM

This course is planned to furnish a practical knowledge of the nature, comparative value and costs and systematic care of all house furnishings. It includes a study of time and distribution of regular household activities, such as sweeping, dusting and special house-cleaning. Proper treatment of floors and walls is considered.



Model Dining Room in School of Domestic Science

- FANCY COOKERY II.....MISS BUFFUM**
 Canapes, cocktails, soups, fish, entrees, souffles, planked steak and fish, salads, puff paste, fancy desserts and frozen desserts.
- DIETETICS II.....MISS BUFFUM**
 Invalid cookery; general invalid dishes and diet in special diseases
 Diet for infants; diet for children; study of standard dietaries.
- LAUNDRY WORK II.....MISS BUFFUM**
 Treatment of hard water; choice of starch, bluing, and soap; removing of stains; laundering of bed and body linen, table linen, laces, flannels, cuffs, collars, and colored embroideries; study of laundries and laundry equipments.
- SEWING I.....MISS KLOTZ**
 Hand sewing; elementary, constructive and decorative stitches and their application. Machine sewing; making of undergarments, tailored and lingerie shirtwaists, and plain dresses from commercial patterns.
- SEWING II.....MISS KLOTZ**
 Hand-made infant's dress, shirtwaists, and undergarments.
- FINE SEWING AND EMBROIDERY I.....MISS KLOTZ**
 Hand-made infant's dress, shirtwaists, and undergarments. Application of embroidery stitches to articles of personal and household use. Adaptation of embroidery to dress ornamentation, including a study of design and color.
- DRAFTING, CUTTING AND FITTING.....MISS STEINES**
 A course in the drafting of patterns from the S. T. Taylor System.
- DRESSMAKING.....MISS STEINES**
 Practical work in the making, fitting and finishing of waists, skirts and gowns; the use of commercial patterns and the construction of original patterns from measurements made by the student.
- MILLINERY.....MISS SHEERAN**
 Laboratory practice in the various processes involved in the making of hats including the construction of frames, the covering of the frames with velvet, silk, straw, etc., and artistic trimming.

THE SCHOOL OF MUSIC

This School offers (1) a thorough two years course in Public School Music for persons preparing for service as teachers or supervisors of Public School Music; (2) a complete four years course in the science and art of music with opportunity to specialize on voice, violin, piano or organ; (3) special courses of two, three or four years in voice, violin, piano or organ.

The equipment comprises twelve upright pianos, four grand pianos, a splendid practice organ and a church organ. The faculty of this school, like that of all the others at Skidmore, devote their entire time at fixed annual salary to the work of the institution.

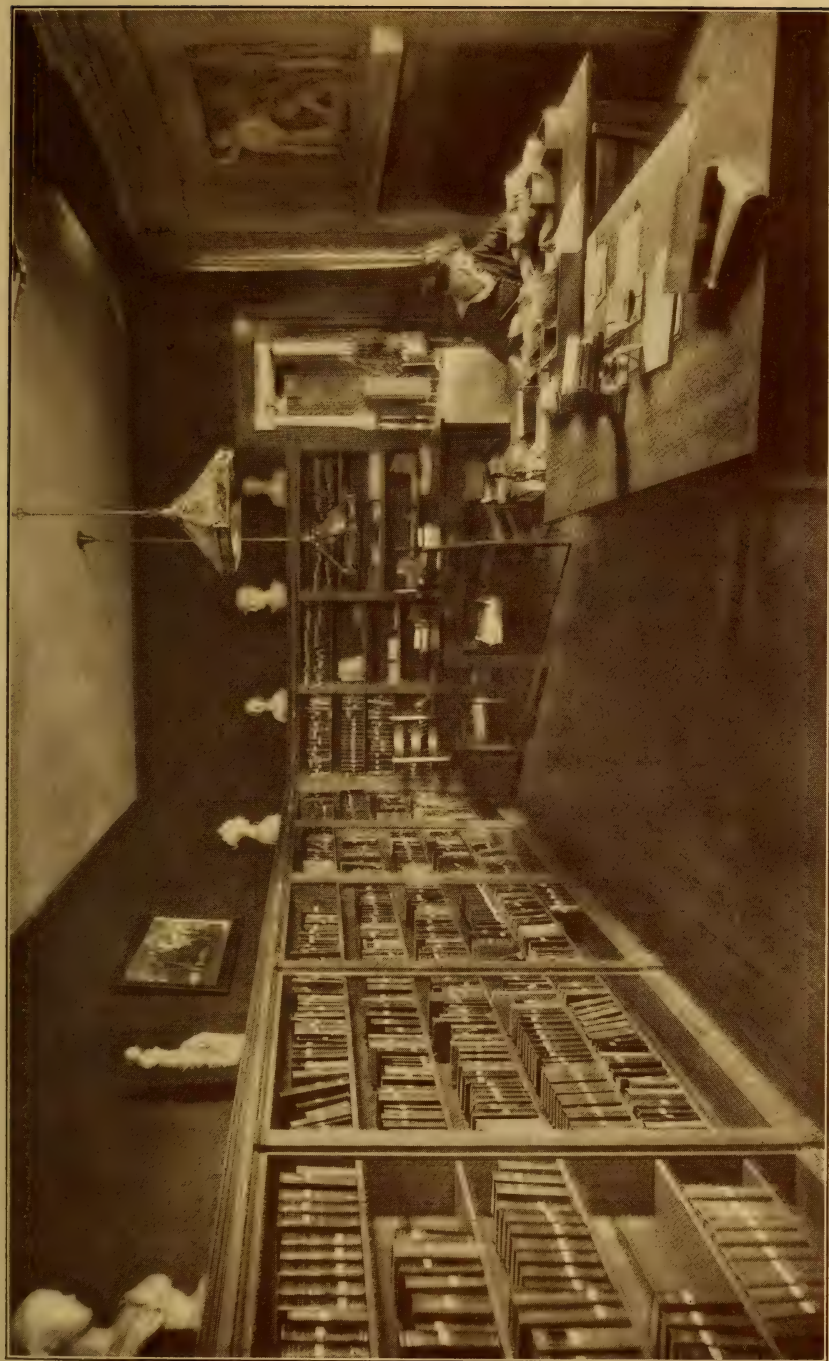
For the benefit of the students of the School of Music as well as the training in musical appreciation of all the students of the college, three special forms of instruction and entertainment are provided: (1) Student Recitals, in which the more advanced students appear, are given as frequently as once each month; (2) Faculty Concerts are given at least six times during each year; (3) Parties are organized to hear distinguished artists in the nearby cities. During the present year, for example, the students have heard Josef Hoffmann, Mischa Elman, Mme. Schumann-Heink and Paderewski.

The character of the faculty and student recitals may be gathered from the following programs:

FACULTY RECITALS

(1)

VIOLIN—Faust	(Fantasy de Concert)	Sarasate
	MR. MAX SHAPIRO	
VOCAL	<ul style="list-style-type: none"> a. O Jour Heureux (L'etoile du Nord)Meyerbeer b. Sous les pieds (La Reine de Saba)Gounod c. Lungi dal caro beneSarti d. Il lacerato spirito (Simone Boccanegra)Verdi 	
	MR. T. AUSTIN-BALL	
PIANO	<ul style="list-style-type: none"> a. CapriccioDohnanyi b. Berceuse } By Conradi Two Fancy Dances } Request Conradi (Awarded \$200 Prize St. Louis Art Publishing Society) c. Etude—Perpetual MotionAlkan 	
	MR. AUSTIN CONRADI	
VIOLIN	<ul style="list-style-type: none"> a. Ave MariaSchubert-Wilhelmj b. Bohemian DanceRandegger 	
	MR. MAX SHAPIRO	



The Circulating Library

VOCAL	{	a. Honour and Arms (Samson)	Handel
		b. Bendemeer's Stream	Scott Gatty
		c. A Man's Song	Harris
		d. Kitty of Coleraine	Austin-Ball

MR. T. AUSTIN-BALL

PIANO—Concerto in A Minor, Opus 16 Grieg
 Allegro Molto Moderato
 Adagio
 Allegro moderato molto e marcato
 MR. RAYMOND WILSON

Orchestral Accompaniment—Second Piano
 MR. ALBERT PLATT

(2)

MR. AUSTIN CONRADI, Piano
 MR. MAX SHAPIRO, Violin

BEETHOVEN	SONATA F MAJOR, Opus 24 Allegro Adagio, molto espressivo Scherbo (allegro molto) Rondo (allegro ma non troppo)
CHOPIN	THREE PRELUDES C major C minor F sharp minor
	THREE ETUDES E major C major F flat major
SAINT-SAENS	Introduction and Rondo Capriccioso
LISZT	Chant Polonaise (Chopin) Waldesrauschen Au bord' une source La Campanella (Paganini)
TOR AULIN	Vaggsang
F. KREISLER	Liebeslied
PAGANINI	Witches Dance
GRIEG	SONATA C MINOR Allegro molto et appassionata Allegretto alla Romanza Allegro animato

(3)

MR. T. AUSTIN-BALL, Voice
MR. RAYMOND S. WILSON, Piano
MR. ALBERT PLATT, Accompanist

Prologue (Pagliacci)	Leoncavallo
Sonata, Op. 27, No. 1	Beethoven
Andante, allegro	
Allegro molto e vivace	
Adagio con espressione	
Allegro vivace	
The Lord worketh wonders (Judas Maccabeus)	Handel
Berceuse (Mignon)	A. Thomas
Quand la flamme de l'amour	Bizet
I am a roamer (Son and Stranger)	Mendelssohn
Nocturne, Op. 15, No. 2	}
Etude, Op. 25, No. 9	
Mazurka, Op. 24, No. 4	
Scherzo, Op. 31	
The Pipes of Pan	Elgar
She never told her love	Haydn
Had a horse, a finer no man ever saw	Korby
Mary of Allendale	Hook
Trottin' to the Fair	Stanford
Marche militaire	Schubert-Tausig

STUDENT RECITALS

(1)

PART SONG—Stars of the Summer Night	West
STUDENT CLASS	
PIANO—A la Valse	Bohm
MISS EDNA DEAN	
PIANO { a. Pierrette	Chaminade
{ b. Scherzino	Moszkowski
MISS GRACE BOND	
VOCAL—Sweet and Low	Barnby
MISS ELIZABETH PARMELEE	
Violin Obligato—MISS HELEN LEONARD	
VIOLIN { a. Tarantelle	H. Sitt
{ b. Village Festival	Czerwonky
MASTER CLARENCE LANGLOIS	
PIANO—Dance Caprice	Hahn
MISS GERTRUDE ROBINSON	
PIANO { a. Invention	Bach
{ b. Fantasie, D minor	Mozart
MISS CORINNE THEIS	



The Reference Library

VOCAL—Bois epais (Amadis)	Lulli
MISS ELIZABETH EVANS	
VIOLIN { a. Die Ehre Gottes aus der Natur	Beethoven
{ b. Ballet	C. Borelli
ENSEMBLE CLASS	
PIANO { a. Eventide	Raff
{ b. Valse Caprice	Chaminade
MISS ELIZABETH PARMELEE	
VOCAL { a. Wiegenlied	Brahms
{ b. In My Garden	Liddle
MISS FELIZA BARRERA	
PIANO { a. Serenade	Sinding
{ b. March Grotesque	Sinding
MR. AUGUST MAY	
VIOLIN—Introduction and Polonaise	Bohm
MISS HELEN LEONARD	
PART SONG—The Three Chafers	Truhn
STUDENT CLASS	

(2)

ORGAN SOLO—"Wedding March"	Faulkes
MISS MABEL CLEVELAND	
PIANO—"Coquetterie"	Manney
MISS MARY ALBEE	
VIOLIN—"Village Festival"	Czerwonky
MR. CLARENCE LANGLOIS	
VOICE—"Voi, Che Sapate" (from "Le Nozze di Figaro")	Mozart
MISS ELEANOR MORRIS	
PIANO—"Second Valse"	Godard
MISS GERTRUDE CARRAGAN	
PIANO { a. "Invention"	Bach
{ b. "Freudi Serenade"	Grieg
MISS JEANNETTE ALLEN	
DUET—"O Holy Night"	Adam
MISSSES FELIZA BARRERA and MILDRED LAMB	
With Violin, Organ and Piano Accompaniment	
MR. VOUDRY, MISS CLEVELAND, MISS ROBINSON	
VIOLIN—"Souvenir" (from "The White Dame")	
MISS CARITA HOWE	
PIANO—"From Spanish Days"	Friml
MISS LEORA WHEAT	
PIANO—First Movement Sonata in G Major	Schumann
MISS MARY HENRY	
VOICE—"Verborgtheit"	Wolf
MISS ELIZABETH EVANS	
PIANO—"Valse Caprice"	Rogers
MISS KATHERINE SWEENEY	
VIOLIN ENSEMBLE—Aria and "Vivace," Arr. by Harris from "La Favorita"	
MESSRS. LeGRAND VOUDRY and WILLIAM LANG	
MISSSES OLIVE WHEELER and HELEN LEONARD	

PUBLIC SCHOOL MUSIC

NORMAL TRAINING COURSE

First Year

	1st Semester	2d Semester
Theory of Music	3 periods	3 periods
Harmony I	3 "	3 "
Sight Reading I	3 "	3 "
Ear Training I	3 "	3 "
History of Music	2 "	2 "
Psychology	2 "	2 "
French, German or Italian	3 "	3 "
Choral Study and Practice	3 "	3 "
Voice	1 "	1 "
Piano	2 "	2 "
Methods and Observation	3 "	3 "
Physical Training	2 "	2 "
	30 periods	30 periods

Second Year

	3 periods	3 periods
Harmony II	3 "	3 "
Sight Reading II	3 "	3 "
Ear Training II	3 "	3 "
History of Music	2 "	2 "
History of Education	2 "	2 "
French, German or Italian	3 "	3 "
Choral Study and Practice	3 "	3 "
Voice	1 "	1 "
Piano	2 "	2 "
Practice Teaching	6 "	6 "
Physical Training	2 "	2 "
	30 periods	30 periods

Seniors in this course enjoy the special privilege of observing and teaching in the public schools of Saratoga Springs, through the courtesy of the Superintendent of Schools and the Board of Education.

This course is under the immediate charge and under the personal instruction of the Director of the School of Music, who also conducts a large Choral Society, meeting each Tuesday evening throughout the year. To this Choral Club all regular students are admitted without extra fees. The Director also conducts an Orchestral Club each Thursday evening throughout the year. To this club also any competent regular student is admitted without additional fee.



Voice Studio

PUBLIC SCHOOL MUSICMR. HALLAM

A careful examination of the methods and materials used in teaching music in public schools of both elementary and secondary grade. Work in the theory of teaching music is definitely reinforced by practice teaching in the public schools, as a means of giving teachers the most practical training possible. This special advantage is possible through the courtesy of the Board of Education and the Superintendent of Public Schools of Saratoga Springs.

EAR TRAINING.....MR. HALLAM

A thorough course in both oral and written work; recognition by ear of the diatonic, intervals of the scale, progressing through the chromatic intervals; ear training studies in both major and minor keys; recognition by ear of chords and their inversions, thereby giving ability to write harmonized melodies after hearing them.

SIGHT READING.....MR. HALLAM

Preparation for sight singing by the study of intervals, diatonic and chromatic; sight reading in all major and minor keys, with diatonic and chromatic modulation and thorough study in all various kinds of rhythm; individual and class study. Students required to take individual examinations.

THEORY OF MUSIC.....MR. PLATT

Complete course in rudiments of music.

HARMONY I.....MR. PLATT

Dominant seventh chords and inversions of part writing, etc.; simple melody harmonizations, cadences, etc.

HARMONY II.....MR. PLATT

Complete course in figured bass; chromatic harmonies; harmonization of melodies; key relationship; chordal analysis, etc.

COUNTERPOINT III.....MR. PLATT

COUNTERPOINT IV.....MR. PLATT

The regular Four Years Course in music, as well as the special courses of two, three or four years in voice, violin, piano and organ, vary with the status of the individual student on entrance to these courses. Their character is indicated by the following special outlines.

VOICE

MR. AUSTIN-BALL

Voice I

Breathing and breath control, voice placing, tone production, correctness of intonation, distinctness of pronunciation, phrasing and variety of tone; posture and facial expression. Solfeggi by Concone and the old Italian masters. Songs suitable to the capacity of the individual student. Italian diction.

Voice II

Voice development, including precision and neatness in attacking and emitting the sound. Studies in diatonic and chromatic scales, triplets, legato, staccato, messa-divoce, portamento, the simple trill and musical embellishments in general use. Songs suitable to the capacity of the individual student. Italian and German diction.

Voice III

Studies for flexibility and velocity. Recitative, lyric and dramatic examples of opera and oratorio, together with excerpts from the works of Scarlatti, Bach, Handel, Mozart, Beethoven. Schubert and Schumann. Italian, German and French diction.

Voice IV

An amplification of the preceding three years work, with an introduction to and instruction in modern opera and oratorio. Italian, German and French songs.

Instruction in the Vocal Department also includes: Piano lessons, theory, harmony, sight singing, ear training, musical dictation, history of music and choral practice.



The Auditorium

VIOLIN

MR. SHAPIRO

Violin I

Schools and studies for finger and bowing exercises by Henning, Hofmann, Shapiro, Sevcik, Wohlfahrt, and Kayser. Studies and compositions by Mazas, Kreutzer, Rode and Beriot.

Violin II and III

Scales in three octaves. Studies by Fiorillo, Rode and Rovelli. Sonatas by Handel, Veracini and Bach (with piano). Concertos and solos; Viotti No. 22 and No. 29; Beriot, Scene de Ballet, No. 9 and No. 7 concertos; Kreutzer, concerto No. 19. Duets and sight reading. Scales in thirds, sixths, octaves and tenths. Etudes and Caprices by Gavine, Dont and Paganini and others. Concertos and other compositions; Spohr, No. 2, No. 6, No. 9, and No. 8; Mendelssohn; Bruch; Bach violin sonatas; Tartini sonatas; Wieniawski II concerto, two polonaises; Saint-Saens, two concertos and Rondo Capriccioso; Vieuxtemps, No. 2, No. 4, concertos, Sarasate, Gipsy Airs, Spanish dances and Faust fantasia; Tschaikowsky, concerto; Paganini and Ernst concertos.

Violin IV

Advanced work in lines begun under Violin III, together with orchestra, string quartet, and viola playing.

Ear training, sight reading, music dictation, history, theory, harmony and melody writing, choral practice and piano for general musicianship are carried throughout the four years..

PIANO

MR. WILSON

MR. CONRADI

MISS SPAETH

Piano I

Special exercises for the training of the hands, fingers and arms, including studies for acquiring different touches, the development of weak fingers, and relaxation. Elementary forms of scale, arpeggio and chord playing and studies selected from Emery, Streabbog, Duvernoy and Loeschhorn. Easy pieces.

Piano II

Technique continued, including minor scales, octaves, arpeggios and chords; the study of the pedal. Studies selected from Kohler, Opus 157; Macdougall "Melody Playing"; Czerny Studies; Duvernoy Opus 120; Heller Opus 125, and Opus 47; Bach "Ten Easiest Pieces." Pieces of moderate difficulty.

Piano III

All branches of technique in advanced forms. Studies selected from Czerny, Loeschhorn and Kramer, Bach, Preludes and Inventions, Mendelssohn Songs without Words, Mozart and Haydn sonatas. Pieces of corresponding difficulty.

Piano IV

Czerny "School of Finger Dexterity," Chopin studies, Bach "Well Tempered Clavichord," Beethoven sonatas. Concertos and pieces of the classic and modern schools.

ORGAN

MR. PLATT

Organ I

Stainer's Organ Primer; Pedal Scales and Arpeggios; Chromatic and Octave Pedal Studies; Simple selected organ compositions; Pianoforte technique; Stop combination and registration; Organ Studies, Book I (Best).

Organ II

Trio Sonatas (Bach); Pedal Technique (Merkel); Organ Studies, Book II (Best); Selection from Mendelssohn's Organ Sonatas; Ancient and Modern compositions of moderate difficulty; Church service accompaniment (chants, hymns, etc.).

Organ III

Preludes and Fugues (Bach) (youthful period); Compositions and arrangements of varying difficulty; Extemporization, Transposition up to Major 3d above and below original key, score reading—G clef and C clefs.

Organ IV

Preludes and Fugues, Chorals, etc. (Bach) (masterpieces); Advanced organ work of all styles according to student's attainments. Opportunity to study practical chorus training and accompaniments.



Studio

SCHOOL OF FINE ARTS

The School of Fine Arts offers courses as follows: (1) Normal Art Course designed to train women for service as teachers of Art in Elementary, Secondary and Normal schools; (2) General Art Course of three years in Drawing, Painting and Pictorial Illustration; (3) General Art Course of four years in Drawing, Painting and Pictorial Illustration; (4) Applied Art Course of two or more years for Designers, Costume Designers and Illustrators.

The new studios of the School of Fine Arts are attractively and completely equipped for the prosecution of high grade work in Art.

Valuable loan exhibits are arranged from time to time. During the last year Sydney Richmond Burley, one of America's leading water colorists, loaned the department for two months forty-seven of his pictures valued at nearly \$3000.

The Honorable Charles Scribner of New York City has placed in the studios twenty original drawings of the best illustrations appearing in Scribner's Magazine during the last five years.

NORMAL TRAINING COURSE

First Year

Freehand Drawing I	8 periods
Design and Composition I	6 "
Drawing and Painting I	8 "
Mechanical Drawing and Lettering I	4 "
History of Art	2 "
Psychology	2 "
English I	2 "
Physical Training	2 "
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34 periods	

Second Year

Life Drawing and Illustration	8 periods
Applied Design	4 "
Painting II	8 "
House Decoration or Costume Design	4 "
History of Art	2 "
Theory and Practice of Teaching Art	4 "
History of Education	2 "
Physical Training	2 "
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34 periods	

COURSE FOR DESIGNING, ILLUSTRATES AND COSTUME DESIGNERS

First Year

Freehand Drawing	12	periods
Design and Composition I	6	"
Drawing and Painting	8	"
Mechanical Drawing and Lettering	4	"
One of the following subjects:	12	"
Costume Design I		
House Decoration I		
Clay Modelling		
Applied Design		
History of Art	2	"
English I	2	"
Physical Training	2	"
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	40	periods

Second Year

One of the following subjects:	12	periods
Costume Design		
Illustration		
Design and Composition II		
Life Drawing	8	"
Painting II	8	"
Design and Composition II	4	"
History of Art	2	"
English Literature II	2	"
Physical Training	2	"
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	38	periods

GENERAL COURSE IN DRAWING, PAINTING AND ILLUSTRATION

First Year

Freehand Drawing I	12	periods
Design and Composition I	6	"
Drawing and Painting I	8	"
Mechanical Drawing	4	"
English I	2	"
Modern Language	3	"
Physical Training	2	"
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	37	periods



Studio

Second Year

Portrait and Life Drawing.....	12	periods
Design and Composition II.....	4	"
Water Color	6	"
Oil Color	6	"
Lettering	4	"
History of Art	2	"
Modern Language	3	"
Physical Training	2	"
		<hr/>
		39 periods

Third Year

Life Drawing	12	periods
Portrait Painting	8	"
Illustration	8	"
Modelling	4	"
History of Art	1	"
English II	2	"
Modern Language	3	"
		<hr/>
		38 periods

Fourth Year

Painting	12	"
Advanced Composition	12	"
Illustration	12	"
Modern Language	3	"
		<hr/>
		39 periods

FREEHAND DRAWING I.....MISS CONDON

Drawings in charcoal, pencil or crayon from casts, ornament and figure. Rapid action sketches from life; portrait studies and drawings from costumed model. Emphasis on action, proportion, directness and freedom.

DRAWING AND PAINTING I.....MISS COLBURN

Application of the principles of freehand perspective in the sketching of objects, interiors, street scenes, still life in pencil, charcoal tones and color. Outdoor sketching in pencil and color.
Reference:—"Freehand Perspective," by Dora M. Norton.

LIFE DRAWING AND ILLUSTRATION.....

Sketching of the costumed models in charcoal, pencil, crayon and color. Study of the principles of pictorial composition and their application in illustration.

PAINTING IIMISS COLBURN

Oil Painting: Study of form, values, composition and color from still life groups. After sufficient skill is acquired, the students will paint from the model in portrait and life classes.
Water Color: Color theory; still life, plants and flowers in water color.

PORTRAIT PAINTING

Painting in oil color from the model.

DESIGN AND COMPOSITION I.....MISS COLBURN, MISS CONDON

A study of spacing and quality of line in charcoal and brush, designing plaids, pottery forms, borders, historic ornament, stained glass, flower and landscape compositions. Dark and light studied with the line designs, symbolism in rugs, borders, etc. Theory of color, hue, value, intensity, color harmonies applied to rugs, stained glass, rooms, costumes, stencils, wood blocks, etc.
Reference:—"Composition," by Arthur Wesley Dow.

DESIGN AND COMPOSITION II.....

Advanced studies in repetition, subordination, symmetry, proportion. Pictorial work, posters, decorations, landscape compositions, books plates, etc.

APPLIED ARTS

Original designs developed in weaving, basketry, book binding, cardboard construction, clay modelling, tooled leather, stencilling, wood-block printing, etc.

COSTUME DESIGN I.....MISS COLBURN

Problems in color theory; exercises in pen and ink technique and color to express different qualities in textures and textiles. Copying from fashion plates. Special problems in design and color schemes adapted to the individual.

COSTUME DESIGN II.....

Development of creative power in designing costumes; study of historic costumes; drawing from costumed model; study of textures with reference to choice of materials suitable for different costumes. Work in pen and ink, crayon, wash and water color. All work done with a view to reproduction in magazines and newspapers and for advertising purposes.

HOUSE DECORATION I.....MISS CONDON

Principles of design and their relation to household art. Study of line, dark and light and color applied to problems in leaded glass, wall papers, silks, carpets, rugs, etc.



The Dean's Parlor

HOUSE DECORATION II.....

Study of details of rooms, furnishings, furniture, hangings, curtains, floor coverings, wall papers. Drawing of different rooms with appropriate furnishings rendered in color, original problems; designs for textiles, wall papers and floor coverings. Work in stencilling and wood block printing.

CLAY MODELLING

Copies from historic ornament. Designing in clay or wax utensils, pottery, etc.

HISTORY OF ART I AND II.....

Appreciative study of painting, sculpture, architecture and design in historical development.

Textbook:—The “Apollo,” by Reinach.

MECHANICAL DRAWING AND LETTERING I.....MISS CONDON

Instruction in the use of drawing instruments, and the principles of simple orthographic projection; working drawings of details for architecture and furniture; problems in lettering, stress being placed on commercial lettering and titles of drawings.

HOUSE DECORATION—COSTUME DESIGN.....MISS CONDON, MISS COLBURN

A course for students of Domestic Science II and Domestic Art II. First half year:—Principles of design applied to the household arts; the study of color and proportion to cultivate good taste; the planning of the walls of a house, mouldings, doors, windows, etc.; furniture design and the decoration and furnishing of rooms.

Second half year:—Color harmonies with relation to individual types; pen and ink technique and color to express different qualities in textures and textiles; drawing of gowns, waists, etc.

THE SCHOOL OF PHYSICAL CULTURE

This department aims to provide (1) such regular and systematic physical training, gymnastics, and athletic sports as may be required to maintain and increase the health and physical vigor of each student in the institution; (2) a two-years normal course for high school graduates fitting themselves for service as teachers of physical culture.

The equipment of this department includes a gymnasium furnished with all the modern health and physical exercise apparatus, a physical examination room, locker rooms, shower rooms, bowling alleys and tennis courts.

PHYSICAL EDUCATION

NORMAL TRAINING COURSE

First Year

	1st Semester	2d Semester
	2 periods	2 periods
English I	2	2
Psychology	2	2
Physiology and Hygiene	2	2
Anatomy I	2	2
Child study	2	2
Calisthenics and apparatus	5	2
Swedish gymnastics	2	2
Fencing I	2	2
Dancing	2	2
Games	2	2
Athletics	1	1
Methods	2	2
Observation	2	2
Practice teaching		2
	28 periods	28 periods

Second Year

	2 periods	2 periods
Political and industrial history.....	2	2
History of Education.....	2	2
Anatomy II and Kinesiology.....	2	2
Chemistry I	6	6
Anthropometry	1	1
School hygiene and public sanitation.....	1	1
Calisthenics and apparatus II.....	5	5
Dancing II	2	2
Folk dancing	1	1
Fencing II	1	1
Athletics II	2	2
Practice teaching	4	4
	29 periods	29 periods



Gymnasium Class in School of Physical Culture

- ANATOMY I AND II**.....MISS BOGGS
 A thorough knowledge of the structure of the human body, including the general study of the parts most closely related to physical development; a detailed study of muscles and their relation to bodily movements.
- METHODS AND OBSERVATION I**.....MISS BOGGS
 This course includes criticism and discussion of methods used; terminology; use and value of various kinds of exercise; the adaptability of certain exercises for class room work; consideration of local conditions and home surroundings; relation of instructor to class.
- CALISTHENICS AND APPARATUS I AND II**.....MISS BOGGS,
 MISS WHEELER
 Free developing exercises, tactics, Indian clubs, wooden dumbbells and wands, giant stride, ropes, ladders, rings, German horse, low parallel bars and stall bars.
- FENCING I AND II**.....MISS BOGGS
 This course includes the theory and practice of fencing. We aim to have our students doing finished work at the end of the second year.
- DANCING I AND II**.....MISS BOGGS, MISS WHEELER
 These courses are designed to train the student to dance with the free, joyous movement which is an essential factor in physical education. The rhythmical movement of the aesthetic dance, and the play spirit of the folk dance are emphasized as most important in the development of poise and grace.
- GAMES I**.....MISS BOGGS
 In this course a study is made of games with special attention to the type of game which is adaptable to different ages and classes of children, including running games, singing games, dramatic games, games requiring co-operation in group or team play.
- ATHLETICS I AND II**.....MISS BOGGS
 This course extends through two years and includes standing jump, running jump, high kick, running vault, starting in running, tennis, basketball, baseball, hockey, running, jumping, putting the shot, throwing the discus, hurdling. The aim of this course is to give a thorough knowledge of athletics, including track and field athletics. In the first year special attention is given to tennis, basketball and baseball; in the second year field hockey, basketball and field sports receive marked attention, with instruction in the management of meets, making entries, starting events, and managing the courses.
- KINESIOLOGY II**
 This course deals with the laws of gymnastics, explaining position and movement. Most careful attention is given to the study of selection and grouping of gymnastic movements with reference to the mechanics of bone, muscle and joint.
- ANTHROPOMETRY II**.....
 Special attention is given to the study of physical characteristics, with the study of physical measurements and the methods of making measurements. All seniors are required to take and record measurements.

THE SCHOOL OF COMMERCE

The School of Commerce offers (1) a complete Commercial Course of two years, combining academic, business and shorthand work and giving all-round preparation for business life; (2) Shorthand and Typewriting Course of one year preparing for the position of amanuensis or private secretary, and for court or general reporting; (3) Business Course of one year giving special training for service as bookkeeper, accountant, cost clerk, etc.

As this department develops, provision will be made for advanced civil service courses and for normal training courses for the preparation of teachers of commercial subjects in High Schools and Normal Schools.

The equipment of the department comprises a thoroughly equipped accounting room with banking annex, a stenographic room and typewriting room with a full supply of the latest model typewriters. Dictaphones, dictagraphs, a multi-graph plant, and business filing systems are also available for the training of students in this department.

COMPLETE COMMERCIAL COURSE

First Year

Rapid Calculation	5	half	hours
Spelling	5	"	"
Business Writing	10	"	"
Shorthand Theory	9	"	"
Shorthand Practice	6	"	"
Typewriting	15	"	"
Commercial Correspondence	4	"	"
Physical Training	3	"	"
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			28 hours

Second Year

Rapid Calculation	5	half	hours
Spelling	5	"	"
Business Writing	10	"	"
Business Arithmetic	4	"	"
Bookkeeping	23	"	"
Commercial Law	5	"	"
Commercial Correspondence	4	"	"
Physical Training	3	"	"
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			29 hours



Accounting Room of School of Commerce

STENOGRAPHIC COURSE

First Year

Rapid Calculation	5	half	hours
Spelling	5	"	"
Business Writing	10	"	"
Shorthand Theory	6	"	"
Shorthand Practice	9	"	"
Typewriting	15	"	"
Commercial Correspondence	4	"	"
Physical Training	4	"	"
	<hr/>		
			28 hours

BOOKKEEPING COURSE

First Year

Rapid Calculation	5	half	hours
Spelling	5	"	"
Business Writing	10	"	"
Business Arithmetic	4	"	"
Bookkeeping	23	"	"
Commercial Law	5	"	"
Commercial Correspondence	4	"	"
Physical Training	3	"	"
	<hr/>		
			29 hours

COMMERCIAL SUBJECTS

MRS. CLEMENTS

Rapid Calculation

Daily morning drill will be given in this subject. Students must add, subtract, multiply and divide rapidly and make use of the shortest methods. Interest, Discount and Aliquot parts will receive attention.

Spelling

This subject is one of the most vital if a successful business career is desired. Daily drill will be given on words in common use which are liable to be misspelled.

Penmanship

Business men, more than ever, insist that all applicants for positions be able to write well. This course is divided as follows: Study of materials and of position, Muscular movement drill, Letters and figures, Words and sentences, Product work, Plain marking alphabet.

Shorthand I

This part of the shorthand course takes the pupil through the principles of the system and far enough in dictation to enable her to write accurately in shorthand at the rate of 50 words per minute and to transcribe the notes—500 words—in 60 minutes.

Shorthand II

The elementary principles are reviewed and daily dictation given to develop speed until the student can write accurately ordinary business and literary matter at the rate of 100 words per minute.

Elementary Typewriting

This course is intended to give a thorough knowledge of the machine, fingering method, and various kinds of work to be done on the typewriter.

Advanced Typewriting

Shorthand notes will be transcribed and much time devoted to speed practice. Students will take dictation from the DICTAPHONE. Instruction in the use of the MULTIGRAPH will be included in this course.

Business Correspondence

The aim is to cultivate a simple, direct, effective style which can be used in composition work peculiar to business. The most approved methods for FILING CORRESPONDENCE are taught.

Elementary Bookkeeping and Business Practice

This subject lays a solid foundation for the study of Advanced Bookkeeping and makes it possible for those who cannot finish the course to take the work of an assistant bookkeeper in any well organized office, or to take charge of a simple set of books.

Advanced Bookkeeping

It is the aim of the course to cover the more common kinds of business such as Commission, Retail and Wholesale Grocery, Manufacturing, Banking, etc., in order that the pupil may become familiar with the widely used labor-saving devices and methods.

Business Arithmetic

Special attention is given to the following subjects: Fractions—with special reference to aliquot parts; Denominate numbers; Percentage; Insurance; Stocks and Bonds; Taxes; Duties; Exchange and the approximate English equivalents of such units of value as pound, franc, mark.

Commercial Law

This subject gives the student a thorough knowledge of those elementary principles commonly known as commercial law, so as to relieve her of the necessity of frequently calling upon a lawyer for advice and to know when the services of a competent lawyer are required.



A Dressmaking Class in School of Trades

THE SCHOOL OF TRADES

This department for the present will confine itself to two trades, millinery and dressmaking. The training for each of these trades will be put on a practical business basis. The young women will be required to do the work under conditions closely approaching business apprenticeship. A regular commercial millinery shop and a dressmaking shop are maintained in connection with the school, in charge of a milliner and a dressmaker each of whom has had a number of years of eminent success in the prosecution of her trade. The test of the market is put upon the work of the students in this department. The product of their endeavors must be such as to meet the demands of the market. The hats and bonnets and gowns and suits are made for exacting and fastidious customers and the work is required to be of such a character as to meet this demand. Of course the expert tradeswoman at the head of each department makes herself responsible for the materials used and the character of the workmanship.

The equipment consists of two well-furnished shops, one for dressmaking and one for millinery, and a most tastefully furnished salesroom with great show windows facing on both Circular and Spring streets.

No one will be admitted to these trade courses who is not prepared to give her full time to the prescribed work.

Each student in the Trades School will be required to make three gowns or three hats for herself during the year, the same to be displayed at the special exhibits of the Departments..

The one year trade courses here outlined will give altogether better and more complete training than can be secured by a year of apprenticeship in any shop.

For young women desiring to fit themselves after some practical experience to become forewomen, shop-directors or to teach these trades in a high-grade trade or vocational school an advanced course of an additional year will be provided.

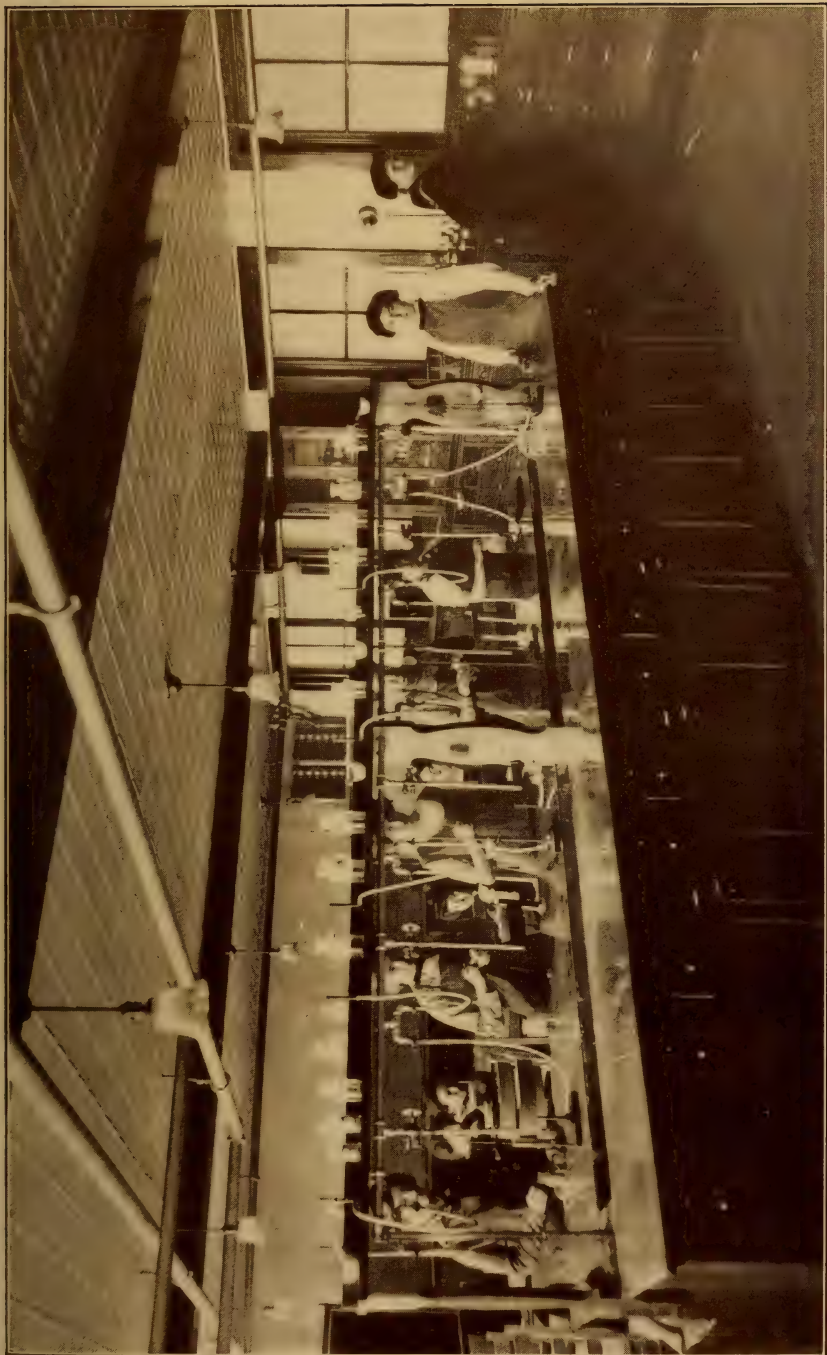
TRADE COURSES

DRESSMAKING

	1st Semester	2d Semester
Sewing I	4 periods	4 periods
Design I	4 "	
Costume Design I.....		4 "
Drafting, Cutting and Fitting.....	4 "	4 "
House and Shop Accounts.....	2 "	
Textiles		2 "
Dressmaking	24 "	24 "
Millinery	4 "	4 "
Shop Practice	18 "	18 "
Physical Training	2 "	2 "
	<hr/> 62 periods	<hr/> 62 periods

MILLINERY

	1st Semester	2d Semester
Sewing I	4 periods	4 periods
Design I	4 "	
Costume Design I.....		4 "
House and Shop Accounts.....	2 "	
Textiles		2 "
Millinery	24 "	24 "
Dressmaking	4 "	4 "
Shop Practice	22 "	22 "
Physical Training	2 "	2 "
	<hr/> 62 periods	<hr/> 62 periods



Chemical Laboratory

GENERAL CULTURAL AND PROFESSIONAL COURSES

These courses are prescribed in a number of departments and are open as electives to qualified students of any department.

HISTORY

POLITICAL AND INDUSTRIAL HISTORY OF THE UNITED STATES, II

PRESIDENT KEYES

MISS SWEET

An examination of the development of language, industry, government and parties in the United States as a basis for proper understanding of the present social, industrial and political situation. Channing's, United States History; Bryce's American Commonwealth; Woodrow Wilson's The State; and Fess' Development of Political Parties will be used as handbooks for this course.

HISTORY OF EDUCATION II.....DEAN CALVIN

Lectures, required readings, reports, and discussions. A study of the development of educational thought and practice from the Renaissance to the present time, with special emphasis upon the industrial and vocational movements in the United States.

HISTORY OF MUSIC I.....MR. HALLAM

One period a week throughout the year. The development of the science and art of music with especial attention to great musical nations and to the lives of distinguished musicians.

HISTORY OF ART I.....MISS COLBURN

Two periods a week throughout the year. A special study of the growth of Art including painting, architecture and sculpture, with intensive study of a few great artists and art works.

EDUCATION

PRINCIPLES OF EDUCATION I.....PRESIDENT KEYES

Two periods a week throughout the first semester. A systematic study of the applications of the principles of psychology and philosophy to the art of teaching.

CLASS MANAGEMENT AND INSTRUCTION I....PRESIDENT KEYES

Two periods a week throughout the second semester. The application of the conclusions of Principles of Education I to the processes of the class room, laboratory and lecture room.

HISTORY OF EDUCATION II.....DEAN CALVIN

Lectures, required readings, reports, and discussions. A study of the development of educational thought and practice from the Renaissance to the present time, with special emphasis upon the industrial and vocational movements in the United States.

PSYCHOLOGY I.....MISS UTLEY

Lectures, assigned reading and class discussions. The purpose of this course is to give such a knowledge of the subject as will be helpful to the teacher. It includes a general survey of the conscious processes; a classification and discussion of the mental functions, with an examination of the physical basis of mental states.

METHODS IN DOMESTIC SCIENCE I AND II.....MISS BUFFUM

Analysis of methods of teaching Domestic Science; indications of lines to be followed in observations; reports and criticism.

METHODS IN MUSIC I AND II.....MR. HALLAM

A study of the principles which govern successful teaching of music in public schools, with exemplification and practice teaching.

METHODS IN PHYSICAL CULTURE I AND II.....MISS BOGGS

NATURAL SCIENCES

PHYSIOLOGY I.....MISS BOGGS

This course includes a thorough study of the physiological functions of the various organs of the human body, especially the heart, lungs, stomach, and excretory organs; lectures on dress, personal habits, and diet with their effect on physical health.

PHYSIOLOGY AND HYGIENE.....MISS BOGGS

This course includes a thorough study of the physiological functions of the various organs of the human body, especially the heart, lungs, stomach, and excretory organs; the practical applications of physiology with regard to health and disease; the principles of infection and resistance; lectures on dress, personal habits, and diet with their effect on physical health.

ANATOMY I.....MISS BOGGS

A thorough knowledge of the structure of the human body, including the general study of the parts most closely related to physical development.

ANATOMY II.....MISS BOGGS

A detailed study of muscles and their relation to bodily movements.

PSYCHOLOGY I.....MISS UTLEY

Lectures, assigned reading and class discussions. The purpose of this course is to give such a knowledge of the subject as will be helpful to the teacher. It includes a general survey of the conscious processes; a classification and discussion of the mental functions, with an examination of the physical basis of mental states.



Cooking Class in School of Domestic Science

BACTERIOLOGY I.....MISS RICHARDSON

Lectures, recitations and laboratory work. This course deals with bacteria, yeasts and molds and micro-organism in their relation to daily life. The relation of bacteria to food production and preservation and bacteria as causes of disease are considered..

CHEMISTRY I.....MISS RICHARDSON

Lectures, recitations and laboratory work. A course in general inorganic chemistry, special emphasis being given to its application to the household and to Cookery I and Physiology.

CHEMISTRY II.....MISS RICHARDSON

Lectures, recitations and laboratory work. A study of the more important organic compounds, especially in their relations to cookery and the household, with practical applications in food and water analysis and tests for adulterants.

ENGLISH

ENGLISH I.....MISS UTLEY

A composition course consisting of character studies, critical essays, outlines and diagrams based upon readings from present-day writers of novels and short stories and from the masters of the four types of poetry: epic, narrative, dramatic and lyric. The intention of the course is to secure clear, correct, and if possible forceful and original expression, and at the same time to cultivate literary taste.

ENGLISH II.....MISS UTLEY

A literature course involving during the first semester a study of the drama from Shakespeare until the present time; and for the second semester a study of the nineteenth century novel and nineteenth century lyric poetry.

MODERN LANGUAGES

GERMAN I.....MISS HULBERT

Conversation is carried on on familiar topics; the more commonly used verbs are learned, and there is constant drill in the elements of grammar; German songs and poems are memorized. The reading is selected from such works as Guerber's "Mahrchen und Erzählungen;" Andersen's "Bilderbuch ohne Bilder."

GERMAN II.....MISS HULBERT

The study of grammar is continued; letters are exchanged with German correspondents; the lives of the great composers are studied. Reading is selected from the works of such writers as Storm, Heyse and Ebner, and Eschenbach. Poems by Schiller, Heine and Goethe are memorized.

GERMAN III.....MISS HULBERT

Third year work includes conversation, letter-writing, grammar study. Reading is selected from the works of Goethe, Schiller, Lessing and from modern writers. German newspapers and periodicals are also read.

ITALIAN I.....MISS HULBERT

In the first year of Italian, the work comprises: Conversation, Grammar-drill, memorizing of songs and poems, reading of short stories and anecdotes.

ITALIAN II.....MISS HULBERT

Work is carried on in conversation, letter-writing, the study of advanced grammar. The reading is selected from the works of such authors as Di Amicis, Fogazzaro and Manzoni.

FRENCH I.....MISS HULBERT

The work comprises colloquial conversation; mastery of the more usual idioms; verb-drill; study of the elements of grammar; reading of short stories, and anecdotes.

FRENCH II.....MISS HULBERT

In the second year the study of grammar is continued; letter-writing is carried on with French correspondents; works of Daudet, Georges Sand and Pierre Loti are read and discussed. Poems are memorized.

FRENCH III.....MISS HULBERT

Grammar-work, conversation and letter writing are continued; reading is selected from the works of Corneille, Moliere, Racine, Hugo, as well as from contemporaneous writers. Daily French newspapers are read.



The Dining Hall—North End

DEPARTMENT OF ORAL EXPRESSION

MISS ESMOND

Skidmore School of Arts announces the opening of a new department of instruction to be known as the Department of Oral Expression. Its purpose is to train students in the art of natural and effective reading and speaking. This art may be attained in high degree by any normal person willing to give the necessary time and energy to its cultivation. The time required will vary altogether with the mental development of the individual, the degree of sympathetic imagination possessed, and the extent of the weakness and habits to be overcome. It is an art the mastery of which multiplies in a marked degree the efficiency of the individual speaker and especially of the teacher.

The opening of the department has been delayed until such time as it was possible to procure for its direction a woman of high intelligence and broad education with thorough training, not only in the art of oral expression and dramatic reading, but in the business of teaching. It is a matter of pleasure to announce that Miss Alice Love Esmond, a graduate from the classical course of the Oneonta Normal School and also a graduate of the Emerson College of Oratory, has taken charge of this department. Miss Esmond has had five years of eminently successful experience in teaching and comes to us with an equipment which insures in advance the success of the work which she has undertaken.

Both individual and class work are offered and the following outline suggests the character and extent of this training:

Physical Culture

Exercise for poise, freedom and harmony of parts.

Gesture

Scientific study of gesture with personal criticism and results through reaction.

Pantomime

Types of physical expression, group and scene work.

Vocal Culture

Articulation, breath control, tone placing, resonance, attack of tone, radiation, pitch, force, inflection, rate, pause, rhythm.

Interpretation

Drill upon a wide range of selections arranged according to the steps of natural evolution, whole parts, service of parts, relationship of parts.

Dramatic Reading

Julius Caesar, Merchant of Venice, Hamlet, Taming of the Shrew, Romeo and Juliet.

Dramatic Art

Stage technicalities, presentation of acts, sketches, plays. It is the purpose to develop a full course for the training of teachers of reading and elocution. The following outline suggests its character:

First Year

Physical Culture I	5 periods
Gesture I	3 "
Pantomime I	2 "
Voice Culture I	5 "
Evolution	5 "
Recital	2 "
Shakespeare I	2 "
English I	2 "
Psychology	2 "

28 periods

Second Year

Physical Culture II	2 periods
Gesture II	2 "
Pantomime II	2 "
Voice Culture II	5 "
Advanced Interpretation	3 "
Recital	2 "
Forensics	2 "
Shakespeare II	4 "
Tennyson	1 "
Dramatic Art I	1 "
English II	2 "
History of Education	2 "
Political and Industrial History of U. S.	2 "

30 periods

Third Year

Science and Art of Teaching.....	5 periods
Voice Culture III	2 "
Physical Culture III	2 "
Gesture III	2 "
Story Telling	3 "
Bible Reading	3 "
Shakespeare III	3 "
Recital	2 "
Make up	2 "
Dramatic Art II	2 "
Browning	3 "

29 periods

The fees for this training will be as follows:

	Semester	Year
Extension students, two private lessons per week.....	\$50 00	\$80 00
Regular students for the full teacher's course	\$60 00	\$80 00



Typewriting Room of School of Commerce

FULL COURSE STUDENTS

1913-1914

Name	Address
Albee, Mary Dodge, PSM.....	Roscoe, N. Y.
Allen, Sara Jeannette, P.....	Bridgeport, Ohio.
Allen, Nina May, DS.....	Binghamton, N. Y.
Baker, Erma Arline, DS.....	Utica, N. Y.
Barrera, Feliza S., PSM., Vo.	Aguascalientes, Mexico
Barton, Edith Marion, T. DR.	Binghamton, N. Y.
Baxter, Margaret Mary, DS..	Watervliet, N. Y.
Beveridge, Lillian M., P.....	West Hebron, N. Y.
Bond, Grace Moore, P.....	Schenectady, N. Y.
Bosworth, Martha Edna, Sp..	Saratoga Springs, N. Y.
Calhoun, Vern, PSM.....	Indianola, Iowa
Camblos, Jacqueline, DS.....	Philadelphia, Pa.
Carragan, Gertrude, P.....	Saratoga Springs, N. Y.
Clare, Mildred Heath, DS....	Chatham, N. Y.
Clark, Elizabeth Nancy, T.M..	Peru, N. Y.
Clark, Helen Edith, DS.....	Meriden, Conn.
Cleveland, Mabel J., O.....	Cambridge, N. Y.
Cole, Marjora Ella, P.....	Granville, N. Y.
Cosgrove, Jessie, T.M.....	North Creek, N. Y.
Crosby, Lucy Mary, T.M.....	Round Lake, N. Y.
Cross, Ethel H., FA.....	Saratoga Springs, N. Y.
Cullen, Lucie Marie, DS.....	Lima, Ohio.
Cunningham, Rosemary, FA..	Hudson Falls, N. Y.
Curtis, Marion Sunderland, DS.	Schuylerville, N. Y.
Darrow, Helen Wealtha, Sp..	Greenfield, N. Y.
Dart, Belle Harriet, DS.....	Rockville, Conn.
Davine, Cecilia Frances, T.M.	West Rutland, Vt.
Dean, Edna Virginia, P.....	McAfee, N. J.
Dickey, Pearl Edna, DS.....	Berlin, N. H.
Dillon, Catharine Johnson, FA.	Gloversville, N. Y.
Dolan, Beatrice Regina, PSM.	Glens Falls, N. Y.
Doxsee, Alma Maude, Sp.....	Syracuse, N. Y.
Dow, Ruth, DS.....	Carey, Ohio.
Dunham, Marion Edna, C....	Greenfield, N. Y.
Ennis, Christine Buchanan, DS.	Pattersonville, N. Y.
Evans, Anna Elizabeth, Vo...	Poultney, Vt.
Fish, Vera Harriet, T.M.....	Rutland, Vt.
Flint, Grace Esther, DS.....	Rockville, Conn.

Name	Address
Flood, Genevieve, DA.....	Nashua, N. H.
Fort, Priscilla, P.....	Greenwich, N. Y.
Fryer, Ethel B., DS.....	Meadowdale, N. Y.
Gloger, Eunice M., T.Dr.....	Rome, N. Y.
Graham, Grace, DS.....	Saratoga Springs, N. Y.
Green, Helen A., T.Dr.....	Shushan, N. Y.
Gurtshaw, Emma, DS.....	Cobleskill, N. Y.
Hallock, Adelaide, DS.....	Milton-on-Hudson, N. Y.
Hare, Lillabelle, DS.....	Atlantic City, N. J.
Harkness, Ruth Reed, DS....	Delhi, N. Y.
Hasbrouck, Ruth, DS.....	Gansevoort, N. Y.
Hearn, Olive Elizabeth, C....	Hudson, N. Y.
Henning, Emilie Benedict, Vo.	Saratoga Springs, N. Y.
Henry, Mary Elizabeth, P....	Argyle, N. Y.
Holcomb, Mary McCall, C....	Binghamton, N. Y.
Hopkins, Camilla Harmony, DS.	Hartford, Conn.
Hughes, M. Teresa, T.Dr.....	Schuylerville, N. Y.
Iliff, Laura Hazel, PC.....	Newton, N. J.
Iliff, Charlotte Roberta, DS..	Newton, N. J.
Johnson, Selma Natalie, DS..	So. Manchester, Conn.
Kelley, Frances G., FA.....	Saratoga Springs, N. Y.
Kellogg, Esther Avis, DS....	Rutland, Vt.
Kelly, Anna Jones, T.Dr.....	Cohoes, N. Y.
Kennedy, Ethel Elizabeth, Sp.	Buffalo, N. Y.
Kirkpatrick, Mary, DA.....	Springfield, O.
Lamb, Mildred, PSM.....	Middle Granville, N. Y.
Lang, Helen, DS.....	Franklin Furnace, N. J.
Lang, W. J., Vi	Elizabeth, N. J.
Lawrence, Beulah, P.....	Pottersville, N. Y.
LeFevre, Helena Smedes, Sp.	New Paltz, N. Y.
LeFevre, Margaret Church, P.	New Paltz, N. Y.
Leighton, Irene, FA.....	Mechanicville, N. Y.
Leonard, Helen, Vi.....	Fair Haven, Vt.
Lloyd, Kathryn Emily, T.M..	Fair Haven, Vt.
Lothrop, Eulalia, DS.....	Hartford, Conn.
Loveland, Helen Robbins, C..	Hartford, Conn.
McGowan, Geraldine Ruth, PC.	Ilion, N. Y.
Manuel, Anna, DS.....	Richford, Vt.
Martin, Fleda Harriett, DS...	Randolph, Vt.
Masker, Blanche, DS.....	McAfee, N. J.
Maxwell, Margaret, DS.....	Greenwich, N. Y.
May, A. P.	Elizabeth, N. J.



A Sewing Class in School of Domestic Art

Name	Address
More, Frances Celia, FA.....	Saratoga Springs, N. Y.
Morris, Eleanor, Vo.....	Fair Haven, Vt.
Moyer, Helen Gertrude, P....	Herkimer, N. Y.
Naish, Minnie, C.....	Gloversville, N. Y.
Neilson, Lucile Adelia, DS...	Stillwater, N. Y.
Olmstead, Jane Marie, PC....	Trenton, N. J.
Osgood, Marion Elsie, DS....	Randolph, Vt.
Owens, Fannie Eliza, T.Dr...	Smith's Basin, N. Y.
Packard, Beatrice Ruth, DS..	Manchester, Conn.
Parmelee, Elizabeth, PSM....	Saratoga Springs, N. Y.
Pattison, Ruth Larrabee, DS..	Westport, N. Y.
Peck, Caroline Frances, T.Dr.	Schenectady, N. Y.
Perry, Magdalene Jeanette, Vi.	Ballston Spa, N. Y.
Plaister, Dorothy, DA.....	Dubuque, Iowa
Poole, Myrle Lisk, P.....	Rutland, Vt.
Pratt, Bertha Mary, P.....	Cossayuna, N. Y.
Preston, Edna, DS.....	Binghamton, N. Y.
Pringle, Donald, C.....	Littleton, N. H.
Pringle, Gladys, C.....	Littleton, N. H.
Quencer, Rhea Grace, DS....	Watertown, N. Y.
Rayland, Louise Carleton, Sp.	Rome, N. Y.
Rayland, Wilma, P.....	Rome, N. Y.
Reeves, Judith Anna, DA....	Saratoga Springs, N. Y.
Rider, Gladys Elizabeth, DA..	Danbury, Conn.
Ripley, Esther Morse, DS....	Poultney, Vt.
Risley, Gladys Carpenter, DS.	Manchester, Conn.
Robertson, Helen, T.M.....	Parish, N. Y.
Robinson, Gertrude, PSM....	Mount Vernon, N. Y.
Rude, Margaret B., PC.....	Hamburg, N. J.
Ryan, Mary Teresa, C.....	Warrensburg, N. Y.
Salisbury, Nellie, DA.....	Catskill, N. Y.
Sarver, Edith Alice, DS.....	Hudson Falls, N. Y.
Saunders, Frances Olive, DS.	Argyle, N. Y.
Scarborough, Helen Brace, C.	West Hartford, Conn.
Schoonmaker, Mabel Frances, DS.	Wallkill, N. Y.
Seabolt, Maren, DS.....	Kingston, N. Y.
Seeley, Florence Monroe, PC.	Walton, N. Y.
Seward, Gertrude North, DS.	Binghamton, N. Y.
Shaw, Harriette, T.Dr.....	No. Norwich, N. Y.
Sherman, Gladys, T.Dr.....	Salem, N. Y.
Shew, Hazel Belle, O.....	Gloversville, N. Y.
Sill, Esther Almira, DS.....	Rockville, Conn.

Name	Address
Simpson, Margaret Mary, DS.	Southington, Conn.
Smith, Ada E., DA	Saratoga Springs, N. Y.
Sponseller, Leona, DS	Convoy, Ohio.
Stevenson, Jane Ellen, DS . . .	Hartford, Conn.
Stiebeling, Hazel Katherine, DS.	Latty, Ohio.
Straight, Katie Natalie, DS . .	Hornell, N. Y.
Sweeney, Katherine, P	Ballston Spa, N. Y.
Tamkins, Helen M., C	Binghamton, N. Y.
Theis, Corinne Lawson, O . . .	Marietta, Ohio.
Thomson, Beatrice, PC	Lima, Ohio.
Tobin, Elizabeth Veronica, DS.	Port Henry, N. Y.
Treyz, Sarah L., C	Cook's Falls, N. Y.
Tyrrell, Mary Perkins, DS . . .	Rutland, Vt.
Upright, Florence M., C	Saratoga Springs, N. Y.
Van Santvoord, Edith, DS . . .	Cohoes, N. Y.
Vedder, Frances Lucille, C . . .	Saratoga Springs, N. Y.
Vedder, Mary, P	Amsterdam, N. Y.
Vosburgh, Marion, FA	Fort Plain, N. Y.
Voudry, LeGrand, Vi	Albany, N. Y.
Wagner, Minna, DS	Berlin, N. H.
Watts, Winnie, FA	Charlottesville, Va.
Wheeler, Maud B., DS	Meriden, N. H.
White, Ruth Agnes, T.M	Glens Falls, N. Y.
Wilbur, Marian K., Vo	Fredonia, N. Y.
Willis, Clara E., FA	Minneapolis, Minn.
Windsor, Mabel Electa, DA . .	Binghamton, N. Y.
Wood, Elizabeth K., DS	Newport, Vt.
Woodruff, Dorothy, DS	Elizabethtown, N. Y.

ABBREVIATIONS:

DS. Domestic Science.	Vo. Voice.
DA. Domestic Art.	Vi. Violin.
PSM. Public School Music.	P. Piano.
FA. Fine Arts.	O. Organ.
PC. Physical Culture.	C. Commercial.
Dr. Dressmaking.	T. Trade.
M. Millinery	Sp. Special course, unclassified.



Millinery Class in School of Trades

EXTENSION STUDENTS

1913-1914

SCHOOL OF DOMESTIC SCIENCE AND ART

Dietetics

Angell, Ida
Bennett, Hazel
Halligan, Marguerite

Parker, Mary
Scottock, Ella

Dressmaking

Bellamy, Sarah
Benninger, Marion
Burke, Anna May
Dwyer, Rosella

Gutjahr, Caroline
Mueller, Julia
Sweeney, Mary

Plain Cookery

Calkins, Blanche
Delaney, Elizabeth
Earls, Gladys
Greene, Frances
Lansing, Marguerite
Lockwood, Mrs. Ida
Menshausen, May
Ingmire, Caroline
James, Helen

McQueen, Sallie
Rowland, Alvira
Schallehn, Emma
Smith, Charlotte A.
Waterbury, Elizabeth
Westfall, Edith
White, Dora
Winney, Mrs. Edyth
Wood, Ethel

Plain Sewing

Calkins, Blanche
Earls, Gladys
Greene, Frances
Lockwood, Mrs. Ida

Menshausen, May
Rowland, Alvira
White, Dora
Winney, Mrs. Edyth

Children's Sewing

Baker, Mary
Bailey, Grace
Callahan, Helen

Callahan, Katherine
Clement, Lillian R.
Douglass, Anna

Children's Sewing—Continued

Downs, Mary	Mead, Mary M.
Dunn, Sadie	Mingay, Leona
Dwyer, Katherine	O'Brien, Alice
Folts, Dorothy	O'Donnell, Mildred
Freeman, Harriet	Proctor, Bernice
Gaffney, Letitia	Ritchie, Helen
Haniquet, Kathryn	Ross, Winifred
Hazard, Mary	Searle, Ruth
Humphrey, Elizabeth	Settle, Ruth
Johnson, Linnea	Spencer, Alice
Johnson, Ruth	Williams, Helen
King, Dorothy	Woodworth, Emma
Knox, Nancy	Woodworth, Harriet
Lang, Elizabeth	Wyley, Margaret
Maynard, Martha	

SCHOOL OF MUSIC

Piano

Case, Eleanor	Muldowney, Mary
Case, Esther	Myers, Emily
Cogan, Jennie	Robertson, Helen
Elkins, Daisy	Schoonmaker, Mabel
Evans, Mrs. Robert	Sherman, Donald
Freeman, Kennedy	Slingerland, Harold
Fullerton, Mrs. W. A.	Stanton, Floyd W.
Graul, Beatrice	Tanner, Ruth
Hayden, Grace	Treyz, Sarah
Hayden, Rita	Wallace, Ruth
Hearn, Olive	Waterbury, Elizabeth
McCarty, Madge	Wheat, Leora
Morrissey, Eleanor	

Organ

Green, Helen



The College Buildings from the South

Voice

Case, Eleanor
Dillon, Catherine
Graul, Beatrice
Homer, Dorothy
Howk, Mrs. Horace
Leighton, Irene

Seeley, Florence
Towne, Mrs. J. Blaine
Vosburgh, Marion
Webster, Mildred
Wheeler, Maud
Willis, Clara

Violin

Bentley, Lawrence
Howe, Carita
James, Wyllys
Langlois, Clarence
Moore, Goldie
Paye, Leon B.

Post, Archibald
Quencer, Rhea
Todd, Mary E.
Tracy, Olivia
Wheeler, Olive
Ziegler, Harry

Orchestral Club

Albee, Mary
Barnard, Lawrence W.
Closson, George
Cogan, John
Cole, Rexford
Dolan, Beatrice
Freeman, Lester
Howe, Carita
James, Wyllys
Kopp, Isidor
Kouba, Carl
Lang, William
Langlois, Clarence
Lanzara, Sylvester M.
Leonard, Helen
May, August

Moore, Walter
Post, Frank M.
Powers, Ruth
Robbins, Carl
Sally, Frank K.
Schwartz, Adam J.
Scoville, Charles L.
Smaldone, Albert
Smaldone, Edward
Smaldone, George
Smaldone, Paul
St. John, Harold
Voudry, LeGrand
Wood, George H.
Zeyst, Ruth

Choral Club

Abbott, Michael J.
Adee, William L.
Albee, Mary D.
Allen, Jeannette
Andress, Abbie H.

Baker, Daniel L.
Barger, Mary
Barrera, Feliza
Baxter, Margaret
Beveridge, Lillian

Choral Club—Continued

Bloom, Caroline	Gilbert, Dan
Bond, Grace	Grabau, Helen
Bonds, Frances E.	Green, Helen
Bosworth, Edna	Green, Mrs. M. A.
Brown, Earl S.	Hallock, Adelaide
Bryans, Theresa	Hames, Earl
Burnham, Frank B.	Harkness, Ruth
Burnham, Howard	Hays, Mrs. L. H.
Burritt, Ida	Hays, Margaret
Busche, Mrs.	Hearn, Olive
Calhoun, Vern	Heath, Mrs. Hattie
Carr, Caroline	Henning, Emilie
Carragan, Gertrude	Henry, Mary
Cleveland, Mabel	Hettrich, Belle
Closson, George	Hill, Winfield
Cole, Marjora	Hyslop, Elizabeth
Collins, Percy D.	Jacobson, Charles A.
Compton, Ranulf	Kelley, Frances
Cover, Mrs. B. F.	Kirkpatrick, Mrs. Emma J.
Cox, Jennie	Knapp, Grace
Crandall, Elida	Lamb, Mildred
Crawford, Bessie	Lang, William
Crawford, Emily	Lawrence, Beulah
Crosby, Lucia	Lee, Mrs. Arthur
Darrow, Helen	Lee, Calista
Davis, Florence	Lee, Herbert
Dawe, Richard C.	LeFevre, Helena
Dean, Edna	LeFevre, Margaret
Dillon, Catherine	Leggett, Mary
Dolan, Beatrice	Leonard, Helen
Doxsee, Alma M.	Lester, Mrs. Charles
Dusenbury, May	Lloyd, Naomi
Eddy, Harrie A.	Lodewick, William H.
Fay, Agnes	Long, James R.
Fish, Vera	Male, Ethel
Fitzgerald, Elizabeth	May, August
Flynn, Mary E.	McCauley, Raymond
Foote, Leroy H.	McCreedy, Mrs. J. G.
Fort, Priscilla	McMaster, H.
Forthmiller, Mrs. Albert F.	McNulty, Catherine
Freeman, Kennedy	Morris, Eleanor
Fullerton, Laura M.	Moseley, Julia



The President's Offices

Choral Club—Continued

Moses, Mrs. C. S.	Smith, Charlotte
Mosier, Mrs. Sidney H.	Smith, Frank H.
Moyer, Helen	Stannard, Mrs. E. J.
Narber, Mrs. F. P.	Stearns, Mrs. S. M.
Northrup, Mrs. C. K.	Sullivan, Mrs. Eugene
O'Brien, Thomas	Swan, W. H.
Page, Eugene	Swartwout, Mrs. James F.
Palmatier, Mrs. L.	Sweeney, Katherine
Palmer, Mrs. Augustus	Sweeney, Thomas
Parkinson, Evelyn B.	Sweet, Alice I.
Parmelee, Elizabeth	Teele, Dancla
Parmelee, Ross	Theis, Corinne
Parmelee, Mrs. Sallie R.	Town, Lillian
Perry, Magdalena	Upright, Florence
Pierson, William	Voudry, LeGrand
Plowman, Helen E.	Wagman, Grace
Poole, Myrle	Wagman, Lewis
Pratt, Bertha	Walbridge, Margaret
Ralph, Margaret	Waller, Mrs. H. T.
Rayland, Wilma	Wayland, Harold H.
Reynolds, Mrs. Charles T.	Weed, William R.
Ritchie, Agnes I.	Wheeler, Maud
Ritchie, Florence	Wheeler, Olive
Robertson, Helen	White, Ruth A.
Robbins, Charles E.	Wilbur, Marian
Robinson, Gertrude	Wilhelm, Charles
Schwarte, Augusta D.	Williams, Susie
Schwarte, Amanda J.	Williamson, William S.
Schwarte, John A. T.	Wood, Nellie
Shackelford, G. R. P.	Wood, Lula
Shafer, Mrs. F. W.	Young, Mrs. F. C.
Sharp, Harriet W.	

SCHOOL OF PHYSICAL CULTURE AND ORAL EXPRESSION

Dancing

Bullard, Howard	Doherty, Mary Elizabeth
Compton, Douglas	Downs, Mary
Compton, Ranulf	Foley, John

Dancing—Continued

Foley, Louise	Mead, Mary Marshall
Hastings, Edith	Morrissey, Eleanor
Humphrey, George	O'Brien, Alice
Ide, Harris	Powers, Marion
Ide, Jean	Reynolds, Marcella
King, Henry	Ross, Luella
Knox, Nancy Howison	Trim, Gladys
Lockwood, Onnie	Wadsworth, Edward
Lyon, Ennis	Yates, Ray

Oral Expression

Dunham, Marion	Parmelee, Elizabeth
Hallock, Adelaide	Preston, Edna
Kinsel, Irene	Rayland, Louise
McGowan, Geraldine	Seward, Gertrude
Moore, Margaret	Smith, Ada

LANGUAGES

French

Case, Esther	Ingham, William
Downs, Mary	Moriarta, Hannah
Foley, John	Ross, Winifred
Guernsey, Ellen	

Italian

Foley, Mrs. John	Parkinson, Evelyn
Foley, Louise	

SCHOOL OF FINE ARTS

Jacobson, Gladys

SOCIAL CLUB

Arnold, Hazel	Bray, Mary
Beattie, Dorothy	Cameron, Nellie
Bogle, Gertrude	Clark, Myrtle

Social Club—Continued

Coon, Mildred	Lannon, Elizabeth
Cunningham, Elizabeth	Lansing, Marguerite
Cunningham, Katherine	Lucas, Helen
DeGroff, Ethel	McCarthy, Mary
Delaney, Elizabeth	Moran, Anna
Dennin, Helen	Morris, Margaret
Ekblad, Emma	Moslin, Edith
Eckblad, Ethel	Putnam, Beatrice
Fay, May	Putnam, Sarah
Fine, Anna	Reardon, Josephine
Fishbough, Ruth	Riley, Rose
FitzGibbon, Margaret	Ripple, Maud
Folts, Teresa	Rowland, Agnes
Formel, Eugenie	Schallehn, Emma G.
Gilhouse, Frances	Stevens, Nellie
Gilhouse, Gertrude	Tate, Madeline
Halpin, Mildred	Towne, Ruth
Hames, Genevieve	Waller, Wreatha
Hays, Katherine	Watson, Helen
Hennessey, Agnes	Westfall, Edith
Hennessey, Elizabeth	Westfall, Sarah
Hodges, Bessie	Whitty, Mildred
Hyslop, Elizabeth	Winship, Dorothy
Hyslop, Margaret	Wood, Ethel
King, Mildred	Wood, Lillian
Knight, Florence	

CAMP FIRE

Cosgrove, Bernice	Ingmire, Caroline
Ferguson, Susie	Jacobson, Gladys
Flynn, Margaret	Murphy, Margaret
Halpin, Helen	Trost, Margaret
Harrington, Mary	Wheat, Leora
Hauerwas, Frances H.	Winship, Gladys
Hickok, Hazel	Yaeckel, Marion

SUMMARY

Full Course Students		150
Domestic Science	57	
Domestic Art	8	
Music	36	
Public School	6	
Piano	18	
Voice	5	
Violin	4	
Organ	3	
Fine Arts	13	
Physical Culture	6	
Commercial	13	
Trades	17	
Millinery	8	
Dressmaking	9	
Extension Students		427
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Dietetics	5	
Plain Cookery	18	
Plain Sewing	8	
Dressmaking	7	
Children's Sewing	35	
Music	50	
Piano	25	
Voice	12	
Violin	12	
Organ	1	
Orchestral Club	31	
Choral Club	157	
Physical Culture and Oral Expres-		
sion	34	
Dancing	24	
Oral Expression	10	
Languages	10	
Fine Arts	1	
Social Club	57	
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Total		577
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rollments		60
Total		517

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SKIDMORE

SCHOOL OF ARTS BULLETIN

SARATOGA SPRINGS N Y.



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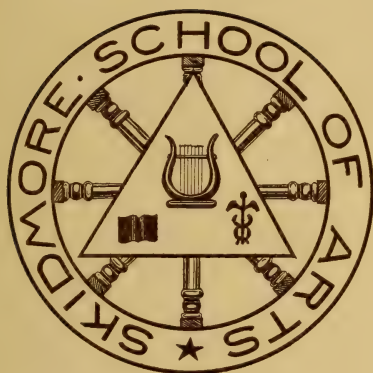


Skidmore Hall and Newman Hall

Fourth Annual Catalogue

Skidmore School of Arts

Saratoga Springs, N. Y.



1915-16

CALENDAR 1915-1916

1915

- Sept. 20 Registration of students.
- Sept. 21 Classes organized—beginning of first semester.
- Nov. 24 Noon. Thanksgiving recess.
- Nov. 27 End of Thanksgiving recess.
- Dec. 18 Beginning of Christmas Vacation.

1916

- Jan. 3 End of Christmas Vacation.
- Jan. 4 Classes resume work.
- Feb. 4 End of first semester.
- Feb. 5 Registration of new students.
- Feb. 7 Beginning of second semester.
- Feb. 22 Washington's Birthday.
- April 21 Beginning of Easter Vacation.
- May 1 End of Easter Vacation.
- May 2 Classes resume work.
- May 30 Memorial Day.
- June 25 President's Address to Students.
- June 28 Annual Meeting of the Board of Trustees.
- June 29 Commencement Day.

BOARD OF TRUSTEES

Officers

Mrs. J. Blair Scribner, Chairman
President Charles H. Keyes, Ph.D., ex-officio.
Mrs. William H. Hodgman, Secretary.
Mrs. A. Sherman Downs, 1st Vice-Chairman.
Mrs. Lewis A. James, 2d Vice-Chairman.

Members

Terms Expiring in 1916	Terms Expiring in 1917
Mrs. William H. Bockes	Mrs. J. Blair Scribner
Mrs. Harry M. Levingston	Mrs. A. Sherman Downs
Mrs. Walter P. Butler	Miss Cora E. Mott
Mrs. Douglass C. Moriarta	Mrs. John F. Humphrey
Mrs. Harry Ludlow	Mrs. Charles F. Fish
Mr. Charles Scribner, A.M.	Mrs. Lewis A. James
Hon. David Snedden, Ph.D.	Mr. George Foster Peabody
	LL. D.

Terms Expiring in 1918

Mrs. William H. Hodgman	Miss Grace M. Wagman, A.B.
Mrs. George E. Adee	Mrs. Thomas R. Kneil
Mrs. Howard B. Bullard	Mr. Alfred R. Kimball
Mrs. Charles P. Penfield	

COMMITTEES

The Chairman of the Board of Trustees and the President of the Institution are ex-officio members of every committee.

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Miss Grace M. Wagman, Secretary	
Mrs. A. Sherman Downs	Mrs. Lewis A. James
Mrs. Walter P. Butler	Mrs. Harry M. Levingston

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Mrs. J. Blair Scribner, Chairman	
President Charles H. Keyes	
Mr. Charles Scribner	Mr. Alfred Kimball

Buildings and Grounds Committee

Mrs. J. Blair Scribner, Chairman	
Mrs. George E. Adee, Secretary	
Mrs. H. M. Levingston	Mrs. W. P. Butler



Skidmore School of Arts from Congress Park

FACULTY

CHARLES HENRY KEYES, A. B.; PH. D.....President

History and Education

Graduate Student of Education in California, Clark and Columbia Universities; twenty years' experience in public school administration; five years President Throop Polytechnic Institute; President American Institute of Institution; President Department of Manual and Industrial Education, N. E. A.; President National Council of Education; Lecturer on Education in Universities, Colleges, Normal Schools and Institutes in United States and Canada; author of "Acceleration and Arrest in Progress Through Schools" and of numerous articles, monographs and addresses on Education

SARAH GRIDLEY ROSS, A.B.....Dean

English and Education

Graduate classical course Cortland State Normal School; graduate Brown University; teacher of English; graduate student Brown and Cornell Universities; for seven years Head of Halls of Residence, Women's College in Brown University.

ALFRED HALLAM:.....Director School of Music

Student, Rugby, England; student Sir Joseph Barnby and Sir John Stainer, London, in choral work and oratorio; Supervisor Music Public Schools Mt. Vernon, N. Y., twenty-one years; Musical Director Chautauqua since 1902; Assistant Director to Frank Damrosch for seventeen years

NELLIE HOUGHTON CLEMENTS..Director School of Commerce

Graduate Albany Business College, 1901; Librarian and Clerk Board of Education, Saratoga Springs; Assistant Commercial Department High School, Saratoga, 1902-1910; Principal of Evening High School, Saratoga Springs, 1910-1911

ETHEL MINERVA ROACH, A. M.....Director School of
Physical Education

Graduate Buchtel College; Graduate Student, Columbia University; Head Department of Physical Education in the State Normal School, Farmington, Me.; Head Department of Physical Education in University of Akron; Assistant of Dr. Thomas D. Wood of Teachers College, Columbia University

CORA L. STEBBINS.....Director School of Art

Graduate Pratt Institute; post-graduate New York School of Art and Design; many years experience as teacher of elementary and secondary schools; teacher of drawing in Bradley Polytechnic Institute; head of department of Normal Training New York School of Art and Design.

ANNA CHRISTINE STEINES.....Dressmaking

Ten years practical experience in Troy and Cohoes; Student S. T. Taylor System, New York City.

MARGARET LORETTA SHEERAN.....Millinery

Student Department of Household Arts of Teachers College, Columbia University; for ten years a practical milliner and shop director in New York City and Albany.

KATHERINE TAYLOR CRANOR, B. S.....Head of Department
of Domestic Art

Student Salem College, N. C.; Special Diploma in Domestic Art, Teachers' College, Columbia University. B. S. Degree Columbia University; Diploma Academic de Coupe de Paris; Teacher in Public Schools, Durham, N. C.; Director of Domestic Art in High School, Des Moines, Iowa; Assistant in Department of Textiles and Clothing, Teachers' College, Columbia University, Summer Session, 1912.

GUDRUN INGEBORD CARLSON, B. S.....Head of Department
of Domestic Science

Graduate of the Household Economics Department of Minnesota State University; graduate of the School of Household Arts of Columbia University; three years' experience in public elementary and high schools; assistant in the Domestic Science Laboratories, Teachers' College, Columbia University.

ALICE LOVE ESMOND.....Oral Expression

Graduate Oneonta State Normal School; five years' teaching experience at Oneonta State Normal School; graduate Emerson College of Oratory.

MARY VERNAN HULBERT.....Modern Languages

Graduate Temple Grove Seminary, Saratoga Springs; Student Paris; Student Hanover, Germany, under Müller; Student of Italian under Solitro of Florence, Italy; Instructor Temple Grove Seminary six years; Instructor Young Women's Industrial Club six years.

MARGARET ELIZABETH SMITH.....Librarian, Library Science

ALBERT PLATT.....Organ and Theory

Student Bath and Wells Cathedral, Sommersetshire; Organ under W. E. Robinson L.R.A.M.; Harmony Counterpoint, and Fugue, with Percy J. Wood, F. R. C. O., London; Choir training and conducting with Joseph H. Adams, Conductor of Queen's Hall concerts, London; Organist and choirmaster Chapel of Castle Bromwich, Warwickshire, England—four years; Organist and choirmaster, St. Matthew's, Birmingham, England, eight years; Twelve years accompanist to Birmingham Choral Association; Member of Royal College of Organists, London.

CHARLOTTE ARCHIBALD SMITH, A.B. Director of Social Clubs

Graduate Smith College; for two years teaching in St. John the Baptist School for Girls, New York City; three years secretary to Mrs. J. Blair Scribner, chairman Board of Trustees, Skidmore School of Arts.

AUSTIN CONRADI.....Piano

Graduate Peabody Conservatory, 1911; since 1912 member of Chautauqua faculty.

OSCAR H. LEHMANN.....Voice

Musical education gained entirely in America; Student of Signor Pietro Menetti and Homer Moore; Coached under Harold Randolph; Holder of Scholarship at the Peabody Conservatory; Experience in choir, concert, oratorio and opera; Member of faculty of Peabody Conservatory Preparatory School

HORACE ALWYNE, A. R. M. C. M......Piano

Gold Medallist and graduate (with distinction) of the Royal Manchester College of Music, England; Holder of the Sir Charles Halle Memorial Scholarship, 1909-12; Director of Music and Conductor of Orchestra at the Manchester Grammar, 1911-12; Student of Professor Max Mayer (England) and Michael von Zadora (Berlin); Concert recitalist in Berlin, Leipzig, Vienna and other European cities

RUDOLF BAUERKELLER.....Violin

Student Royal Conservatoire, Paris, 1895-97; Graduate Konigl Hochschule für Musik, Berlin, 1901; First Violin in Orchestras of Berlin Royal Opera, Dr. Karl Muck; Tonkünstler, Dr. Richard Strauss; Birmingham Festival, Dr. Hans Richter; Concertmaster with Dresden Gewerbehause, Bath Municipal Berlin Bluethner, New York Symphony Orchestras (Damrosch); Concerts, Recitals in London, Berlin, Paris, Dresden, Hamburg, Manchester, etc.

MILDRED RALPH, A. M......Physiology, History, Chemistry

Graduate Colby College and Columbia University; Instructor in Biology, Physics and Chemistry in Morse High School, Bath, Maine.

DOROTHY GLEASON.....Physical Education

Special Diploma from Teachers College, Columbia University; Teacher of Calisthenics in Medford, Mass., High School; two years instructor in Dancing, Games and Gymnastics at Teachers College; Director of Games and Folk Dancing at Edgewater, N. J.

EDNA M. WAY.....Fine Arts

Special Diploma from School of Art and Design, Columbia University; Teacher of Art in Speyer School

SARAH ALICE NICHOLSON, B. S.....Chemistry, Cookery
Student Rhode Island State College; graduate Cornell University.

LOUISE HOLMES WATERBURY, A. B.....Registrar
Graduate Vassar College; two years assistant to Superintendent of
Schools, Saratoga Springs; Graduate Eastman-Gaines Business
College, New York City.

CHARLOTTE P. GODDARD, A. B.....Treasurer
Graduate Mt. Holyoke College; two years, Cost Accountant and
Systematizer; Assistant Financial Secretary Women's Educational
and Industrial Union, Boston, Mass.; three years, Visiting Ac-
countant and Auditor.

HAZEL MAE WILLIS, B. S.....Fine Arts
Student University of Minnesota, two years; Student Minneapolis
School of Arts, two years; Graduate of Teachers College, Colum-
bia University.

HARRIET SWIFT, A. B.....Secretary to the President,
Assistant in Psychology
Graduate Vassar College; Student Simmons College; Secretary-
Librarian, M. I. T.; Secretary and Assistant in Psychiatry, Depart-
ment of Neuropathology, Harvard Medical School

FRANCES SYLVIA WALBRIDGE, A. M.....English, Psychology
Educated in Winston-Salem College and Michigan University,
taking in the latter institution both the bachelor's and the mas-
ter's degree; teaching continuously since her graduation in the
Women's College of Kalamazoo, Michigan.

HELEN DARROW.....Assistant Librarian



View of Campus from Congress Park

HISTORICAL SKETCH

Skidmore School of Arts, an institution for the vocational and professional training of young women, was founded and equipped in 1910 by Mrs. Lucy Skidmore Scribner as a memorial to her father, Mr. Joseph Russell Skidmore. It possesses a charter from the Regents of the University of the State of New York; its training courses have been approved by the State Education Department and the graduates of these courses are granted teachers' certificates without further examination. Under existing statutes candidates for graduation from the department of fine arts are required to take special Regents' Examinations in drawing and art methods before receiving the diploma of this Institution.

DEPARTMENTS OF THE SCHOOL

The six departments of work which have been organized and equipped are:

- The School of Domestic Science and Art
- The School of Music
- The School of Fine and Applied Arts
- The School of Physical Education and Oral Expression
- The School of Commerce
- The School of Trades

In each of these schools there are two divisions, viz: a normal division and a vocational division, pursuing professional or trade aims.

In its normal division, Skidmore School of Arts prepares teachers and supervisors of:

Domestic Science	Drawing and Design
Domestic Art	Applied Art
Public School Music	Physical Education
Vocal and Instrumental Music	Commercial Branches

In the vocational divisions the aim is to prepare:

Dietitians	Decorators	Violinists
Caterers	Designers	Soloists
Housekeepers	Illustrators	Secretaries
Dressmakers	Organists	Stenographers
Milliners	Pianists	Typists
	Accountants	

LOCATION

The institution is located in one of the most desirable residential sections of Saratoga Springs, rapidly growing in fame as a health resort and as the educational center of Northern New York. Its dormitories directly overlook beautiful Congress Park. Saratoga Springs can be reached by the Delaware & Hudson, the Boston & Maine and the Adirondack Railroads, and also by the Schenectady and Hudson Valley trolley lines.

BUILDINGS

The college has seven buildings and ample space for recreation and sports. Skidmore Hall is a four-story brick building containing accommodations for one hundred and forty students. Here are found the offices of the President, the Board of Trustees, the Dean, Registrar and Treasurer. The two lower floors are largely given up to parlors, reception rooms, library and a spacious dining hall which Henry Turner Bailey has characterized as "the most beautiful dining room in any American wom-

en's college." The building is steam-heated and equipped with an Otis Automatic Elevator. The student rooms are beautifully furnished in fumed oak with enameled beds and hair mattresses. The rooms are lighted by electricity.

The Library is located on the first floor of Skidmore Hall. The main library contains over thirty-five hundred volumes, including books of travel, fiction, biography, etc. The new Memorial Library adjoins this with more than one thousand volumes for the use of students in connection with their academic work. It comprises a good working collection of books on literature, science, art, music and pedagogy. The large reading room is accessible to the students and contains all the leading magazines, quarterlies, reviews and daily papers. It is open each day from 8 A. M. to 9 P. M.

Brown Hall is situated within four hundred feet of Skidmore Hall and accommodates forty students. Newman Hall is located on Circular Street between Skidmore Hall and Brown Hall and accommodates twenty students. Students who reside in these houses dine at Skidmore Hall and enjoy the same privileges as those who live in the main dormitory.

The Class Building is a five-story brick building and contains the laboratories and class rooms of the School of Domestic Science and Art and the School of Commerce. These are thoroughly equipped with the modern appliances and apparatus demanded by the practical training given here. The two upper floors are used for dormitory purposes and are reached by elevator.

The Conservatory Building is a three-story structure which contains the office of the Director of the School of Music, studios for the teachers of the organ, piano, violin and voice, together with numerous study and practice rooms. This building also contains the Auditorium, seating four hundred persons.

The Kensington has practice rooms for the Department of Music, the Department of Oral Expression and all declamatory work.

The Gymnasium adjoins the Auditorium and is connected with Skidmore Hall by an arcade which makes it easily accessible. It is equipped with all the standard appliances used in the latest and most approved methods of physical education. It contains also the office of the Physical Director, the examination rooms, lockers, bowling alleys and shower baths.

The Service Building is a handsome four-story building furnishing accommodations for the engineer, janitor, assistant housekeeper, cooks, maids and others employed in the service of the institution.

The President's House is situated on Circular Street next to Skidmore Hall.

Grounds. Another of the attractive features of Skidmore life is the opportunity for outdoor recreation. A large portion of the grounds is given over to athletics. Students have at their disposal tennis, volley-ball, hand-ball and basket-ball courts, running track and straightaway. In the winter a skating rink is provided.

HEALTH

The health and physical welfare of the students is guarded as of prime importance. Every student is required on entrance to file a certificate of good health signed by her home physician. Thorough ventilation, adequate heating, perfect plumbing, pure filtered and refrigerated water and pneumatic cleaning are features of the Skidmore sanitary regime. The dining room conditions are second to those of no institution in the country. Wholesome meals, planned by a trained housekeeper with accurate knowledge of food values, are the rule of Skidmore Dining Hall.

Arrangements have been made with the Saratoga Hospital, among

whose directors are members of the Board of Trustees of Skidmore, whereby hospital service and nursing, covering all illness whether contagious or not during the period of residence in Saratoga Springs, is assured by the payment of a fee of \$5, which is required from every student.

PHYSICAL TRAINING AND ATHLETICS

Physical training is recognized as a part of the course for students in all departments and every student is expected to take scientific and systematic physical exercise. Careful physical examination of every student and constant health inspection are provided. Special corrective exercises are assigned when needed. During the winter months basketball and bowling offer special attractions to the students. The tennis courts are also a prominent feature in the physical life of the young women; and tobogganing, skating, snowshoeing, etc., are among the attractive winter sports. The country immediately surrounding Saratoga Springs is most picturesque, as well as of high historic interest, and outing parties and pedestrian excursions contribute much to the recreation of the students.

LIFE OF THE SCHOOL

The institution is by charter and practice strictly undenominational and offers equal advantages to students of every faith. The life of the school is earnestly Christian and the development of the Christian character is an end distinctly sought. A brief chapel service is held daily and all students are expected to attend. A vesper service is conducted in the Auditorium every Sunday and is led by visiting pastors and by the Christian Association.

The Skidmore Christian Association, membership in which is open to every student without regard to creed, holds weekly meetings for social service and devotional purposes.

The social life of Skidmore is that of a refined home. Students are under the personal supervision of the Dean, who resides in the Hall. A number of women of the faculty also reside here and preside at tables in the Dining Hall. Only such regulations are enforced as are necessary for the successful and orderly administration of the work and life of the school. Frequent social functions, under careful chaperonage, contribute much to the pleasure of life at Skidmore.

LECTURES AND ENTERTAINMENTS

These are offered by the members of the Faculty and by distinguished lecturers and entertainers, and the students are admitted without charge. The Lecture Course has included such prominent speakers as John Cowper Powys and David Snedden, Commissioner of Education in Massachusetts; Mrs. Ella A. Boole, President of the State Women's Christian Temperance Union; Mrs. Anna Johnson, Honorable Calvin N. Kendall, State Commissioner of Education of New Jersey; Miss Helen Farquhar.

Unusual musical advantages are available to the students of Skidmore School of Arts. The Choral Class of the School of Music presents each at least one concert. Among the recent musical events have been "Messiah," "Elijah," "The Creation," "Hiawatha," "Il Trovatore," "Aida." Frequent recitals are also given by the faculty and students of the School of Music to which all students are invited.

REGISTRATION

The school year is forty weeks in length, divided into two semesters. Regular class work will begin September 21, 1915. It is urged that all

regular students in any department register as early as possible, since rooms in Skidmore are assigned according to the date of application. Blanks for the purpose will be sent upon request. A room reservation fee of \$10 is required at the time the application is made. It is held until the end of the next year is reached, at which time it is returned to the student intact or with deductions for damage to room or furniture. This fee is forfeited when the student does not enter.

ENTRANCE REQUIREMENTS

Applicants for the normal division in each of the six schools must have completed a four-years' course in a high school of good standing, or must furnish evidence of equivalent education, and must be at least seventeen years of age. Ability to meet this requirement will be of decided advantage in all courses, but admission as special students to the School of Music, the School of Trades and the School of Commerce will be allowed on the basis of the maturity, intelligence and skill required profitably to prosecute the work. The case of each applicant for admission to these schools will be determined on its merits by the Committee on Student Admissions.

ADMISSION TO ADVANCED STANDING

Applicants for advanced standing, coming from other schools, colleges or universities, will be granted credit for their previous work upon presentation of an official certificate of standing.

Other candidates for admission to advanced standing must satisfy the entrance requirements of this institution and may present themselves for examination in any subject or subjects found in the course which they desire to pursue, provided they arrange for the same with the President or the Dean at the time of entrance.

All applicants must furnish certificates of honorable dismissal from the institution last attended.

ADMISSION OF SPECIAL STUDENTS

Students of maturity and good character, not candidates for a diploma, are admitted to the various courses of study, provided they have had the previous training requisite to profit by them. They are subject to the same regulations regarding attendance and examinations and are required to take not less than twenty-eight periods or twenty-one hours of work each week, of which at least eight periods must be prepared work.

Holders of State certificates and teachers of several years' experience often realize the need of professional training, but feel that they cannot spend the time or afford the expense which a complete course would entail. To such persons it is particularly recommended that special subjects be selected with the approval of the Faculty, in order that they may gain a knowledge of the principles of education and methods of teaching, as well as broaden the scope of their scholarship.

Applicants for admission to special courses must present to the President or Dean before entrance a certified and detailed statement of their previous work, and must satisfy the Faculty by examinations or otherwise that they are qualified to pursue the subjects desired.

COURSES OF STUDY

Regular programs of work covering two, three and four years each have been outlined for the various departments of the different schools. The elementary courses are designed especially to prepare teachers and supervisors for service in elementary schools, high schools and academies.



The Reference Library

They offer training for other fields of activity, however, and many of the students undertake them with a view to preparing for special lines of service as artists, musicians, secretaries, librarians, etc. The **advanced** courses are especially designed to prepare young women who will teach in normal and training schools of the highest grade, and for those who desire to find a career in art, in music, or in business.

Application for a change of course must be made within two weeks of the date of entrance, and it must be accompanied by a fee of ten dollars.

SCHOLARSHIPS

A limited number of scholarships covering tuition and laboratory and studio fees are available for high school graduates of such character, ability, industry and ambition as warrants the belief that, with this training, they will make excellent teachers. The beneficiaries of such scholarships are entitled to an assignment in a scholarship room, the total cost of which, including board, does not exceed \$200 a year.

TUITION AND FEES

No student is received who does not enter and assume obligations for the full year or such part thereof as intervenes between the date of entrance and the end of the following June.

Rates for tuition, board, etc., are made upon the basis of payment in advance. Students are subject to exclusion from all class instruction unless bills are adjusted within fourteen days of the day of statement.

A uniform tuition fee of \$100 in all departments except music, which is \$200, and the trades, which is \$80, is payable at entrance and is not subject to return, reduction or rebate.

A fee of five dollars is charged every student to cover expenses incurred in maintenance of libraries, athletics and entertainment. This fee is payable at entrance.

Laboratory and studio fees are charged to students pursuing work in any of the following departments and are payable on entrance and on the first day of the term following the Christmas vacation:

Commercial	\$2 50	per semester
Music	6 00	" "
Fine Arts	7 50	" "
Domestic Science	10 00	" "
Domestic Art	10 00	" "

A number of courses in Fine Arts, Domestic Science and Domestic Art are open to election by students who have time for extra work on payment of the laboratory fee. Students may also take special work in Music or Oral Expression on payment of the regular fee, as follows:

	Semester	Year
Piano, 1 lesson per week.	\$30	\$55
Piano, 2 " " "	50	80
Violin, 1 " " "	30	55
Violin, 2 " " "	50	80
Organ, 1 " " "	30	55
Organ, 2 " " "	50	80
Voice, 1 " " "	40	70
Voice, 2 " " "	70	120
Oral Expression 1 private lesson per week.	20	35
2 " " " " "	35	60
Oral Expression 2 class " " "	20	35

RATES FOR ROOM AND BOARD

The charge for room, board, light and heat varies from \$180 to \$260.

The charge for Skidmore Hall is \$260 with the exception of twenty-four places in scholarship dormitories, in which scholarship pupils have the preference. These dormitories are \$200.

The charge for Newman Hall and Brown Hall is \$240, with the exception of the dormitory in Brown, places in which cost \$180. Scholarship students have the preference in this dormitory.

Bills for room and board are due and payable as follows:

	Group A	B	C	D
Sept. 21, 1915.....	\$80	\$85	\$100	\$110
Jan. 4, 1916.....	100	115	140	150
	<u>\$180</u>	<u>\$200</u>	<u>\$240</u>	<u>\$260</u>

If a student is compelled by illness or other necessity to leave the college before the end of the year for which she entered, the charge will not be less than \$12 a week for the time she holds her room. In case the illness leads to withdrawal, the time is reckoned to the date on which the President receives, from the student's parent or guardian, a written notice of the fact. No deduction will be made for temporary absence or for withdrawals without due cause.

An extra charge will be made for all meals served in any other place than the dining hall and at any later times than those regularly scheduled as dining room hours.

All bed linen is furnished and laundered by the institution. Students are expected to furnish their own towels. A modern, well-equipped laundry is maintained by the school in which students may do any part or the whole of their own laundry.

Every student must have a gymnasium suit consisting of navy blue bloomers, white middy blouse with white collar and a black tie. This suit may be procured through the school at a low cost.

Textbooks and supplies may be purchased in the Skidmore Shop.

Students unable to go home for the short vacations may be accommodated at special rates in the dormitories, application being made a week in advance to the Registrar.

SCHOOL OF DOMESTIC SCIENCE AND ART

The Department of Domestic Science provides a two-year course for high school graduates and others of equivalent training as preparation for the work of teaching. Its graduates are prepared to teach cookery and its related scientific and technical processes in elementary and high schools, academies and normal schools.

Advanced courses of one and two additional years will be provided for young women preparing to teach Domestic Science in the higher grade normal schools and training schools.

The equipment of the department comprises a thoroughly furnished cooking laboratory, storeroom and refrigerators, a practical laundry with steam dryer and electric washers, a model dining-room with silver, linen and china, and a model sleeping room, and bath rooms.

Through the courtesy of the Superintendent of Schools and the Board of Education of Saratoga Springs, senior students of this department have the advantage of teaching in the public schools as well as in the extension class of the institution.

The junior class of the Saratoga Hospital Training School for Nurses is given a one-semester course in Dietetics. Similar courses will be offered next year to the training schools of any of the hospitals of Saratoga County.

All students taking courses in domestic science are required to provide themselves with the following articles: two uniforms of light blue chambray made from Ladies' Home Journal pattern No. 8314 (one-piece dresses, plain, fastening in front, Gibson plait on shoulder, elbow sleeves, detachable pique collar and turnback cuffs). Three white aprons made with gored skirt without gathers; plain bib with shoulder straps crossing in back; band without strings fastening in back with button or stud and straps fastened to it in back by the same material—longcloth or cambric. A pocket may be added if desired. Three dish towels; two dish cloths; one fountain pen.

DOMESTIC SCIENCE

NORMAL TRAINING COURSE

FIRST YEAR

	Periods a week	
	First Sem.	Second Sem.
English I.....	2	2
Psychology.....	2	2
Nutritional Physiology and Personal Hygiene.....	2	2
Cookery I.....	8	8
Chemistry I.....	6	6
Bacteriology.....	2	..
Household Sanitation and Public Hygiene.....	4	2
Sewing I.....	4	4
Design I.....	4	4
Physical Training.....	2	2
Choral Singing.....	2	2
	<u>34</u>	<u>34</u>

SECOND YEAR

Political and Industrial History.....	2	2
History of Education.....	2	2
Cookery II.....	8	8
Methods and Observation.....	5	5
Household Economics and Accounts.....	2	..
Laundry.....	..	2
Chemistry II.....	6	6
House Decoration.....	4	..
Costume Design.....	..	4
Physical Training.....	2	2
Choral Singing.....	2	2
	<u>33</u>	<u>33</u>

DOMESTIC ART

The department of Domestic Art offers two and three-year courses for High School graduates, or others of equivalent training, preparing to teach sewing, millinery or dressmaking in Graded or High Schools. Here also advanced courses of one and two additional years, will be provided for persons fitting themselves to teach in high-grade Normal Schools and Training Schools.

The equipment includes a sewing room furnished with ten sewing machines, pleating and perforating machines, electric irons, and rooms for lace and rug weaving, a dressmaking room and a millinery room.

NORMAL TRAINING COURSE

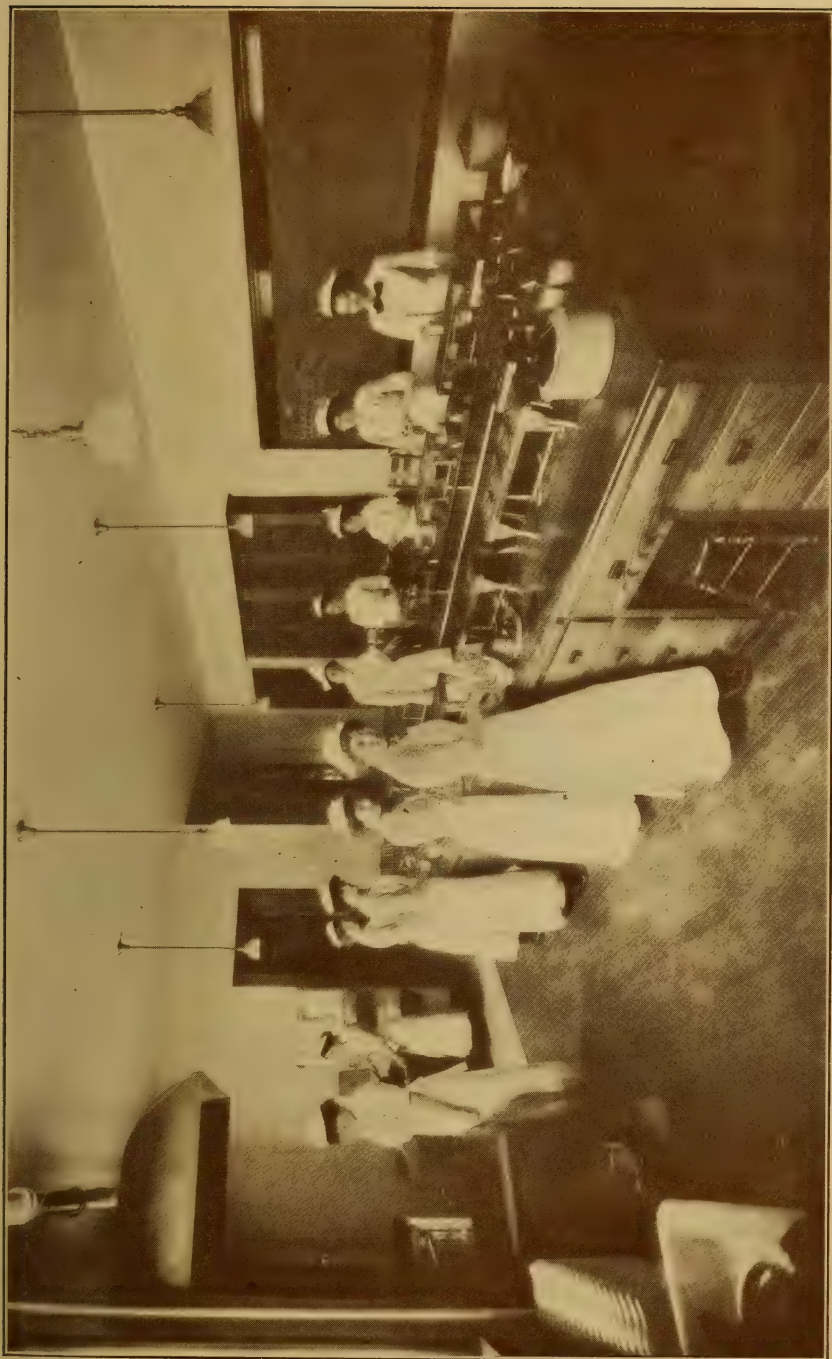
FIRST YEAR

		Periods a week	
		First Sem.	Second Sem.
English I.....		2	2
Psychology		2	2
Nutritional Physiology and Personal Hygiene.....		2	2
Sewing I.....		8	..
Modeling, Draping and Pattern Making.....		..	8
8 0 {	Drafting I	8	..
	Dressmaking I	8
3 {	History of Costume I.....	2	..
	Laundry I.....	..	2
	Textiles I.....	2	2
Design I		4	4
Physical Education		2	2
Choral Singing		2	2
		34	34

SECOND YEAR

Political and Industrial History.....	2	2
History of Education.....	2	2
Methods and Observation.....	5	5
Dressmaking II	8	..
Advanced Dressmaking II.....	..	8
Millinery	8	8
Household Decoration	4	..
Costume Design	4
Physical Education	2	2
Choral Singing	2	2
	33	33

Seniors in this department have the privilege of practice teaching in the Saratoga Public Schools through the courtesy of the Superintendent and the Board of Education, as well as in the various extension classes offered by the institution as follows: (1) An evening class in Dressmaking meeting once a week, for residents of the community; (2) Elementary and intermediate classes in Sewing for children meeting on Saturday morning; (3) A course in Plain Sewing held on Saturday morning in which the instruction is free for public school teachers of Saratoga County.



Cooking Class in School of Domestic Science

TECHNICAL COURSES IN THE SCHOOL OF DOMESTIC SCIENCE AND ART

COOKERY I.....MISS CARLSON

Eight hours, six devoted to laboratory practice and two to recitation, review and discussion.

The purpose of this course is to give a fundamental knowledge of the principles and processes involved in the preparation of food, and to develop skill in the technique of cookery. After a consideration of the use of fuels, apparatus, utensils, weights and measures and the thermometer, the typical methods of preparing the various food materials are taken up. Food composition and combination is studied in connection with an introduction to the planning and serving of meals in the home.

COOKERY II.....MISS CARLSON

Eight hours, six devoted to laboratory practice and two to recitation, review and discussion.

This course aims to give the more complicated processes of cookery; methods, principles of canning and preserving; fancy cookery; dietetics, including the planning of balanced meals; diets for children and invalids; table service, including preparation and serving of different foods.

DOMESTIC LAUNDERING I.....MISS CARLSON

This course includes a study of the principles and processes involved in laundry work; choice of equipment and materials for laundering; methods of handling cotton, wool, silk, linen, laces, embroideries, etc.; removal of stains; consideration of home and commercial laundries.

HOUSE PLANNING I.....MISS CARLSON

This course includes a study of types of shelter, principles used in planning a house; relative value of building materials; factors deciding the location of a house; laws and ordinances concerning housing and house plans and criticisms of them.

MARKETING I.....MISS CARLSON

In this course an opportunity is given to do actual marketing and to consider the problems of purchasing household and food supplies; methods of buying, quality, quantity and tests; sources of supply, season and prices.

HOUSEHOLD ECONOMICS I.....MISS CARLSON

This course considers the economic organization of the work of the household; the family income and the regulation of its expenditure; the budget system and its items; house maintenance, furnishings and equipment.

DIETETICS II.....MISS CARLSON

The aim of this course is to give a knowledge of the function and nutritive value of food; food requirements; balanced diets; diet for infants, children, the sick and convalescent. The economic and social phase involved in planning a diet are considered.

HOUSEHOLD MANAGEMENT.....MISS CARLSON

This course aims to teach the application of economics and scientific principles to the problems of the modern housewife; apportionment of time and economic organization of the work and the household; family income and the regulation of its expenditure; the budget system and its items; house maintenance; furnishings and equipment; household service.

HOUSEHOLD SANITATION AND PUBLIC HYGIENE.MISS NICHOLSON

Lectures and recitations. A study of the sanitary condition of the house and site; causes of disease; susceptibility and immunity; infection and contagion; pollution of food and water supplies; decomposition and decay.

SEWING I.....MISS CRANOR

Garment Making and Hand Work. Four double periods each week during first semester. Required of first year students majoring in Domestic Art. Includes use and care of sewing machine and its attachments, hand and machine sewing applied to undergarments, garment drafting, simple embroidery, knitting, crocheting, darning and patching. Students provide materials subject to approval of the instructor.

SEWING I-A.....MISS CRANOR

Garment Making and Hand Work. Four periods a week throughout the year. Required for students majoring in Domestic Science. Course the same as Sewing I with the addition of a tailored shirt waist and skirt. Students provide materials subject to approval of the instructor.

MODELING, DRAPING AND PATTERN MAKING I.....MISS CRANOR

Four double periods each week during second semester. Required of first year students majoring in Domestic Art. Includes padding of form. Modeling of waists, skirts, coats and mantles, on the form. Use of cheesecloth in draping skirts and waists. Shirt waists, skirts, etc., are designed in tissue from foundation drafts. Materials provided.

DRAFTING I.....MISS STEINES

Four double periods each week during the first semester. Required of all first year students majoring in Domestic Art. Includes drafting, cutting and fitting of skirts, tight waists, shirt waist, coat and princess slip. Materials provided.

DRESSMAKING I.....MISS STEINES

Four double periods a week during second semester. Required of Domestic Art first year students. Includes the making of a tailored shirt waist and skirt; one piece linen or gingham dress. Use and alteration of commercial patterns. Students provide materials subject to approval of the instructor.

HISTORY OF COSTUME I.....MISS CRANOR

Two periods a week during first semester. Required of all Domestic Art students. Includes a survey of the history of costume and its modern adaptations. Distinguishing features of ancient, mediaeval and nineteenth century costumes. National costumes and their influence on modern fashion. The aim is the application of the artistic features of historic and national costume to dress of the present day.

TEXTILES I.....MISS CRANOR

Two periods each week throughout the year. Required of all first year students majoring in Domestic Art. Gives a survey of all textile materials used for clothing and household purposes, with special reference to the economic side. First semester: Gives a survey of the textile industry beginning with the primitive, showing later development in spinning, carding, weaving, present methods. Growth and manufacture of the different fibres and their use. Second semester: A study of textile materials used for clothing and household purposes, placing emphasis on the economic side. Grading of materials, their names, prices, widths, weaves, properties of fibres, simple chemical and microscopic tests for fibres and adulterations, laundering, cleaning and dyeing.

DRESSMAKING II.....MISS CRANOR

Four double periods a week during the first semester. Required of Domestic Art second year students. Includes designing, cutting and making of lingerie dress, wool dress, and net guimpe. Made from patterns drafted or modeled on the figure. Students provide materials subject to the approval of the instructor.

ADVANCED DRESSMAKING II.....MISS CRANOR

Four double periods each week during second semester. Required of second year students majoring in Domestic Art. Includes the making of a chiffon or lingerie blouse, silk dress, and afternoon or evening gown. Practice in draping and working on the form. Students provide materials subject to the approval of the instructor.

LAUNDRY I.....MISS CRANOR

Two periods each week during second semester. Required of first year students majoring in Domestic Art. A study of the processes of cleaning and principles involved in this work. Removal of stains, testing of blues and soaps, laundering of bed and body linen, table linen, flannels, blankets, dresses, aprons, laces, colored materials. Study of laundries and laundry equipment.

TEACHING OF DOMESTIC ART.....MISS CRANOR

One period a week throughout the year. Required of all Domestic Art students in the senior year. This course consists of conferences, observations, and practical work. Its aim is to adapt the subject matter in Domestic Art to fit the various types of schools. The planning of courses of study in Domestic Art, the correlation of Domestic Art with other subjects, planning equipment and making lesson plans. Practice teaching.

MILLINERYMISS SHEERAN

Laboratory practice in the various processes involved in the making of hats, including the construction of frames, the covering of the frames with velvet, silk, straw, etc., and artistic trimming.

THE SCHOOL OF MUSIC

The School of Music offers (1) a thorough two-years' course in Public School Music for persons preparing for service as teachers or supervisors of public school music; (2) a complete four-years' course in the science and art of music with opportunity to specialize on voice, violin, piano or organ.

The equipment comprises twelve upright pianos, four grand pianos, a splendid practice organ and a church organ. The faculty of this school, like that of all the others at Skidmore, devote their entire time at fixed annual salary to the work of the institution.

PUBLIC SCHOOL MUSIC

The two-year normal course in public school music is open to persons who have completed a four-years' high school course or its equivalent. Graduates of this course receive a state teacher's certificate without further examination.

Seniors in this course enjoy the special privilege of observing and teaching in the public schools of Saratoga Springs through the courtesy of the Superintendent of Schools and Board of Education.

This course is under the immediate charge and under the personal instruction of the Director of the School of Music, who also conducts a choral class meeting each Tuesday throughout the year. To this Choral Class all regular students are admitted without extra fees. The Director also conducts an Orchestral Club each Thursday evening throughout the year. To this club, also, any competent regular student is admitted without additional fee.

The requirements of the normal course are as follows:

FIRST YEAR	Periods per week
Theory, Harmony I.....	3
Sight Reading I.....	3
Ear Training I.....	2
History of Music.....	1
Psychology	2
French, German or Italian.....	3
Choral Study and Practice.....	3
Voice	1
Piano	2
Normal Methods.....	3
Physical Training.....	2

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The School of Music

SECOND YEAR

	Periods per week
Harmony II.....	3
Sight Reading II.....	3
Ear Training II.....	2
History of Music.....	2
History of Education.....	2
French, German or Italian.....	3
Choral Study and Practice.....	3
Voice	1
Piano	2
Normal Methods and Practice Teaching.....	6
Physical Training.....	2
	<hr/> 29

COURSES OF STUDY

PIANO, VOICE, VIOLIN AND ORGAN

Duration—The exact duration of the various courses of study will be governed by the natural ability, capacity for work and the previous instruction of the individual student. Differences in age, in mental capacity, and in musical temperament make it possible for some students to progress more rapidly than others. When the foundations of technique are well laid, and the elements of music are thoroughly understood four years in the conservatory should suffice to graduate.

Transference from other Schools—Students will be transferred from other conservatories of high grade without loss of standing, but a diploma from the school of music will not be issued to anyone who has not been in residence one full college year.

Requirement for Certificate and Diploma:

Piano: A prelude or fugue from Bach's "Wohltemperirtes Klamier." A representative Beethoven sonata up to Op. 31. A representative composition of Liszt, Chopin, Schumann and Moszkowski. One piece to be studied by the pupil alone without the aid of a teacher. Sight reading test.

Vocal: Ability to sing with musical understanding an aria from some one of the Standard Oratorios or Operas; a song or aria by one of the older composers Monteverde, Scarlatti, Pergolesi, Handel, Haydn, etc., and one by Schubert, Schumann, Grieg, etc.

Ability to give a clear and correct description of the human throat and organs involved in singing, and principles of tone production.

Sufficient knowledge of piano to play a simple accompaniment. Ability to pronounce correctly English, Italian, and either German or French.

For Violin Playing, to be able to play from memory part or whole of one of the following works or similar ones: Vieuxtemps No. IV, Bruch, Mendelssohn, or Spohr Concertos.

For Organ Playing—Ability to play one of the larger Fugue's of Bach, a Sonata of Mendelssohn, and an extended composition by a modern composer. The candidate will also be required to accompany a vocal solo.

For a Diploma in any of the foregoing branches the examination is based on similar lines but requires a higher grade of general musicianship, and candidates for diplomas in the piano or voice department will be required to give from memory a finished and satisfactory public recital.

The regular four-year courses in Piano, Voice, Violin and Organ make the following requirements:

FIRST YEAR

	Periods per week
Piano, Voice, Violin or Organ I.....	3
Theory, Harmony I.....	3
Sight Reading I.....	3
Ear Training I.....	2
English I.....	2
Physiology	2
History of Music I.....	1
Physical Training.....	2
Choral Study and Practice.....	3
Practice, not less than.....	15
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	37

SECOND YEAR

Piano, Voice, Violin or Organ II.....	3
Harmony II.....	3
Sight Reading II.....	3
Ear Training II.....	2
English II, or Modern Language.....	3
History of Music II.....	2
Choral Study and Practice.....	3
Physical Training.....	2
Practice, not less than.....	15
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	36

THIRD YEAR

Piano, Voice, Violin or Organ III.....	3
Counterpoint III.....	3
Modern Language.....	3
Psychology I	2
History of Art or Second Modern Language.....	3
Choral Study and Practice.....	3
Practice, not less than.....	20
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	37

FOURTH YEAR

Piano, Voice, Violin or Organ IV.....	3
Counterpoint IV.....	2
Modern Language.....	3
Second Modern Language.....	3
Political and Industrial History of the United States.....	2
Ensemble Work.....	1
Choral Study and Practice.....	3
Practice, not less than.....	20
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	37

COURSES GIVEN IN THE CONSERVATORY OF MUSIC

VOICE

MR. LEHMANN

VOICE I

Breathing and breath control, voice placing, tone production, correctness of intonation, distinctness of pronunciation, phrasing and variety of tone; posture and facial expression. Solfeggi by Concone and the old Italian masters. Songs suitable to the capacity of the individual student. Italian diction.

VOICE II

Voice development, including precision and neatness in attacking and emitting the sound. Studies in diatonic and chromatic scales, triplets, legato, staccato, messa-divoce, portamento, the simple trill and musical embellishments in general use. Songs suitable to the capacity of the individual student. Italian and German diction.

VOICE III

Studies for flexibility and velocity. Recitative, lyric and dramatic examples of opera and oratorio, together with excerpts from the works of Scarlatti, Bach, Handel, Mozart, Beethoven. Schubert and Schumann. Italian, German and French diction.

VOICE IV

An amplification of the preceding three years work, with an introduction to and instruction in modern opera and oratorio. Italian, German and French songs.

Instruction in the Vocal Department also includes: Piano lessons, theory, harmony, sight singing, ear training, musical dictation, history of music and choral practice.

Critical and interpretation classes giving the student and teacher a practical opportunity to observe and meet all requirements of vocal culture and singing.

Full course voice students will receive one or more class lessons a week in Gesture.

VIOLIN

MR. BAUERKELLER

VIOLIN I

School and Studies pieces by Sevcik, Dancla, Kayser, de Beriot, Arturo Strutt, etc.

VIOLIN II

Sevcik method (when necessary): **Studies**, Kreutzer, Rode, Fiorillo; **Concertos**, Rode, Kreutzer, Accolay, de Beriot; pieces by Dancla, de Beriot, etc.

VIOLIN III

Sevcik method (occasional): **Studies**, Rovelli, Gavinies, Dont; **Concertos**, Viotti, Vieuxtemps, Wieniawski, Sophr; **Sonates**, Handel, Bach, Tartini, etc.

VIOLIN IV

Studies, Vieuxtemps, Wieniawski, Paganini, Ernst, etc.; **Concertos**, Paganini, Saint-Saens, Bach, Beethoven, Brahms, **Mendelssohn**, **Bruch**, **Ernst**, etc.; **Ensemble and Orchestra** through all courses.

PIANO

MR. ALWYNE

MR. CONRADI

PIANO I

Exercises for the training of the muscles of the fingers, wrists and arms. Proper breathing and correct sitting position. Studies to overcome common faults such as "breaking" of the nail joints, and for acquiring the physical essentialities such as, proper hand position, relaxation, etc.

Studies: Huthcheson, Czerny, Zwintscher, etc.

PIANO II

Technique continued, including minor scales, octaves, arpeggios and chords; the study of the pedal. Studies selected from Kohler, Opus 157; Macdougall "Melody Playing"; Czerny Studies; Duvernoy Opus 120; Heller Opus 125, and Opus 47; Bach "Ten Easiest Pieces." Pieces of moderate difficulty.

PIANO III

All branches of technique in advanced forms. Studies selected from Czerny, Clementi, Loeschhorn and Cramer, Bach, Preludes and Inventions, Mendelssohn Songs without Words, Mozart and Haydn sonatas. Pieces of corresponding difficulty

PIANO IV

Czerny "School of Finger Dexterity," Chopin studies, Bach "Well Tempered Clavichord," Beethoven sonatas. Concertos and pieces of the classic and modern schools.



Voice Studio

ORGAN

MR. PLATT

ORGAN I

Stainer's Organ Primer; Pedal Scales and Arpeggios; Chromatic and Octave Pedal Studies; Simple selected organ compositions; Pianoforte technique; Stop combination and registration; Organ Studies, Book I (Best).

ORGAN II

Trio Sonatas (Bach); Pedal Technique (Merkel); Organ Studies, Book II (Best); Selection from Mendelssohn's Organ Sonatas; Ancient and Modern compositions of moderate difficulty; Church service accompaniment (chants, hymns, etc.).

ORGAN III

Preludes and Fugues (Bach) (youthful period); Compositions and arrangements of varying difficulty; Extemporization, Transposition up to Major 3d above and below original key, score reading—G clef and C clefs.

ORGAN IV

Preludes and Fugues, Chorals, etc. (Bach) (masterpieces); Advanced organ work of all styles according to student's attainments Opportunity to study practical chorus training and accompaniments

PUBLIC SCHOOL MUSICMR. HALLAM

A careful examination of the methods and materials used in teaching music in public schools of both elementary and secondary grade. Work in the theory of teaching music is definitely reinforced by practice teaching in the public schools, as a means of giving teachers the most practical training possible. This special advantage is possible through the courtesy of the Board of Education and the Superintendent of Public Schools of Saratoga Springs.

EAR TRAINING.....MR. HALLAM

A thorough course in both oral and written work; recognition by ear of the diatonic, intervals of the scale, progressing through the chromatic intervals; ear training studies in both major and minor keys; recognition by ear of chords and their inversions, thereby giving ability to write harmonized melodies after hearing them.

SIGHT READING.....MR. HALLAM

Preparation for sight singing by the study of intervals, diatonic and chromatic; sight reading in all major and minor keys, with diatonic and chromatic modulation and thorough study in all various kinds of rhythm; individual and class study. Students required to take individual examinations.

THEORY OF MUSIC.....MR. PLATT

Complete course in rudiments of music.

HARMONY I.....MR. PLATT

Dominant seventh chords and inversions, simple melody harmonizations, cadences, etc.

HARMONY II.....MR. PLATT

Complete course in figured bass; chromatic harmonies; harmonization of melodies; key relationship; chordal analysis, etc.

COUNTERPOINT III.....MR. PLATT

COUNTERPOINT IV.....MR. PLATT

HISTORY OF MUSIC I.....MR. HALLAM

One period a week throughout the year. The development of the science and art of music with especial attention to great musical nations and to the lives of distinguished musicians.

HISTORY OF MUSIC II.....MR. HALLAM

Two periods a week throughout the year. This course continues the work of History of Music I.

RECITALS

For the benefit of the students of the School of Music as well as the training in musical appreciation of all the students of the college, three special forms of instruction and entertainment are provided: (1) student recitals, in which the more advanced pupils appear, are given as frequently as once each month; (2) faculty concerts are given at least five times during each year; (3) parties are organized to hear distinguished artists in the nearby cities. The character of the faculty and student recitals may be gathered from the following programs:

FACULTY CONCERTS

VIOLIN AND PIANO—Sonata in F major, Op. 8.....Grieg
Allegro con brio
Allegretto quasi andantino
Allegro molto vivace

Mr. Rudolf Bauerkeller and Mr. Austin Conradi

SONG—Arioso from Pagliacci, Tenor.....R. Leoncavallo
Mr. Oscar H. Lehmann

PIANO—Ballade, G minor.....Grieg
In form of variations on a Norwegian Folksong
Mr. Austin Conradi

VIOLIN—Concerto in E minor.....Mendelssohn
Allegro molto appassionato
Andante
Allegro moderato—allegro molto vivace
Mr. Rudolf Bauerkeller

SONGS—
a. "Total Eclipse" (From Samson).....Handel
b. "Cujus Animam" (From Stabat Mater).....Rossini
Mr. Oscar H. Lehmann

PIANO—
a. Scherzo, B minor
b. Berceuse
c. Etude, F minor, Op. 10
d. Prelude, E minor.....Chopin
e. The Waves (etude).....Moszkowski

MR. ALBERT PLATT, Accompanist

VOCAL—

- a. "My heart desires the the face so fair"
from "The Divan" (Song Cycle).....Bruno Huhn
- b. "Tired Hands".....Sanderson
- c. "Mother O' Mine".....Tours
Mr. Oscar H. Lehmann

PIANO—

- a. "Ecossaisen"Beethoven
- b. "Arabesque"Leschetizky
- c. "Sonnett of Petrarca No. 3".....Liszt
- d. "Etude" in E Flat.....Paganini-Liszt
Mr. Horace Alwyne

VIOLIN—

- a. "Preludium" and "Allegro".....Paganini-Kreisler
- b. "Poeme" (by request).....Fibich
- c. "Serenade"Drda
Mr. Rudolf Bauerkeller

VOCAL—"Che gelida Manina"

- from "La Boheme".....Puccini
Mr. Oscar H. Lehmann

PIANO—

- a. "Jeux d'eau".....Ravel
(The God of the Rivers laughing at the waters which tickle him)
- b. "Reflections in the water"
"Danse of Puck".....Debussy
Mr. Horace Alwyne

VIOLIN—

- a. "Caprice Viennois"
- b. "Tambourin Chinois".....Kreisler
Mr. Rudolf Bauerkeller

DUETTS—

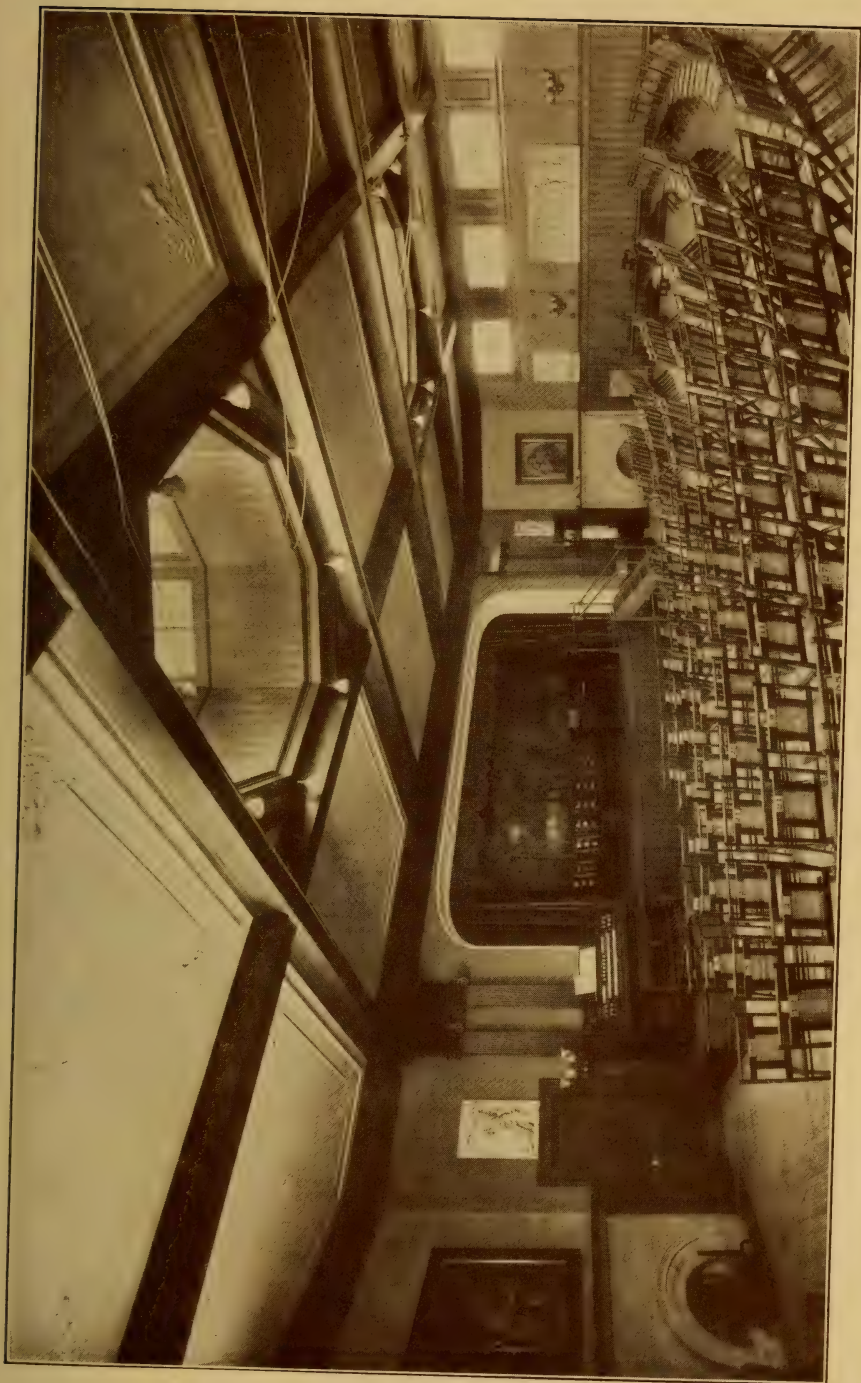
- a. "The Moon has raised her lamp above"
from "The Lily of Killarney".....Benedict
- b. "Tis Morn, the Clouds a ceiling make"
from "The Divan".....Bruno Huhn
Mr. Oscar H. Lehmann and Mr. Alfred Hallam

Accompanist—MR. ALBERT PLATT

STUDENT RECITAL

CHORAL—Waltz from Faust.....Gounod
Student Class

PIANO—"La Fileuse".....Raff
Miss Alice Winchell
(Mr. Alwyne)



The Auditorium

- PIANO—Sonata, G Major, Opus 14-2 (First Movement).....Beethoven
Miss Helen Moyer
(Mr. Conradi)
- VIOLIN—" At Evening ".....Arturo E. Strutt
Master Archibald Post
(Mr. Bauerkeller)
- PIANO—Concerto C Minor (First Movement).....Beethoven
Cadenza by Reinecke
Miss Florence Waller
(With accompanist of second piano)
(Mr. Conradi)
- VOCAL—" Sunlight "Harriet Ware
Miss Mildred Barber
(Mr. Lehmann)
- PIANO—" Prelude and Tocatta," D Minor.....Lachme
Miss Eunice Ensor
(Mr. Conradi)
- VIOLIN ENSEMBLE—" Intermezzo ".....John Slunico
Mr. Le Grand Voudry Miss Olica Tracy Miss B. Dolan
Clarence Langlois Miss Carita Howe Miss W. Smith
Miss Mary Albee
- PIANO—(a) Prelude No. 4 in E Minor.....Chopin
(b) Prelude No. 18 in F Minor.....Chopin
(c) Consolation No. 6.....Liszt
Miss Gertrude Carragan
(Mr. Alwyne)
- PIANO—(a) Romance D Flat.....Sibelius
(b) BerceuseChopin
(c) Polonaise in C Minor.....Chopin
Mr. August May
(Mr. Conradi)
- VIOLIN ENSEMBLE—Concerto.....Leonard Leo
Andante and Allegro
Maestoso and Fugue
Ensemble Class

SCHOOL OF FINE ARTS

As a result of a careful study of the strong and weak points of the great art schools of the country the course of study in the School of Fine Arts includes all that is best in art education. Technique is not placed so high as to sacrifice originality, emotion and power in creation; nor is the reverse true. Skill in finished workmanship, sufficient to obviate a tendency to produce fine compositions which are so crudely drawn or indifferently executed as to lose the beauty they would otherwise possess, is required. Constant practice in drawing from objects, nature and life is given, but no drawing is done without giving thought to its composition.

The course in design gives not only a practical series of principles making possible the ability to appreciate and create beauty, but it applies these principles to the making of objects of beauty and utility.

The courses in Costume Design and Interior Decoration give to the students the ability to apply the theory of fine spacing, beauty of line and harmony of color to the practical problems of daily life.

The History and Appreciation of Fine Arts is taught by recitations and research in which the great masterpieces of art become so familiar as to be a vital part of each girl's life interests. The splendid art reference library is a valuable addition to this course. Frequent opportunities to prepare and present special topics to the class are given, in order that each student may acquire skill and self-reliance in the presentation of art subjects.

The class in Methods is directed by the head of the school of art, who has had much experience in grades, high schools, training schools and special art schools, and is therefore able to prepare the students to meet such conditions and problems as will confront them in teaching or supervision. The study of curricula, the planning of lessons for various grades, the presentation and criticism of these lessons, the practical application of the method work in the opportunity to teach for one semester in the public schools of Saratoga, under the efficient direction of Miss Kate McKlosky, city supervisor of drawing, combine to make a preparation for teaching which is second to none.

The graduates of the Normal Art course develop technical skill, creative power, ability to choose and appreciate beauty, experience and confidence in teaching and a love for their art which will carry them far toward success as art instructors.

The technical art courses for costume designers and illustrators are taught from the commercial as well as the artistic standpoint, and the graduates are prepared to meet the demands of the magazine and publishing houses of today.

The School of Fine Arts offers courses as follows: (1) Normal Art Course designed to train women for service as teachers of Art in Elementary, Secondary and Normal schools; (2) General Art Course of three years in Drawing, Painting and Pictorial Illustration; (3) General Art Course of four years in Drawing, Painting and Pictorial Illustration; (4) Applied Art Course of two or more years for Designers, Costume Designers and Illustrators.

The new studios of the School of Fine Arts are attractively and completely equipped for the prosecution of high grade work in Art.

NORMAL TRAINING COURSE

FIRST YEAR

Freehand Drawing I	8 periods
Design and Composition I	6 "
Drawing and Painting I	8 "
Mechanical Drawing and Lettering I	4 "
History of Art	2 "
Psychology I.....	2 "
English I	2 "
Physical Training	2 "
<hr/>	
34 periods	

SECOND YEAR

Life Drawing and Illustration	8 periods
Applied Design	4 "
Painting II	8 "
House Decoration or Costume Design	4 "
History of Art	2 "
Theory and Practice of Teaching Art	4 "
History of Education	2 "
Physical Training	2 "
<hr/>	
34 periods	

COURSE FOR DESIGNERS, ILLUSTRATORS AND COSTUME DESIGNERS

FIRST YEAR

Freehand Drawing	8 periods
Design and Composition I	6 "
Drawing and Painting	8 "
Mechanical Drawing and Lettering	4 "
One of the following subjects:	8 "
Costume Design I	
House Decoration I	
Clay Modelling	
Applied Design	
History of Art	2 "
English I	2 "
Physical Training	2 "
<hr/>	
40 periods	

SECOND YEAR

One of the following subjects:	12 periods
Costume Design	
Illustration	
Design and Composition II	
Life Drawing	8 "
Painting II	8 "
Design and Composition II	4 "
History of Art	2 "
English Literature II	2 "
Physical Training	2 "
	<hr/>
	38 periods

GENERAL COURSE IN DRAWING, PAINTING AND ILLUSTRATION

FIRST YEAR

Freehand Drawing I	12 periods
Design and Composition I	6 "
Drawing and Painting I	8 "
Mechanical Drawing	4 "
English I	2 "
Modern Language	3 "
Physical Training	2 "
	<hr/>
	37 periods

SECOND YEAR

Portrait and Life Drawing.....	12 periods
Design and Composition II.....	4 "
Water Color	6 "
Oil Color	6 "
Lettering	4 "
History of Art	2 "
Modern Language	3 "
Physical Training	2 "
	<hr/>
	39 periods

THIRD YEAR

Life Drawing	12 periods
Portrait Painting	8 "
Illustration	8 "
Modelling	4 "
History of Art	1 "
English II	2 "
Modern Language	3 "
	<hr/>
	38 periods



Studio

FOURTH YEAR

Painting	12	"
Advanced Composition	12	"
Illustration	12	"
Modern Language	3	"
		<hr/>
		39 periods

FREEHAND DRAWING I.....MISS STEBBINS

Drawings in charcoal, pencil or crayon from casts, ornament and figure. Rapid action sketches from life; portrait studies and drawings from costumed model. Emphasis on action, proportion, directness and freedom.

DRAWING AND PAINTING I.....MISS WILLIS

Application of the principles of freehand perspective in the sketching of objects, interiors, street scenes, still life in pencil, charcoal tones and color. Outdoor sketching in pencil and color. Special emphasis on composition.

Reference:—"Freehand Perspective," by Dora M. Norton.

LIFE DRAWING AND ILLUSTRATION.....MISS WILLIS

Sketching of the costumed models in charcoal, pencil, crayon and color. Study of the principles of pictorial composition and their application in illustration.

PAINTING IIMISS WILLIS

Oil Painting: Study of form, values, composition and color from still life groups. After sufficient skill is acquired, the students will paint from the model in portrait and life classes.

Water Color: Color theory; still life, plants and flowers in water color.

PORTRAIT PAINTINGMISS WILLIS

Painting in oil color from the model.

DESIGN AND COMPOSITION I.....MISS STEBBINS, MISS WAY

A study of spacing and quality of line in charcoal and brush, designing plaids, pottery forms, borders, historic ornament, stained glass, flower and landscape compositions. Dark and light studied with the line designs, symbolism in rugs, borders, etc. Theory of color, hue, value, intensity, color harmonies applied to rugs, stained glass, rooms, costumes, stencils, wood blocks, etc.

Reference:—"Composition," by Arthur Wesley Dow.

DESIGN AND COMPOSITION II.....MISS WILLIS

Advanced studies in repetition, subordination, symmetry, proportion. Pictorial work, posters, decorations, landscape compositions. etc.

APPLIED DESIGNMISS WILLIS

Original designs developed in weaving, basketry, book binding, cardboard construction, clay modelling, tooled leather, stencilling, etc.

COSTUME DESIGN I.....MISS WAY

Problems in line, dark and light, and in color theory; exercises in pen and ink technique and color to express different qualities in textures and textiles. Special problems in design and color schemes adapted to individual types. Original designs, sketching of gowns, hats, etc.

COSTUME DESIGN II.....MISS WAY

Development of creative power in designing costumes; study of historic costumes; drawing from costumed model; study of textures with reference to choice of materials suitable for different costumes. Work in pen and ink, crayon, wash and water color. All work done with a view to reproduction in magazines and newspapers and for advertising purposes.

HOUSE DECORATION I.....MISS WAY

Principles of design and their relation to household art. Study of line, dark and light and color applied to problems in leaded glass, wall papers, silks, carpets, rugs, etc. Simple designs for rooms. Study of furniture design and construction.

HOUSE DECORATION II.....MISS WAY

Study of details of rooms, furnishings, furniture, hangings, curtains, floor coverings, wall papers, etc. Drawing of different rooms with appropriate furnishings rendered in color, original problems; designs for textiles, wall papers and floor coverings. Work in stenciling and wood block printing.

CLAY MODELLING.....MISS STEBBINS

Copies from historic ornament. Designing in clay or wax utensils, pottery, etc.

HISTORY OF ART I AND II.....MISS STEBBINS

A two-years' course required of all art students. Appreciative study of painting, sculpture, architecture and design in historical development. Students required to prepare and present special topics to acquire skill in public speaking. Textbook:—The "Apollo," by Reinach.

MECHANICAL DRAWING AND LETTERING I.....MISS WAY

Instruction in the use of drawing instruments, lettering, dimensioning projections, shadows, developments of surfaces, isometric and perspective drawing and artistic rendering of details for architecture and furniture. Problems in lettering and the use of the broad lettering pen in simple manuscript writing and illumination.

HOUSE DECORATION—COSTUME DESIGN.....MISS WAY

A course for students of Domestic Science II and Domestic Art II. First half year: Principles of design applied to the household arts; the study of color and proportion to cultivate good taste. The planning of the walls of a house, moulding doors, windows, etc., and the History and Economics of furniture and decoration in the furnishing of rooms. Second half year: Harmony of line, dark and light in costume, color harmonies with relation to individual types; pen and ink technique and color to express different qualities in textures and textiles, sketching of gowns, hats, etc. Original designs.

THEORY AND PRACTICE OF TEACHING ART.....MISS STEBBINS

Discussion of principles of teaching, study of curricula, preparation and presentation of lessons, practice teaching in the schools of Saratoga.

SCHOOL OF PHYSICAL EDUCATION AND ORAL EXPRESSION

This department aims to promote hygienic habits of living and to provide (1) such regular and systematic physical training, gymnastics, and athletic sports as may be required to maintain and increase the health and physical vigor of each student in the institution; (2) a two year normal course for high school graduates fitting themselves for service as teachers of physical education; (3) a two year normal course for high school graduates fitting themselves for service as teachers of oral expression; (4) a three year course for high school graduates who desire to broaden their opportunity for service as teachers. This course will fit a student to teach either oral expression or physical education or a combination of both.

The purpose of the Department of Oral Expression is to train students in the art of natural and effective reading and speaking. This art may be attained in high degree by any normal person willing to give the necessary time and energy to its cultivation. It is an art the mastery of which multiplies in a marked degree the efficiency of the individual speaker and especially of the teacher.

PHYSICAL EDUCATION COURSE

	FIRST YEAR	First Sem.	Second Sem.
Modern Language I		3	3
English I		2	2
Psychology I		2	2
Chemistry I		6	6
Anatomy and Physiology		3	3
Practical Methods		2	2
Theory and Observation	2
Pantomime		2	..
Oral Expression		4	4
Floor Technique		2	2
Folk Dancing		2	2
Athletics		2	2
Choral Singing I		2	2
		32	32
	SECOND YEAR		
Modern Language II		3	3
English II		2	2
Political and Industrial History		2	2
History of Education		2	2
Kinesiology and Corrective Gymnastics		2	2
Anthropometry and Normal Diagnosis		2	2
Child Study		2	2
Advanced Floor Technique		2	2
Aesthetic and Folk Dancing		2	2
Athletic Coaching		1	1
Oral Expression Recital		2	2
Methods and Practice Teaching		3	3
Games		2	..
Dramatic Games	2
Bacteriology		2	..
Sanitation	2
Chorus Singing II		2	2
		31	31



The Recreation Field

ORAL EXPRESSION COURSE

FIRST YEAR

	First Sem.	Second Sem.
Modern Language I	3	3
English I	2	2
Psychology I	2	2
Evolution of Oral Expression	4	4
Pantomime I	2	..
Story Telling	2
Gesture I	3	3
Voice Culture I	3	3
Recital I	2	2
Shakespeare I	2	2
Floor Technique I	2	2
Folk Dancing	2	2
Athletics I	2	2
Chorus Singing	2	2
	<hr/> 31	<hr/> 31

SECOND YEAR

English II	2	2
Modern Language	3	3
History of Education	2	2
History of United States	2	2
Gesture II	2	2
Voice Culture II	2	2
Advanced Interpretation	3	3
Recital II	2	2
Shakespeare II	2	2
Dramatic Art	1	1
Aesthetic and Folk Dancing	2	2
Games	2	..
Dramatic Games	2
Methods of Teaching	3	..
Practice Teaching	3
Chorus Singing	2	2
	<hr/> 30	<hr/> 30

JOINT PHYSICAL EDUCATION AND ORAL EXPRESSION COURSE

	Periods	
	First Sem.	Second Sem.
FIRST YEAR		
English I <i>Book</i>	3	3
Modern Language	3	3
Psychology I	2	2
Chorus Singing	2	2
Athletics	2	2
Anatomy and Physiology	3	3
Practical Methods, Physical Education	2	2
Floor Technique	2	2
Evolution of Expression	4	4
Pantomime	2	..
Shakespeare I	2
Gesture	3	3
Voice Culture	3	3
	30	30
SECOND YEAR		
English II	2	2
Modern Language	3	3
History of United States	2	2
History of Education	2	2
Chorus Singing	2	2
Folk Dancing	2	2
Theory and Observation, Physical Education	2
Kinesiology and Corrective Gymnastics	2	2
Games and Dramatic Games	2	2
Advanced Floor Technique	2	2
Gesture II	2	2
Voice II	2	2
Advanced Interpretation	3	3
Recital I	2	2
Shakespeare I	2	..
Story Telling	2
	30	32
THIRD YEAR		
Modern Language	3	3
History and Music	2	2
History of Art	2	2
English II	2	2
Chorus Singing	2	2
Anthropometry and Normal Diagnosis	2	2
Aesthetic and Folk Dancing	2	2
Athletic Coaching	1	1
Practical Teaching, Physical Education	3	3
Bacteriology and Sanitation	2	2
Recital II	2	2
Advanced Interpretation	2	2
Shakespeare II	2	2
Dramatic Art	1	1
Methods, Oral Expression	3	..
Teaching, Oral Expression	3
	31	31

GAMESMISS ROACH

A study is made of games with special attention to type of game which is adaptable to different ages and classes of children, including school-room games and gymnasium games.

KINESIOLOGY AND CORRECTIVE GYMNASTICS.....MISS ROACH

This course deals with the laws of gymnastics, explaining position and movements of muscle. It includes the subjects of importance of posture in relation to the health of the body and to the efficiency of different movements; effects of various exercises upon the tissues and organs of the body. It is the purpose of corrective gymnastics to present in a practical way faults of posture commonly found in growing children. Lateral curvature of the spine, round shoulders, and weak flat feet will be studied. Students will practice individual corrective work with groups of children under supervision.

NORMAL DIAGNOSIS AND ANTHROPOMETRY.....MISS ROACH

The purpose of this course is to give the student a working knowledge of the variations of the normal types of the human organism, and to consider methods for determining conditions of the organs of the body. Anthropometry includes methods of making general health examinations, including special methods for examining eyes, ears, circulatory and respiratory systems, spine and feet.

PRACTICAL METHODS MISS GLEASON

This course is given in connection with floor technique and includes beginning practice teaching.

FLOOR TECHNIQUE I AND II..... MISS GLEASON

These courses aim to give a thorough training in elementary gymnastics including free exercises with and without hand apparatus, and exercises on various forms of gymnastic apparatus.

FOLK DANCING I AND II.....MISS ROACH

These courses are designed to train the student to dance with the free, joyous movement which is an essential factor in physical education. The rythmical movement of the aesthetic dance, and the play spirit of the folk dance are emphasized in the development of poise and grace.

ATHLETICS I AND II.....MISS ROACH

These courses include competitive games, athletic sports, such as basket ball, indoor base ball, handball, bowling, field and track athletics, and practice in coaching all such games and sports.

PRACTICE TEACHINGMISS ROACH

This course includes practice teaching in the gymnasium with high school girls and teaching in the grades in the public schools.

THEORY AND OBSERVATION.....MISS ROACH

This course includes reference readings and a study of Strayer's methods in teaching. Observation work is done in the public schools and in the gymnasium.

GESTUREMISS ESMOND

Scientific study of gesture with personal criticism and results through reaction.

PANTOMIMEMISS ESMOND

Types of physical expression, group and scene work.

VOCAL CULTUREMISS ESMOND

Articulation, breath control, tone placing, resonance, attack of tone, radiation, pitch, force, inflection, rate, pause, rhythm.

INTERPRETATIONMISS ESMOND

Drill upon a wide range of selections arranged according to the steps of natural evolution, whole parts, service of parts, relationship of parts.

DRAMATIC READINGMISS ESMOND

Julius Caesar, Merchant of Venice, Hamlet, Taming of the Shrew, Romeo and Juliet.

DRAMATIC ARTMISS ESMOND

Stage technicalities, presentation of acts, sketches, plays. It is the purpose to develop a full course for the training of teachers of reading and elocution.



Accounting Room of School of Commerce

THE SCHOOL OF COMMERCE

The School of Commerce offers (1) a two years' course giving special training for the position of private secretary and for court or general reporting. This course will include training in history, modern languages, psychology, literature, social correspondence and forms. (2) A Shorthand and Typewriting Course of one year prepares for business life. (3) A Business Course of one year gives special training for service as book-keeper, accountant, cost clerk, etc.

As this department develops, provision will be made for advanced civil service courses and for normal training courses for the preparation of teachers of commercial subjects in High Schools and Normal Schools.

The equipment of the department comprises a thoroughly equipped accounting room with banking annex, a stenographic room and typewriting room with a full supply of the latest model typewriters. Dictaphones, a multigraph plant, and business filing systems are also available for the training of students of this department.

SECRETARIAL COURSE

FIRST YEAR

	Periods	
	First Sem.	Second Sem.
English I (Composition and Rhetoric).....	2	2
Modern Language	3	3
Nutritional Physiology and Personal Hygiene.....	2	2
Library Use and Methods.....	2	2
Business Correspondence	2	2
Stenography I	10	10
Typewriting I	5	5
Rapid Calculation, Spelling and Penmanship.....	5	5
Physical Education	2	2
Choral Singing	2	2
	<hr/> 35	<hr/> 35

SECOND YEAR

	First Sem.	Second Sem.
English II.....	2	2
Modern Language.....	3	3
History of the United States.....	2	2
Second Modern Language.....	3	3
History of Art or History of Music.....	2	2
Political Economy.....	2	2
Social Correspondence and Forms.....	2	..
Commercial Law.....	..	2
Stenography II.....	5	5
Typewriting II.....	5	5
Bookkeeping and Penmanship.....	5	5
Physical Education.....	2	2
Choral Singing	2	2
	<hr/> 35	<hr/> 35

STENOGRAPHIC COURSE

	Periods	
	First Sem.	Second Sem.
English I	2	2
Library Use and Methods.....	2	2
Stenography I	10	10
Typewriting I	10	10
Business Correspondence	2	2
Rapid Calculation, Spelling and Penmanship.....	5	5
Physical Education	2	2
Choral Singing	2	2
	<hr/> 35	<hr/> 35

BOOKKEEPING COURSE

	Periods	
	First Sem.	Second Sem.
English I	2	2
Library Use and Methods.....	2	2
Business Correspondence	2	2
Bookkeeping	15	15
Business Arithmetic.....	3	2
Commercial Law	2
Rapid Calculation, Spelling and Penmanship.....	5	5
Physical Education	2	2
Choral Singing	2	2
	<hr/> 33	<hr/> 34

COURSES GIVEN IN THE SCHOOL OF COMMERCE

STENOGRAPHY I.....MRS. CLEMENTS

This course takes the student through the principles of the system and far enough in dictation to enable her to write accurately in shorthand at the rate of 50 words per minute and to transcribe the notes—500 words—in 60 minutes.

STENOGRAPHY II.....MRS. CLEMENTS

An intensive review of the principles facilitates an absolute fingertip knowledge of the theory of the system. Continuous practice on all kinds of subject matter secures a speed of 140 words per minute on articles 250 words in length. This meets the full requirements for the Civil Service examination in this subject.

TYPEWRITING I.....MRS. CLEMENTS

This course is intended to give a thorough knowledge of the machine, fingering method, and various kinds of work to be done on the typewriter.

TYPEWRITING II.....MRS. CLEMENTS

Shorthand notes will be transcribed and much time devoted to speed practice. Students will take dictation from the Dictaphone. Instruction in the use of the Multigraph will be included in this course.

BUSINESS CORRESPONDENCE.....MRS. CLEMENTS

The aim is to cultivate a simple, direct, effective style which can be used in composition work peculiar to business. The most approved methods for filing correspondence are taught.

SOCIAL CORRESPONDENCE AND FORMS.....MISS SWIFT

RAPID CALCULATION, SPELLING AND PENMANSHIP

MRS. CLEMENTS

Daily morning drill will be given in rapid calculation. Students must add, subtract, multiply and divide rapidly and make use of the shortest methods. Interest, discount and aliquot parts will receive attention. Spelling is one of the most vital subjects if a successful business career is desired. Daily drill will be given on words in common use which are liable to be misspelled. Business men, more than ever, insist that all applicants for positions be able to write well. This course is divided as follows: Study of materials and of position, muscular movement drill, letters and figures, words and sentences, product work, plain marking alphabet.

BOOKKEEPING I AND BUSINESS PRACTICE.....MRS. CLEMENTS

This subject lays a solid foundation for the study of advanced bookkeeping and makes it possible for those who cannot finish the course to take the work of an assistant bookkeeper in any well organized office, or to take charge of a simple set of books.

BOOKKEEPING II.....MRS. CLEMENTS

It is the aim of the course to cover the more common kinds of business such as commission, retail and wholesale grocery, manufacturing, banking, etc., in order that the pupil may become familiar with the widely used labor-saving devices and methods.

BUSINESS ARITHMETIC.....MISS WATERBURY

Special attention is given to the following subjects: Fractions—with special reference to aliquot parts; denominate numbers; percentage; insurance, stocks and bonds, taxes; duties; exchange and the approximate English equivalents of such units of value as pound, franc, mark.

COMMERCIAL LAW.....MISS SWIFT

The purpose of this course is to give the student a serviceable knowledge of the principles of law which apply to ordinary business situations. Contracts, sales, negotiable paper, common carriers, agency, insurance, property, partnership, and corporations are among the subjects studied.

LIBRARY USE AND METHODS.....MISS SMITH

A two-semester course for students in the secretarial course comprising work on the care and use of books; their meaning and make-up; purchase of books; use of catalogue and practice in simple cataloguing; use of reference books.

POLITICAL ECONOMY.....MISS GODDARD

An elementary course designed to give the student acquaintance with the general principles of economics.

THE SCHOOL OF TRADES

This department for the present will confine itself to two trades, millinery and dressmaking. The training for each of these trades will be put on a practical business basis. The young women will be required to do the work under conditions closely approaching business apprenticeship. A regular commercial millinery shop and a dressmaking shop are maintained in connection with the school, in charge of a milliner and a dressmaker each of whom has had a number of years of eminent success in the prosecution of her trade. The test of the market is put upon the work of the students in this department. The product of their endeavors must be such as to meet the demands of the market. The hats and bonnets and gowns and suits are made for exacting and fastidious customers and the work is required to be of such a character as to meet this demand. Of course the expert tradeswoman at the head of each department makes herself responsible for the materials used and the character of the workmanship.

The equipment consists of two well-furnished shops, one for dressmaking and one for millinery, and a most tastefully furnished salesroom with great show windows facing on both Circular and Spring streets.

No one will be admitted to these trade courses who is not prepared to give her full time to the prescribed work.

Each student in the Trades School will be required to make three gowns or three hats for herself during the year, the same to be displayed at the special exhibits of the Departments.

The one year trade courses here outlined will give altogether better and more complete training than can be secured by a year of apprenticeship in any shop.

For young women desiring to fit themselves after some practical experience to become forewomen, shop-directors or to teach these trades in a high-grade trade or vocational school an advanced course of an additional year will be provided.



A Dressmaking Class in School of Trades

TRADE COURSES

DRESSMAKING

	1st Semester	2d Semester
Sewing I	4 periods	4 periods
Design I	4 "	
Costume Design I.....		4 "
Drafting, Cutting and Fitting.....	4 "	4 "
House and Shop Accounts.....	2 "	
Textiles		2 "
Dressmaking	24 "	24 "
Millinery	4 "	4 "
Shop Practice	18 "	18 "
Physical Training	2 "	2 "
	<hr/> 62 periods	<hr/> 62 periods

MILLINERY

	4 periods	4 periods
Sewing I	4 periods	4 periods
Design I	4 "	
Costume Design I.....		4 "
House and Shop Accounts.....	2 "	
Textiles		2 "
Millinery	24 "	24 "
Dressmaking	4 "	4 "
Shop Practice	22 "	22 "
Physical Training	2 "	2 "
	<hr/> 62 periods	<hr/> 62 periods

ACADEMIC AND GENERAL CULTURAL COURSES

Many applicants for admission seek to utilize the opportunities offered by some of the departments for disciplinarian and cultural ends. The institution has accordingly concluded to admit for this purpose a limited number of qualified students to pursue work in history—including history of education, history of music, history of art—in education, in natural sciences, in the English language and literature, and in modern languages. These candidates must qualify under the regulations covering the admission of special students. The same courses are open as electives to qualified students in the regular departments who have the power to do extra work.

HISTORY

HISTORY OF EDUCATION.....DEAN ROSS

Lectures, required readings, reports, and discussions. A study of the development of educational thought and practice from the Renaissance to the present time, with special emphasis upon the industrial and vocational movements in the United States.

POLITICAL AND INDUSTRIAL HISTORY OF THE UNITED STATES, IIMISS RALPH

An examination of the development of language, industry, government and parties in the United States as a basis for proper understanding of the present social, industrial and political situation. Channing's, United States History; Bryce's American Commonwealth; Woodrow Wilson's The State; and Fess's Development of Political Parties will be used as handbooks for this course.

HISTORY OF MUSIC I.....MR. HALLAM

One period a week throughout the year. The development of the science and art of music with especial attention to great musical nations and to the lives of distinguished musicians.

HISTORY OF ART I.....MISS STEBBINS

Two periods a week throughout the year. A special study of the growth of Art including painting, architecture and sculpture, with intensive study of a few great artists and art works.

SCIENCES

NUTRITIONAL PHYSIOLOGY AND PERSONAL HYGIENE..MISS RALPH

Lectures, demonstrations, recitations and quizzes. Text: Huxley's "Lessons in Physiology." Library references and assigned topics.

ANATOMY I.....MISS RALPH

A detailed consideration of the structure of the human body from the standpoint of specialization for efficiency.

CHEMISTRY I.....MISS NICHOLSON

Lectures, recitations and laboratory work. A course in general inorganic chemistry, special emphasis being given to its application to the household and to Cookery I and Physiology.

CHEMISTRY II.....MISS RALPH

Lectures, recitations and laboratory work. A study of the more important organic compounds, especially in their relations to cookery and the household, with practical applications in food and water analysis and tests for adulterants.

HOUSEHOLD SANITATION AND PUBLIC HYGIENE.MISS NICHOLSON

Lectures and recitations. A study of the sanitary condition of the house and site; causes of disease; susceptibility and immunity; infection and contagion; pollution of food and water supplies; decomposition and decay.

BACTERIOLOGY.....MISS NICHOLSON

Lectures, recitations and laboratory work. This course deals with bacteria, yeasts and molds and micro-organism in their relation to daily life. The relation of bacteria to food production and preservation and bacteria as causes of disease are considered..

PSYCHOLOGY I.....MISS WALBRIDGE

Lectures, assigned reading and class discussions. The purpose of this course is to give such a knowledge of the subject as will be helpful to the teacher. It includes a general survey of the conscious processes; a classification and discussion of the mental functions, with an examination of the physical basis of mental states.

ENGLISH

ENGLISH I.....MISS WALBRIDGE

A composition course consisting of character studies, critical essays, outlines and diagrams based upon readings from present-day writers of novels and short stories and from the masters of the four types of poetry: epic, narrative, dramatic and lyric. The intention of the course is to secure clear, correct, and if possible forceful and original expression, and at the same time to cultivate literary taste.

ENGLISH II.....MISS WALBRIDGE

A literature course involving during the first semester a study of the drama from Shakespeare until the present time; and for the second semester a study of the nineteenth century novel and nineteenth century lyric poetry.

MODERN LANGUAGES

GERMAN I.....MISS HULBERT

Conversation is held on familiar topics; the more commonly used verbs are learned, and there is constant drill in the elements of grammar; German songs and poems are memorized. The reading is selected from such works as Guerber's "Mährchen und Erzählungen;" Andersen's "Bilderbuch ohne Bilder."

GERMAN II.....MISS HULBERT

The study of grammar is continued; letters are exchanged with German correspondents; the lives of the great composers are studied. Reading is selected from the works of such writers as Storm, Heyse and Ebner-Eschenbach. Poems by Schiller, Heine and Goethe are memorized.

GERMAN III.....MISS HULBERT

Third year work includes conversation, letter-writing, grammar study. Reading is selected from the works of Goethe, Schiller, Lessing and from modern writers. German newspapers and periodicals are also read.

ITALIAN I.....MISS HULBERT

In the first year of Italian, the work comprises: Conversation, grammar-drill, memorizing of songs and poems, reading of short stories and anecdotes.

ITALIAN II.....MISS HULBERT

Work is carried on in conversation, letter-writing, the study of advanced grammar. The reading is selected from the works of such authors as Di Amicis, Fogazzaro and Manzoni.

FRENCH I.....MISS HULBERT

The work comprises colloquial conversation; mastery of the more usual idioms; verb-drill; study of the elements of grammar; reading of short stories, and anecdotes.

FRENCH II.....MISS HULBERT

In the second year the study of grammar is continued; letter-writing is carried on with French correspondents; works of Daudet, George Sand and Pierre Loti are read and discussed. Poems are memorized.

FRENCH III.....MISS HULBERT

Grammar-work, conversation and letter writing are continued; reading is selected from the works of Corneille, Molière, Racine, Hugo, as well as from contemporaneous writers. Daily French newspapers are read.



A Student's Room

FULL COURSE STUDENTS

1914-15

Name	Address
Albee, Mary Dodge, M.....	Roscoe, N. Y.
Allen, Nina May, D.S.....	Binghamton, N. Y.
Anderson, Florence, D.S.....	Shelby, Ohio.
Andross, Mary Irene, D.S.....	E. Hartford, Conn.
Baker, Erma Arline, D.S.....	Utica, N. Y.
Barber, Mildred Bradford, M.S.....	Manchester, Conn.
Barrera, Feliza, M.....	Aguascalientes, Mexico.
Baxter, Margaret Mary, T.M.....	Watervliet, N. Y.
Beck, Elfrida, T.D.....	Southbridge, Mass.
Beckley, Normina Marie, M.....	S. New Berlin, N. Y.
Bigelow, Beatrice, D.S.....	Newport, Vt.
Billingham, Marcia Lee, D.A.....	Schenectady, N. Y.
Boyer, Culah Claire, C.....	So. Bethlehem, Pa.
Britten, Nellie Mae, D.S.....	Stillwater, N. Q.
Bunker, Jane L., D.S.....	Plattsburgh, N. Y.
Purr, Catherine, D.A.....	Fairfield, Conn.
Butler, Bertha Irene, C.....	Vineland, N. J.
Campbell, Clara Elizabeth, D.....	Schenectady, N. Y.
Capron, Gertrude Elizabeth, D.S.....	Oneida, N. Y.
Carpenter, Almeda Jane, D.S.....	Constableville, N. Y.
Carpenter, Almira Arthur Miller, P.E,	Constableville, N. Y.
Carragan, Gertrude, M.....	Saratoga Springs, N. Y.
Clark, Grace Willard, D.A.....	Schenectady, N. Y.
Clark, Helen Edith, D.S.....	Meriden, Conn.
Cochran, Mary Kathryn, D.A.....	Kingston, N. Y.
Cole, Marjora Ella, M.....	Granville, N. Y.
Cook, Hazel Stewart, D.S.....	Westfield, Mass.
Cooper, Marion Elizabeth, P.E.....	New London, N. H.
Corson, Margaret Alice, D.S.....	Lestershire, N. Y.
Cross, Bernice Dutton, C.....	Northfield, Vt.
Cross, Ethel Heloise, F.A.....	Saratoga Springs, N. Y.
Cross, Ida Chase, D.A.....	Fall River, Mass.
Cullen, Lucie Marie, D.A.....	Lima, Ohio.
Dagenkolb, Helen Loda, P.E.....	Cold Brook, N. Y.
Darrow, Helen Wealtha, M.....	Greenfield Center, N. Y.
Davis, Ethel Josephine, D.S.....	Fall River, Mass.
Davis, Mildred Curtis, D.S.....	Dalton, Mass.
Devereaux, Maude Evelyn, F.A.....	Ludlow, Vt.
Dickey, Pearl Edna, D.S.....	Berlin, N. H.
Disbrow, Elizabeth Boyd, D.S.....	Pittsfield, Mass.
Dodge, Dora Estelle, D.S.....	Dalton, Mass.
Dolan, Beatrice Regina, M.....	Glens Falls, N. Y.
Doremus, Phoebe Louise, M.....	Red Bank, N. J.
Duffield, Edith, M.....	Williamstown, Mass.
Earll, Mildred, F.A.....	Skaneateles, N. Y.
Eells, Ruth, C.....	Unadilla, N. Y.
Ennis, Christine Buchanan, D.S.....	Pattersonville, N. Y.
Ensor, Eunice P., M.....	Baltimore, Md.
Farley, Margaret Vaughn, D.S.....	Oneonta, N. Y.
Farrar, Elizabeth Amy, T.D.....	Cohoes, N. Y.
Fenner, Belle D., C.....	Worcester, Mass.
Flasher, Oneta, D.S.....	Shelby, Ohio.

Name	Address
Flint, Grace Esther, D.S.....	Rockville, Conn.
Flood, Genevieve Amelda, D.A.....	Nashua, N. H.
Ford, Annie May Gridley, C.....	Elizabethtown, N. Y.
Ford, Helen Lawson, D.A.....	Albion, N. Y.
Formel, Eugene, P.E.....	Saratoga Springs, N. Y.
Fort, Priscilla, M.....	Greenwich, N. Y.
Fryer, Ethel, D.S.....	Meadowdale, N. Y.
Fullam, Fern, D.S.....	Rutland, Vt.
Garrett, Mildred Elizabeth, F.A.....	Ravena, N. Y.
Goff, Leata Fern, D.S.....	Hudson, N. Y.
Guernsey, Helen Amanda, D.S.....	Schoharie, N. Y.
Guernsey, Marion Rockefeller, D.S...	Schoharie, N. Y.
Gurtshaw, Emma, D.S.....	Cobleskill, N. Y.
Guthrie, Jessie Catherine, P.E.....	Poughkeepsie, N. Y.
Hall, Charlotte, D.S.....	Bath, Me.
Hallam, Grace, C.....	Saratoga Springs, N. Y.
Hallock, Adelaide, D.S.....	Milton-on-Hudson, N. Y.
Hamilton, Faye, D.S.....	Newark, N. J.
Hamilton, Marion, D.S.....	Stamford, N. Y.
Hanks, Florence Bain, D.S.....	Bristol, Vt.
Hanna, Bertha, P.E.....	Cambridge, N. Y.
Hanson, Della D., D.S.....	Jamestown, N. Y.
Hardin, Ruth Annette, O.E.....	Albany, N. Y.
Hare, Lillabelle, D.A.....	Atlantic City, N. J.
Harkness, Ruth Reed, D.S.....	Delhi, N. Y.
Hasbrouck, Ruth Penniman, D.S....	Gansevoort, N. Y.
Hayden, Alice Hayward, F.A.....	Bristol, Conn.
Hayden, Grace, F.A.....	Bristol, Conn.
Hayes, Leonora Ann, T.M.....	Greenfield Center, N. Y.
Henry, Mary Elizabeth, M.....	Argyle, N. Y.
Hill, Edythe Snyder, P.E.....	Greenwich, N. Y.
Hill, Marguerite, P.E.....	Greenwich, N. Y.
Hilton, Ethel Marcia, D.A.....	Springfield, Mass.
Hinds, Mary Viola, T.M.....	Brandon, Vt.
Hooker, Adelaide Jane, D.S.....	Brattleboro, Vt.
Hopkins, Camilla Harmony, D.S....	Hartford, Conn.
Hopkins, Marguerite, D.S.....	Keene, N. H.
Hopkins, Mary Elizabeth, D.S.....	Hornell, N. Y.
Howe, Carita, M.....	Saratoga Springs, N. Y.
Hutt, Louise Celia, T.M.....	Cobleskill, N. Y.
Iliff, Charlotte Roberta, D.A.....	Newton, N. J.
Johnson, Selma Natalie, D.S.....	S. Manchester, Conn.
Jones, Adele, W., D.S.....	Woodbury, L. I.
Jones, Agnes Parsons, D.S.....	Hoosick Falls, N. Y.
Jones, Dorothy L., D.S.....	Englewood, N. J.
Jones, Virginia, D.S.....	Woodbury, L. I.
Kelley, Frances Georgiana, F.A.....	Saratoga Springs, N. Y.
Kenrick, Vera Frances, D.S.....	Walpole, N. H.
Kirkpatrick, Mary, D.A.....	Springfield, Ohio.
Knapp, Madeline Morton, D.S.....	Cummington, Mass.
Knight, Florence, C.....	Saratoga Springs, N. Y.
Kohmann, Edna L., D.S.....	Jamestown, N. Y.
Lang, Madeline, C.....	Saratoga Springs, N. Y.
Larabee, Mabel, D.S., D.A.....	Melrose, N. Y.
Leavitt, Marjorie Loring, D.A.....	Hingham Center, Mass.
Lee, Bertha Adele, M.....	Mechanicville, N. Y.
Lefebvre, Mildred Catherine, M.....	Berlin, N. H.

Name	Address
Leighton, Irene May, F.A.....	Mechanicville, N. Y.
Light, Ethel Jane, M.....	Garwood, N. J.
Litchfield, Amy Trowbridge, D.S.....	Hingham Center, Mass.
Lundelius, Stella, D.S.....	Port Jervis, N. Y.
Lunn, Stella V., D.A.....	Jamestown, N. Y.
MacBurney, Mildred Hewett, D.S....	Mechanicville, N. Y.
McCall, Frances Louise, D.....	Utica, N. Y.
McCormick, Helena Agnes, D.S.....	Pittsfield, Vt.
McCrea, Bertha Elizabeth, D.S.....	Circleville, Ohio.
Mangon, Bertha M., D.A.....	Pittsfield, Mass.
Manuel, Anna Ruth, D.S., D.A.....	Merrimac, Mass.
Martin, Fleda Harriet, D.S.....	Randolph, Vt.
Marvin, Laura Metcalf, D.A.....	Walton, N. Y.
Mason, Charlotte Julia, D.S.....	Pittsfield, Mass.
Mason, Ethel Helen, T.D.....	Glens Falls, N. Y.
Maxwell, Margaret Cole, D.A.....	Greenwich, N. Y.
May, A., M.....	Elizabeth, N. J.
Merriman, Carrie Adelaide, D.S....	Portland, Me.
Merritt, Elizabeth Rider, F.A.....	Danbury, Conn.
Miller, Alice Marie, D.S.....	Albany, N. Y.
More, Margaret Fleming, C.....	Walton, N. Y.
More, Frances Celia, F.A.....	Saratoga Springs, N. Y.
Morris, Eleanor Vivian, M.....	Fair Haven, Vt.
Moyer, Helen Gertrude, M.....	Herkimer, N. Y.
Murray, L. Hildred, M.....	Walton, N. Y.
Nelson, Marie Martha, D.S.....	Frewsburg, N. Y.
Neilson, Lucile, D.A.....	Stillwater, N. Y.
Nordstrom, Frances, D.S.....	Jamestown, N. Y.
Norton, Mary Lefferts, D.S.....	Bristol, Vt.
Ogden, Marion Elizabeth, D.S.....	Franklin, N. Y.
Page, Arvilla Winifred, F.A.....	Whitney Point, N. Y.
Pelton, Edith Gertrude, D.S.....	N. Girard, Pa.
Pepper, Lorraine Mae, C.....	Schenectady, N. Y.
Phillips, Sophia Maude, D.S.....	Cohoes, N. Y.
Pinkham, Edna Louise, D.S.....	Hartford, Conn.
Plice, Helen Effie, D.S.....	Markle, Ind.
Porter, Winifred Lloyd, D.S.....	Hartford, Conn.
Potter, Bertha Elizabeth, T.D.....	Cambridge, N. Y.
Potter, Constance Danforth, M.....	Pownal, Vt.
Pratt, Pearl Hilda, T.D.....	Saratoga Springs, N. Y.
Prescott, Pauline, C.....	Haverhill, Mass.
Preston, Edna May, D.S.....	Binghamton, N. Y.
Rawson, Doris Pauline, O.E.....	Couverneur, N. Y.
Rayland, Wilma, M.....	Rome, N. Y.
Reeves, Judith Anna, D.A.....	Saratoga Springs, N. Y.
Ripley, Esther Morse, D.S.....	Poultney, Vt.
Ritchie, Margaret, D.S.....	Ann Arbor, Mich.
Robertson, Helen, T.M.....	Parish, N. Y.
Rudden, Regis Rose, P.E.....	Bellows Falls, Vt.
Sabin, Frances Bramley, D.A.....	Susquehanna, Pa.
Salisbury, Nellie, D.A.....	Catskill, N. Y.
Saunders, Frances Olive, D.S.....	Argyle, N. Y.
Schoonmaker, Mabel Frances, D.S...	Walkill, N. Y.
Scott, Helen Marie, D.S.....	Shelby, Ohio.
Scott, Sue Helen, C.....	Durham, N. H.
Seabolt, Maren, D.A.....	Kingston, N. Y.
Shaw, Mary Ruth, T.M.....	Lyons Falls, N. Y.

Name	Address
Sheffer, Jennie Cowles, D.S.....	Mechanicville, N. Y.
Sickles, Marion Antoinette, D.S.....	E. Hartford, Conn.
Simpson, Margaret Mary, D.S.....	Southington, Conn.
Smith, Ada E., D.A.....	Saratoga Springs, N. Y.
Smith, Winifred Inez, D.A.....	Bridgeport, Conn.
Snyder, Anne Margaret, F.A.....	Albany, N. Y.
Speer, Ella, F.A.....	Sparkill, N. Y.
Speer, Margaret, M.....	Sparkill, N. Y.
Spencer, Alice Rosamund, D.S.....	Brattleboro, Vt.
Sponseller, Leona, D.S.....	Convoy, Ohio.
Stevens, Margaret Laura, D.S.....	Binghamton, N. Y.
Stiebeling, Hazel Katherine, D.S.....	Latty, Ohio.
Straight, Katherine Nathalie, D.S....	Hornell, N. Y.
Stretch, Dorothy Mahon, D.S.....	Mount Vernon, N. Y.
Stuart, Carrie, D.S.....	Lebanon, Ohio.
Sweeney, Katherine, M.....	Ballston Spa, N. Y.
Tobin, Elizabeth Veronica, D.S.....	Port Henry, N. Y.
Tracy, Olivia Frances, M.....	Ballston Spa, N. Y.
Tyrell, May Perkins, D.S.....	Rutland, Vt.
Vosburgh, Marion Estelle, T.M.....	Fort Plain, N. Y.
Voudry, LeG., M.....	Albany, N. Y.
Wagner, Priscilla Moeller, F.A.....	Terre Haute, Ind.
Waller, Florence E., M.....	Granville, N. Y.
Waller, Wreatha, C.....	Saratoga Springs, N. Y.
Walser, Elizabeth Zabriskie, M.....	Cohoes, N. Y.
Warner, Mabel Jack, D.S.....	E. Orange, N. J.
Watts, Eliza Wingfield, F.A.....	Charlottesville, Va.
Webster, Sophie Barnes, D.S.....	West Winfield, N. Y.
Wemple, Ethel, F.A.....	Saugerties, N. Y.
Williams, Carol, D.S.....	Clermont, N. Y.
Willis, Clara Edla, F.A.....	Minneapolis, Minn.
Winchell, Alice May, M.....	Fayetteville, N. Y.
Wood, Elizabeth Kingsley, D.S.....	Newport, Vt.
Woodruff, Dorothy, D.S.....	Elizabethtown, N. Y.
Wright, Alice, D.A.....	Ballston Lake, N. Y.

EXTENSION STUDENTS

1914-15

PIANO

Betts, Mrs. G. M.	Wallace, Ruth
Case, Esther	Webster, Dorothy
Cogan, Jennie	Webster, Garnette
Dwight, Frances	Weed, Mrs. C. E.
Freeman, Kennedy	Wheat, Leora
King, Chessler	Wheat, Ruth
Merrill, Carrie	White, Christie
Meyer, Susan	Gelatt, Florence
Sherman, Donald	Kidder, Janet
Tanner, Ruth	Dayton, F.



The Dining Hall—South End

VIOLIN

Bentley, Lawrence
Carmody, Julia
Crandell, Lois
Flora, Clarence H.
Freeman, Benjamin
James, Wyllys
Kouba, Carl
Langlois, Clarence

McLaughlin, Helen Lucile
Paye, Leon
Peters, Kathryn
Post, Archibald
Southard, Louis
Thomas, George
Todd, Mary

ORGAN

Booth, Miss M. H.

VOICE

Bennett, Julia
Boyd, Helen
Curtis, Sybil
Fridenberg, Flora
Hall, Helen
Luther, Thomas
Merrill, Carrie

Murphy, J. F.
Shields, Cora
Walker, Ruth
Harrington, Mrs.
Sheehan, W. F.
Hames, Earl
Searles, J.

MUSIC SPECIAL

Shields, Cora

ART

Heard, Ann

ORAL EXPRESSION

Everts, Miriam
Madison, Elizabeth

Offutt, Barry

FRENCH

Case, Esther
Downs, Mary
Foley, John
Guernsey, Ellen

Moriarta, Hannah
Ross, Winifred
Smith, Charlotte

DIETETICS

Saratoga Hospital

Campbell, Anna
Kennedy, Ethel
LeClair, Adelphine
Noonan, Laura
Paro, Elise
Schell, Florence
Staedeli, Annette

Saratoga Cure

Hall, Edna Adele
Poole, Marion

COOKERY

More, Margaret

Fenner, Belle

CAMP FIRE COOKERY

Burd, Brenda
Curtis, Florence
James, Helen
Lang, Victoria

McQueen, Sallie
Rogers, Margaret
Swaney, Dorothy
Waterbury, Elizabeth

DRESSMAKING

Gutjahr, Caroline

Smith, Louise

CHILDREN'S SEWING

Allen, Lucy E.
Bailey, Grace
Baker, Mary
Brown, Katherine
Callahan, Helen
Callahan, Katherine
Douglas, Anna
Downs, Mary
Dwight, Frances
Dwyer, Katherine
Ellsworth, Marion
Folts, Dorothy
Fox, Ruth
Fox, Thelma
Grippin, Jean
Haniquet, Katherine
Hazard, Mary
Humphrey, Elizabeth

Johnson, Linnea
Johnson, Lily
Johnson, Ruth
King, Dorothy
Lang, Elizabeth
Mattice, Helen
Mead, Mary
Mosher, Helen
O'Dea, Mary
O'Donnell, Mildred
Platt, Dorothy
Proctor, Bernice
Ritchie, Helen
Searles, Ruth
Settle, Ruth
Williams, Helen
Williams, Helen
Coon, Eleanor

TRADE MILLINERY

Miller, Mrs. O. R.

CHORAL

Adee, Mrs. W. L.
Adee, William
Bloom, Caroline
Burnham, Fred
Burritt, Ida
Carr, Caroline
Cover, Mrs. B. F.
Crawford, Bessie
Crawford, Emily
Dawe, Richard
Eddy, Harrie
Fitzgerald, Elizabeth
Foote, Dr. L. H.
Goodale, Minnie

Hames, Earl
Hays, Katherine
Hays, Mrs. L. H.
Hays, Lydia
Hettrich, Belle
Holmes, Mrs. Barbara
James, Lewis
Kirkpatrick, Mrs. E. J.
Lamb, R. C., Jr.
Lamb, Mrs. R. C.
Lewthwaite, Walter
Lodewick, William H.
Long, James
Lloyd, Naomi

Murray, Marie
 Narber, Mrs. F. P.
 Neilson, Lillian
 Northrup, Mrs. C. K.
 Parkinson, Evelyn
 Parmelee, Ross
 Pierson, Mrs. W. A.
 Plowman, Helen
 Ralph, Margaret
 Ritchie, Agnes
 Ritchie, Florence
 Robbins, C. E.
 Schwartz, Adam
 Shackelford, George
 Shafer, Mrs. F. W.
 Sharpe, Harriett
 Smith, Charlotte
 Stannard, Mrs. E. J.
 Sullivan, Mrs. E. J.

Swartout, Mrs. J. F.
 Sweeney, Thomas
 Teele, Dancla
 Thoma, Helen
 Thompkins, Nellie
 Wagman, Grace
 Wagman, Lewis
 Walbridge, Margaret
 Waller, Mrs. Harry
 Weed, Edward
 Weed, Mrs. Edward
 Williams, Susie
 Wood, Emily H.
 Wright, Mrs. J. B.
 Brown, Earll
 Stearnes, A. D.
 Vassiere, L.
 Morris, M.
 Bosworth, E.

ORCHESTRA

Barnard, Lawrence
 Delong, George
 Freeman, Lester
 Kouba, Carl
 James, Wyllys
 Langlois, Clarence

Post, Frank M.
 Salley, Francis
 Scoville, C. L.
 Skopp, Isador
 Thiavault, Grace

CAMP FIRE GIRLS

Brophy, Helen
 Curtis, Florence
 Dunham, Gladys
 Early, Esther
 Face, Marion
 Finch, Mary Elizabeth
 Harrington, Mary
 Jacobson, Gladys
 James, Helen
 McCarthy, Mary

McQueen, Sally
 Rogers, Margaret
 Rowley, Hazel
 Swaney, Dorothy
 Tost, Margaret
 Walker, Helen
 Waterbury, Elizabeth
 Waterbury, Jean
 Wheat, Leora
 Winship, Gladys

ABBREVIATIONS

Commercial, C.
 Domestic Art, D.A.
 Domestic Science, D.S.
 Fine Arts, F.A.

Music, M.
 Oral Expression, O.E.
 Physical Education, P.E.
 Trade Dressmaking, T.D.
 Trade Millinery, T.M.

SUMMARY

Full Course Students.....	204
Domestic Science	91
Domestic Art	28
Music	31
Fine Arts	18
Physical Education	9
Oral Expression	2
Commerce	13
Trades:	
Millinery 7	
Dressmaking 5	
Extension Students	216
Piano	20
Violin	15
Organ	1
Voice	14
Music Special	1
Art	1
Oral Expression	3
French	7
Dietetics	9
Cookery	2
Camp Fire Cookery.....	8
Dressmaking	2
Children's Sewing	35
Trade Millinery	1
Choral	66
Orchestra	11
Camp Fire	20
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Total	520
Deductions for double enrollment.....	12
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Total	508



One of the Student Parlors

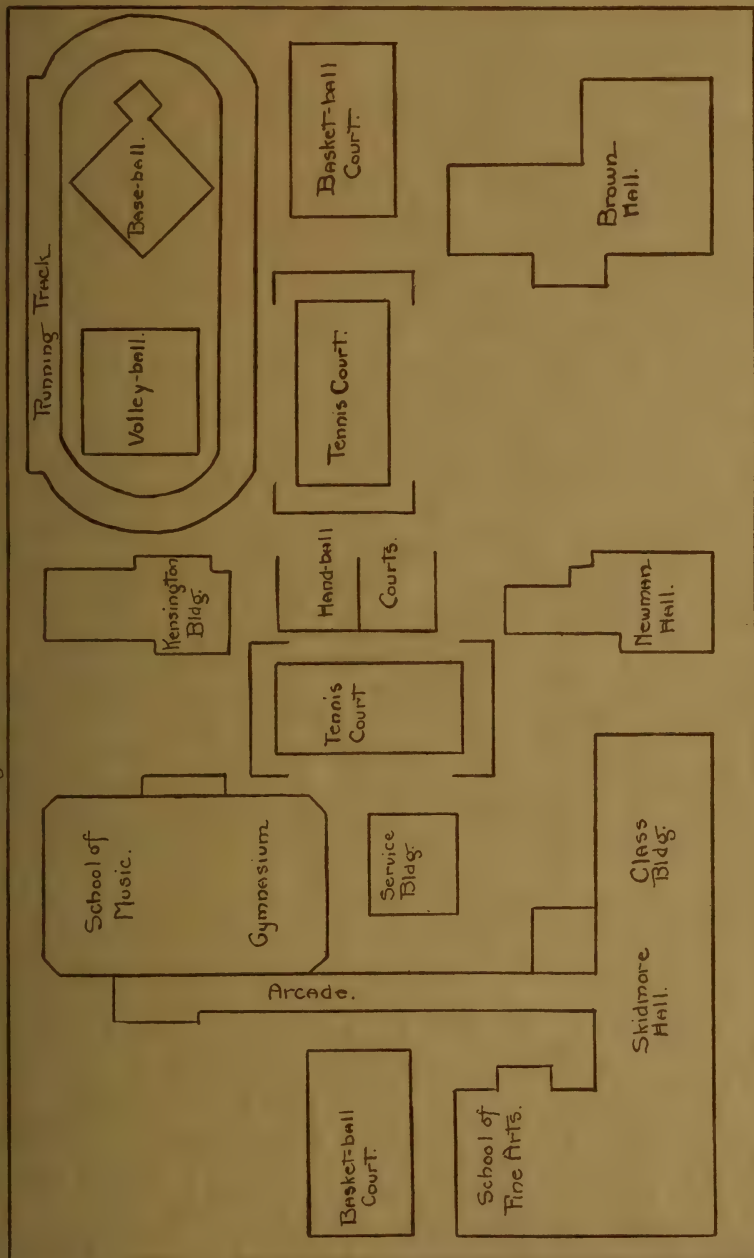
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Union Avenue.

Regent Street.



Circular Street.

Spring Street.

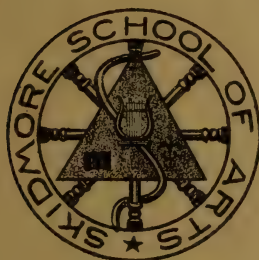
Skidmore Campus

THE SARATOGIAN ART PRESS
Saratoga Springs, N. Y.

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1915/16
Volume 2

Number 1

SKIDMORE SCHOOL OF ARTS BULLETIN



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CATALOG

AND

ANNOUNCEMENT OF COURSES FOR 1916-1917

APRIL, 1916



Skidmore Hall and Newman Hall

SKIDMORE SCHOOL OF ARTS

BULLETIN

**CATALOG AND ANNOUNCEMENT OF
COURSES FOR 1916-1917**

APRIL, 1916

CALENDAR 1916—1917

SEPTEMBER, 1916							JANUARY, 1917							MAY, 1917							SEPTEMBER, 1917							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
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NOVEMBER, 1916							MARCH, 1917							JULY, 1917							NOVEMBER, 1917							
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DECEMBER, 1916							APRIL, 1917							AUGUST, 1917							DECEMBER, 1917							
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31							29	30													30	31						

CALENDAR

1916

September 19	Registration of students.
September 20	Beginning of first semester.
November 23-25	Thanksgiving recess.
December 22	Beginning of Christmas vacation.

1917

January 1	End of Christmas vacation.
January 2	Classes resume work.
January 30	Beginning of semester examinations.
February 5	Beginning of second semester.
February 22	Washington's Birthday.
March 31	Beginning of Spring vacation.
April 9	End of Spring vacation.
April 10	Classes resume work.
May 23	May Day.
May 30	Memorial Day.
June 8	End of examinations.
June 10	Baccalaureate Sunday.
June 13	Class Day.
June 14	Commencement Day.
June 15	Annual meeting of the Board of Trustees.

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Columbia University.

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Graduate Department of Household Economics, Minnesota State University; graduate School of Household Art, Teachers College of Columbia University.
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Graduate Oneonta State Normal School; graduate Emerson College of Oratory.
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Graduate Temple Grove Seminary; student in France, Germany and Italy.
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- ALBERT PLATT, M. R. C. O. Organ, Theory and Harmony
Student Bath and Wells Cathedral, Sommerset shire; organ under W. E. Robinson, L. R. A. M.; harmony, counterpoint and fugue with Percy J. Wood, F. R. C. O.; choir training and conducting with Joseph H. Adams, Conductor of Queen's Hall Concerts, London.
- OSCAR H. LEHMANN Voice
Graduate Peabody Conservatory of Music; student of Signor Pietro Menetti and Homer Moore; coached under Harold Randolph.
- HORACE ALWYNE, A. R. M. C. M. Piano
Gold Medallist and graduate (with distinction) of the Royal Manchester College of Music; holder of Sir Charles Halle Memorial Scholarship, 1909-12; student of Professor Max Mayer and Michael von Zadora.
- MILDRED RALPH, A. M. Physiology, Chemistry
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Graduate Women's College, Brown University.

SKIDMORE SCHOOL OF ARTS

Skidmore School of Arts was founded in 1910 for the vocational and professional training of young women. It holds its charter from the Regents of the University of the State of New York; its training courses have been approved by the State Department of Education; and its graduates in these courses are granted teachers' and supervisors' certificates without further examination. Graduates in the Department of Fine Arts in Skidmore, as in all other institutions, must, under the state law, take a state examination which is limited to methods of teaching art and the preparation of drawings demonstrating ability.

ORGANIZATION

The School is organized in six departments,—Domestic Science and Art, Music, Fine and Applied Arts, Physical Education and Oral Expression, Secretarial and Trades (including dressmaking and millinery). Normal training is offered in all departments except Trades. In the Fine Arts, Music, Oral Expression and Secretarial Departments professional training is also given.

CONDITIONS OF ADMISSION

High school graduation or its equivalent is requisite for admission to all departments except the School of Trades. Admission to the School of Trades is based upon maturity, intelligence and skill required profitably to prosecute the work. No student is admitted who is not at least seventeen years of age.

Every candidate for admission must make application upon the blank furnished by the Registrar; this application to be accompanied by a deposit of \$10 which is forfeited when the student does not enter. The application must also be accompanied by a certificate of health upon a blank provided by the school.

ADMISSION TO ADVANCED STANDING

Applicants for advanced standing, coming from other schools, colleges or universities, will be granted credit for their previous work upon presentation of an official certificate of standing.

Other candidates for admission to advanced standing must satisfy the entrance requirements of this school and may present themselves for examination in any subject or subjects found in the course which they desire to pursue, provided they arrange for the same with the President or the Dean at the time of application.

All applicants must furnish certificates of honorable dismissal from the institution last attended.

Every student who is a candidate for a diploma must spend at least one academic year in residence.

ADMISSION OF SPECIAL STUDENTS

Students of maturity and good character, not candidates for a diploma, are admitted to the various courses of study, provided they have had the previous training requisite to profit by them. They are subject to the same regulations regarding attendance and examinations and are required to take not less than thirty-four periods of work, of which at least ten periods must be prepared work.

Holders of State certificates and teachers of several years' experience often realize the need of professional training, but feel that they cannot spend the time or afford the expense which a complete course would entail. To such persons it is particularly recommended that special subjects be selected with the approval of the Faculty, in order that they may gain a knowledge of the principles of education and methods of teaching, as well as broaden the scope of their scholarship.

Applicants for admission to special courses must present to the President or Dean before entrance a certified and detailed statement of their previous work, and must satisfy the Faculty by examinations or otherwise that they are qualified to pursue the subjects desired.

SUMMER SCHOOL

A six weeks' summer season will begin on Wednesday, July fifth, and will end Saturday, August twelfth. Laboratory and recitations will be held daily from Monday to Friday of each week except the first and last, in which classes will also be held on Saturday.

Courses are offered in Domestic Art, Domestic Science, Fine Arts, Modern Languages, Music and Physical Education. These courses are designed for the benefit of teachers who wish to fit themselves more thoroughly for their profession; for students who wish to work off conditions; and for persons who wish to take courses in vocal or instrumental music, or musical theory.

COURSES OF STUDY

Regular programs of work covering two and three years each have been outlined for the various departments of the different schools. The two-year courses are designed especially to prepare teachers for service in elementary schools, high schools and academies. The three-year courses are especially designed to prepare supervisors and teachers in normal and training schools of the highest grade, and those who desire to find a career in art, in music, or in business.

SCHOOL OF DOMESTIC SCIENCE AND ART

The Department of Domestic Science and Art provides a three-year course in Household Arts as preparation for the work of teaching or supervising. Its graduates are prepared to supervise or teach household arts, including cookery and sewing and their related scientific and technical processes in elementary and high schools, academies and normal schools. A fourth year's course will be provided for those who wish to specialize further in either domestic science or domestic art.

A two-year course in either domestic science or domestic art will be offered for those who desire a shorter course in preparation for teaching.

The equipment of the school comprises two thoroughly furnished cookery laboratories, storeroom and refrigerators, a practical laundry with steam dryers and electric washers, and a model dining room with silver, linen and china. The domestic art equipment includes three sewing rooms furnished with sewing machines, pleating and perforating machines, electric irons, and rooms for lace and rug weaving, a dressmaking room and a millinery room.

Through the courtesy of the Superintendent of Schools and the Board of Education of Saratoga Springs, senior students of this department have the advantage of teaching in the public schools as well as in the extension class of the school.

All students taking courses in household arts or domestic science are required to provide themselves with the following articles: Two uniforms of light blue chambray (one-piece dresses, plain, fastening in front, Gibson plait on shoulder, elbow sleeves, detachable pique collar and turnback cuffs). Three white aprons made with gored skirt without gathers; plain square bib with shoulder straps crossing in back; band without strings fastening in back with button or stud and straps fastened to it in back. A pocket may be added if desired. Three dish towels; two dish cloths; one fountain pen.

THREE YEAR HOUSEHOLD ARTS COURSE

First Year

	Periods First Semester	Periods Second Semester
English I.....	3	—
Psychology I	—	3
Physiology and Personal Hygiene.....	3	3
Chemistry I	6	6
Design I	4	4
Cookery I	8	8
Sewing I	8	—
Modeling, Draping and Pattern Making.....	—	8
Physical Education	2	2
Choral Singing	2	2
	36	36

Second Year

Modern European History.....	3	—
History of the United States.....	—	3
Bacteriology	3	—
Public Hygiene	—	3
Chemistry II	6	6
Household Decoration	4	—
Costume Design	—	4
Cookery II	6	—
Dietetics	—	6
Drafting	8	—
Dressmaking I	—	8
Physical Education	2	2
Choral Singing	2	2
	34	34

Third Year

History of Education and Principles of Teaching	3	3
Physics	4	4
Theory and Practice of Teaching Household Arts	6	6
Textiles	3	—
History of Costume and Suitability of Dress	—	3
Household Economics	4	—
Household Management	—	4
Demonstration Cookery	4	—
Experimental Cookery	—	4
Dressmaking II	6	6
Millinery	4	4
Indoor and Outdoor Sports.....	2	2
	36	36

TWO YEAR DOMESTIC ART COURSE

First Year

	Periods First Semester	Periods Second Semester
English I	3	—
Psychology I	—	3
Physiology and Personal Hygiene.....	3	3
Chemistry I	6	6
Design I	4	4
Sewing and Embroidery.....	8	—
Modeling, Draping and Pattern Making.....	—	8
Drafting	8	—
Dressmaking I	—	8
Physical Education	2	2
Choral Singing	2	2
	—	—
	36	36

Second Year

Modern European History.....	3	—
History of the United States.....	—	3
History of Education and Principles of Teaching	3	3
Theory and Practice of Teaching Domestic Art	3	3
Household Decoration	4	—
Costume Design	—	4
Textiles	3	—
History of Costume and Suitability of Dress	—	3
Dressmaking II	6	6
Millinery	4	4
Physical Education	2	2
Choral Singing	2	2
	—	—
	36	36

TWO YEAR DOMESTIC SCIENCE COURSE

First Year

	Periods First Semester	Periods Second Semester
English I	3	—
Psychology I	—	3
Physiology and Personal Hygiene.....	3	3
Chemistry I	6	6
Design I	4	4
Cookery I	8	8
Sewing I and Embroidery.....	8	—
Modeling, Draping and Pattern Making.....	—	8
Physical Education	2	2
Choral Singing	2	2
	36	36

Second Year

Modern European History.....	3	—
History of the United States.....	—	3
History of Education and Principles of Teaching	3	3
Bacteriology	3	—
Public Hygiene	—	3
Chemistry II	6	6
Theory and Practice of Teaching Domestic Science	5	5
House Decoration	4	—
Costume Design	—	4
Cookery II	6	—
Dietetics	—	6
Household Economics	4	—
Household Management	—	4
Physical Education	2	2
Choral Singing	2	2
	38	38

SCHOOL OF FINE ARTS

The School of Fine Arts offers courses as follows: (1) a three year normal art course designed to train women for service as teachers or supervisors of art in elementary, secondary and normal schools; (2) a two year normal art course for the training of teachers; (3) a three year fine arts course. This course is the same as the three year normal course, except that students may substitute, in the third year, intensive work in illustration, costume design or household decoration for the History of Education and Theory and Practice of Teaching Art.

The study of curricula, the planning of lessons for various grades, the presentation and criticism of these lessons, the practical application of the method work in the opportunity to teach for one semester in the public schools of Saratoga, under the direction of the city supervisor of drawing, combine to make a preparation for teaching which is second to none.

THREE YEAR FINE ARTS COURSE

First Year

	Periods First Semester	Periods Second Semester
English I	3	—
Psychology I	—	3
Anatomy and Physiology.....	3	3
Modern Language	3	3
Design and Composition.....	6	6
Freehand Drawing	8	8
Drawing and Painting I.....	8	8
Physical Education	2	2
Choral Singing	2	2
	—	—
	35	35

Second Year

English II	3	—
English III	—	3
Modern European History.....	3	—
History of the United States.....	—	3
Modern Language	3	3
House Decoration	4	—
Costume Design	—	4
Illustration I	8	8
Painting II	6	6
Mechanical Drawing and Lettering.....	4	4
Physical Education	2	2
Choral Singing	2	2
	—	—
	35	35

Third Year

History of Education and Principles of Teaching	3	3
History of Art.....	3	3
Modern Language	3	3
Theory and Practice of Teaching Art.....	3	3
Illustration II	6	6
Painting III	8	8
Applied Design and Crafts.....	8	8
Indoor and Outdoor Sports.....	2	2
	—	—
	36	36

TWO YEAR FINE ARTS COURSE

First Year

	Periods First Semester	Periods Second Semester
English I	3	—
Psychology I	—	3
History of Art.....	3	3
Design and Composition.....	6	6
Drawing and Painting I.....	8	8
Freehand Drawing	8	8
Mechanical Drawing and Lettering.....	4	4
Physical Education	2	2
Choral Singing	2	2
	—	—
	39	39

Second Year

History of Education and Principles of Teaching	3	3
Theory and Practice of Teaching Art.....	3	3
House Decoration	4	—
Costume Design	—	4
Illustration	8	8
Applied Design and Crafts.....	8	8
Painting II	6	6
Physical Education	2	2
Choral Singing	2	2
	—	—
	36	36

THE SCHOOL OF MUSIC

The School of Music offers (1) a three year course in public school music for persons preparing for service as teachers or supervisors; (2) a two year course in public school music for teachers; (3) a four year course in the science and art of music with opportunity to specialize in voice, violin, piano or organ.

Seniors in the public school music courses enjoy the special privilege of observing and teaching in the public schools of Saratoga Springs through the courtesy of the Superintendent of Schools and Board of Education.

The duration of the courses of study in piano, voice, violin and organ will be governed by the natural ability, capacity for work and the previous instruction of the individual student. When the foundations of technique have been well laid, and the elements of music are thoroughly understood, four years in the conservatory should suffice for a student to graduate.

Requirement for Certificate and Diploma:

Piano: A prelude or fugue from Bach's "Wohltemperirtes Klamier." A representative Beethoven sonata up to Op. 31. A representative composition of Liszt, Chopin, Schumann and Moszkowski. One piece to be studied by the pupil alone without the aid of a teacher. Sight reading test.

Vocal: Ability to sing with musical understanding an aria from some one of the Standard Oratorios or Operas; a song or aria by one of the older composers Monteverde, Scarlatti, Pergolesi, Handel, Hayden, etc., and one by Schubert, Schumann, Grieg, etc.

Ability to give a clear and correct description of the human throat and organs involved in singing, and principles of tone production.

Sufficient knowledge of piano to play a simple accompaniment. Ability to pronounce correctly English, Italian, and either German or French.

For Violin Playing—Ability to play one of the larger Fugue's of Bach, a Sonata of Mendelssohn, and an extended composition by a modern composer. The candidate will also be required to accompany a vocal solo.

For a Diploma in any of the foregoing branches the examination is based on similar lines, but requires a higher grade of general musicianship, and candidates for diplomas in the piano or voice department will be required to give from memory a finished and satisfactory public recital.

THREE YEAR PUBLIC SCHOOL MUSIC COURSE

First Year

	Periods First Semester	Periods Second Semester
English I	3	—
Psychology I	—	3
Physiology and Personal Hygiene.....	3	3
French, German or Italian.....	3	3
Theory of Music.....	3	3
Sight Reading I.....	3	3
Ear Training I.....	4	4
Choral Study and Practice.....	2	2
Voice	2	2
Piano	1	1
Physical Education	2	2
	26	26

Second Year

English II	3	—
English III	—	3
Modern European History.....	3	—
History of the United States.....	—	3
French, German or Italian.....	3	3
Harmony I	3	3
Sight Reading II.....	3	3
Ear Training II.....	4	4
Public School Methods in Music.....	3	3
Choral Study and Practice.....	2	2
Voice	2	2
Piano	1	1
Physical Education	2	2
	29	29

Third Year

History of Education and Principles of Teaching	3	3
History of Music.....	3	3
French, German or Italian.....	3	3
Theory and Practice of Teaching Public School Music	4	4
Harmony II	3	3
Sight Reading III.....	3	3
Ear Training III.....	3	3
Choral Study and Practice.....	2	2
Voice	2	2
Piano	1	1
Indoor and Outdoor Sports.....	2	2
	29	29

TWO YEAR PUBLIC SCHOOL MUSIC COURSE

First Year

	Periods First Semester	Periods Second Semester
English I	3	—
Psychology I	—	3
Physiology and Public Hygiene.....	3	3
French, German or Italian.....	3	3
Theory of Music.....	3	3
Public School Methods in Music.....	3	3
Sight Reading I.....	3	3
Ear Training I.....	4	4
Choral Study and Practice.....	2	2
Voice	2	2
Piano	1	1
Physical Education	2	2
	—	—
	29	29

Second Year

Modern European History.....	3	—
History of the United States.....	—	3
History of Education and Principles of Teaching	3	3
Theory and Practice of Teaching Public School Music	4	4
French, German or Italian.....	3	3
Harmony I	3	3
Sight Reading II.....	3	3
Ear Training II.....	4	4
Choral Study and Practice.....	2	2
Voice	2	2
Piano	1	1
Physical Education	2	2
	—	—
	30	30

FOUR YEAR MUSIC COURSE

First Year

	Periods First Semester	Periods Second Semester
English I	3	—
Psychology I	—	3
Physiology and Personal Hygiene.....	3	3
Theory of Music	3	3
Sight Reading I	3	3
Ear Training I	4	4
Choral Study and Practice.....	2	2
Voice, Violin, Piano, Organ I.....	3	3
Physical Education	2	2
Practice, not less than.....	15	15
	—	—
	38	38

Second Year

English II	3	—
English III	—	3
Modern Language	3	3
Harmony I	3	3
Sight Reading II	3	3
Ear Training II	4	4
Choral Study and Practice	2	2
Voice, Violin, Piano, Organ II	3	3
Physical Education	2	2
Practice, not less than.....	15	15
	—	—
	38	38

Third Year

Modern European History.....	3	—
History of the United States	—	3
Modern Language	3	3
Harmony II	3	3
Sight Reading III	3	3
Ear Training III	3	3
Choral Study and Practice.....	2	2
Voice, Violin, Piano, Organ III.....	3	3
Indoor and Outdoor Sports	2	2
Practice, not less than.....	16	16
	—	—
	38	38

Fourth Year

	Periods First Semester	Periods Second Semester
History of Music	3	3
Modern Language	3	3
Second Modern Language	3	3
Harmony III and Counterpoint	3	3
Choral Study and Practice	2	2
Recital	2	2
Voice, Violin, Piano, Organ IV.....	3	3
Indoor and Outdoor Sports	2	2
Practice, not less than.....	17	17
	—	—
	38	38

SCHOOL OF PHYSICAL EDUCATION AND ORAL EXPRESSION

This department aims to promote hygienic habits of living and to provide (1) such regular and systematic physical training, gymnastics, and athletic sports as may be required to maintain and increase the health and physical vigor of each student in the school; (2) a three year normal course for teachers and supervisors of physical education; (3) a two year normal course for teachers; (4) a three year normal course for teachers and supervisors of oral expression; (5) a two year course for persons wishing to make recital and dramatic art their profession; (6) a three year course for high school graduates who wish to broaden their opportunity for service as teachers. This course will fit a student to teach either oral expression or physical education or a combination of both.

Students in the physical education course enjoy the privilege of teaching in the public schools of Saratoga Springs through the courtesy of the Superintendent of Schools and the Board of Education.

THREE YEAR PHYSICAL EDUCATION COURSE

First Year

	Periods First Semester	Periods Second Semester
English I	3	—
Psychology I	—	3
Anatomy and Physiology	3	3
Chemistry I	6	6
Modern Language	3	3
Athletics I	5	5
Folk Dancing	5	5
Floor Technique	5	5
Choral Singing	2	2
	—	—
	32	32

Second Year

Modern European History	3	—
History of the United States	—	3
Physics	4	4
Modern Language	3	3
Theory and Practice of Teaching Physical Education	—	3
Playground Work	3	—
Kinesiology	3	—
Anthropometry	—	3
Athletics II	5	5
Folk Dancing II	5	5
Floor Technique II	4	4
Choral Singing	2	2
	—	—
	32	32

Third Year

English II	3	—
English III	—	3
History of Education and Principles of Teaching	3	3
Bacteriology	3	—
Public Hygiene	—	3
Theory and Practice of Teaching Physical Education	5	5
Games	3	—
Educational Hygiene and First Aid	—	3
Athletic Coaching	5	5
Folk and Aesthetic Dancing III	4	4
Floor Technique III	4	4
	—	—
	30	30

TWO YEAR PHYSICAL EDUCATION COURSE

First Year

	Periods First Semester	Periods Second Semester
English I	3	—
Psychology I	—	3
Anatomy and Physiology	3	3
Chemistry I	6	6
Modern Language	3	3
Games	3	—
Theory and Practice of eaching Physical Education	—	3
Athletics I	5	5
Folk Dancing I	5	5
Floor Technique I	5	5
Choral Singing	2	2
	35	35

Second Year

Modern European History	3	—
History of the United States	—	3
History of Education and Principles of Teaching	3	3
Theory and Practice of Teaching Physical Education	5	5
Kinesiology	3	—
Anthropometry	—	3
Athletics II and Athletic Coaching	7	7
Folk Dancing II	5	5
Floor Technique II	4	4
Choral Singing	2	2
	35	35

THREE YEAR ORAL EXPRESSION COURSE

First Year

	Periods First Semester	Periods Second Semester
English I	3	—
Psychology I	—	3
Anatomy and Physiology	3	3
Evolution of Oral Expression.....	3	3
Recital and Pantomime	3	3
Voice Culture I	3	3
Folk Dancing I	5	5
Physical Education	2	2
Choral Singing	2	2
	—	—
	24	24

Second Year

English II	3	—
English III	—	3
Modern European History	3	—
History of the United States	—	3
Interpretation and Shakespeare	3	3
Recital and Dramatic Art I.....	3	3
Voice Culture and Gesture	3	3
Folk Dancing	5	5
Physical Education	2	2
Choral Singing	2	2
	—	—
	24	24

Third Year

English IV	3	—
English V	—	3
History of Education and Principles of Teaching	3	3
Theory and Practice of Teaching Oral Ex- pression	4	4
Interpretation II	3	3
Recital and Dramatic Art II.....	3	3
Folk and Aesthetic Dancing	4	4
Physical Education	2	2
Choral Singing	2	2
	—	—
	24	24

TWO YEAR ORAL EXPRESSION COURSE

First Year

	Periods First Semester	Periods Second Semester
English I	3	—
Psychology I	—	3
Physiology and Personal Hygiene	3	3
Evolution of Oral Expression	3	3
Recital and Pantomime	3	3
Voice Culture I	3	3
Folk Dancing I	5	5
Physical Education	2	2
Choral Singing	2	2
	—	—
	29	29

Second Year

English II	3	—
English III	—	3
Modern European History	3	—
History of the United States	—	3
Interpretation and Shakespeare	3	3
Recital and Dramatic Art	3	3
Voice Culture II	3	3
Athletics II	5	5
Folk Dancing II	5	5
Physical Education	2	2
Choral Singing	2	2
	—	—
	27	27

PHYSICAL EDUCATION AND ORAL EXPRESSION COURSE

First Year

	Periods First Semester	Periods Second Semester
English I	3	—
Psychology I	—	3
Anatomy and Physiology	3	3
Evolution	3	3
Recital and Pantomime	3	3
Voice Culture I	3	3
Floor Technique I	5	5
Folk Dancing I	5	5
Choral Singing	2	2
	27	27

Second Year

English II	3	—
English III	—	3
Modern European History	3	—
History of the United States	—	3
Kinesiology	3	—
Anthropometry	—	3
Recital and Dramatic Art	3	3
Voice Culture I	3	3
Athletics I	5	5
Folk Dancing II	5	5
Choral Singing	2	2
	27	27

Third Year

English IV	3	—
English V	—	3
History of Education and Principles of Teaching	3	3
Theory and Practice of Teaching Oral Ex- pression	4	4
Theory and Practice of Teaching Physical Education	5	5
Recital and Dramatic Art II	3	3
Athletic Coaching	5	5
Folk and Aesthetic Dancing	4	4
Choral Singing	2	2
	29	29

SCHOOL OF SECRETARIAL STUDIES

The School of Secretarial Studies offers (1) a three year course for high school graduates desiring special training for the position of private secretary or teacher of commercial subjects; (2) a two year course for high school graduates who wish to prepare themselves in a short time for secretarial work. At the end of the two year course students should be able to take shorthand notes at the rate of one hundred and forty words a minute and typewrite at the rate of fifty words a minute. At the end of three years graduates should take notes at one hundred and sixty words a minute and be prepared for court and general reporting.

College graduates will be received for a one year course in technical subjects only.

THREE YEAR SECRETARIAL COURSE

First Year

	Periods First Semester	Periods Second Semester
English I.....	3	—
Psychology I	—	3
Physiology and Personal Hygiene	3	3
French, German or Italian	3	3 ..
Business and Social Correspondence	3	3
Stenography I	8	8
Typewriting I	5	5
Rapid Calculation, Spelling and Penmanship	5	5
Physical Education	2	2
Choral Singing	2	2
	34	34

Second Year

	Periods First Semester	Periods Second Semester
English II	3	—
English III	—	3
Modern European History	3	—
History of the United States	—	3
Spanish I	3	3
French, German or Italian continued.....	3	3
Stenography II	8	8
Typewriting II	8	8
Library Use and Methods	3	3
Physical Education	2	2
Choral Singing	2	2
	—	—
	35	35

Third Year

History of Education and Principles of Teaching or History of Art	3	3
Spanish II	3	3
Theory and Practice of Teaching Secretarial Studies or Second Modern Language	3	3
Political Economy	3	3
Commercial Law and Business Methods	3	3
Stenography III	5	5
Typewriting III	5	5
Bookkeeping	8	8
Physical Education	2	2
	—	—
	35	35

TWO YEAR SECRETARIAL COURSE

First Year

	Periods First Semester	Periods Second Semester
English I	3	—
Psychology I	—	3
Physiology and Personal Hygiene	3	3
French, German, Italian or Spanish.....	3	3
Business and Social Correspondence.....	3	3
Stenography I	8	8
Typewriting I	5	5
Library Use and Methods	3	3
Rapid Calculation, Spelling, Penmanship....	5	5
Physical Education	2	2
Choral Singing	2	2
	—	—
	37	37

Second Year

English II	3	—
English III	—	3
Modern European History	3	—
History of the United States	—	3
Bacteriology	3	—
Public Hygiene	—	3
Modern Language continued	3	3
Second Modern Language	3	3
Stenography II	10	10
Typewriting II	8	8
Physical Education	2	2
Choral Singing	2	2
	—	—
	37	37

THE SCHOOL OF TRADES

This department offers one year courses in millinery and dressmaking. The training for each of these trades is put on a practical business basis. The young women are required to do the work under conditions closely approaching business apprenticeship. A regular commercial millinery shop and dressmaking shop are maintained in connection with the school, in the charge of a milliner and dressmaker each of whom has had a number of years of eminent success in the prosecution of her trade. The test of the market is put upon the work of the students in this department. The product of their endeavors must be such as to meet the demands of the market. The hats and gowns are made for exacting and fastidious customers and the work is required to be of such a character as to meet this demand. The expert tradeswoman at the head of each department makes herself responsible for the materials used and the character of the workmanship.

No one will be admitted to these trades courses who is not prepared to give her full time to the prescribed work. Each student is required to make three gowns or three hats for herself during the year the same to be displayed at the special exhibits of the Departments.

For young women desiring to fit themselves after some practical experience to become forewomen, shop-directors or to teach these trades in a high-grade trade or vocational school, an advanced course of an additional year will be provided.

Dressmaking

	Periods First Semester	Periods Second Semester
English	3	3
Design I	4	—
Costume Design	—	4
Drafting, Cutting and Fitting	8	—
Sewing A	4	4
Millinery	4	4
Dressmaking	31	39
Physical Education	2	2
Choral Singing	2	2
	—	—
	58	58

Millinery

	Periods First Semester	Periods Second Semester
English	3	3
Design I	4	—
Costume Design	—	4
Sewing A	4	4
Dressmaking	4	4
Millinery	37	37
Physical Education	2	2
Choral Singing	2	2
	—	—
	58	58

COURSES OF INSTRUCTION

English A

A study of the forms of prose discourse and poetry with oral and written theme assignments. Text book work.

Three periods a week for one year.

MISS WALBRIDGE

English I

A course in composition and appreciation. The purpose of this course is to give the student a knowledge of the best presentday writers of novels, short stories and poetry through the use of magazine texts supplemented by class discussions. The nineteenth century poets are studied intensively in connection with the modern school, and a brief survey of the development of the short story is made the basis for written reports. Much emphasis is placed upon clear, forceful and accurate expression both in written and spoken exercises.

Three periods a week for one semester.

MISS WALBRIDGE

English II

A prerequisite for Courses III, IV and V.

This course is designed to give the student a general knowledge of the development of English literature from its earliest beginnings to the present day. This general survey is supplemented by readings and reports on standard prose and poetry.

Three periods a week for one semester.

MISS WALBRIDGE

English III

A study of English masterpieces.

Prerequisite Course II.

Three periods a week for one semester.

MISS WALBRIDGE

English IV

A literature course involving the study of the drama from Shakespeare until the present time.

Prerequisite, Course II.

Three periods a week for one semester.

MISS WALBRIDGE

English V

An intensive study of the development of the English novel.

Prerequisite, Course II.

Three periods a week for one semester.

MISS WALBRIDGE

Modern European History

A study of modern Europe as a foundation for a strong advanced course in the Political and Industrial History of the United States.

Three periods a week for one semester.

MISS COCKROFT

Political and Industrial History of the United States

An examination of the development of language, industry, government and parties in the United States as a basis for proper understanding of the present social, industrial and political situation. Channing's **United States History**; Bryce's **American Commonwealth**; Woodrow Wilson's **The State**; and Fess's **Development of Political Parties** will be used as handbooks for this course.

Three periods a week for one semester.

MISS COCKROFT

History of Education and Principles of Teaching

Lectures, required readings, reports and discussions. A study of the development of educational thought and practice; a study of the applications of psychology and philosophy to the art of teaching.

Three periods a week throughout the year.

DEAN ROSS

Anatomy and Physiology

A detailed consideration of the structure of the human body from the standpoint of specialization for efficiency.

Three periods a week for one year.

MISS RALPH

Bacteriology

Lectures, recitations and demonstration. This course deals with bacteria, yeasts and molds and microorganisms in their relation to daily life. The relation of bacteria to food production and preservation and bacteria as causes of disease are considered.

Three periods a week for one semester.

MISS NICHOLSON

Chemistry I

Lectures, recitations and laboratory work. A course in general inorganic chemistry, special emphasis being given to its application to the household and to Cookery I and Physiology.

Six periods a week for one year.

MISS NICHOLSON

Chemistry II

Lectures, recitations and laboratory work. A study of the more important organic compounds, especially in their relations to cookery and the household.

Six periods a week for one year.

MISS RALPH

Physiology and Personal Hygiene

The study of the human body as a working machine, including the physiological functions of organs and the effects of exercise, diet, disease and personal habits of hygiene. Recitations and discussions will be supplemented by demonstration and class experiments.

Three periods a week for one year.

MISS RALPH

Physics

Mechanics, Heat, Sound, Light. Lectures, recitations and laboratory work. The lectures are illustrated by experiments. The object of this course is to familiarize the student with the fundamental concepts and principles of physics, especially those which are applicable to every-day life.

Four periods a week throughout the year.

MISS RALPH

Political Economy

An elementary course designed to give the student acquaintance with the general principles of economics.

Three periods a week throughout the year.

MISS GODDARD

Psychology

Lectures, assigned reading and class discussions. The purpose of this course is to give such a knowledge of the subject as will be helpful to the teacher. It includes a general survey of the conscious processes; a classification and discussion of the mental functions, with an examination of the physical basis of mental states.

Three periods a week for one semester.

MISS WALBRIDGE

Public Hygiene and Household Sanitation

Lectures and recitations. A study of the sanitary condition of the house and site; causes of disease; susceptibility and immunity; infection and contagion; pollution of food and water supplies; decomposition and decay.

Three periods a week for one semester.

MISS NICHOLSON

French I

The work comprises colloquial conversation; mastery of the more usual idioms; verb drill; study of the elements of grammar; reading of short stories, and anecdotes.

Three periods a week throughout the year. MISS HULBERT

French II

In the second year the study of grammar is continued; letter-writing; works of Daudet, George Sand and Pierre Loti are read and discussed. Poems are memorized.

Three periods a week throughout the year. MISS HULBERT

French III

Grammar-work, conversation and letter writing are continued; reading is selected from the works of Corneille, Molière, Racine, Hugo, as well as from contemporaneous writers. Daily French newspapers are read.

Three periods a week throughout the year. MISS HULBERT

German I

Conversation is held on familiar topics; the more commonly used verbs are learned, and there is constant drill in the elements of grammar; German songs and poems are memorized. The reading is selected from such works as Guerber's "Märchen und Erzählungen;" Andersen's "Bilderbuch ohne Bilder."

Three periods a week throughout the year. MISS HULBERT

German II

The study of grammar is continued; the lives of the great composers are studied. Reading is selected from the works of such writers as Storm, Heyse and Ebner-Eschenbach. Poems by Schiller, Heine and Goethe are memorized.

Three periods a week throughout the year. MISS HULBERT

German III

Third year work includes conversation, letter-writing, grammar study. Reading is selected from the works of Goethe, Schiller, Lessing and from modern writers. German newspapers and periodicals are also read.

Three periods a week throughout the year. MISS HULBERT

Italian I

In the first year of Italian, the work comprises: conversation, grammar-drill, memorizing of songs and poems, reading of short stories and anecdotes.

Three periods a week throughout the year. MISS HULBERT

Italian II

Work is carried on in conversation, letter-writing, the study of advanced grammar. The reading is selected from the works of such authors as Di Amicis, Fogazzaro and Manzoni.

Three periods a week throughout the year.

MISS HULBERT

Spanish I

An elementary course giving practice in conversation and in writing. Drill in the more common regular and irregular verbs. Translation of prose and verse. Mastery of idioms.

Three periods a week throughout the year.

MISS HULBERT

Spanish II

Readings, selected from the works of Galdós, Bécquer, Pardo Barzán. Conversation. Advanced grammar. Letter writing.

Three periods a week throughout the year.

MISS HULBERT

DOMESTIC SCIENCE AND ART

Cookery I

The purpose of this course is to give a fundamental knowledge of the principles and processes involved in the preparation of food, and to develop skill in the technique of cookery. After a consideration of the use of fuels, apparatus, utensils, weights and measures and the thermometer, the typical methods of preparing the various food materials are taken up. Food composition and combination is studied in connection with an introduction to the planning and serving of meals in the home.

Eight periods a week throughout the year.

MISS CURTIS

Cookery II

This course aims to give the more complicated processes of cookery; methods and principles of canning and preserving; fancy cookery; planning and serving of meals with special emphasis on balance of foods, season and cost. The marketing for this course is done by the students.

Six periods a week for one semester.

MISS CARLSON

Cookery III

This course includes Demonstration Cookery and Experimental Cookery. Demonstrations are given both by the instructor and the students, in order to fit the students for such work in general teaching and also in specialized field such as extension teaching, public lectures, work in women's clubs, settlement classes and so forth.

Experimental Cookery includes a short survey of the development and history of the art of cookery. Comparisons are made as to the use and value of the double boiler, steamer, paper bag and fireless cooker, the use and value of different fuels for cooking purposes; tests as to the best method of preparing different types of food; economy of home and shop products in relation to time, labor and cost.

Four periods a week throughout the year.

MISS CARLSON

Dietetics

This course aims to give a knowledge of the nutritive requirements of the body in health and disease, and under varying conditions of age, etc.; the nutritive value and function of food; balanced diets. The economic and social phases are emphasized. In the laboratory food values and dietaries are studied concretely. Part of the time is devoted to special types in invalid cookery.

Six periods a week for one semester.

MISS CARLSON

Household Economics

This course considers the economic organization of the work of the household; the family and the regulation of its expenditure; the budget system and its items; house maintenance, furnishings and equipment.

Four periods a week for one semester.

MISS CARLSON

Household Management

This course aims to teach the application of economics, sociology and scientific principles to the problems of the modern housewife; apportionment of time and economic organization of the work and the household; household service. Emphasis is laid on the evolution of accounts of the modern home and family, also on the future position of woman.

Four periods a week for one semester.

MISS CARLSON

Theory and Practice of Teaching Domestic Science

One hour is devoted to recitation and discussion of the specific principles applicable to the teaching of domestic science, especially in elementary and secondary schools. The students work out actual problems in the planning of courses of study, choosing of equipment and similar subjects. Readings and references as to the latest developments in education, especially education for the home are required. Two or more hours a week are devoted to observation of classes in order to see the application of principles learned. Each student teaches at least ten lessons with full responsibility of handling the classes. A great deal of practice in writing lesson plan is given.

Three or more periods throughout the year.

MISS CARLSON

Drafting, Cutting and Fitting

This course includes drafting, cutting and fitting of skirts, tight waists, shirt waist, coat and princess slip. Materials provided.

Eight periods a week for one semester

MISS STEINES

Dressmaking I

Includes the making of a tailored shirt waist and skirt; one piece linen or gingham dress. Use and alteration of commercial patterns. Student provide materials subject to approval of the instructor.

Eight periods a week for one semester.

MISS STEINES

Dressmaking II

Includes designing, cutting and making of lingerie dress, wool dress and net guimpe, made from patterns drafted or modeled on the figure. In the second semester student make a chiffon or lingerie blouse, silk dress, and afternoon or evening gown. Practice in draping and working on the form. Student provide materials subject to the approval of the instructor.

Six periods a week throughout the year.

MISS CRANOR

History of Costume and Suitability of Dress

Includes a survey of the history of costume and its modern adaptations. Distinguishing features of ancient, mediaeval and nineteenth century costumes. National costumes and their influence on modern fashion. The aim is the application of the artistic features of historic and national costume to dress of the present day.

Suitability of Dress is designed to cultivate an appreciation of what is good in dress from the standpoint of hygiene, art, construction, economics and ethics, by making a practical application of the knowledge acquired from the study of the various phases of Domestic Art.

Three periods a week for one semester.

MISS CRANOR

Millinery I

Laboratory practice in the various processes involved in the making of hats, including the construction of frames, the covering of the frames with velvet, silk, straw, etc., and artistic trimming.

Four periods a week through the year.

MISS SHEERAN

Modeling, Draping and Pattern Making.

Includes padding of form. Modeling of waists, skirts, coats and mantles, on the form. Use of cheesecloth in draping skirts and waists. Shirt waists, skirts, etc., are designed in tissue from foundation drafts. Materials provided.

Eight periods a week for one semester.

MISS CRANOR

Sewing I and Embroidery

Garment making and handwork. Includes use and care of sewing machines and attachments; hand and machine sewing applied to undergarments; garment drafting, simple embroidery, knitting, crocheting, darning and patching. Students provide materials subject to the approval of the instructor.

Eight periods a week for one semester.

MISS CRANOR
MISS CURTIS

Sewing A

Course A the same as Course I with the addition of a tailored shirt waist and skirt.

Four periods a week throughout the year.

MISS CURTIS

Textiles

Gives a survey of all textile materials used for clothing and household purposes, with special reference to the economic side; the textile industry beginning with the primitive, showing later development in spinning, carding, weaving, present methods; growth and manufacture of different fibres and their use; study of textile materials, grading of materials, their names, prices, widths, weaves, properties of fibres, simple chemical and microscopic tests for fibres and adulterations, cleansing and dyeing.

Three periods a week for one semester.

MISS CRANOR

Theory and Practice of Teaching Domestic Art

This course consists of conferences, observations and practical work. Its aim is to adapt the subject matter in domestic art to fit the various types of schools. The planning of courses of study in domestic art, the correlation of domestic art with other subjects, planning equipment and making lesson plans.

Three periods a week throughout the year.

MISS CRANOR

Theory and Practice of Teaching Household Arts

This course is a combination of the Theory and Practice of Teaching Domestic Science and the Theory and Practice of

Teaching Domestic Art. Its aim is to fit a graduate to teach or supervise both subjects in elementary, high school, normal schools or academies.

Six periods a week throughout the year.

MISS CARLSON
MISS CRANOR

FINE ARTS

Applied Design and Crafts

Original designs developed in weaving, basketry, book binding, cardboard construction, stencilling, etc.

Illustrative Advertising includes problems in spacing, lettering and arrangements for posters, car cards, window cards, magazines and all work relating to practical purposes in modern advertising, also to use of color effectively and practically.

Jewelry includes the making of original designs for rings, pins, pendants, chains and other articles of jewelry and their application.

Eight periods a week throughout the year.

MISS STEBBINS

Costume Design

Problems in line, dark and light, and in color theory; exercises in pen and ink technique and color to express different qualities in textures and textiles. Special problems in design and color schemes adapted to individual types. Original designs, sketching of gowns, hats, etc.

Four periods a week for one semester.

MISS WAY

Design I

A study of spacing and quality of line in charcoal and brush, designing plaids, pottery forms, borders, historic ornament, stained glass, flower and landscape compositions. Dark and light studied with the line designs, symbolism in rugs, borders, etc. Theory of color, hue, value, intensity, color harmonies applied to rugs, stained glass, rooms, costumes, stencils, wood blocks, etc.

Reference:—"Composition," by Arthur Wesley Dow.

Four periods a week throughout the year.

MISS STEBBINS

Design and Composition I

Same as Design I and in addition advanced studies in repetition, subordination, symmetry, proportion. Pictorial work, posters, decorations, landscape compositions, etc.

Six periods a week throughout the year.

MISS WAY

Drawing and Painting I

Application of the principles of freehand perspective in the sketching of objects, interiors, street scenes, still life in pencil, charcoal tones and color. Outdoor sketching in pencil and color. Special emphasis on composition.

Reference:—"Freehand Perspective," by Dora M. Norton.

Eight periods a week throughout the year.

MISS WILLIS

Freehand Drawing

Drawings in charcoal, pencil or crayon from casts, ornament and figure. Rapid action sketches from life; portrait studies and drawings from costumed models. Emphasis on action, proportion, directness and freedom.

Eight periods a week throughout the year

MISS WILLIS

History of Art

An appreciative study of painting, sculpture architecture and design in historical development. Brief study of modern art movements. Lantern slide talks. Students are required to prepare and present special topics to acquire skill in public speaking. Text-books:—Apollo, by Reinach.

Three periods a week throughout the year.

MISS WAY

House Decoration

Principles of design and their relation to household art. Study of line, dark and light and color applied to problems in leaded glass, wall papers, silks, carpets, rugs, etc. Simple designs for rooms. Study of furniture design and construction.

Four periods a week for one semester.

MISS WAY

Illustration I

An advanced study of composition; original pictorial work, posters, decorative panels and landscape compositions in charcoal, water color and tempera color. Prerequisites: Freehand Drawing I and Drawing and Painting I.

Eight periods a week throughout the year.

MISS WILLIS

Illustration II

A continuation of Course I.

Eight periods a week throughout the year.

MISS WILLIS

Mechanical Drawing and Lettering

Instruction in the use of drawing instruments, lettering, dimensioning projections, shadows, developments of surfaces, isometric and perspective drawing and artistic rendering of details for architecture and furniture. Problems in lettering and the use of the broad lettering pen in simple manuscript writing and illumination.

Four periods a week throughout the year.

MISS WAY

Painting II

Oil and Water colors. Study of form, values and color in varying techniques from still life. Also the designing of original groups based on the principles studied. Outdoor sketching in oil and water color. Prerequisite: Drawing and Painting I.

Six periods a week throughout the year.

MISS WILLIS

Painting III

A continuation of Painting II.

Six periods a week throughout the year.

MISS WILLIS

Theory and Practice of Teaching Art

Discussion of principles of teaching, study of curricula, preparation and presentation of lessons. Practice teaching.

Three periods a week throughout the year.

MISS STEBBINS

MUSIC

Choral Singing

Chorus work required of all first and second year students and of music and oral expression students in the third year.

Two periods a week throughout the year.

MR. HALLAM

Ear Training I, II, III

Thorough courses in both oral and written work; recognition by ear of the diatonic, intervals of the scale, progressing through the chromatic intervals; ear training studies in both major and minor keys; recognition by ear of chords and their inversions, thereby giving ability to write harmonized melodies after hearing them. Courses II and III are continuations of Course I giving more intensive study.

Course I and II, four periods a week throughout the year.

Course III, three periods a week throughout the year. MR. HALLAM

Harmony I

Dominant seventh chords and inversions, simple melody harmonizations, cadences, etc.

Three periods a week throughout the year.

MR. PLATT

Harmony II

Complete course in figured bass; chromatic harmonies; hermonization of melodies; key relationship; choral analysis, etc.

Three periods a week throughout the year.

MR. PLATT

Harmony III and Counterpoint

Three periods a week throughout the year.

MR. PLATT

History of Music

The development of the science and art of music with special attention to great musical nations and to the lives of distinguished musicians.

Three periods a week throughout the year.

MR. HALLAM

Organ I

Stainer's Organ Primer; Pedal Scales and Arpeggios; Chromatic and Ostave Pedal Studies; Simple selected organ compositions; Pianoforte technique; Stop combination and registration; Organ Studies, Book I (Best).

MR. PLATT

Organ II

Trio Sonatas (Bach); Pedal Technique (Merkel); Organ Studies. Book II (Best); Selections from Mendelssohn's Organ Sonatas; Ancient and Modern compositions of moderate difficulty; Church service accompaniment (chants, hymns, etc.).

MR. PLATT

Organ III

Preludes and Fugues (Bach) (youthful period); Compositions and arrangements of varying difficulty; Extemporization, Transposition up to Major 3d above and below original key, score reading—G clef and C clefs.

MR. PLATT

Organ IV

Preludes and Fugues, Chorals, etc. (Bach) (masterpieces); Advanced organ work of all styles according to student's attainments. Opportunity to study practical chorus training and accompaniments.

MR. PLATT

Piano I

Exercises for the training of the muscles of the fingers, wrists and arms. Proper breathing and correct sitting position. Studies to overcome common faults such as "breaking" of the nail joints, and for acquiring the physical essentials, such as proper hand position, relaxation, etc.

MR. ALWYNE
MISS MAAS

Piano II

Technique continued, including minor scales, octaves, arpeggios and chords; the study of the pedal. Studies selected from Kohler, Opus 157; Macdougall "Melody Playing"; Czerny Studies; Duvernoy Opus 120; Heller Opus 125, and Opus 47; Bach "Ten Easiest Pieces." Pieces of moderate difficulty.

MR. ALWYNE
MISS MAAS

Piano III

All branches of technique in advanced forms. Studies selected from Czerny, Clementi, Loeschhorn and Cramer, Bach, Preludes and Inventions, Mendelssohn Songs without Words, Mozart and Haydn sonatas. Pieces of corresponding difficulty.

MR. ALWYNE
MISS MAAS

Piano IV

Czerny "School of Finger Dexterity," Chopin studies, Bach "Well Tempered Clavichord," Beethoven sonatas. Concertos and pieces of the classic and modern schools.

MR. ALWYNE
MISS MAAS

Public School Methods in Music I

A careful examination of the methods and materials used in teaching music in public schools of both elementary and secondary grade.

Three periods a week throughout the year.

MR. HALLAM

Sight Reading I, II and III

Preparation for sight singing by the study of intervals, diatonic and chromatic; sight reading in all major and minor keys, with diatonic and chromatic modulation and thorough study in all various kinds of rhythm; individual and class study. Students required to take individual examinations.

Three periods a week throughout the year.

MR. HALLAM

Theory and Practice of Teaching Public School Music

Work in theory of teaching music is definitely reinforced by practice teaching in the public schools as a means of giving teachers the most practical training possible.

Four periods a week throughout the year.

MR. HALLAM

Theory of Music

A complete course in the rudiments of music.

Three periods a week throughout the year.

MR. PLATT

Voice I

Breathing and breath control, voice placing, tone production, correctness of intonation, distinctness of pronunciation, phrasing and variety of tone; posture and facial expression. Solfeggi by Concone and the old Italian masters. Songs suitable to the capacity of the individual student. Italian diction.

MR. LEHMANN

Voice II

Voice development, including precision and neatness in attacking and emitting the sound. Studies in diatonic and chromatic scales, triplets, legato, staccato, messa-divoce, portamento, the simple trill and musical embellishments in general use. Songs suitable to the capacity of the individual student. Italian and German diction.

MR. LEHMANN

Voice III

Studies for flexibility and velocity. Recitative, lyric and dramatic examples of opera and oratorio, together with excerpts from the works of Scarlatti, Bach, Handel, Mozart, Beethoven, Schubert and Schumann. Italian, German and French diction.

MR. LEHMANN

Voice IV

An amplification of the preceding three years work, with an introduction to and instruction in modern opera and oratorio. Italian, German and French songs.

MR. LEHMANN

Violin I

School and Studies pieces by Sevcik, Dancla, Kayser, de Beriot, Arturo Strutt, etc.

MISS GAILEY

Violin II

Sevcik method (when necessary): **Studies**, Kreutzer, Rode, Fiorillo; **Concertos**, Rode, Kreutzer, Accolay, de Beriot; pieces by Dancla, de Beriot, etc.

MISS GAILEY

Violin III

Sevcik method (occasional): Studies, Rovelli, Gavinies, Dont; Concertos, Viotti, Vieuxtemps, Wieniawski, Spohr; Sonatas, Handel, Bach, Tartini, etc.

MISS GAILEY

Violin IV

Studies, Vieuxtemps, Wieniawski, Paganini, Ernst, etc.; Concertos, Paganini, Saint-Saens, Bach, Beethoven, Brahms, Mendelssohn, Bruch, Ernst, etc.; **Ensemble and Orchestra** through all courses.

MISS GAILEY

PHYSICAL EDUCATION

Anthropometry

The purpose of this course is to give the student a working knowledge of the variations of the normal types of the human organism, and to consider methods for determining conditions of the organs of the body. Anthropometry includes methods of making general health examinations, including special methods for examining eyes, ears, circulatory and respiratory systems, spine and feet.

Three periods a week for one semester.

MISS ROACH

Athletics I and II

These courses include competitive games, athletic sports, such as basketball, indoor baseball, handball, bowling, field and track athletics, and practice in coaching all such games and sports.

Five periods a week throughout the year.

MISS ROACH

Athletic Coaching

Individual work in coaching athletics and games.

Five periods a week throughout the year.

Educational Hygiene and First Aid

Three periods a week for one semester.

MISS ROACH

Floor Technique I, II and III

These courses aim to give a thorough training in elementary gymnastics including free exercises with and without hand apparatus, and exercises on various forms of gymnastic apparatus.

Court I, five periods a week throughout the year. MISS GLEASON
Courses II and III, four periods a week throughout the year.

Folk Dancing I and II

These courses are designed to train the student to dance with the free, joyous movement which is an essential factor in physical education.

Five periods a week throughout the year.

MISS ROACH

Folk and Aesthetic Dancing III

In this course the rhythmical movement of the aesthetic dance and the play spirit of the folk dance are emphasized in the development of poise and grace.

Four periods a week throughout the year.

MISS ROACH

Games

A study is made of games with special attention to type of game which is adaptable to different ages and classes of children, including schoolroom games and gymnasium games.

Three periods a week for one semester.

MISS ROACH

Indoor and Outdoor Sports

Required of third year students.

Two periods a week throughout the year.

MISS ROACH
MISS GLEASON

Kinesiology

This course deals with the laws of gymnastics, explaining position and movements of muscle. It includes the subjects of importance of posture in relation to the health of the body and to the efficiency of different movements; effects of various exercises upon the tissues and organs of the body.

It is the purpose of corrective gymnastics to present in a practical way faults of posture commonly found in growing children. Lateral curvature of the spine, round shoulders, and weak flat feet will be studied. Students will practice individual corrective work with groups of children under supervision.

Three periods a week for one semester.

MISS ROACH

Physical Education

Required of all first and second year students.

Two periods a week throughout the year.

MISS GLEASON

Playground Work

A study of the origin, development, purpose and practice prevailing in vacation schools and playgrounds.

Three periods a week for one semester.

MISS ROACH

Theory and Practice of Teaching Physical Education I

This course is given in connection with floor technique and includes beginning practice teaching.

Three periods a week for one semester.

MISS GLEASON

Theory and Practice of Teaching Physical Education II

Methods of teaching and practice teaching in the public schools.

Five periods a week throughout the year.

MISS ROACH

ORAL EXPRESSION

Evolution of Oral Expression

Three periods a week throughout the year.

MISS ESMOND

Interpretation and Shakespeare I and II

Drill upon a wide range of selections arranged according to the steps of natural evolution, whole parts, service of parts, relationship of parts.

Three periods a week throughout the year.

MISS ESMOND

Recital and Pantomime

Types of oral and physical expression, group and scene work.

Three periods a week throughout the year.

MISS ESMOND

Recital and Dramatic Art I and II

Stage technicalities, presentation of acts, sketches, plays, It is the purpose of this course to develop teachers of reading and elocution.

Three periods a week throughout the year.

MISS ESMOND

Theory and Practice of Teaching Oral Expression

Four periods a week throughout the year.

MISS ESMOND

Voice Culture I and II

Articulation, breath control, tone placing, resonance, attack of tone, radiation, pitch, force, inflection, rate, pause, rhythm. Course II includes a scientific study of gesture with personal criticism and results through reaction.

Three periods a week throughout the year.

MISS ESMOND

SECRETARIAL STUDIES

Bookkeeping

This course is designed to give a thorough knowledge of the principles upon which double entry bookkeeping is based.

Eight periods a week throughout the year.

MRS. CLEMENTS

Business and Social Correspondence

The aim is to cultivate a simple direct, effective style which can be used in composition work peculiar to business. The most approved methods of filing correspondence are taught.

Three periods a week throughout the year.

MRS. CLEMENTS

Commercial Law and Business Methods

A study of the principles of law which apply to ordinary business situations.

Business methods includes the use of various types of mechanical appliances, office methods, printing, proof-reading, postal regulations, indexing, etc.

Three periods a week throughout the year.

MISS SWIFT

Library Use and Methods

The care and use of books; their meaning and make-up; purchase of books; use of catalogue and practice in simple cataloguing; use of reference books.

Three periods a week throughout the year.

MISS SMITH

Stenography I

This course takes the student through the principles of the system and far enough in dictation to enable her to write accurately in shorthand at the rate of 50 words a minute.

Eight periods a week throughout the year. MRS. CLEMENTS

Stenography II

An intensive review of the principles facilitates an absolute knowledge of the theory of the system. Continuous practice on all kinds of subject matter secures a speed of 140 words a minute on article 250 words in length. This meets the full requirements of the Civil Service in this subject.

Eight periods a week for the year. MRS. CLEMENTS

Stenography III

Practice for general and court reporting.

Five periods a week throughout the year. MRS. CLEMENTS

Theory and Practice of Teaching Secretarial Studies

Preparation for the teaching of commercial subjects in high and normal schools.

Three periods a week throughout the year. MRS. CLEMENTS

Typewriting I

This course is intended to give a thorough knowledge of the machine, touch method, and various kinds of work to be done on the typewriter.

Five periods a week throughout the year. MRS. CLEMENTS

Typewriting II

Shorthand notes will be transcribed and much time devoted to speed practice.

Eight periods a week throughout the year. MRS. CLEMENTS

Typewriting III

Practice for speed and form.

Five periods a week throughout the year. MRS. CLEMENTS

TRADE SCHOOL

Dressmaking

A trade course in which the student works as an apprentice under a trained dressmaker and becomes thoroughly familiar with all branches of the trade.

Not less than thirty-one periods a week.

MISS STEINES

Millinery

A course in which the student works as an apprentice and learns the various processes involved in the making of hats, including the construction of frames, the covering of the frames with velvet, silk, straw, etc., and artistic trimming. The student also is given shop practice.

Not less than thirty-seven periods a week.

MISS SHEERAN

GENERAL INFORMATION

Saratoga Springs and the country surrounding it are notable for beauty of scenery and historic association. Situated between the foothills of the Green Mountains and the Adirondacks, with Lake George thirty miles to the north, it offers many attractive opportunities for excursions. The region immediately surrounding Saratoga, much of which is included in the New York State Reservation, is of special geological interest. Saratoga Springs is situated thirty-nine miles north of Albany on the Delaware and Hudson Railroad, and Boston and Maine Railroad. It is connected with Schenectady by the Schenectady and Hudson Valley trolley lines.

Skidmore School of Arts occupies a block bounded by Circular, Spring and Regent Streets and Union Avenue. The buildings on Circular Street overlook beautiful Congress Park.

BUILDINGS

Skidmore Hall on Circular Street has for its nucleus the building formerly belonging to Temple Grove Seminary. It is connected with the Class Building. These two buildings contain beside living quarters for one hundred and forty students, the offices of administration, the dining hall, laboratories, studios and class rooms. The buildings are heated by steam, lighted by electricity, and equipped with an Otis Automatic Elevator.

The Library is located on the first floor of Skidmore Hall and contains a good working collection of books on literature, science, art, music and pedagogy. The reading room contains the leading magazines, quarterlies, reviews and daily papers. It is open each day from 8 A. M. to 9:30 P. M.

The Conservatory Building facing upon Regent Street is connected with Skidmore Hall by an arcade. It contains the office of the Director of the School of Music, studios for the teachers of the organ, piano, violin and voice, together with numerous study and practice rooms. This building also contains the Auditorium, seating four hundred persons.

The Gymnasium adjoins the Auditorium. It is equipped with the standard appliances used in the most approved methods of physical education. It contains the office of the Physical Director, the examination rooms, lockers, bowling alleys and shower baths.

The Kensington has practice rooms for the Department of Music and the Department of Oral Expression.

The Service Building is a four-story building furnishing accommodations for the engineer, janitor, assistant house-keeper, cooks, maids and others employed in the service of the institution.

The President's House is situated on Circular Street next to Skidmore Hall.

RESIDENCE

Beside Skidmore Hall three other houses serve as places of residence for faculty and students. Brown Hall is situated within four hundred feet of Skidmore Hall and accommodates forty students. Newman Hall is located on Circular Street between Skidmore Hall and Brown Hall and accommodates twenty students. During the past year arrangements have been made by which the Moriarta, a high-class boarding house, within two hundred feet of Skidmore Hall, has been available for thirty students. Students who reside in these houses dine at Skidmore Hall and enjoy the same privileges as those who live there.

Application for rooms in the halls of residence should be made to the Registrar as long before entrance as possible. Applications, in order to be filed, must be accompanied by a deposit of ten dollars.

Rooms will be assigned to students already in residence during the first week of May. After these assignments have been made the applications of new students will be considered in order of their receipt.

Except in extraordinary cases students are not transferred from one of the halls of residence to another.

No student may live outside the School, except in her own home, without the approval of the Dean.

Each student must provide her own towels. The necessary bedding and furniture are supplied by the School.

The students are required to provide for the care of their rooms beyond a weekly cleaning by the servants of the School.

HEALTH

The remarkably pure air and water of Saratoga Springs undoubtedly account largely for the excellent health record of the School. Required gymnastics and sports contribute to the development of each student.

Before entrance every student must submit a certificate of health from her physician upon a blank provided by the School. This record is supplemented by a physical examination conducted by the Director of the Department of Physical Education.

All illnesses must be reported to the Director of the Department of Physical Education. Illnesses which necessitate absence from classes must also be reported to the Dean.

Through the courtesy of the directors of the Saratoga Hospital, among whom are trustees of the School, arrangements have been made whereby hospital service and nursing is provided for each student for a period of six weeks. This plan obviates the need of an infirmary in connection with the School and makes it possible to give the best of care to a student who is ill enough to remain in bed twenty-four hours or longer.

The School encourages sports, both indoor and out-of-doors. Bowling, basketball and volleyball are among the indoor sports. Arrangements are made by which students may have the use of the swimming pool in the state bath house. Saratoga is noted for its winter sports. Skating, snowshoeing, tobogganing and skieing are among the sports enjoyed. During the spring and fall the athletic field affords opportunity for tennis, basketball, handball, baseball and field sports. On Saturdays parties are made up for hikes to Saratoga Lake, to Mt. McGregor, to the Geysers and other places of interest. Students should provide themselves with out-of-door clothes and strong shoes for these outings. Blue serge "Peter Thompson" suits will be found very satisfactory for general wear. The uniform for use in gymnasium classes consists of navy blue bloomers, white middy blouse with white collar, and a black tie. The suit may be purchased through the School at a low cost. In case measurements are sent by September 1st, suits will be ready at the opening of School. "Ground Gripper" gymnasium shoes are recommended.

EXPENSES

All checks should be made payable to Skidmore School of Arts.

Tuition. The charge for tuition is \$100 in all departments except music, in which it is \$200, and the trades, in which it is \$80.

Tuition is payable in advance and is not subject to deduction, rebate or return.

Laboratory Fees.

Secretarial	\$2.50	a semester
Physical Education	5.00	" "
Music	7.50	" "
Fine Arts	7.50	" "
Household Arts	10.00	" "

Other Fees. An incidental fee (hospital, library, recreation, etc.) of \$7.50 a semester is required from every student.

A room reservation fee of \$10.00 is required from every student (see page 11). This fee is credited on the second bill of the year and is forfeited if the student does not enter.

Rooms are assigned for the year. A request for change of assignment must be accompanied by a recommendation from the Dean and a fee of \$10.00.

A fee of \$10 is required from any student who changes her academic registration after October second.

A fee of \$5.00 is required from any student who registers later than 4 P. M. Tuesday, September nineteenth.

Charge for Music and Oral Expression.

	Semester	Year
Piano, 1 lesson per week.	\$30	\$55
Piano, 2 " " "	50	80
Violin, 1 " " "	30	55
Violin, 2 " " "	50	80
Organ, 1 " " "	30	55
Organ, 2 " " "	50	80
Voice, 1 " " "	40	70
Voice, 2 " " "	70	120
Oral Expression 1 private lesson per week. .	20	35
Oral Expression 2 class " " " " . .	20	35

Board. The charge for room and board, with light, is \$260 in all the dormitories with exception of thirty places in scholarship rooms. The charge for scholarship rooms is \$200 for each person. Preference is given to holders of scholarships.

Of the \$260 for board, \$110 is payable on entrance and the remainder on the first day following the Christmas vacation.

Of the \$200 for board, \$90 is payable on entrance and the remainder on the first day following the Christmas vacation.

No deduction will be made from the charge for board unless a student is compelled by illness or other necessity to withdraw before the last six weeks of the school year. Date of withdrawal is reckoned from the day on which the Dean or Registrar is notified in writing by the parent or guardian that the student has withdrawn.

General Information. No student is received who does not enter and assume obligations for the full year.

A diploma will not be issued to any student whose bills are not paid in full.

An extra charge will be made for all meals served outside the dining room.

Textbooks and supplies may be purchased in the Skidmore Shop.

RELIGIOUS AND SOCIAL LIFE OF THE SCHOOL

While the life of the School is undenominational, it is distinctly religious. A daily chapel service is held, at which attendance is required. Regular attendance is expected at the Sunday morning service at one of the churches of Saratoga and at the Sunday Vesper service at the School. The Christian Association holds weekly meetings, at which time the students are brought into touch with various social and religious movements.

The supervision of the personal and social welfare of the students is in the hands of the Dean, who is glad to correspond with parents and guardians concerning these matters. Requests from parents relating to temporary absences should be addressed to her. All absences are registered in her office. The Dean is represented in each hall by a Faculty Head of the Hall, who has immediate charge of the social life of the house.

ADVISORS

Each student is assigned at the beginning of the year to a member of the Faculty who acts as an advisor upon matters which concern her adjustment and development. Each new student has also a senior advisor who is ready to introduce her to her new environment.

STUDENT SELF GOVERNMENT

The immediate responsibility for the life and conduct of the School belongs to the Student Self Government Association, which includes in its membership all students. Regulations concerning quiet, daily exercise, hours for retiring, registration of absences, chapel attendance, etc., are made and enforced by the Association.

Other organizations which help to promote the life of the School are, beside the Christian Association, the Athletic Association, which arranges for tournaments and games during the year, Mountain Day in the fall and Field in the spring; the Acanthus Club, made up chiefly of art students; The Hallam Music Club, for those who are studying music;

and the Phi Lambda Sigma, a literary society. These organizations assist greatly in bringing interesting musical folk and lecturers to the School.

MUSIC

Unusual musical advantages are available to the students of the School. Recitals are given frequently by members of the Faculty and students in the School of Music. A certain amount of choral practice is required from every regular student. During the past year "Aida" and "The Contest of the Nations" have been given by a chorus of students, the latter assisted by the Russian Symphony Orchestra. In addition to the opportunity to hear musical artists at the School, it is possible for students to hear much good music in Albany, Schenectady, and Glens Falls.

ENROLLMENT

GRADUATES IN 1915

Albee, Mary Dodge, P.S.M.	Roscoe, N. Y.
Allen, Nina May, D.S.	Binghamton, N. Y.
Baker, Erma Arline, D.S.	Sherrill, N. Y.
Baxter, Margaret Mary, T.M.	Watervliet, N. Y.
Beck, Elfrida, T.D.	Southbridge, Mass.
Clark, Helen Edith, D.S.	Meriden, Conn.
Cook, Hazel, Stewart, D.S.	Westfield, Mass.
Cross, Bernice Dutton, Comm.	Northfield, Vt.
Cross, Ethel Heloise, F.A.	Saratoga Springs, N. Y.
Cullen, Lucie Marie, D.A.	Lima, O.
Davis, Ethel Josephine, D.S. & D.A.	Fall River, Mass.
Davis, Mildred Curtis, D.S.	Dalton, Mass.
Dickey, Pearl Edna, D.S.	Berlin, N. H.
Dodge, Dora Estelle, D.S.	Dalton, Mass.
Dolan, Beatrice Regina, P.S.M.	Glens Falls, N. Y.
Ennis, Christine Buchanan, D.S.	Pattersonville, N. Y.
Fenner, Belle, Comm.	Worcester, Mass.
Flint, Grace Esther, D.S.	Rockville, Conn.
Flood, Genevieve Amelda, D.A.	Nashua, N. H.
Hallock, Adelaide, D.S.	Milton-on-Hudson, N. Y.
Harkness, Ruth Reed, D.S.	Delhi, N. Y.
Hasbrouck, Ruth Penniman, D.S.	Gansevoort, N. Y.
Hayes, Leonora Ann, T.M.	Greenfield Centre, N. Y.
Hill, Edythe Snyder, P.E.	Cambridge, N. Y.
Hinds, Mary Viola, T.M.	Brandon, Vt.
Hopkins, Camilla Harmony, D.S.	Brooklyn, N. Y.
Iliff, Charlotte, Roberta, D.A.	Newton, N. J.
Johnson, Selma Nathalie, D.S.	South Manchester, Conn.
Kelley, Frances Georgianna, F.A.	Saratoga Springs, N. Y.
Kirkpatrick, Mary, D.S.	Springfield, O.
Leighton, Irene May, F.A.	Mechanicville, N. Y.
Manuel, Anna Ruth, D.S. & D.A.	Merrimac, Mass.
Martin, Fleda Harriet, D.S.	Randolph, Vt.
More, Frances Celia, F.A.	Saratoga Springs, N. Y.
Pepper, Loraine May, Comm.	Schenectady, N. Y.
Potter, Bertha Elizabeth, T.D.	Greenwich, N. Y.
Pratt, Pearl Hilda, T.D.	Saratoga Springs, N. Y.
Preston, Edna May, D.S.	Binghamton, N. Y.
Reeves, Judith Anna, D.S.	Philadelphia, Penna.
Robertson, Helen, T.M.	Parish, N. Y.
Salisbury, Nellie, D.S.	Catskill, N. Y.
Saunders, Frances Olive, D. S.	West Hartford, Conn.
Schoonmaker, Mabel Frances, D.S.	Walkill, N. Y.
Scott, Sue Helen, Comm.	Durham, N. Y.
Shaw, Ruth Mary, T. M.	Lyons Falls, N. Y.

Simpson, Margaret Mary, D.S. Southington, Conn.
 Smith, Ada E., D.A. Saratoga Springs, N. Y.
 Spencer, Alice Rosamund, D.S. Brattleboro, Vt.
 Sponseller, Leona, D.S. Convoy, O.
 Stiebeling, Hazel Katherine, D.S. Latty, O.
 Straight, Katherine Natalie, D.S. Hornell, N. Y.
 Tobin, Elizabeth Veronica, D.S. & D.A. Port Henry, N. Y.
 Tyrrell, May Perkins, D.S. Rutland, Vt.
 Vosburgh, Marion Estelle, T.M. Brooklyn, N. Y.
 Watts, Eliza Wingfield, F.A. Charlottesville, Va.
 Willis, Clara Edla, F.A. Minneapolis, Minn.
 Wood, Elizabeth Kingsley, D.S. Newport, Vt.

SENIORS

Ahearn, Agnes Loretta, T.D. Ballston Spa, N. Y.
 Anderson, Florence, D.S. Shelby, O.
 Andross, Mary Irene, D.S. East Hartford, Conn.
 Barber, Mildred Bradford, P.S.M. South Manchester, Conn.
 Beckley, Normina Marie, P.S.M. New South Berlin, N. Y.
 Billingham, Marcia Lee, D.A. Schenectady, N. Y.
 Buckley, Mabel Margaret, Sten. Plattsburgh, N. Y.
 Campbell, Clara Elizabeth, D.A. Schenectady, N. Y.
 Carpenter, Almeda Jane, D.S. Constableville, N. Y.
 Carpenter, Almira Arthur Miller, P.E. .. Constableville, N. Y.
 Clark, Grace Willard, D.A. Schenectady, N. Y.
 Cochran, Mary Kathryn, D.A. Kingston, N. Y.
 Cole, Loretta, T.M. Corinth, N. Y.
 Cooper, Marian Elizabeth, P.E. New London, N. H.
 Corson, Margaret Alice, D.S. Lestershire, N. Y.
 Cross, Ida Chace, D.A. Fall River, Mass.
 Crossett, Maud Geneire, F.A. Batavia, N. Y.
 Cutler, Helen, Sten. Unadilla, N. Y.
 Dagenkolb, Helen Lora, P.E. Cold Brook, N. Y.
 Devereux, Maude Evelyn, F.A. Ludlow, Vt.
 Disbrow, Elizabeth Boyd, D.S. New Rochelle, N. Y.
 Farley, Margaret Vaughn, D.S. Oneonta, N. Y.
 Farrar, Elizabeth Amy, T.D. Cohoes, N. Y.
 Formel, Eugenie Clarisse, P.E. Saratoga Springs, N. Y.
 Fullam, Fern, D.S. Rutland, Vt.
 Garrett, Mildred Elizabeth, F.A. Ravena, N. Y.
 Goff, Leata Fern, D.S. Hudson, N. Y.
 Guernsey, Helen Amanda, D.S. Schoharie, N. Y.
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 Dayton, Frances, Piano I Corinth, N. Y.
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 Williams, Mary Alice, F.A.I. Binghamton, N. Y.
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Colorado	1
Connecticut	11
Delaware	1
Indiana	1
Kansas	2
Maine	3
Maryland	1
Massachusetts	32
Michigan	2
Mississippi	1
New Hampshire	9
New Jersey	9
New York	127
North Carolina	2
Ohio	7
Pennsylvania	4
Porto Rico	1
Vermont	13
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Total Enrollment by States.....	227

DISTRIBUTION BY SCHOOLS

Domestic Art	25
Domestic Science	97
Domestic Science and Art.....	2
Fine Arts	24
Music	32
Physical Education	15
Oral Expression	4
Secretarial	15
Trades	13
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Total Enrollment by School.....	227

EXTENSION STUDENTS

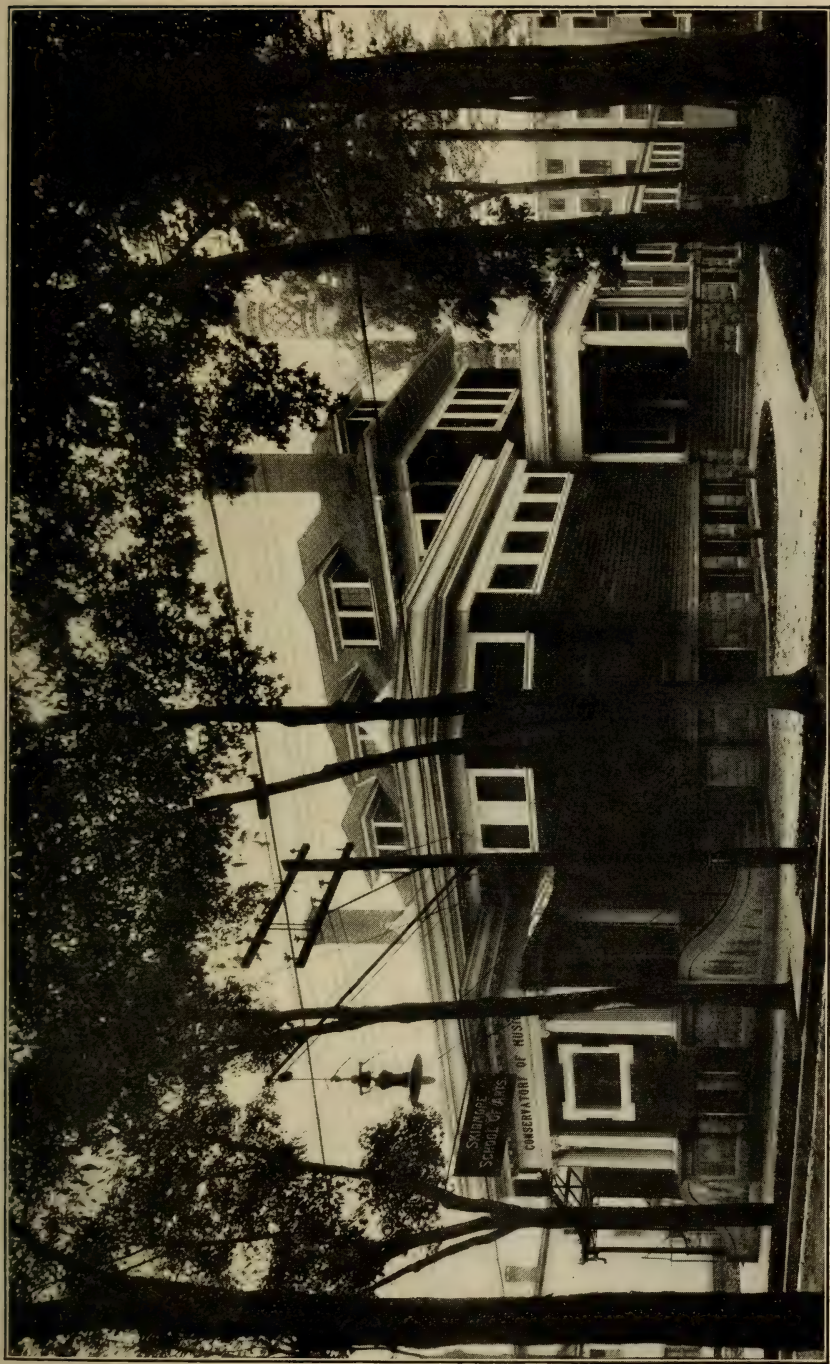
Domestic Art	24
Dressmaking	5
Oral Expression	3
Piano	17
Voice	12
Violin	37
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Total Enrollment, Extension.....	103
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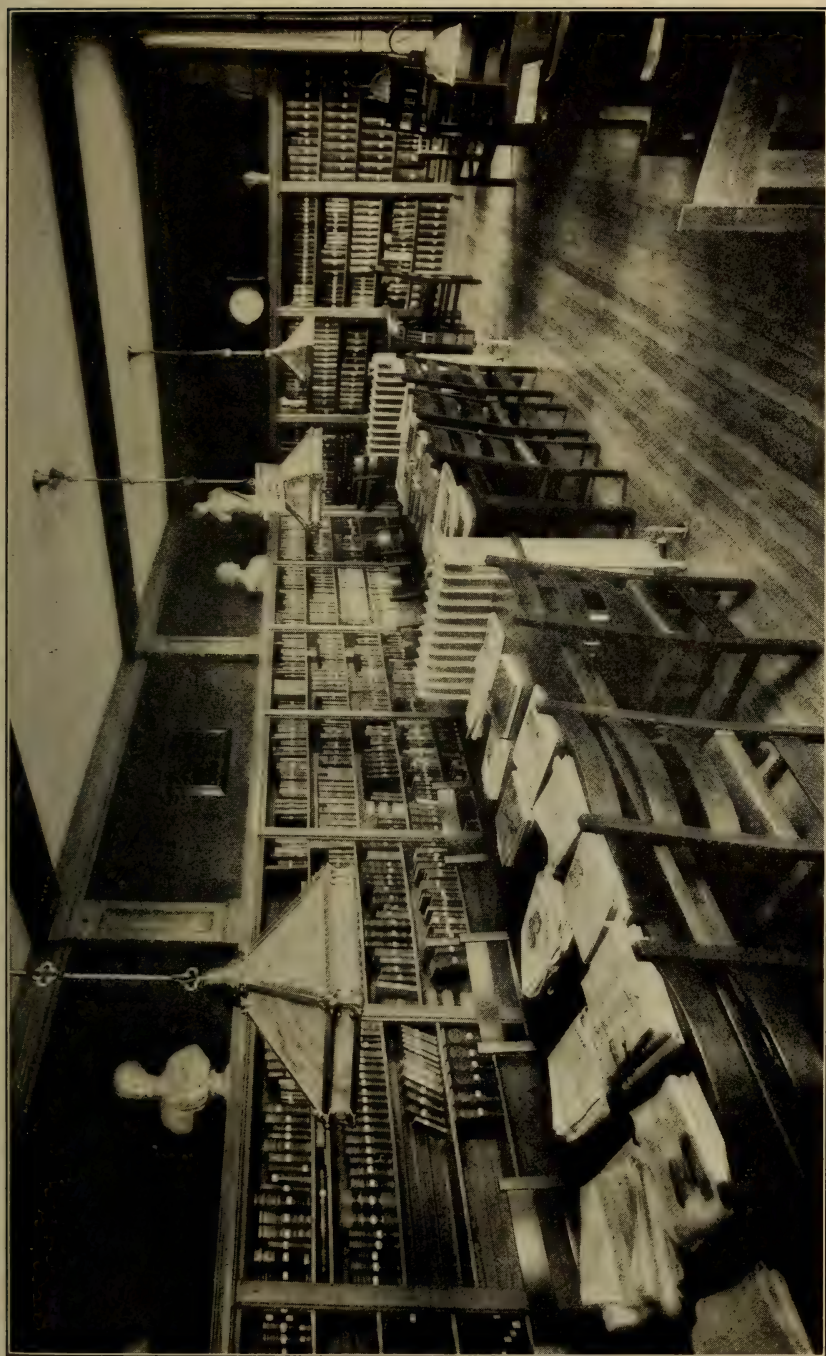
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The School of Music



Brown Hall



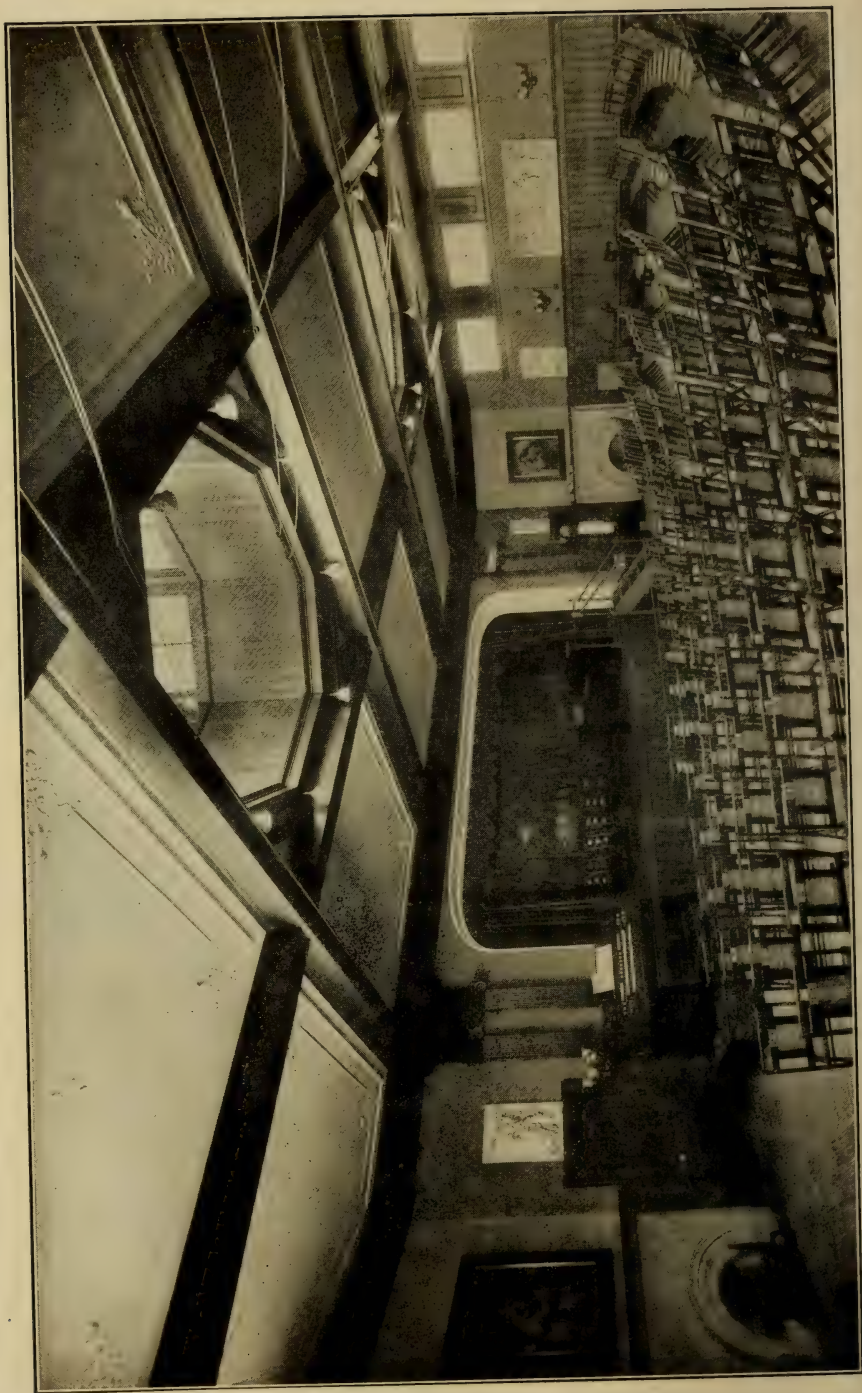
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The College Buildings from the South



The Auditorium



The Dining Hall—South End



Model Dining Room in School of Domestic Science



View of Campus from Congress Park

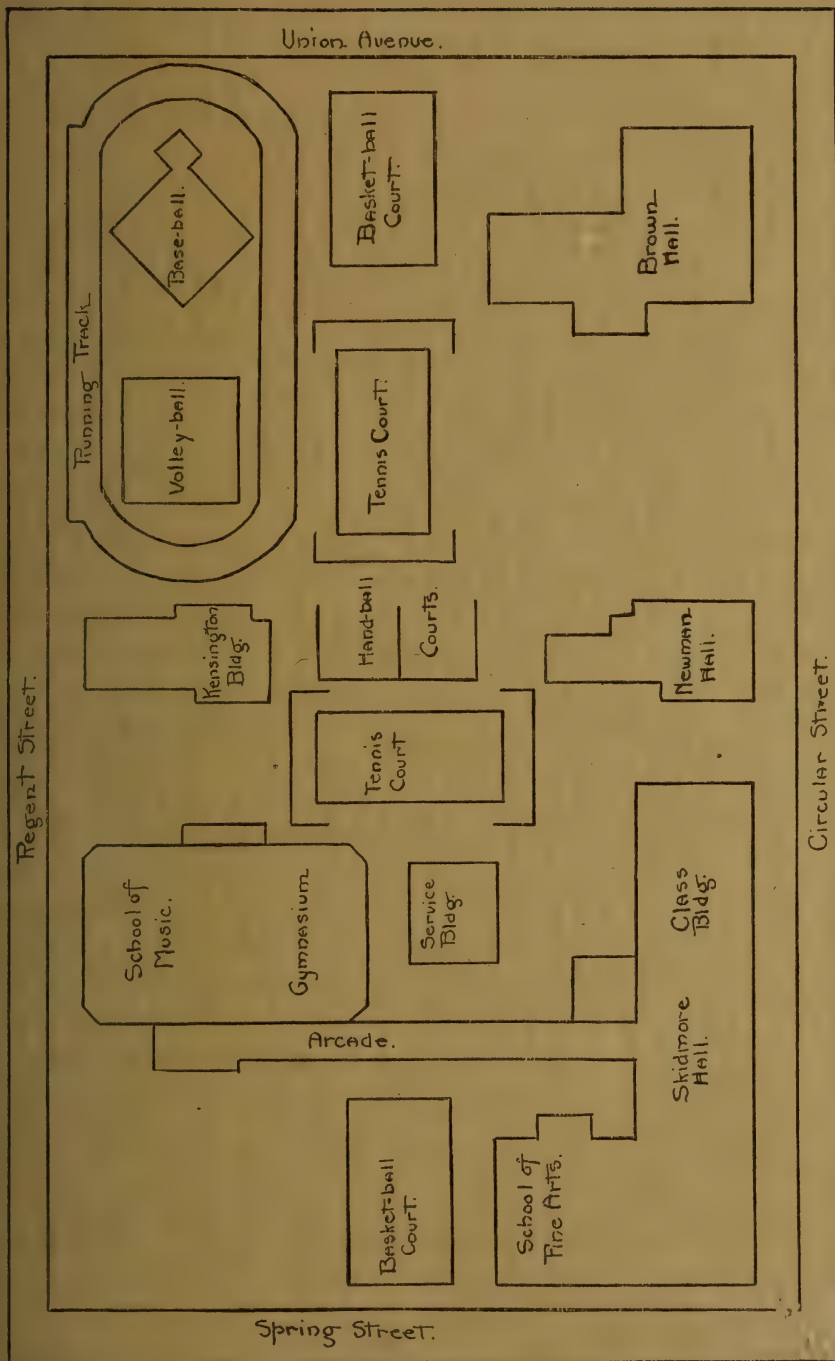
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CALENDAR

1917

September	18	Registration of Students
September	19	Beginning of first semester
November	28	Thanksgiving recess begins at noon
December	3	Classes resume work
December	21	Christmas vacation begins at noon

1918

January	3	Classes resume work
January	28	Beginning of semester examinations
February	4	Beginning of second semester
February	22	Washington's Birthday
March	29	Spring vacation begins at noon
April	9	Classes resume work
May	15	May Day
May	30	Memorial Day
June	7	End of examinations
June	9	Baccalaureate Sunday
June	12	Class Day
June	13	Commencement Day
		Annual meeting of the Board of Trustees
July	1	Beginning of Summer Session
August	10	End of Summer Session
September	17	Registration of Students
September	18	Beginning of first semester
November	27	Thanksgiving recess begins at noon
December	2	Classes resume work
December	20	Christmas vacation begins at noon

1919

January	6	Classes resume work
January	27	Beginning of semester examinations
February	3	Beginning of second semester

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 MISS GRACE M. WAGMAN, B. A.....Saratoga Springs

Terms expiring in 1919

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 MRS. MARY KILMER BUTLER.....Saratoga Springs
 MRS. EMMA PIKE LEVENGSTON.....Saratoga Springs
 MRS. HARRIET MERCHANT MORIARTA.Saratoga Springs
 MR. CHARLES SCRIBNER, M. A.....Morristown, N. J.
 HONORABLE DAVID SNEDDEN, Ph. D.....Yonkers
 MR. MARTIN L. C. WILMARTH.....Glens Falls

Terms expiring in 1920

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 MRS. MAUDE FUNDENBURG HUMPHREY,Saratoga Springs
 MRS. MIRIAM DOWD JAMESSaratoga Springs
 HON. GEORGE FOSTER PEABODY, LL. D.....Lake George
 MRS. LUCY SKIDMORE SCRIBNER, M. A.Saratoga Springs

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Graduate Pratt Institute; graduate student New York
School of Fine and Applied Art.

ALONZO STANLEY OSBORN.....Director, School of Music

Graduate Weaver School of Music; student of voice with Charles Bonney of New Haven, J. Jerome Hayes of New York and Maestro Liberio Vivarelli of Florence; student of piano with H. B. Hilliard and Ersillia Crenna Bozzi of Florence; student of theory, harmony and orchestration with Louis C. Elson of Boston; graduate student of public school methods with E. W. Newton of Boston.

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Director, School of Physical Education

Graduate Vassar College; graduate School of Physical Education Columbia University.

ANNA CHRISTINE STEINES.....
Head, Department of Dressmaking
Student S. T. Taylor System, New York, N. Y.

MARGARET LORETTA SHEERAN.....
Head, Department of Millinery

Student Department of Household Arts, Teachers' College, Columbia University.

GUDRUN INGEBORG CARLSON, B. S.....
Head, Department of Domestic Science

Graduate Department of Household Economics, Minnesota State University; graduate School of Household Arts, Teachers' College, Columbia University.

ELIZABETH JONES, B. S.....
Head, Department of Domestic Art

Graduate Winona State Normal School, Minnesota; graduate School of Household Arts, Teachers' College, Columbia University.

MARY VERNAN HULBERT.....Modern Languages
Graduate Temple Grove Seminary; student in France, Germany, and Italy.

MARGARET ELIZABETH SMITH.....
Librarian, Library Science

On leave.

OSCAR HENRY LEHMANN.....Voice

Scholarship Student Peabody Conservatory of Music; student of Signor Pietro Menetti and Homer Moore; coached under Harold Randolph.

HORACE ALWYNEPiano

Gold medalist and graduate (with distinction) Royal Manchester College of Music; holder of Sir Charles Halle Memorial Scholarship, 1909-12; student of Professor Max Mayer (England) and Michael von Zadora (Berlin).

MILDRED RALPH, A. M.....Chemistry

Graduate Colby College; master of arts Columbia University.

ALICE LOVE ESMOND.....Oral Expression

Graduate Oneonta State Normal School; graduate Emerson College of Oratory.

GRACE AMELIA COCKROFT, Ph. B.....History

Graduate Brown University.

JANE JENKINSON SWENARTON, M. A.....

English, Psychology

Graduate Smith College; graduate student Columbia University.

MILDRED GERALDINE GREGORY, M. A.....

Physics, Physiology

Graduate Wellesley College; graduate student Columbia University.

DOROTHY STEARNS GLEASON.....Physical Education

Special diploma, Teachers' College, Columbia University.

EDNA MARTHA WAY.....Fine Arts

Special diploma School of Art and Design Columbia University.

LOUISE HOLMES WATERBURY, B. A..Secretarial Studies

Graduate Vassar College; graduate Eastman-Gaines Business College.

CHARLOTTE PITMAN GODDARD, A. B..Political Economy

Graduate Mt. Holyoke College.

HAZEL MAE WILLIS, B. S.....Fine Arts

Student University of Minnesota; student Minneapolis School of Arts; graduate of Teachers' College, Columbia University.

- HARRIET SWIFT, B. A.....Secretarial Studies
Graduate Vassar College; graduate student Simmons
College.
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Secretary to Dean
Graduate Vassar College; graduate Albany Business Col-
lege.
- ELLEN FRANCES ADAMS, B. A.; B. L. S..Acting Librarian
Graduate Mt. Holyoke College; graduate New York State
Library School.
- SARAH SPAULDING TUPPER, B. S.....Domestic Science
Graduate Buffalo State Normal School; graduate School
of Household Arts, Teachers' College, Columbia Uni-
versity.
- HELEN DARROW.....Assistant Librarian
- HELEN ISABEL SNYDER.....Assistant Domestic Science
Graduate Skidmore School of Arts.
- IDA VIRGINIA GIBSON.....Assistant Domestic Science
Graduate Skidmore School of Arts.

FACULTY COMMITTEES**Academic Council**

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SKIDMORE SCHOOL OF ARTS

Charter and Purpose

Skidmore School of Arts, founded in 1911 by Mrs. Lucy Skidmore Scribner, is a technical and professional college for women. The provisional charter, granted by the Regents of The University of the State of New York in 1911, was replaced in 1916 by an absolute charter. An amendment to this charter, in 1917, authorized the organization and administration of courses leading to the bachelor's degree.

In its foundation the college was intended to train young women for service in the home, in the school, in business; and the curriculum has been developed to meet these needs. With the conviction that technical skill is insufficient except it be the concrete expression of a personality enriched by knowledge, breadth of vision, and power of appreciation, each course of study involves, besides technical subjects and applied science, a definite prescription in English language and literature, history, social science, natural science and aesthetics.

Organization

The college is organized in six schools: Fine and Applied Art, Home Economics, Music, Physical Education, Secretarial Studies and Trades. Four-year programs of study, leading to the degree of Bachelor of Science are offered in Home Economics, Domestic Art, Domestic Science, Fine and Applied Art, Music, Physical Education and Secretarial Studies.

A special diploma is granted upon completion of prescribed courses of study covering two or three years of work. Only students of special ability and excellent health should attempt a two-year course.

The two, three, and four-year courses give either normal or other technical training as the student chooses. Graduation from the normal courses commands, without further examination, a teacher's or supervisor's certificate in New York and many other states. In the State of New York, however, all teachers of art must pass a state examination in methods of teaching art and in drawing.

A special trade certificate is given upon completion of practical trade courses of one year in millinery and dress-making.

CONDITIONS OF ADMISSIONS

Application for Admission

Every candidate for admission must make application upon the blank form furnished by the Registrar, and must submit, before entrance, a statement of honorable dismissal from the institution last attended, together with a certificate of health. An application fee of ten dollars is required from all candidates for admission, and no application is recorded until this fee is received.

Requirements for Admission

Satisfactory completion of a four-years' course of study in an approved high school or clear evidence of equivalent education is requisite for admission to courses leading either to a diploma or a degree. Candidates for admission to the freshman class must show evidence of having completed, satisfactorily, fifteen units of secondary school work, which must include the following subjects:

English	3 units
History	1 "
Language	3 "
Mathematics	2 "
Science	2 "

A unit means not less than four recitations a week in a study for a school year. No candidate will be admitted who lacks more than two units of this requirement. These deficiencies may be made up either by examination or by taking additional college courses. A student will be ranked as a freshman until these deficiencies have been removed.

No candidate will be admitted who is under seventeen years of age.

Admission to the School of Trades is based upon maturity, intelligence and the skill required for the prosecution of the work.

Admission to Advanced Standing

Applicants for advanced standing, coming from other colleges or from approved normal schools, will be granted credit for their previous work upon presentation of an official certificate of standing.

Other candidates for admission to advanced standing, having satisfied the entrance requirements, may present themselves for examination in any subject or subjects found in the program of study for which they have registered, provided they arrange for the same with the President or Dean at the time of application.

Every student who is a candidate for a diploma must spend at least one academic year in residence. Every candidate for a degree must spend at least two academic years in residence.

Admission of Special Students

Students of maturity and good character, not candidates for a diploma or degree, are admitted to the various courses of study, provided they have had the previous training requisite to profit by them. They are subject to the same regulations regarding attendance and examinations and are required to take not less than thirty periods of work, of which at least nine periods must be academic work requiring preparation.

Teachers of experience often realize the need of additional training, but feel that they cannot spend the time nor afford the expense which a complete course would entail. To such persons it is particularly recommended that special subjects be selected with the approval of the faculty, in order that they may gain a knowledge of the principles of education and methods of teaching, as well as broaden the scope of their scholarship.

Applicants for admission to special courses must present to the President or Dean before entrance a certified and detailed statement of their previous work, and must satisfy the faculty by examination or otherwise that they are qualified to pursue the subjects desired.

SUMMER SCHOOL**July 1—August 9, 1915**

The summer session will begin on Monday, July first, and will end Friday, August ninth, 1915. Classes will be held daily from Monday to Friday, inclusive, except during the first and fifth weeks, when classes will be held on Saturday also.

Courses are offered in Domestic Art, Domestic Science, Fine and Applied Art, Modern Languages, Music, Physical Education and Secretarial Studies. These courses are planned for the benefit of teachers who wish to fit themselves more thoroughly for their profession; for students who wish to work off conditions; and for other persons desiring special courses in any of the departments named above.

The Summer School Bulletin, giving full information as to faculty, courses, and rates, will be issued in February. It will be sent to any person interested who may apply to the Registrar.

COURSES OF STUDY

Four-year courses leading to degree of Bachelor of Science are offered as follows:

- Fine and Applied Art
- Home Economics
- Domestic Art
- Domestic Science
- Public School Music
- Piano
- Voice
- Physical Education
- Secretarial Studies
- General Studies

Three-year courses upon the completion of which a diploma is given:

- Fine and Applied Art
- Domestic Art
- Domestic Science
- Public School Music
- Physical Education
- Oral Expression
- Secretarial Studies

Two-year courses upon the completion of which a diploma is given:

Fine and Applied Art
 Domestic Art
 Domestic Science
 Public School Music
 Physical Education
 Oral Expression
 Secretarial Studies

One-year courses upon the completion of which a certificate is given:

Dressmaking
 Millinery

Each program shows the number of periods a week devoted to class-room exercise, the average number of hours expected in preparation and the number of credits allowed.

Chorus singing and physical education are prescribed for every student, irrespective of the course pursued.

GENERAL STUDIES

A program of General Studies, leading to the degree of Bachelor of Science, is offered for students who do not desire technical training. This program requires the completion of studies amounting to 132 credits. The following courses are prescribed:

English Language and Literature...	12 credits
Modern Language	12 "
History	12 "
Natural Science	12 "
(6 credits of which must be secured in Biological Science)	
Social Science	12 credits
Aesthetics	6 "

Each student is required at the beginning of the second year to choose a major group of studies representing at least 24 credits, a related minor group representing 18 credits, and a free minor of 12 credits.

SCHOOL OF FINE AND APPLIED ART

The School of Fine and Applied Art aims to develop art appreciation and expression as a part of liberal education, as well as to train teachers of art and professional workers.

The two, three and four-year normal courses include, besides work in education and methods of teaching, the study of curricula, the planning of lessons for the various grades, the presentation and criticism of these lessons. Senior students have the advantage of practice teaching in the public schools of Saratoga Springs, under the direction of the city supervisor of drawing.

Intensive work in illustration, costume design, household decoration or crafts may be substituted for the normal subjects.

PROGRAM A I

FINE AND APPLIED ART

Four-year Course

First Semester
Periods Credits
Class Study

Second Semester
Periods Credits
Class Study

First Year

3	5	3	English 100	3	5	3
3	5	3	History 111			
			History 112	3	5	3
5	3	3	Biology 142			
			Physiology 141	5	3	3
6	3	3	Design 403	6	3	3
6	2	3	Drawing 404	6	2	3
4	1	2	Drawing 410	4	1	2

Second Year

3	5	3	English 101			
			English 102	3	5	3
3	5	3	Psychology 150	3	5	3
6	3	3	Drawing 405	6	3	3
3	5	3	History of Art 406	3	5	3
6	3	3	Painting 411	6	3	3
4	1	2	Drawing 416			
			Drawing 417	4	1	2

Third Year

3	5	3	Economics 135	3	5	3
3	5	3	Anatomy 140			
6	3	3	Applied Design 400	6	3	3
4	2	2	House Decoration 407			
			Costume Design 401	4	2	2
6	3	3	Illustration 408	6	3	3
6	3	3	Painting 412	6	3	3

Elective in second semester.

Fourth Year

3	5	3	Education 110	3	5	3
3	5	3	Sociology 131			
			Sociology 132	3	5	3
6	3	3	Illustration 409	6	3	3
3	3	3	Practice Teaching 413	3	3	3
4	1	2	House Decoration 415			
			Costume Design 414	4	1	2
6	3	3	Applied Design 418	6	3	3

PROGRAM A II

FINE AND APPLIED ART

Three-year Course

First Semester
Periods Credits
Class Study

Second Semester
Periods Credits
Class Study

First Year

3	5	3	English 100	3	5	3
3	5	3	History 111			
			History 112	3	5	3
5	3	3	Biology 142			
			Physiology 141	5	3	3
6	3	3	Design 403	6	3	3
6	2	3	Drawing 404	6	2	3
4	1	2	Drawing 410	4	1	2

Second Year

3	5	3	English 101			
			English 102	3	5	3
3	5	3	Psychology 150	3	5	3
6	3	3	Drawing 405	6	3	3
3	5	3	History of Art 406	3	5	3
6	3	3	Painting 411	6	3	3
4	1	2	Drawing 416			
			Drawing 417	4	1	2

Third Year

3	5	3	Education 110	3	5	3
3	5	3	Economics 135	3	5	3
6	3	3	Applied Design 400	6	3	3
4	2	2	House Decoration 407			
			Costume Design 401	4	2	2
6	3	3	Illustration 408	6	3	3
3	3	3	Practice Teaching 413	3	3	3

PROGRAM A III

FINE AND APPLIED ART

Two-year Course

First Semester
Periods Credits
Class Study

Second Semester
Periods Credits
Class Study

First Year

3	5	3	English 100	3	5	3
3	5	3	History 111			
			History 112	3	5	3
5	3	3	Biology 142			
			Physiology 141	5	3	3
6	3	3	Design 403	6	3	3
6	2	3	Drawing 404	6	2	3
6	3	3	Drawing 405	6	3	3
4	1	2	Drawing 410	4	1	2

Second Year

3	5	3	Education 110	3	5	3
3	5	3	Psychology 150	3	5	3
6	1	3	Applied Design 400	6	1	3
3	5	3	History of Art 406	3	5	3
4	2	2	House Decoration 407			
			Costume Design 401	4	2	2
6	3	3	Illustration 408	6	3	3
6	3	3	Painting 408	6	3	3
3	2	3	Practice Teaching	3	2	3

SCHOOL OF HOME ECONOMICS

The courses offered by the School of Home Economics are designed to meet the needs of the woman in the home, in the school, in the hospital, and in other institutions. Each program of studies includes, in addition to the technical subjects and the related sciences and arts, certain fundamental liberal studies.

The four-year normal course fits its graduates to serve as teachers or supervisors of household arts and sciences or to take positions as dietitians, institution managers, lecturers on subjects related to the household, etc. The two and three-year normal courses aim to prepare teachers of domestic science or domestic art in elementary and high schools. Through the courtesy of the Superintendent of Schools and the Board of Education of Saratoga Springs, senior students in the School of Home Economics have the advantage of teaching in the public schools. Opportunity for teaching is also given in the extension and special classes of the department.

As long as the present war continues special problems pertaining to food and other phases of home economics will arise. In order that each student may develop her ability and resourcefulness for a solution of these problems, every course in the domestic science department is made flexible enough to meet such demands without sacrificing any fundamental principles of technique.

During the winter months evening classes in dietetics and cookery are offered. These classes are open to any one interested in these subjects.

The equipment of the school comprises a thoroughly furnished cookery laboratory, storeroom and refrigerators, a practical laundry with steam dryers and electric washers, and a model dining room with silver, linen and china. The domestic art equipment includes three sewing rooms furnished with sewing machines, pleating and perforating machines, electric irons and rooms for dressmaking and millinery.

All students taking courses in home economics are required to provide themselves with the following articles: two uniforms of light blue chambray (one-piece dresses, plain, fastening in front, Gibson plait on shoulder, elbow sleeves, detachable pique collar and turnback cuffs.; three

white aprons made with gored skirt without gathers, plain square bib with shoulder straps crossing in back, band without strings fastening in back with button or stud and straps fastened to it in back; three dish towels; two dish cloths; one fountain pen.

Summer School

In the summer session any of the regular courses are offered for which there is a sufficient demand. Classes will be organized to meet special needs in food conservation, Red Cross dietetics, etc.

PROGRAM B I

HOUSEHOLD ARTS

Four-year Course

First Semester			Second Semester			
Periods	Credits		Periods	Credits		
Class	Study		Class	Study		
First Year						
3	5	3	English 100	3	5	3
3	5	3	History 111			
			History 112	3	5	3
6	3	3	Chemistry 122	6	3	3
5	3	3	Biology 142			
			Physiology 141	5	3	3
7	6	4	Cookery 200	5	6	3
			Laundry 209	2	0	1
4	1	2	Design 402	4	1	2
Second Year						
3	5	3	English 101			
			English 102	3	5	3
6	3	3	Chemistry 123	6	3	3
5	3	3	Microbiology 143			
			Public Sanitation 144	3	5	3
3	5	3	Psychology 150	3	5	3
6	4	3	Cookery 201			
			Dietetics 205	6	4	3
6	3	3	Clothing 306	6	3	3
Third Year						
3	5	3	Education 110	3	5	3
5	3	3	Physics 125	5	3	3
3	5	3	Economics 135	3	5	3
4	4	3	Household Management 207	4	4	3
			Clothing 303	3	5	3
3	5	3	Textiles 308			
			Costume Design 401	4	1	2
4	1	2	House Decoration 407			
One elective.						
Fourth Year						
3	5	3	Sociology 131			
			Sociology 132	3	5	3
6	3	3	Clothing 300			
			Clothing 301	6	3	3
6	0	3	Clothing 304	6	0	3
5	3	3	Practice Teaching 310	5	3	3
Two electives required.						

PROGRAM C I

DOMESTIC ART

Four-year Course

First Semester
Periods Credits
Class Study

Second Semester
Periods Credits
Class Study

First Year

3	5	3	English 100	3	5	3
3	5	3	History 111			
			History 112	3	5	3
6	3	3	Chemistry 122	6	3	3
5	3	3	Biology 142			
			Physiology 141	5	3	3
6	3	3	Clothing 306	6	3	3
4	1	2	Design 402	4	1	2

Second Year

3	5	3	English 101			
			English 102	3	5	3
3	5	3	Psychology 150	3	5	3
7	6	4	Cookery 200	5	6	3
			Laundry 209	2	0	1
6	3	3	Clothing 300			
			Clothing 301	6	3	3
3	5	3	Textiles 308			
			Clothing 303	3	5	3
4	1	2	House Decoration 407			
			Costume Design 401	4	1	2

Third Year

3	5	3	Education 110	3	5	3
5	3	3	Physics 125	5	3	3
3	5	3	Economics 135	3	5	3
6	3	3	Clothing 305			
			Clothing 302	6	3	3
6	0	3	Clothing 304	6	0	3
3	5	3	Home Economics 311			
			Clothing 307	3	5	3

One elective required.

Fourth Year

3	5	3	Sociology 131			
			Sociology 132	3	5	3
4	4	3	House Management 207	4	4	3
5	3	3	Practice Teaching 309	5	3	3

Three electives required. One
of the following and two others
in each semester:
Clothing 313.
Clothing 312.

PROGRAM C II

DOMESTIC ART

Three-year Course

First Semester
Periods Credits
Class Study

Second Semester
Periods Credits
Class Study

First Year

3	5	3	English 100	3	5	3
3	5	3	History 111			
			History 112	3	5	3
6	3	3	Chemistry 122	6	3	3
5	3	3	Biology 142			
			Physiology 141	5	3	3
			Clothing 303	3	5	3
6	3	3	Clothing 306	6	3	3
3	5	3	Textiles 308			
4	1	2	Design 402	4	1	2

Second Year

3	5	3	Psychology 150	3	5	3
7	6	4	Cookery 200	5	6	3
			Laundry 209	2	0	1
6	3	3	Clothing 300			
			Clothing 301	6	3	3
			Textile Economics 307	3	5	3
3	5	3	Home Economics 311			
			Costume Design 401	4	1	2
4	1	2	House Decoration 407			

One elective required:

English 101 and 102.

Economics 135.

Third Year

3	5	3	Education 110	3	5	3
5	3	3	Physics 125	5	3	3
4	4	3	Household Management 207 ...	4	4	3
			Clothing 302	6	3	3
6	3	3	Clothing 305			
6	0	3	Clothing 304	6	0	3
5	3	3	Practice Teaching 309	5	3	3

One elective required:

Literature.

History.

Economics.

Sociology.

PROGRAM C III

DOMESTIC ART

Two-year Course

First Semester
Periods Credits
Class Study

Second Semester
Periods Credits
Class Study

First Year

3	5	3	English 100	3	5	3
3	5	3	History 111			
			History 112	3	5	3
6	3	3	Chemistry 122	6	3	3
5	3	3	Biology 142			
			Physiology 141	5	3	3
6	3	3	Clothing 306	6	3	3
3	5	3	Textiles 308			
			Clothing 303	3	5	3
4	1	2	Design 402	4	1	2

Second Year

3	5	3	Education 110	3	5	3
3	5	3	Psychology 150	3	5	3
7	6	4	Cookery 200	5	6	3
			Laundry 209	2	0	1
6	3	3	Clothing 300			
			Clothing 301	6	3	3
6	0	3	Clothing 304	6	0	3
5	3	3	Practice Teaching 309	5	3	3
4	1	2	House Decoration 407			
			Costume Design 401	4	1	2

PROGRAM D I
DOMESTIC SCIENCE
Four-year Course

First Semester Periods Credits Class Study	Second Semester Periods Credits Class Study
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First Year

3	5	3	English 100	3	5	3
3	5	3	History 111			
			History 112	3	5	3
6	3	3	Chemistry 122	6	3	3
5	3	3	Biology 142			
			Physiology 141	5	3	3
7	6	4	Cookery 200	5	6	3
			Laundry 209	2	0	1
4	1	2	Design 402	4	1	2

Second Year

3	5	3	English 101			
			English 102	3	5	3
6	3	3	Chemistry 123	6	3	3
5	3	3	Microbiology 143			
			Public Sanitation 144	3	5	3
3	5	3	Psychology 150	3	5	3
6	4	3	Cookery 201			
			Cookery 204	6	4	3
6	1	3	Clothing 306	6	1	3

Third Year

3	5	3	Education 110	3	5	3
6	3	3	Chemistry 124			
5	3	3	Physics 125	5	3	3
3	5	3	Economics 135	3	5	3
			Dietetics 205	6	4	3
4	4	3	Household Management 207 ...	4	4	3
4	1	2	House Decoration 407			
			Costume Design 401	4	1	2

One elective required.

Fourth Year

3	5	3	Sociology 131			
			Sociology 132	3	5	3
5	3	3	Cookery 203			
			Cookery 202	5	3	3
5	3	3	Practice Teaching 208	5	3	3

Three electives required. One
of the following and two others
in each semester:

Textiles 308.

History of Costume 303.

Home Economics 311.

Textile Economics 307.

PROGRAM D II

DOMESTIC SCIENCE

Three-year Course

First Semester
Periods Credits
Class Study

Second Semester
Periods Credits
Class Study

First Year

3	5	3	English 100	3	5	3
3	5	3	History 111			
			History 112	3	5	3
6	3	3	Chemistry 122	6	3	3
5	3	3	Biology 142			
			Physiology 141	5	3	3
7	6	4	Cookery 200	5	6	3
			Laundry 209	2	0	1
4	1	2	Design 402	4	1	2

Second Year

6	3	3	Chemistry 123	6	3	3
5	3	3	Microbiology 143			
			Public Sanitation 144	3	5	3
3	5	3	Psychology 150	3	5	3
6	4	3	Cookery 201			
			Dietetics 205	6	4	3
6	1	3	Clothing 306	6	1	3
4	1	2	House Decoration 407			
			Costume Design 402	4	1	2

One elective required:

English 101 and 102

Economics 135.

Third Year

3	5	3	Education 110	3	5	3
5	3	3	Physics 125	5	3	3
5	3	3	Cookery 203			
			Cookery 202	5	3	3
4	4	3	House Management 207	4	4	3
5	3	3	Practice Teaching 208	5	3	3

Two electives required:

Textiles 308 and Costume 303 or

House Economics 311 and Tex-

tile Economics 307.

One of the following:

Literature.

History.

Economics.

Sociology.

PROGRAM D III

DOMESTIC SCIENCE

Two-year Course

First Semester
Periods Credits
Class Study

Second Semester
Periods Credits
Class Study

First Year

3	5	3	English 100	3	5	3
3	5	3	History 111			
			History 112	3	5	3
6	3	3	Chemistry 122	6	3	3
5	3	3	Biology 142			
			Physiology 141	5	3	3
			Microbiology 145	5	2	3
7	6	4	Cookery 200	5	6	3
			Laundry 209	2	0	1
6	1	3	Clothing 306			
4	1	2	Design 402	4	1	2

Second Year

3	5	3	Education 110	3	5	3
6	3	3	Chemistry 123	6	3	3
3	5	3	Psychology 150	3	5	3
6	4	3	Cookery 201			
			Dietetics 205	6	4	3
4	4	3	House Management 207	4	4	3
5	3	3	Practice Teaching 208	5	3	3
			Clothing 306	6	1	3
4	1	2	House Decoration 407			

SCHOOL OF MUSIC

The School of Music aims to provide training that is at once liberal technical. The program of study has been planned with the conviction that effective work in music demands a broad and thorough grounding in literature, science and history.

Courses in Piano and Voice

Certificates will be given to those students who successfully complete a prescribed four-year course of study in piano or voice. Diplomas will be given to those students who, in addition, give a public recital from memory.

The degree of Bachelor of Science will be given to those who, besides completing satisfactorily the approved course of study, display attainments of a higher order in the principal study, indicating exceptional proficiency in technique and marked interpretive ability.

All students in piano and voice shall be required to submit an original fugue in two voices, a sonata movement, and a group of songs for one or more voices with piano accompaniment.

Candidates for a diploma or a degree in piano will be examined from the following:

(1) A prelude and fugue from Bach's *Wohltemperirtes Clavichord*.

(2) A representative Beethoven Sonata.

(3) A composition by Liszt, Chopin, Brahms, Mendelssohn or Schumann.

(4) A Study by Chopin, Henselt, Saint Saens, Liszt or Moszkowsky.

(5) One piece studied and prepared by the student without the aid of a teacher.

(6) Piano sight playing.

Candidates for a diploma or a degree in voice will be examined in the following:

(1) An aria from a standard opera or oratorio.

(2) A song or aria by Monteverde, Scarlatti, Pergolesi, Handel or Haydn.

(3) A song by Schubert, Schumann or Grieg.

(4) A song by an American composer.

(5) One song, to be studied and prepared by the student without the aid of a teacher.

(6) Vocal sight singing.

Piano students are required to practice a minimum of eighteen periods per week in the first and second years and a minimum of twenty periods per week in the third and fourth years.

Vocal students are required to practice from nine to eighteen periods per week as prescribed by the vocal teacher.

PUBLIC SCHOOL MUSIC COURSES

Candidates for a diploma or degree in Public School Music must pass satisfactorily an examination covering the following:

- (1) An aria from a standard opera or oratorio.
- (2) A song by Schubert, Schumann or Grieg.
- (3) A piano composition by Liszt, Chopin, Brahms, Mendelssohn or Schumann.
- (4) Chorus, directing and discipline.
- (5) Orchestra, directing and discipline.
- (6) Vocal and piano sight reading.

Public School Music students are required to practice a minimum of nine periods per week.

Seniors in the Public School Music courses are required to observe and teach in the public schools of Saratoga Springs for one semester, not less than three periods a week.

Seniors will observe and participate in chorus management and directing.

PROGRAM F I

PUBLIC SCHOOL MUSIC

Four-year Course

First Semester				Second Semester		
Periods	Credits			Periods	Credits	
Class	Study			Class	Study	
First Year						
3	5	3	English 100	3	5	3
3	5	3	History 111			
			History 112	3	5	3
5	3	3	Biology 142			
			Physiology 141	5	3	3
3	1	1	Ear Training 501	3	1	1
3	5	3	Theory 504			
			Harmony 505	3	5	3
4	9	4	Piano and Voice	4	9	4
Second Year						
3	5	3	English 101			
			English 102	3	5	3
3	5	3	Psychology 150	3	5	3
3	1	1	Ear Training 502	3	1	1
3	5	3	Harmony 506			
			Harmony 507	3	5	3
3	5	3	Music Appreciation 516			
			Music Appreciation 517	3	5	3
4	9	4	Piano and Voice	4	9	4
Third Year						
3	5	3	Education 110	3	5	3
3	5	3	Economics 135	3	5	3
3	5	3	Modern Language	3	5	3
3	5	3	Harmony 508			
			Counterpoint 509	3	5	3
3	5	3	Music Appreciation 518			
			Music Appreciation 519	3	5	3
4	9	4	Piano and Voice	4	9	4
Fourth Year						
3	5	3	Sociology 131			
			Sociology 132	3	5	3
3	5	3	Modern Language	3	5	3
3	5	3	Musical Analysis 510	3	5	3
3	5	3	Counterpoint and Fugue 520...	3	5	3
3	5	3	Theory of Teaching 521.....			
			Practice Teaching 522	5	3	3
4	9	4	Piano and Voice	4	9	4

PROGRAM E II

PIANO AND VOICE

Four-year Courses

First Semester				Second Semester		
Periods	Credits			Periods	Credits	
Class Study				Class Study		

First Year

3	5	3	English 100	3	5	3
3	5	3	History 111			
			History 112	3	5	3
5	3	3	Biology 142			
			Physiology 141	5	3	3
3	1	1	Ear Training 501	3	1	1
3	5	3	Theory of Music 504			
			Harmony 505	3	5	3
5	17	3	Piano and Piano Interpretation or			
5	17	3	Voice and Piano Lessons	5	17	3

Second Year

3	5	3	English 101			
			English 102	3	5	3
3	5	3	Psychology 150	3	5	3
3	1	1	Ear Training 502	3	1	1
3	5	3	Harmony 506			
			Harmony 507	3	5	3
3	5	3	Music Appreciation 516			
			Music Appreciation 517	3	5	3
5	17	3	Piano and Interpretation	5	17	3
			or			
5	17	3	Voice and Piano Lessons.....	5	17	3

Third Year

3	5	3	Economics 135	3	5	3
3	5	3	Modern Language	3	5	3
3	5	3	Harmony 508			
			Counterpoint 509	3	5	3
3	5	3	Music Appreciation 518			
			Music Appreciation 519	3	5	3
4	20	3	Piano and Sight Reading	4	20	3
			or			
4	20	3	Voice and Piano Lessons	4	20	3

PIANO AND VOICE

First Semester
Periods Credits
Class Study

Second Semester
Periods Credits
Class Study

Fourth Year

3	5	3	Sociology 131			
			Sociology 132	3	5	3
3	5	3	Modern Language	3	5	3
3	5	3	Music Analysis 510	3	5	3
3	5	3	Counterpoint 520	3	5	3
1	0	1	Theory of Teaching 535 or 536.	1	0	1
4	21	3	Piano and Sight Reading	4	21	3
			or			
4	21	3	Voice and Operatic Class	4	21	3

PROGRAM F III

PUBLIC SCHOOL MUSIC

Three-year Course

First Semester
Periods Credits
Class Study

Second Semester
Periods Credits
Class Study

First Year

3	5	3	English 100	3	5	3
3	5	3	History 111			
			History 112	3	5	3
5	3	3	Biology 142			
			Physiology 141	5	3	3
3	1	1	Ear Training 501	3	1	1
3	5	3	Theory 504			
			Harmony 505	3	5	3
4	9	4	Piano and Voice	4	9	4

Second Year

3	5	3	English 101			
			English 102	3	5	3
3	5	3	Psychology 150	3	5	3
3	1	1	Ear Training 502	3	1	1
3	5	3	Harmony 506			
			Harmony 507	3	5	3
3	5	3	Music Appreciation 516			
			Music Appreciation 517	3	5	3
4	9	4	Piano and Voice	4	9	4

PUBLIC SCHOOL MUSIC

First Semester
Periods Credits
Class Study

Second Semester
Periods Credits
Class Study

Third Year

3	5	3	Education 110	3	5	3
3	5	3	Harmony 508			
			Harmony 509	3	5	3
3	5	3	Music Appreciation 518			
			Music Appreciation 519	3	5	3
3	5	3	Theory of Teaching 521			
			Practice Teaching 522	5	3	3
4	9	4	Piano and Voice	4	9	4

One elective required:

Science.
History.
Literature.

PROGRAM F IV

PUBLIC SCHOOL MUSIC

Two-year Course

First Year

3	5	3	English 100	3	5	3
3	5	3	History 111			
			History 112	3	5	3
5	3	3	Biology 142			
			Physiology 141	5	3	3
3	1	1	Ear Training 501	3	1	1
3	5	3	Theory 504			
			Harmony 505	3	5	3
4	9	4	Piano and Voice	4	9	4

Second Year

3	5	3	Education 110	3	5	3
3	5	3	Psychology 150	3	5	3
3	1	1	Ear Training 502	3	1	1
3	5	3	Harmony 506			
			Harmony 507	3	5	3
3	5	3	Music Appreciation 516			
			Music Appreciation 517	3	5	3
3	5	3	Methods 521			
			Methods 522	5	3	3
4	9	4	Piano and Voice	4	9	4

SCHOOL OF PHYSICAL EDUCATION

The School of Physical Education aims to promote hygienic habits of living and to provide such regular and systematic physical training, gymnastics, and athletic sports as may be required to maintain and increase the health and physical vigor of each student in the college. Two, three and four-year courses are planned for the training of teachers of physical education.

Seniors in these courses enjoy the privilege of teaching in the public schools of Saratoga Springs.

PROGRAM F I

PHYSICAL EDUCATION

Four-year Course

First Semester			Second Semester			
Periods	Credits		Periods	Credits		
Class Study			Class Study			
First Year						
3	5	3	English 100	3	5	3
3	5	3	History 111			
			History 112	3	5	3
5	3	3	Physics 125	5	3	3
5	3	3	Biology 142			
			Physiology 141	5	3	3
1	3	1	Elements of Music 503	1	3	1
5	0	2	Athletics 601	5	0	2
5	0	2	Gymnastics 617	5	0	2
Second Year						
3	5	3	English 101			
			English 102	3	5	3
3	5	3	Anatomy 140	3	5	3
5	3	3	Microbiology 143			
			Public Sanitation 144	3	5	3
3	5	3	Psychology 150	3	5	3
5	0	2	Athletics 602	5	0	2
5	0	2	Floor Technique 605	5	0	2
5	0	2	Folk Dancing 608	5	0	2

PROGRAM F I

PHYSICAL EDUCATION

First Semester
Periods Credits
Class Study

Second Semester
Periods Credits
Class Study

Third Year

3	5	3	Education 110	3	5	3
3	5	3	Economics 135	3	5	3
			Anthropometry 600	3	5	3
4	0	2	Athletics 603	4	0	2
5	0	2	Floor Technique 606	3	0	2
5	0	2	Folk Dancing 609	5	0	2
3	0	2	Games 611			
			Corrective Gymnastics 612 ..	3	4	2
3	5	3	Kinesiology 613			

One elective required:

English.

History.

Modern Language.

Science.

Art.

Music.

Fourth Year

3	5	3	Sociology 131			
			Sociology 132	3	5	3
3	5	3	Psychology 150	3	5	3
			Education Hygiene 604	3	5	3
3	0	1½	Floor Technique 607	3	0	1½
3	0	1½	Folk Dancing 610	3	0	1½
3	5	3	Playground 616			
5	3	3	Practice Teaching 618	5	3	3
3	0	1	Athletic Coaching 619	3	0	1

One elective required.

PROGRAM F II

PHYSICAL EDUCATION

Three-year Course

First Semester
Periods Credits
Class Study

Second Semester
Periods Credits
Class Study

First Year

3	5	3	English 100	3	5	3
3	5	3	History 111			
			History 112	3	5	3
5	3	3	Physics 125	5	3	3
5	3	3	Biology 142			
			Physiology 141	5	3	3
1	3	1	Elements of Music 503	1	3	1
5	0	2	Athletics 601	5	0	2
5	0	2	Floor Technique 605	5	0	2
5	0	2	Folk Dancing 608	5	0	2

Second Year

3	5	3	Anatomy 140	3	5	3
5	3	3	Microbiology 143			
			Public Sanitation 144	3	5	3
3	5	3	Psychology 150	3	5	3
			Anthropometry 600	3	5	3
5	0	2	Athletics 602	5	0	2
5	0	2	Floor Technique 605	5	0	2
5	0	2	Folk Dancing 608	5	0	2
3	0	2	Games 611	3	0	2

One elective required:

English 101 and 102.
History.

Third Year

3	5	3	Education 110	3	5	3
4	0	2	Athletics 603	4	0	2
			Educational Hygiene 604 ...	3	5	3
5	0	2	Floor Technique 606	5	0	2
5	0	2	Folk Dancing 609	5	0	2
			Corrective Gymnastics 612 ..	3	4	2
3	5	3	Kinesiology 613			
3	5	3	Playground 616			
5	3	3	Practice Teaching 618	5	3	3

One elective required:

Sociology 131 and 132.
Economics 135.

PROGRAM F III

PHYSICAL EDUCATION

Two-year Course

First Semester
Periods Credits
Class Study

Second Semester
Periods Credits
Class Study

First Year

3	5	3	English 100	3	5	3
3	5	3	History 111			
			History 112	3	5	3
5	3	3	Physics 125	5	3	3
5	3	3	Biology 142			
			Physiology 141	5	3	3
1	3	1	Elements of Music 503	1	3	1
5	0	2	Athletics 601	5	0	2
5	0	2	Floor Technique 605	5	0	2
5	0	2	Folk Dancing 608	5	0	2

Second Year

3	5	3	Education 110	3	5	3
3	5	3	Anatomy 140	3	5	3
3	5	3	Psychology 150	3	5	3
			Anthropometry 600	3	5	3
5	0	2	Floor Technique 606	5	0	2
5	0	2	Folk Dancing 609	5	0	2
3	0	2	Games 611			
			Corrective Gymnastics 612 ..	3	4	2
3	5	3	Kinesiology 613			
3	5	2	Practice Teaching 618	3	5	2

PROGRAM F IV

PHYSICAL EDUCATION AND ORAL EXPRESSION

Three-year Course

First Semester
Periods Credits
Class Study

Second Semester
Periods Credits
Class Study

First Year

3	5	3	English 100	3	5	3
3	5	3	History 111			
			History 112	3	5	3
3	5	3	Anatomy 140	3	5	3
5	0	2	Floor Technique 605	5	0	2
5	0	2	Folk Dancing 608	5	0	2
3	5	3	Evolution 700	3	5	3
3	5	3	Recital 703	3	5	3
3	3	2	Voice 707	3	3	3

Second Year

3	5	3	English 101			
			English 102	3	5	3
3	5	3	Psychology 150	3	5	3
3	5	3	Kinesiology 613			
			Anthropometry 600	3	5	3
5	0	2	Athletics 601	5	0	2
5	0	2	Folk Dancing 609	5	0	2
3	5	3	Interpretation 701	3	5	3
3	5	3	Recital 704	3	5	3
3	3	2	Voice 708	3	3	2

Third Year

3	5	3	English	3	5	3
3	5	3	Education 110	3	5	3
3	0	1½	Folk Dancing 610 or.....	3	0	1½
2	3	1	Gesture 711	2	3	1
3	5	3	Practice Teaching 618	3	5	3
3	0	1	Athletic Coaching 619	3	0	1
3	5	3	Recital 705	3	5	3
3	5	3	Practice Teaching 706	3	5	3
3	3	2	Voice 709	3	3	2

One elective required:

Economics.

Sociology.

History.

PROGRAM F V

ORAL EXPRESSION

Three-year Course

First Semester			Second Semester			
Periods	Credits		Periods	Credits		
Class	Study		Class	Study		
First Year						
3	5	3	English 100	3	5	3
3	5	3	History 111			
			History 112	3	5	3
3	5	3	Anatomy 140	3	5	3
5	0	2	Folk Dancing 608	5	0	2
3	5	3	Evolution 700	3	5	3
3	5	3	Recital 703	3	5	3
3	3	2	Voice 707	3	3	2
1	3	1	Dramatic Art 710	1	3	1
Second Year						
3	5	3	English 101			
			English 102	3	5	3
3	5	3	Psychology 150	3	5	3
3	0	1½	Folk Dancing 610	3	0	1½
3	5	3	Interpretation 701	3	5	3
3	5	3	Recital 704	3	5	3
1	2	1	Browning and Kipling 702..	1	2	1
3	3	2	Voice 708	3	3	2
2	3	1	Gesture 711	2	3	1
Third Year						
3	5	3	English	3	5	3
3	5	3	Education 110	3	5	3
3	5	3	Recital 705	3	5	3
3	5	3	Practice Teaching 706	3	5	3
3	3	2	Voice 709	3	3	2
2	3	1	Gesture 712	2	3	1
3	5	3	Interpretation 713	3	5	3

PROGRAM F V

ORAL EXPRESSION

Two-year Course

First Semester
Periods Credits
Class Study

Second Semester
Periods Credits
Class Study

First Year

3	5	3	English 100	3	5	3
3	5	3	History 111			
			History 112	3	5	3
3	5	3	Anatomy 140	3	5	3
5	0	2	Folk Dancing 608	5	0	2
3	5	3	Evolution 700	3	5	3
3	5	3	Recital 703	3	5	3
3	3	2	Voice 707	3	3	2
1	3	1	Dramatic Art 710	1	3	1

Second Year

3	5	3	English 101			
			English 102	3	5	3
3	5	3	Psychology 150	3	5	3
3	0	1½	Folk Dancing 610	3	0	1½
3	5	3	Interpretation 701	3	5	3
1	2	1	Browning and Kipling 702..	1	2	1
3	5	3	Recital 704	3	5	3
3	3	2	Voice 708	3	3	2
2	3	1	Gesture 711	2	3	1

SCHOOL OF SECRETARIAL STUDIES

The courses in the School of Secretarial Studies aim to meet the growing demand for women of liberal education who shall be able, not only to qualify as secretaries and as teachers of commercial subjects, but to fill the many important clerical positions now open to trained women.

Recognizing the fact that general academic training is an important part of the equipment of the secretary, the programs of studies have been planned to include the largest possible number of liberal subjects. A high degree of technical proficiency is required for graduation from any one of the three courses offered.

College graduates will be received for a one-year course in technical subjects only.

SECRETARIAL STUDIES

Four-year Course

First Semester			Second Semester		
Periods	Credits		Periods	Credits	
Class Study			Class Study		

First Year

3	5	3	English 100	3	5	3
3	5	3	History 111			
			History 112	3	5	3
5	3	3	Biology 142			
			Physiology 141	5	3	3
3	5	3	Modern Language*	3	5	3
3	1	1	Business Correspondence 801 ..	3	1	1
5	1	2	Rapid Calculation 804	5	1	2
5	1	2	Typewriting 809	5	1	2

One elective required:

Art History 406.

Design 402.

Music Appreciation 516, 517.

PROGRAM G I

SECRETARIAL STUDIES

First Semester
Periods Credits
Class Study

Second Semester
Periods Credits
Class Study

Second Year

3	5	3	English 101			
			English 102	3	5	3
3	5	3	Economics 135	3	5	3
3	5	3	Psychology 150	3	5	3
3	5	3	Modern Language†	3	5	3
5	3	3	Stenography 805	5	3	3
5	2	2	Typewriting 810	5	2	2
5	1	3	Accounting 812			
			Accounting 813	5	1	3

Third Year

3	5	3	History	3	5	3
3	5	3	Spanish 190	3	5	3
			Commercial Law 800	3	5	3
3	2	2	Library Use 803	3	2	2
5	3	3	Stenography 806	5	3	3
5	2	2	Typewriting 811	5	2	2
5	3	3	Accounting 814	3	0	1
3	0	1	Business Arithmetic 815	3	0	1

One elective required:

English.
Modern Language.
Science.

Fourth Year *

3	5	3	Sociology 131			
			Sociology 132	3	5	3
3	5	3	Spanish 191	3	5	3
5	2	2	Stenography 807	5	2	2
5	2	2	Typewriting 816	5	2	2
3	5	3	Commerce 817, 819	3	5	3

Two electives required:

Advertising 818.
English.
Modern Language.
History.
Science.

* Continuation of first language offered for entrance.

† Continuation of second language offered for entrance, or beginning of new language if only one language was offered.

PROGRAM G II
SECRETARIAL STUDIES

Three-year Course

First Semester						Second Semester
Periods	Credits					Periods
Class	Study					Class
						Study

First Year

3	5	3	English 100	3	5	3
3	5	3	History 111			
			History 112	3	5	3
5	3	3	Biology 142			
			Physiology 141	5	3	3
3	5	3	Modern Language*	3	5	3
3	1	1	Business Correspondence 801 ..	3	1	1
5	1	2	Rapid Calculation 804	5	1	2
5	1	2	Typewriting 809	5	1	2

One elective required:

History of Art 406.

Design 402.

Music Appreciation 516, 517.

Second Year

3	5	3	English 101			
			English 102	3	5	3
3	5	3	Economics 135	3	5	3
3	5	3	Psychology 150	3	5	3
3	5	3	Modern Language†	3	5	3
5	3	3	Stenography 805	5	3	3
5	2	2	Typewriting 810	5	2	2
5	1	3	Accounting 812			
			Accounting 813	5	1	3

Third Year

3	5	3	History or Sociology	3	5	3
3	5	3	Spanish 190	3	5	3
			Commercial Law 800	3	5	3
3	2	2	Library Use 803	3	2	2
5	3	3	Stenography 806	5	3	3
5	2	2	Typewriting 811	5	3	3
5	3	3	Accounting 814			
3	0	1	Business Arithmetic 815	3	0	1

One elective required:

English.

Modern Language.

Science.

* Continuation of first language offered for entrance.

† Continuation of second language offered for entrance, or beginning of new language if only one language was offered.

PROGRAM G III
SECRETARIAL STUDIES

Two-year Course

First Semester
 Periods Credits
 Class Study

Second Semester
 Periods Credits
 Class Study

First Year

3	5	3	English 100	3	5	3
3	5	3	History 111			
			History 112	3	5	3
5	3	3	Biology 142			
			Physiology 141	5	3	3
3	5	3	Spanish 190	3	5	3
3	1	1	Business Correspondence 801..	3	1	1
5	1	2	Rapid Calculation 804	5	1	2
5	3	3	Stenography 805	5	3	3
5	1	2	Typewriting 809	5	1	2

Second Year

3	5	3	English 101			
			English 102	3	5	3
3	5	3	Psychology 150	3	5	3
3	5	3	Spanish 191	3	5	3
5	3	3	Stenography 806	5	3	3
5	3	2	Typewriting 810	5	3	2
5	1	3	Accounting 812			
			Accounting 813	5	1	3

One elective required:

Economics.

Science.

History.

SCHOOL OF TRADES

The School of Trades offers one-year courses in dressmaking and millinery. The training for each of these trades is put on a practical business basis. The young women are required to do the work under conditions closely approximating business apprenticeship. A commercial millinery shop and dressmaking shop are maintained in connection with the School, in charge of a milliner and a dressmaker, each of whom has had a number of years of eminent success in the prosecution of her trade. The test of the market is put upon the work of the students. Hats and gowns are made for exacting and fastidious customers, and the work must be such as to meet this demand. The head of each department makes herself responsible for the material used and the character of the workmanship.

No one will be admitted to the School of Trades who is not prepared to give her full time to the prescribed work. Each student is required to make three gowns or three hats for herself during the year, to be displayed at the special exhibits of the departments.

For young women desiring to fit themselves, after some practical experience, to become forewomen, shop-directors or to teach these trades, an advanced course of one year will be provided.

TRADES

PROGRAM H I

Dressmaking

First Semester Periods		Second Semester Periods
3	English 100	3
6	Clothing 300	
4	Clothing 314	4
4	Design 402	
	Costume Design 401	4
4	Millinery 950	4
24	Dressmaking 901	30

PROGRAM H II

Millinery

3	English 100	3
4	Clothing 314	4
4	Design 402	
	Costume Design 401	4
4	Dressmaking 900	4
30	Millinery 951	30

COURSES OF INSTRUCTION

General Courses

ENGLISH

English 100. Themes

An analytic and synthetic study of composition, affording practice in imitative writing, in oral composition, and in criticism. Such models as Macaulay, Addison, Lamb, and Lowell are used. Reference book: Woolley's Handbook of composition.

Six credits. Three periods a week throughout the year.

MISS SWENARTON

English 101. English Literature from Chaucer to Pope

A course consisting of lectures, discussions, and supplementary readings, designed to give the student a comprehensive view of the development of English literature.

Three credits. Three periods a week in the first semester.

Prerequisite: English 100.

MISS SWENARTON

English 102. English Literature from Pope to Kipling

A continuation of English 101.

Three credits. Three periods a week in the second semester.

MISS SWENARTON

English 103. Elizabethan Drama

A study of Shakespeare, his immediate predecessors, and his contemporaries. The course aims to give the student insight into the principles of criticism and intelligent appreciation of the elements of power in literature. Class reading and discussion of plays and reference reading of standard criticism, with occasional lectures, will constitute the work of the course. Textbook: Boas, Shakespeare and his predecessors in the English drama.

Three credits. Three periods a week in the first semester.

MISS SWENARTON

English 104. Modern Drama

A course designed to give a survey of modern tendencies in the theatre and to acquaint the student with the best English and American plays of recent times.

Three credits. Three periods a week in the second semester.

MISS SWENARTON

English 105. Essayists of the Romantic and Victorian Ages

A course consisting of lectures and readings designed to cultivate a taste for the essay and the letter.

Three credits. Three periods a week in the first semester.

MISS SWENARTON

English 106. Poets of the Romantic Age

A study of Cowper, Burns, Scott, Wordsworth, Coleridge, Keats, and Shelley.

Three credits. Three periods a week in the second semester.

MISS SWENARTON

English 107. English Prose Fiction from Fielding to Scott

Lectures on the important periods in the development of the novel, with careful study of representative fiction, from the historical and critical points of view. Text-book: Cross, Development of the English novel.

Three credits. Three periods a week in the first semester.

MISS SWENARTON

English 108. English Prose Fiction from Scott to Meredith

Three credits. Three periods a week in the second semester.

MISS SWENARTON

HISTORY**Education 110. History of Education and Principles of Teaching**

A study of the development of educational thought and practice. The application of psychology and philosophy to the art of teaching, and an examination of the principles of general method as applied to the work of the special teacher.

Six credits. Three periods a week throughout the year.

PRESIDENT KEYES
MISS COCKROFT

History 111. Modern European History 1500-1815

Introductory lectures dealing with the Middle Ages and the Renaissance. Detailed study of the Reformation and Wars of Religion; the development of parliamentary government in England; the century of colonial rivalry; the French Revolution and the Napoleonic Wars.

Three credits. Three periods a week in the first semester.

MISS COCKROFT

History 112. Modern European History. The Nineteenth Century

Social, economic, political and diplomatic history from 1815 to the present time. Reading and discussion of present day world news.

Three credits. Three periods a week in the second semester.

MISS COCKROFT

History 113. American History from the beginning to 1829

Colonial period; the Revolution; early years of American nationality to the enunciation of American foreign policy in the Monroe doctrine.

Three credits. Three periods a week in the first semester.

MISS COCKROFT

History 114. American History. Nineteenth Century

The slavery controversy; reconstruction; modern economic, social, political and international problems; current events.

Three credits. Three periods a week in the second semester.

MISS COCKROFT

History 115. English History to 1688

The history of England to 1688, with particular emphasis upon the development of the constitution.

Three credits. Three periods a week in the first semester.

MISS COCKROFT

History 116 English History from 1688

England as a world power; the acquisition of empire in the eighteenth century; the Napoleonic Wars; and the economic, political and diplomatic history of the nineteenth and twentieth centuries.

Three credits. Three periods a week in the second semester.

MISS COCKROFT

CHEMISTRY AND PHYSICS**Chemistry 122. Inorganic Chemistry**

Lectures, recitations and laboratory work. A course in general inorganic chemistry and qualitative analysis of the metals. Special emphasis is given to all topics which relate to the household and to Cookery 200 and Physiology 141.

Six credits. Six periods a week throughout the year.

MISS RALPH
MISS GIBSON

Chemistry 123. Organic Chemistry

Lectures, recitations and laboratory work. A study of the more important organic compounds, especially in their relations to cookery and the household.

Six credits. Six periods a week throughout the year.

MISS RALPH

Chemistry 124. Physiological Chemistry

Recitations, assigned readings, and laboratory work. A course in physiological chemistry consisting of a brief survey of the nutrients of the human body followed by a study of (1) the digestive fluids and their action; (2) tissues and their secretions and excretions; (3) energy requirements and expenditure.

Three credits. Three periods a week in the first semester.

MISS RALPH

Physics 125

Fundamental principles of mechanics, heat, sound, light, and electricity, especially as applied to everyday life and the household. Laboratory work supplemented by lecture, demonstration and class discussion.

Six credits. Five periods a week throughout the year.

MISS GREGORY

SOCIOLOGY AND ECONOMICS**Sociology 131**

A study of life in society; the origin and development of social institutions; with special emphasis upon the family.

Three credits. Three periods a week in the first semester.

DEAN ROSS

Sociology 132

A study of present day conditions and the application of sociological principles to social problems. Lectures, readings, reports, and discussions. Prerequisite: Course 131.

Three credits. Three periods a week in the second semester.

DEAN ROSS

Economics 135

An elementary course designed to give the student acquaintance with the general principles of economics.

Six credits. Three periods a week throughout the year.

MISS GODDARD

BIOLOGY**Anatomy 140**

First semester: A study of the bones, muscles, and nerves of the human body with chief emphasis on structure.

Second semester: A continuation of the first semester, completing the study of the structure of the human organism. Both courses are given as a basis for understanding the working the human mechanism and its proper development and treatment. Demonstration and recitations.

Six credits. Three periods a week throughout the year.

MISS GREGORY

Physiology 141. Physiology and Hygiene

A study of the human organism from the standpoint of personal health and human efficiency. Laboratory work supplemented by lectures and class discussions.

Three credits. Five periods a week in the second semester.

MISS GREGORY

Biology 142

This course aims to teach the fundamental facts and principles of the structure and functions of living organisms, and the relations between plants and animals. Representative types of plants and animals will be studied in the laboratory, and this work supplemented by lectures and class discussions.

Three credits. Five periods a week in the first semester.

MISS GREGORY

Microbiology 143

A study of bacteria, yeasts and molds in their relation to the household and human efficiency. Laboratory work supplemented by lecture, class discussion, and assigned reading.

Three credits. Five periods a week in the first semester.

MISS GREGORY

Public Sanitation 144. Household Sanitation and Public Hygiene

A study of the sanitary condition of the house and site; and of methods of safeguarding the home through the control of the milk and water supplies, the disposal of household wastes, and the control of infectious diseases. Lectures, recitations and assigned readings.

Three credits. Three periods a week in the second semester.

MISS GREGORY

Microbiology 145. Microbiology and Public Sanitation

A condensed course giving in brief the subjects given in Courses 143 and 144.

Three credits. Five periods a week in the second semester.

MISS GREGORY

PSYCHOLOGY**Psychology 150. Descriptive and Explanatory Psychology**

An introductory course presented from the dynamic point of view. Text: Colvin and Bagley's Human Behavior.

Six credits. Three periods a week throughout the year.

MISS SWENARTON

Psychology 151. Educational Psychology

An advanced course presenting the original nature of man, the learning process, individual differences, mental work and fatigue, with an eye to the needs of the prospective teacher. Text: Colvin's The Learning Process. Prerequisite: Course 150.

Three credits. Three periods a week in the first semester.

MISS SWENARTON

Psychology 152. Educational Psychology

Experimental study of the learning process, covering habit formation, practice, transfer of training, acquisition of skill, individual differences, work and fatigue. Reference: Starch's Experiments in Educational Psychology. Prerequisite: Course 150.

Three credits. Four periods a week in the second semester.

MISS SWENARTON

Psychology 153. Advanced General Psychology

A study of animal and child psychology and of adolescence.

Three credits. Three periods a week in the first semester.

MISS SWENARTON

Psychology 154. Advanced General Psychology

A study of social and abnormal psychology. Lectures and collateral readings.

Three credits. Three periods a week in the second semester.

MISS SWENARTON

Psychology 155. Experimental Psychology

A laboratory course affording practice in the use of apparatus, and acquaintance with methods of experimentation. A study of sensation and perception.

Three credits. Four periods a week in the first semester.

MISS SWENARTON

Psychology 156. Experimental Psychology

A study of memory and imagination.

Three credits. Four periods a week in the second semester.

MISS SWENARTON

MODERN LANGUAGES

The modern languages are taught by the direct method. All recitations are conducted in the language studied.

French 160

The work comprises colloquial conversation; mastery of the more usual idioms; verb drill; study of the elements of grammar; reading of short stories and anecdotes.

Six credits. Three periods a week throughout the year.

MISS HULBERT

French 161

First semester: Grammar; reading of short stories; conversation and composition based on texts read; memorizing and dictation.

Second semester: Grammar continued; reading selected from works of Daudet, Sand and Loti; letter-writing; conversation.

Six credits. Three periods a week throughout the year.

MISS HULBERT

French 162

First semester: Reading selected from works of Corneille and Moliere. Advanced grammar; French newspapers and periodicals read and discussed.

Second semester: Reading from works of Racine and Hugo. History of French literature. Conversation on current topics.

Six credits. Three periods a week throughout the year.

MISS HULBERT

French 163

First semester: History of France; contemporary literature. Essay writing; conversation.

Second semester: Same subjects continued.

Six credits. Three periods a week throughout the year.

MISS HULBERT

German 170

Conversation is held on familiar topics; the more commonly used verbs are learned and there is constant drill in the elements of grammar; German songs and poems are memorized. The reading is selected from such works as Gueber's "Marchen und Erzahlungen"; Anderson's "Bilderbuch ohne Bilder."

Six credits. Three periods a week throughout the year.

MISS HULBERT

German 171

First semester: Study of grammar continued; reading selected from works of Von Hillern, Storm, and Ebner-Eschenbach; conversation based on texts read.

Second semester: Grammar; composition; memorizing and dictation; reading from works of Heyse and Freytag; letter-writing.

Six credits. Three periods a week throughout the year.

MISS HULBERT

German 172

First semester: Advanced grammar and composition; study of life and works of Goethe. Memorizing of poems. Second semester: Study of lives and works of Schiller and Lessing; essay-writing; German newspapers and periodicals read and discussed.

Six credits. Three periods a week throughout the year.

MISS HULBERT

German 173

First semester: History of German literature; reading of difficult texts; essay writing.

Second semester: History of literature continued; reading of contemporaneous authors; conversation on current topics.

MISS HULBERT

Italian 180

Conversation, grammar-drill, memorizing of songs and poems. Reading of short stories and anecdotes.

Six credits. Three periods a week throughout the year.

MISS HULBERT

Italian 181

First semester: Grammar and composition; reading of short stories by Di Amicis; conversation based on text read. Second semester: Grammar continued; reading from works of Fogazzaro, Manzoni and D'Annunzio. Sight translation of Italian newspapers and periodicals.

Six credits. Three periods a week throughout the year.

MISS HULBERT

Italian 182

First semester: Advanced grammar. Reading from Dante's *Divina Commedia*. Conversation.

Second semester: *Divina Commedia* continued; study of modern poets.

Six credits. Three periods a week throughout the year.

MISS HULBERT

Spanish 190

An elementary course giving practice in conversation and in writing. Drill in the more common regular and irregular verbs. Translation of prose and verse. Mastery of idioms.

Six credits. Three periods a week throughout the year.

MISS HULBERT

Spanish 191

First semester: Reading selected from works of Alarcon and Becquer; conversation and composition based on texts read. Grammar study and letter-writing. Dictation.

Second semester: Works of Galdos and Pardo Bazan studied. Spanish newspapers and periodicals read. Commercial correspondence.

Six credits. Three periods a week throughout the year.

MISS HULBERT

Spanish 192

First semester: History of Spanish literature; works of Lopez de Vega and Cervantes studied.

Second semester: History of literature continued. Modern Spanish drama studied. Conversation.

Six credits. Three periods a week throughout the year.

MISS HULBERT

HOME ECONOMICS

Domestic Science

Cookery 200. Food Selection and Preparation

The purpose of this course is to give a fundamental knowledge of the principles and processes involved in the preparation of food, and to develop skill in the technique of cookery. After a consideration of the use of fuels, apparatus, utensils, weights and measures and the thermometer, the typical methods of preparing the various food materials are taken up. Food composition and combination is studied in connection with an introduction to the planning and serving of meals in the home. The problems of buying in relation to quality, quantity, sources of supplies, season, prices, transportation and methods of distribution are discussed. Lecture and laboratory.

Four credits. Seven periods a week in the first semester.

Three credits. Five periods a week in the second semester.

MISS TUPPER

Cookery 201. Food Preservation and Table Service

This course aims to give more complicated processes of cookery; methods and principles of canning, preserving, pickling, drying and other methods of food preservation; fancy cookery; planning and serving of typical meals with special emphasis on balance of foods, season, cost and existing conditions bearing on food questions. Lecture and laboratory.

Three credits. Six periods a week in the first semester.

MISS CARLSON

Cookery 202. Institutional Administration and Cookery

This course aims to give skill in buying, handling, preparing and serving of large quantities of food, with maximum efficiency in the use of time and labor. Problems given in this course cover the following points: planning of proper and appetizing menus; marketing, securing bids, contracts and so forth; selection, cost and purchasing of materials, supplies and equipment; labor and service requirements; accounts, letter forms and so forth. Most of the laboratory work is done in connection with the main kitchen and dining room of the school. Different types of institutions are visited by the class. Lecture and laboratory.

Three credits. Five periods a week in the second semester.

MISS CARLSON

Cookery 203. Demonstration Cookery

Demonstrations are given both by the instructor and the students in order to fit the student for such work in general teaching and also in specialized fields, namely, extension teaching, public lecture work and the like. It gives the student a hold on her material so that she can present it in an interesting, definite and concise form. Each demonstration involves a study of equipment, organization, method of procedure and results to be obtained.

Three credits. Five periods a week in the first semester.

MISS CARLSON

Cookery 204. Experimental Cookery

Lecture and laboratory. This course includes a short survey of the development and history of the art of cookery. Comparisons are made as to the use and value of the double boiler, steamer, fireless cooker, paper bag, etc., the use and value of different fuels for cooking purposes; tests as to the best method of preparing different types of food; comparative economy of home and shop products. The course is made flexible enough so that current and local problems may be considered and worked out in class.

Three credits. Six periods a week in the second semester.

MISS CARLSON

Cookery 205. Dietetics

Lecture and laboratory. This course aims to give a knowledge of the nutritive requirements of the body in health and disease and under varying conditions of age, environment, etc.; the nutritive value and function of food; balanced diets and the determination of proper food requirements. The economic and social phases are emphasized. In the laboratory food values and dietaries are studied concretely. Part of the time is devoted to a study of different pathological conditions which are dependent to a large extent upon dietetic treatment. Menus and dishes suited to these different conditions are prepared in the laboratory.

Three credits. Six periods a week in the second semester.

MISS CARLSON

Home Nursing 206

This class is devoted to a study of the simple methods of caring for children, the sick and the aged. It includes the care of the sick-room, bed-making and so forth. How to meet emergencies; how to prevent colds, etc., receive due attention.

MISS CARLSON

Household Management 207

Lecture and laboratory. This course aims to teach the application of scientific principles to the problems of the modern housewife; the apportionment of time and efficient organization of work. The economic and social relationships of the household are considered in an analysis of expenditure for food, clothing, house maintenance, furnishing, equipment, operating expenses, domestic service, social life and methods of saving. Practical experience in performing all types of household duties is given in the laboratory work.

Three credits. Four periods a week throughout the year.

MISS TUPPER

Theory and Practice in Teaching Domestic Science. 208

Class time is devoted to recitation and discussion of the specific principles applicable to the teaching of domestic science in various types of schools. The students work out actual problems in the courses of study, choosing their equipment and similar subjects. Reading and references

as to the latest development of education, especially education for the home, are required. Textbooks, sources of material and making of bibliographies are dealt with in class. Reports and special conferences are a part of the regular work. Two hours a week are devoted to observation of classes in as many different types of schools as possible. Each student teaches at least twelve lessons with full responsibility of handling the classes.

Three credits. Five periods a week throughout the year.

MISS CARLSON

Laundry 209

Two hours a week are devoted to the study of principles and processes involved in laundry work; choice of equipment for laundry; methods of handling cotton, wool, silk, linen, laces, embroideries, etc.; removal of stains, consideration of home and commercial laundries.

One credit. Two periods a week in the second semester.

MISS TUPPER

Domestic Art

Clothing 300. Drafting and Patternmaking

Foundation patterns for shirtwaist, shirtwaist sleeve, tight waist, tight sleeve, kimono waist and shirt are drafted to measure, cut in materials and fitted. From these foundation patterns other patterns are designed. Emphasis is placed upon good design. Materials provided.

Three credits. Six periods a week in the first semester.

MISS SNYDER

Clothing 301. Elementary Dressmaking

Designing and making of tailored shirtwaist, skirt, lingerie waist and one-piece cotton or linen dress. Use and alteration of drafted and commercial patterns. Consideration of quality, suitability and cost of materials used, and adaptation of art principles in selection of design. Students provide materials subject to the approval of the instructor.

Three credits. Six periods a week in the second semester.

MISS SNYDER

Clothing 302. Advanced Dressmaking

Designing and making of a wool dress, chiffon or georgette blouse, and silk afternoon or evening dress; with a consideration of the economic factors involved in the selection and purchase of suitable materials, and of the art principles involved in construction. Students provide materials subject to the approval of the instructor.

Three credits. Six periods a week in the second semester.

MISS JONES

Clothing 303. History of Costume

A survey of industrial and social conditions which have influenced the design of costume in the different centuries. A study of Egyptian, Grecian, Roman, French and English costume, and of the influence of historic costume upon modern dress.

Three credits. Three periods a week in the second semester.

MISS JONES

Clothing 304. Millinery

The course includes practice in the various processes involved in the making of hats, construction of frames; covering of frames with silk, velvet, or straw; making of bindings, cords, folds, flanges and puffed edges; renovating and remodeling of old hats.

Six credits. Six periods a week throughout the year.

MISS SHEERAN

Clothing 305. Modeling and Dress Design

A study of line, texture and color harmony in relation to costume. Suitable dress designs for definite occasions and types of individuals are modeled on the form. Paper, cheesecloth, cambric and crinoline are used as mediums and emphasis is placed upon design and suitability of dress. Materials provided.

Three credits. Six periods a week in the first semester.

MISS JONES

Clothing 306. Elementary Sewing and Handwork

A study of the fundamental principles underlying the making of garments and household linens. It includes the use and care of the sewing machine; the application of hand and machine sewing to undergarments and household furnishings; mending, patching, and darning of garments; knitting, crocheting, and simple embroidery stitches. Students provide materials subject to the approval of the instructor.

Six credits. Six periods a week throughout the year.

MISS SNYDER

Clothing 307 Textile Economics

A consideration of the production and consumption of textiles; woman's influence upon labor conditions and laws; economic and sociological factors involved in intelligent selection and purchase of materials; comparisons of factory-made and home made garments. Study of clothing budgets.

Three credits. Three periods a week in the second semester.

MISS JONES

Clothing 308. Textiles

A study of primitive forms of textile industries and their development into modern methods of spinning, carding, and weaving; growth, manufacture and use of textile fibers; physical and chemical analyses of fibers and fabrics used for clothing and household purposes in order to determine economic and hygienic values.

Three credits. Three periods a week in the first semester.

MISS JONES

Theory and Practice in Teaching Domestic Art 309

Lectures, discussions, recitations, observations and practice teaching. The adaptation and application of general principles of education to Domestic Art; adaptation of various phases of Domestic Art to different types of schools; planning of courses of study and equipment for elementary and secondary schools. Fifteen weeks practice teaching required.

Six credits. Five periods a week throughout the year.

MISS JONES

Theory and Practice in Teaching Household Arts 310

This course is a combination of the Theory and Practice of Teaching Domestic Science and the Theory and Practice of Teaching Domestic Art. Its aim is to fit a graduate to teach or supervise both subjects in elementary, high or normal schools.

Six credits. Five periods a week throughout the year.

MISS CARLSON
MISS JONES

Home Economics 311

A survey of the history and status of home economics in Europe and America. Aims and various phases of the work. Study of curricula, books, journals and equipment.

Three credits. Three periods a week in the first semester.

MISS JONES

Clothing 312. Advanced Millinery

This course continued the work of clothing 304 with emphasis on artistic trimming, and good design in finishing of hats.

Six credits. Six periods a week throughout the year, or the equivalent.

MISS SHEERAN

Clothing 313. Shop Dressmaking

This course is given in the trades department and includes practical work in designing, modeling, draping, making and finishing of dresses.

Six credits. Six periods a week throughout the year or the equivalent.

MISS STEINES

FINE AND APPLIED ART

Applied Design 400

Original design developed in weaving, basketry, book-binding, cardboard construction, stencilling, etc. Illustrative advertising includes problems in spacing, lettering and arrangements for posters, car cards, window cards, magazines and all work relating to practical purposes in modern advertising, also to use of color effectively and practically.

Jewelry includes the making of original designs for rings, pins, pendants, chains and other articles of jewelry and their application.

Six credits. Six periods a week throughout the year.

MISS STEBBINS

Costume Design 401

Problems in line, dark and light, and in color theory; exercises in pen and ink technique and color to express different qualities in textures and textiles. Special problems in design. Color schemes adapted to individual types. Original designs, sketching of gowns, hats, etc.

Two credits. Four periods a week in the second semester.

MISS WAY

Design 402

A study of spacing and quality of line in charcoal and brush, designing plaids, pottery forms, borders, historic ornament, stained glass, flower and landscape compositions. Dark and light studied with the line designs, symbolism in rugs, borders, etc. Theory of color, hue, value, intensity, color harmonies applied to rugs, stained glass, rooms, costumes, stencils, wood blocks, etc.

Reference: "Composition," by Arthur Wesley Dow.

Four credits. Four periods a week throughout the year.

MISS STEBBINS

Design and Composition 403

Same as Design 402 and, in addition, advanced studies in repetition, subordination, symmetry, proportion. Pictorial work, posters, decorations, landscape, compositions, etc.

Six credits. Six periods a week throughout the year.

MISS WAY

Drawing and Painting 404

Application of the principles of freehand perspective in the sketching of objects, interiors, street scenes, still life in pencil, charcoal tones, and color. Outdoor sketching in pencil and color. Special emphasis on composition.

Reference: "Freehand Perspective," by Dora M. Norton.

Six credits. Six periods a week throughout the year.

MISS WILLIS

Drawing 405. Freehand Drawing

Drawing in charcoal, pencil or crayon from casts, ornament and figure. Rapid action sketches from life; portrait studies and drawings from costume modeled. Emphasis on action, proportion, directness and freedom.

Six credits. Six periods a week throughout the year.

MISS WILLIS

History of Art 406

First semester: An appreciative study of painting, sculpture, architecture and design in historical development. Lantern slide talks. Students are required to prepare and present special topics. Textbook: "Apollo," by Reinach. Second semester: Development of art in America. Brief study of modern art movements. Textbooks: "American Art," by Charles Coffin; "Modern Painting," by Willard Huntington Wright.

Six credits. Three periods a week throughout the year.

MISS WAY

House Decoration 407

Principles of design and their relation to household art. Study of line, dark and light and color applied to problems of leaded glass, wall papers, silks, carpets, rugs, etc. Simple designs for rooms. Study of furniture design and construction.

Two credits. Four periods a week in the first semester.

MISS WAY

Illustration 408

An advanced study of composition; original pictorial work, posters, decorative panels and landscape compositions in charcoal, water color and tempora color. Prerequisites: Drawing 404 and Drawing 405.

Six credits. Six periods a week throughout the year.

MISS WILLIS

Illustration 409

A continuation of Course 408.

Six credits. Six periods a week throughout the year.

MISS WILLIS

Drawing 410. Mechanical Drawing and Lettering

Instruction in the use of drawing instruments, lettering, dimensions, projections, shadows, development of surfaces, isometric and perspective drawing and artistic rendering of details for architecture and furniture. Problems in lettering and the use of the broad lettering pen in simple manuscript writing and illumination.

Four credits. Four periods a week throughout the year.

MISS WAY

Painting 411

Oil and water colors. Study of form, values and color in varying techniques from still life. Also the designing of original groups based on the principles studied. Outdoor sketching in oil and water color. Prerequisite: Drawing 404.

Six credits. Six periods a week throughout the year.

MISS WILLIS

Painting 412

A continuation of Painting 411.

Six credits. Six periods a week throughout the year.

MISS WILLIS

Theory and Practice in Teaching Art 413

Discussion of principles of teaching, study of curricula, preparation and presentation of lessons. Practice teaching.

Six credits. Three periods a week throughout the year.

MISS STEBBINS

Costume Design 414

Continuation of Course 401. Personality in design and color. Original designs.

Two credits. Four periods a week in the second semester.

MISS WAY

House Decoration 415

Continuation of Course 407. Advanced problems in house furnishing and planning. History of period styles of furniture. Use in house furnishing.

Two credits. Four periods a week in the first semester.

MISS WAY

Drawing 416. Mechanical Drawing and Lettering

Continuation of Course 410. Pen and ink rendering. Special poster work. Drawing of furniture and interiors to relate to interior decoration.

Two credits. Four periods a week in the first semester.

MISS WAY

Drawing 417. Figure Drawing

The study of the figure from draped models in pencil, charcoal and color. The aim of the course is to give the student skill in drawing accurately and quickly, the action and character of the model together with good composition in placing the figure in its proper setting.

Two credits. Four periods a week in the second semester.

MISS WILLIS

Applied Design 418

Same as Design 400 and in addition more advanced problems in basketry, and bookbinding. A course in clay modeling; designing, building, decorating tiles, vases, beads and ornaments. Practical for teachers or craft workers. Illustrative advertising as related to concrete modern advertising.

Jewelry. Making of original designs carried out in built-up work, wire construction and applique.

Six credits. Six periods a week throughout the year.

MISS STEBBINS

MUSIC**Chorus 500**

Chorus work is required of all students registered in the school.

Two periods a week throughout the year.

MR. OSBORN

Ear Training 501. Ear Training and Sight Singing

The student is taught to recognize by ear and to express in writing rhythms, intervals, melodies, chords, chord progressions, and modulations. Proficiency in singing at sight is insisted upon as the most direct and practical means of quickening the perception. The work is carefully and systematically graded from diatonic melodies with the simplest rhythmic combinations to compositions involving difficult problems of tone rhythm.

Two credits. Three periods a week throughout the year.

MR. OSBORN

Ear Training 502. Ear Training and Sight Singing

Continuation of Course 501.

Two credits. Three periods a week throughout the year.

MR. OSBORN

Elements of Music 503

Two credits. One period a week throughout the year.

MR. ALWYNE

Theory of Music 504. Elementary Theory

The staff, notes, measures, divisions, rhythm, the major scale, diatonic intervals, major triad. The theory of acoustics, the minor scale, the minor triad, chromatic tones, ties, slurs, syncopation. Theory of natural fifths. Common terms and signs of expression.

Three credits. Three periods a week in the first semester.

MR. OSBORN

Harmony 505

Acoustic foundations. The common chord. The principle triads and the scale. Tonal and chordal relations. The laws of melodic beauty and melody writing. The four voices; their association, registers and movement. Thorough bass. The phrases and cadence. Original melodies (and some figured basses) harmonized with consonant triads and sixth chords.

Three credits. Three periods a week in the second semester.

MR. OSBORN

Harmony 506

Use of all chord material presented in harmonizing original melodies (and some figured basses). Six-four chords, characteristics and musical employments. Discords and the dominant seventh specifically. The musical idea and the process of musical thought or imagination explained and illustrated as a guide to a tasteful musical expression.

Three credits. Three periods a week in the first semester.

MR. OSBORN

Harmony 507

The remaining discords and the altered chords all presented and used musically in original compositions. Modulations begun.

Three credits. Three periods a week in the second semester.

MR. OSBORN

Harmony 508

Modulations continued; diatonic, chromatic and enharmonic modulations. The inharmonic elements; organ-points, suspensions, anticipations. Chord-figuration and passing tones. All material used to achieve musical expression.

Three credits. Three periods a week in the first semester.

MR. OSBORN

Counterpoint 509

Simple counterpoint in two and three parts in the five species. Simple counterpoint in four parts.

Three credits. Three periods a week in the second semester.

MR. OSBORN

Musical Analysis 510

Aim: To cultivate the critical faculties in listening to music and to develop sufficient analytical knowledge to enable the student to name and classify any musical composition. Elements of musical form. Examples in each form heard and examined. Study of the development of the composite forms with analysis of the important types, both classic and modern.

Six credits. Three periods a week throughout the year.

MR. OSBORN

Piano 512

Position at the piano. Hand position, relaxation, exercises for the development of individuality of fingers. Major and minor scales, chromatic scales, arpeggios. Memory training. Outline of fingering. Octaves and chords. Studies selected from Czerny. "50 Small Studies," (Germer); Berens, New School of Velocity; Bach "Clavecin Book of easy pieces." Easy pieces by Grieg, Mendelssohn, Gurliitt, Schumann, Tschaikowsky.

One credit a semester for each piano lesson. MR. ALWYNE

Piano 513

Scales in double thirds. Scales with varied fingerings and rhythms, staccato and legato, etc. Octave technique. Kullack, School of Octaves; Czerny, School of Velocity and School of Fingering; Bach, Preludes and two and three part inventions. Pieces of moderate difficulty by Handel, Haydn, Mozart, Beethoven, Schubert, Schumann. Easier Beethoven and Mozart Sonatas.

One credit a semester for each piano lesson. MR. ALWYNE

Piano 514

Advanced technique. Cramer-Bulow, 50 Selected Studies; Clemanti-Tausig, Gradus ad Parnassum; Kullak, Seven Octave Studies; Beethoven, Sonatas; Bach, Well Tempered Clavichord; Chopin, Nocturnes, Preludes, Waltzes, Polonaises; Schumann, Papillons, Novelettes, Fantasiestucke; Schubert, Moments Musicales; Liszt, Nocturnes, Consolations; Brahms, Clavierstucke; Easier Beethoven, Mendelssohn and Mozart Concertos. Pieces of the modern French and Russian Schools.

One credit a semester for each piano lesson. MR. ALWYNE

Piano 515

Working out of technical problems. Technical groupings, etc. Chopin, Liszt and Henselt Studies. Isidor Philipp, Exercises Journalieres. More advanced pieces by Liszt, Schumann, Weber, Saint-Saens, Chopin, Rachmaninow, Debussy, etc. Beethoven, more difficult sonatas, 32 variations, concertos; Bach, Choral Vorspiele, Suites, Organ transcriptions, etc.; Schubert-Liszt songs.

One credit a semester for each piano lesson. MR. ALWYNE

Music Appreciation 516. Foundations. Establishment of Modern Music

Aim: To lead the student to understand the gradual unfolding of the means and mode of musical expression, particularly with reference to opera, oratorio and polyphonic music as revealed in the works of the foremost composers of the seventeenth century, to the end that he may come into enjoyment of these forms of musical expression. Principal composers: Handel, Bach, Haydn, Mozart. Composers for Contributory Study: Germany—Schutz, Keiser, Hasse, Gluck, England—Purcell, France—Lulli, Rameau, Couperin, Italy—Peri, Caccini, Cavaliere, Monteverde, Cavalli, Cesti, A. Scarlatti.

Three credits. Three periods a week in the first semester.

MR. OSBORN

Music Appreciation 517. Enrichment of Content of Established Forms. Individual Contributions

The Opera after Mozart and under the Italians.

Aim: To lead the student to comprehend the fullest possibilities of the sonata-form as attained in the works of Beethoven, and to perceive the significance of the entrance of the romantic spirit into the realm of musical expression.

Composers: Beethoven, von Weber, Cherubini, Rossini, Donizetti, Bellini.

Three credits. Three periods a week in the second semester.

MR. OSBORN

Music Appreciation 518. New Tendencies

Aim: To interpret to the student the more vigorous assertion of the romantic spirit and to cultivate an appreciation for the feeling and color of romantic expression as contrasted with the formal beauty characteristic of the classical school.

Composers: Schubert, Mendelssohn, Schumann, Chopin, Verdi, Gounod.

Three credits. Three periods a week in the first semester.

MR. OSBORN

Music Appreciation 519. The Modern School. National Characteristics

Aim: To give the student an intelligent understanding of the value and influence of Wagner's musical and dramatic conceptions. In direct sequence, to keep abreast of the times by acquainting the student with present day musical ideals and types.

Composers: Wagner, Brahms, Tchaikowsky, Dvorak, Grieg. (The later Verdi, as influenced by Wagner.)

Three credits. Three periods a week in the second semester.

MR. OSBORN

Counterpoint 520. Counterpoint and Fugue

Study of the motet and madrigal. Original composition in these forms. Studies in strict canon. Fugue writing begun. Study of the various elements involved. Construction of original two-voice fugues.

Six credits. Three periods a week throughout the year.

MR. OSBORN

Methods of Teaching 521. Material and Methods

This course is devoted to a study and demonstration of material and methods used in the primary and grammar grades. The work of each year is taken up in detail and the problems which confront the grade teacher and supervisor are carefully considered. The difficult problems which confront the teacher in the high and normal schools. Special topics: the high school chorus and glee clubs; classification of voices; harmony classes; music appreciation classes; choral music for high and normal schools; credits for outside study; the orchestra and its organization.

Three credits. Three periods a week in the first semester.

MR. OSBORN

Methods of Teaching 522. Practice Teaching

Practical use of materials in all grades, and the application of methods of teaching to the teaching of music. No student can complete the course until able to demonstrate mastery of the subject matter and the methods of actual teaching.

Three credits. Five periods a week in the second semester.

MR. OSBORN

Voice 523

The course will cover the details of voice production. Special attention will be given to management of breath; equalized registers; good attack; perfect legato (sustained tones); enunciation; phrasing; variety of tone; posture and facial expression. Solfeggios; vocalises; or exercises of same difficulty as Lieber; Vaccai; Panofka; Whelpton; Spicker and Lutgen. Songs suitable to ability of individual student. Italian diction.

One credit a semester for each voice lesson.

MR. LEHMANN

Voice 524

Continued voice development, including precision and neatness in attacking and emitting the sound. Studies in diatonic and chromatic scales, triplets, staccato, portamento, the simple trill and musical embellishments in general use. Songs suitable to the ability of the individual student. Italian and German diction.

One credit a semester for each voice lesson.

MR. LEHMANN

Voice 525

Studies for flexibility and velocity. Recitative, lyric, and dramatic examples of opera and oratorio, together with excerpts from the works of Scarlatti, Bach, Handel, Mozart, Beethoven, Schubert and Schumann. Italian, German and French diction.

One credit a semester for each voice lesson.

MR. LEHMANN

Voice 526

An amplification of the preceding three years' work, with an introduction to modern opera and oratorio. Italian, German and French songs.

One credit a semester for each voice lesson.

MR. LEHMANN

Voice Interpretation 529

Lecture lessons illustrated by the pupils. Formal rendering of vocal numbers upon stage in the presence of teacher and students. Criticisms and discussions of tone, breathing, interpretation, poise and expression.

Two credits. One period a week throughout the junior year.

MR. LEHMANN

Operatic Class 530

This class gives students opportunity for concerted singing, duetts, trios, quartetts, etc., upon the stage. It is a preparation for public concert, oratorio and opera. Rigid and awkward poise are eliminated. Operatic roles will be assigned and interpreted by students who have the ability.

Two credits. One period a week throughout the senior year.

MR. LEHMANN

Piano Interpretation 531

Practical explanation and demonstration of the structure and mechanical parts (action, pedals, etc.) of the instrument. Practical application of this knowledge to piano playing, especially in the use of the pedals in regard to the different kinds of touch. Elementary acoustics (harmonics) and their use. Orchestral and aesthetic effects. Elements of musical form. Performance of pieces by students. Discussion of the form, structure, and character of the compositions performed. Criticisms.

Two credits. One period a week throughout the freshman year.

MR. ALWYNE

Piano Interpretation 523

Evolution and development of the piano. Comparison of earlier keyboard instruments. Influence of these upon music of early masters. Peculiarities of technic necessary to playing of these instruments. Influence of development of modern piano on composition of Romantic and Modern Schools, and on performance. Performance and discussion of compositions of the Classical, Romantic, and Modern School. Peculiarities of notation and of its use. Comparison of different schools of piano playing. Comparison of styles and idioms of the different composers.

Two credits. One period a week throughout the sophomore year.

MR. ALWYNE

Piano Sight Reading 533

This class presupposes two years study of theory and harmony. Exceptional notation signs and Italian terms. Recognition at sight of intervals, scales, arpeggios, chords, etc. Technical groupings of passages at sight. Preliminary observation of composition to be played; what to look for; grasp of principal constituent parts and their relationship to each other; proper tempi; changes of key and tempo; melody; climaxes; character of piece, etc.

Two credits. One period a week throughout the junior year.

MR. ALWYNE

Piano Sight Reading 534

Transposition at sight; different methods. Ensemble sight reading for one piano, four and six hands, and for two pianos, four, six, eight or twelve hands. Accompanying at sight vocal and instrumental solos. Knowledge of symphonic and original ensemble music.

Two credits. One period a week throughout the senior year.

MR. ALWYNE

Methods of Teaching 535. Theory and Practice in Teaching Piano

General principles. Order of presentation of new matter. Correlation and contrast. Elements of technique. Presentation of the staff, etc. Exercises. Selection of studies, pieces, etc. Methods of teaching scales, arpeggios, chords, etc. Principles of fingering. Practical demonstration and criticism. Specimen lessons given by students before class.

Two credits. One period a week throughout the year.

MR. ALWYNE

Methods of Teaching 536. Theory and Practice in Teaching Voice

A course in the rudiments of voice culture and class management. The physical and psychological characteristics of voice production; pitch, sympathetic vibrations, registers, stroke of glottis, hygiene of voice, etc. Demonstration lessons before class by the teacher and by individual members of the class.

Two credits. One period a week throughout the year.

MR. LEHMANN

PHYSICAL EDUCATION**Anthropometry 600**

This course deals with the methods of systematic inspection to discover variations from the normal, and instruction and practice in recording measurements and testing vision and hearing.

Three credits. Three periods in the second semester.

MISS JESSUP

Athletics 601

This course includes track and field athletics, playing of competitive games including field hockey, handball, tennis, volleyball, indoor baseball, bowling, and soccer, and practical coaching of all sports.

Four credits. Five periods a week throughout the year.

MISS JESSUP

Athletics 602

Continuation of Course 601.

Four credits. Five periods a week throughout the year.

MISS JESSUP

Athletics 603

Continuation of Courses 601 and 602.

Four credits. Four periods a week throughout the year.

MISS JESSUP

Educational Hygiene 604. Educational Hygiene and First Aid

This course deals with various phases of school hygiene including communicable diseases in schools, discovery and treatment of chronic health defects, and school sanitation. Lectures with practical demonstration in emergencies will be given during the course.

Three credits. Three periods a week in the second semester.

MISS JESSUP

Floor Technique 605

This course aims to give a thorough training in marching tactics and in Swedish and German gymnastics including work with all forms of apparatus.

Four credits. Five periods a week throughout the year.

MISS GLEASON

Floor Technique 606

Continuation of Course 605.

Four credits. Five periods a week throughout the year.

MISS GLEASON

Floor Technique 607

Continuation of Courses 605 and 606.

Three credits. Three periods a week throughout the year.

MISS GLEASON

Folk Dancing 608

The object of the course is to gain a knowledge of rhythms of the dance and a thorough appreciation and enjoyment of the dances of all nations.

Four credits. Five periods a week throughout the year.

MISS JESSUP

Folk Dancing 609

Continuation of Course 608.

Four credits. Five periods a week throughout the year.

MISS JESSUP

Folk Dancing 610. Folk and Aesthetic Dancing

This course includes advanced national dancing, aesthetic and interpretive dancing with an emphasis on technique and composition.

Three credits. Three periods a week throughout the year.

MISS JESSUP

Games 611

This course includes a study of graded games of all types for schoolroom, gymnasium, and playground.

Two credits. Three periods a week in the first semester.

MISS JESSUP

Corrective Gymnastics 612

This course includes diagnosis and treatment of lateral curvature of the spine, round shoulders, weak feet, flabby muscles, etc. Individual practice among students needing corrective work and among groups of children is given under supervision.

Two credits. Three periods a week in the second semester.

MISS JESSUP

Kinesiology 613

This course makes a study of the fundamental gymnastic positions and movements, and the mechanism of muscles in relation to posture and efficiency.

Three credits. Three periods a week in the first semester.

MISS JESSUP

Gymnasium 614

Required of all first year students.

Two periods a week throughout the year.

MISS GLEASON

Gymnasium 615

Required of all second year students.

Two periods a week throughout the year.

MISS GLEASON

Playground Work 616

A study of the history, purpose, management and equipment of playgrounds.

Three credits. Three periods a week in the first semester.

MISS JESSUP

Gymnastics 617

This course offers elementary training in floor technique, folk dancing, and games as a basis for further specialization.

Four credits. Five periods a week throughout the year.

MISS GLEASON

Theory and Practice Teaching 618

Methods of teaching and practice teaching in the public schools.

Six credits. Five periods a week throughout the year.

MISS JESSUP

Athletic Coaching 619

Individual work in coaching athletics and games.

Two credits. Three periods a week throughout the year.

MISS JESSUP

ORAL EXPRESSION**Evolution of Oral Expression 700**

Six credits. Three periods a week throughout the year.

MISS ESMOND

Interpretation 701. Interpretation and Shakespeare

Drill upon a wide range of selections arranged according to the steps of natural evolution, whole parts, service of parts, relationship of parts.

Six credits. Three periods a week throughout the year.
MISS ESMOND

Interpretation 702. Interpretation and Browning and Kipling

Continuation of Course 701. One hour a week is devoted to the study of Browning and Kipling.

Six credits. Three periods a week throughout the year.
MISS ESMOND

Recital and Pantomime 703

Types of oral and physical expression, group and scene work.

Six credits. Three periods a week throughout the year.
MISS ESMOND

Recital and Pantomime 704

Stage technicalities, presentation of acts, sketches, plays. It is the purpose of this course to develop teachers of reading and elocution.

Six credits. Three periods a week throughout the year.
MISS ESMOND

Recital and Dramatic Art 705

Continuation of Course 704.

Six credits. Three periods a week throughout the year.
MISS ESMOND

Theory and Practice Teaching 706

Four credits. Three periods a week throughout the year.
MISS ESMOND

Voice Culture 707

Articulation, breath control, tone placing, resonance, attack of tone, radiation, pitch, force, inflection, rate, pause, rhythm.

Four credits. Three periods a week throughout the year.
MISS ESMOND

Voice Culture 708

Includes a scientific study of gesture with personal criticism and results through reaction.

Four credits. Three periods a week throughout the year.
MISS ESMOND

Voice Culture 709

Continuation of Course 708.

Four credits. Three periods a week throughout the year.
MISS ESMOND

SECRETARIAL STUDIES

Commercial Law 800

The purpose of this course is to give the student a serviceable knowledge of the principles of law which apply to ordinary business situations.

Three credits. Three periods a week in the second semester.

Business Correspondence 801. Business and Social Correspondence

The aim is to cultivate a simple, direct, effective style which may be used in composition work peculiar to business. The most approved methods of filing correspondence are taught.

Two credits. Three periods a week throughout the year.

MRS. CLEMENTS

Library Use 803

The care and use of books; their meaning and make-up; purchase of books; use of catalogue and practice in simple cataloguing; use of reference books.

Four credits. Three periods a week throughout the year.

MISS SMITH

Rapid Calculation 804. Rapid Calculation, Spelling, and Penmanship

Daily drill in rapid calculation, short methods, interest, discount and aliquot parts. Daily drill in spelling words in common use which are frequently misspelled. The penmanship course involves study of materials and of position, muscular movement drill, letters and figures, words and sentences, product work, plain marking alphabet.

Four credits. Five periods a week throughout the year.

MRS. CLEMENTS

Stenography 805

This course takes the student through the principles of the system and far enough in dictation to enable her to write letters accurately, in shorthand, at the rate of fifty words a minute, and to transcribe the notes—five hundred words—in sixty minutes.

Six credits. Five periods a week throughout the year.

MRS. CLEMENTS

Stenography 806

The elementary principles are reviewed and advanced reporting principles taught. Daily dictation is given to develop speed until the pupil can write accurately ordinary business and literary matter at the rate of one hundred words a minute and can transcribe the notes—five hundred words—in forty-five minutes.

Six credits. Five periods a week throughout the year.

MRS. CLEMENTS

Stenography 807

An intensive review of the principles facilitating an absolute finger-tip knowledge of the theory of the system. Continuous practice on all kinds of subject matter secures a speed of one hundred and sixty words a minute on articles two hundred and fifty words in length. This meets the full requirement of the Civil Service in this subject.

Four credits. Five periods a week throughout the year.

MRS. CLEMENTS

Typewriting 809

This course is intended to give a thorough knowledge of the machine, touch method, and various kinds of work to be done on the typewriter.

Four credits. Five periods a week throughout the year.

MISS DUNCAN

Typewriting 810

Much time is devoted to practice for speed and form. Business letters and ordinary matter are dictated to the typist at the rate of fifty words a minute for three minutes.

Four credits. Five periods a week throughout the year.

MRS. CLEMENTS

Typewriting 811

Shorthand notes are transcribed and some time devoted to speed practice. Thorough instruction and drill in general office work is given.

Four credits. Five periods a week throughout the year.

MRS. CLEMENTS

Accounts 812

This course is designed to give the student a knowledge of the basic principles of debit and credit. Practice is given in the use of the journal and ledger; keeping a check book; opening a bank account; making out the ordinary profit and loss statements.

Three credits. Five periods a week in the first semester.

MRS. CLEMENTS

Accounts 813

The student is made familiar with cash, sales, purchase, invoice, stock and bill books. A thorough study is made of all the ordinary forms of business papers and the more complex forms of statements and balance sheets.

Three credits. Five periods a week in the second semester.

MRS. CLEMENTS

Accounts 814

Openning entries receive careful drill. Single entry is studied and the students change books from single to double entry. Sets are worked out covering single proprietorship, partnership, commission and corporation work with special columnar books and labor saving devices.

Three credits. Five periods a week in the first semester.

MRS. CLEMENTS

Business Arithmetic 815

Attention is given to the following subjects: Fractions with special reference to aliquot parts; denominate numbers; percentage; insurance; stocks and bonds; taxes; duties; exchange and the approximate English equivalents of such units of value as pound, franc, mark.

Two credits. Three periods a week throughout the year.

MRS. CLEMENTS

Typewriting 816. Typewriting. Business Methods

Question papers from the Board of Regents and the Civil Service receive careful study. Various types of office appliances are used.

Four credits. Five periods a week throughout the year.

MRS. CLEMENTS

Commercial Geography 817

The object is to acquaint the student with the present industrial and trade conditions in the United States and foreign countries.

Three credits. Three periods a week in the first semester.

Advertising 818. Advertising and Printing

Plans, copy, illustration, media and other details of advertising practice. Psychology of advertising. Emphasis on typography and all forms of printing.

Three credits. Three periods a week in one semester.

History of Commerce 819

As commercial geography portrays the commerce of today, so the history of commerce depicts in broad lines the commerce of past ages.

Three credits. Three periods a week in the second semester.

TRADES**Dressmaking 900**

A brief course in dressmaking.

Four periods a week throughout the year.

MISS STEINES

Dressmaking 901

A trade course in which the student works as an apprentice under a trained dressmaker and becomes thoroughly familiar with all branches of the trade.

Thirty-six periods in the first semester. Forty-three periods in the second semester.

MISS STEINES

Millinery 950

A brief course in millinery.

Four periods a week throughout the year.

MISS SHEERAN

Millinery 951

A course in which the student works as an apprentice and learns the various processes involved in the making of hats, including the construction of frames, the covering of frames with velvet, silk, straw, etc., and artistic trimming. The student is also given shop practice.

Forty-three periods throughout the year.

MISS SHEERAN

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The right is reserved to withdraw any course for which fewer than five students have registered.

GENERAL INFORMATION

Saratoga Springs is situated thirty-nine miles north of Albany on the Delaware & Hudson Railroad, and on the Boston & Maine Railroad. It is connected with Schenectady by the Schenectady and Hudson Valley trolley lines.

Saratoga Springs and the country surrounding it are notable for beauty of scenery and historic association. Situated in the foothills of the Adirondacks, with Lake George thirty miles to the north, it offers many attractive opportunities for excursions. The region immediately surrounding Saratoga, much of which is included in the New York State Reservation, is of special geological interest.

Skidmore School of Arts occupies the square bounded by Circular, Spring and Regent Streets, and Union Avenue. The buildings on Circular Street overlook beautiful Congress Park.

Buildings

Skidmore Hall and the Class Building contain, besides living quarters for one hundred and forty students, the offices of administration, class rooms, studios, laboratories, and dining hall. The buildings are heated by steam, lighted by electricity and equipped with an Otis automatic elevator.

The Library is located on the first floor of Skidmore Hall, and contains a good working collection of books on literature, science, art, music and pedagogy. The reading room contains the leading magazines, quarterlies, reviews and daily papers. It is open each day from 8 a. m. to 9:30 p. m.

The Music Building, facing upon Regent Street and connected with Skidmore Hall by an arcade, contains the office of the Director of the School of Music and studios for piano and voice, together with numerous study and practice rooms. This building also contains the auditorium, seating four hundred persons.

The gymnasium opens into the Music Building. It is equipped with the standard appliances and apparatus. In connection with the gymnasium are the office of the Director of the School of Physical Education, examination rooms, lockers, bowling alleys and shower baths.

The Kensington is a practice building for the Department of Music and for the Department of Oral Expression.

The Service Building is a four-story building furnishing accommodations for the engineer, janitor, assistant house-keeper, cooks, maids and others employed by the institution.

In the fall of 1917 the School secured by purchase from the Second Presbyterian Society its church building and parsonage. The church proper will provide for the college an assembly hall and classrooms, while the parsonage will be converted into an additional hall of residence for faculty and students.

Residence

Besides Skidmore Hall three smaller houses, Brown, Newman, and the newly acquired dormitory connected with the Assembly Hall, all within four hundred feet of Skidmore Hall, serve as places of residence for seventy members of the faculty and students. Residents of these houses dine at Skidmore Hall and enjoy the same privileges as those who live there.

Application for rooms in the halls of residence should be made to the Registrar as long before entrance as possible. Applications, in order to be filed, must be accompanied by a deposit of ten dollars.

Rooms are assigned to students already in residence during the first week in May. After these assignments have been made, the applications of new students are considered in order of receipt. Rooms are assigned for the year. Except in extraordinary cases students are not transferred from the room assigned. A fee of ten dollars is required with any change of assignment.

Students are required to provide for the care of their rooms beyond a weekly cleaning by the servants of the school.

Each student must provide her own table napkins, towels, pillowcases, sheets and bed-covering beyond two blankets and a counterpane. Students who deposit with the house-keeper at the beginning of the year the following supply of bed linen will have the laundering of that linen provided without charge:

3 sheets (72 inches by 90 inches.)

3 pillowcases (22 inches by 30 inches.)

This linen must be new and of good quality. Napkins must be marked clearly with the name of the student.

No student may live outside the college except in her own home, without the approval of the Dean.

HEALTH

Before entrance every student must submit a certificate of health from her physician upon a blank provided by the school. This record is supplemented by a physical examination conducted by the Director of the School of Physical Education.

All illnesses must be reported to the Director of the School of Physical Education. Illnesses which necessitate absence from classes must be reported to the Dean.

Through the courtesy of the directors of the Saratoga Hospital, among whom are trustees of the school, arrangements have been made whereby hospital service and nursing is provided for each student. This plan obviates the need of an infirmary in connection with the school and makes it possible to give the best of care to a student who is ill enough to remain in bed twenty-four hours or longer.

The remarkably pure air and water of Saratoga Springs and the opportunity for tramping and outdoor sports undoubtedly contribute to the excellent health of the college. Required gymnastics and sports contribute to the development of each student. During the spring and fall the athletic field affords opportunity for hockey, tennis, basketball, handball, baseball and field sports. Among the winter sports are skating, snowshoeing, tobogganning and skiing. Bowling, basketball and volleyball are among the indoor sports. By special arrangement students use the swimming pool in the bathhouse of the State Reservation Commission.

Students should provide themselves with out-of-door clothes and strong shoes. Blue serge "Peter Thompson" suits will be found very satisfactory for general wear. The uniforms for use in gymnasium classes consists of navy blue bloomers, white middy blouse with white collar, and black tie. The suit may be purchased through the school at a low cost. In case measurements are sent by September first, suits will be ready at the opening of the year.

RELIGIOUS AND SOCIAL LIFE

While the life of the school is undenominational, it is distinctly Christian. A daily assembly is held, at which attendance is required. Regular attendance is expected at the Sunday morning service at one of the churches of Saratoga and at the Sunday Vesper service at the college. The Christian Association holds weekly meetings, at which time the students are brought into touch with various social and religious movements.

The supervision of the personal and social welfare of the students is in the hands of the Dean, who is glad to correspond with parents and guardians concerning these matters. Requests from parents relating to temporary absences should be addressed to her. All absences are registered in her office. The Dean is represented in each hall by a Faculty Head of the Hall, who has immediate charge of the social life of the house.

Advisers

Each student is assigned at the beginning of the year to a member of the faculty, who acts as an adviser upon matters which concern her adjustment and development. Each new student has also a senior adviser who is ready to introduce her to her new environment.

Organizations

The immediate responsibility for the life and conduct of the college belongs to the Student Self-Government Association, which includes in its membership all students. Regulations concerning quiet, hour of retiring, registration of absence, chapel attendance, etc., are made and enforced by the association.

Other organizations which help to promote the life of the college are, besides the Christian Association, the Athletic Association, which arranges for tournaments and games during the year, Mountain Day in the fall and Field Day in fall and spring; the Acanthus Club, made up chiefly of art students; the Choral Club, for students of music and others who enjoy singing; the Home Economics Club for students in household arts; and the Phi Lambda Sigma, a literary society.

ALUMNAE ASSOCIATION OF SKIDMORE SCHOOL
OF ARTS

Officers

President—Miss Helen I. Snyder, 1917, Skidmore Hall,
Saratoga Springs, N. Y.

First Vice-President—Miss Florence Bain Hanks, 1916,
Fairfax, Vt.

Second Vice-President—Mrs. Ruth Hasbrouck Millspough,
(Mrs. Kenneth R.) 1915, 53 Dubois Street, Newburgh, N. Y.

Secretary—Miss Mary Cochran, 1916, Waterford, N. Y.

Treasurer—Mrs. Dorothy Plaisted Estes, (Mrs. George H.)
1914, Lewiston, Me.

LECTURES

The Julia Woolley Barrett Lecture Foundation of \$5,000 was given by J. Skidmore Barrett of London in 1917. The income of this fund is to be used in providing an annual lecture-course, one lecture of which shall be devoted to the advancement of health.

Among the lecturers during the past year have been:

Professor James W. Crook..... Amherst College.

The Rev. Jonathan C. Day, D. D.....New York City.

William Sterling Battis.....London, England.

The Rev. Harry Emerson Fosdick, D. D. New York City.

The Rev. Willard Scott, D. D.....Brookline, Mass.

President Henry Lawrence Southwick..Emerson College of
Oratory.

Dr. Anna Hedges Talbot.....New York City.

Dr. William A. Howe.....Albany.

Mrs. David Snedden.....New York City.

The Rev. Charles E. Jefferson, D. D....New York City.

Mrs. Kate Waller Barrett Washington, D. C.

Henry Israel International Secretary of the Y. M. C. A.

O. Bradley Towne.....Kalamazoo, Mich.

Professor Frederick W. Roman.....Syracuse University

The Rev. Alexander Abbott..... Albany.

Music

Unusual musical advantages are available to the students of the school. Recitals are given frequently by members of the faculty and by students in the School of Music. A certain amount of chorus singing is required from every student. In June, 1917, "Undine," a tone poem, with words by Edwin Markham and music by Harriet Ware, was sung by a student chorus of one hundred and fifty voices, accompanied by the Bostonia Sextette of Boston. In addition to the opportunity to hear musical artists at the college, it is possible for students to hear good music in Albany, Schenectady and Glens Falls.

An annual appropriation of \$250 is made from the general funds for concerts and recitals, to be given at the college.

Concerts and recitals have been given recently by:

The Russian Symphony Orchestra,

The Elsa Fischer Quartette,

Helen Scholder, Cellist,

The Bostonia Sextette,

Carmine Fabrizio, Violinist.

EXPENSES

All checks should be made payable to Skidmore School of Arts.

Tuition. The charge for tuition is \$125 in all departments except music, in which it is \$200, and the trades, in which it is \$80.

Tuition and fees are payable in advance and are not subject to reduction, rebate or return.

Laboratory Fees:

Secretarial	\$2 50	a semester
Physical Education	5 00	" "
Music	7 50	" "
Fine Arts	7 50	" "
Household Arts	10 00	" "

Other Fees. An incidental fee (hospital, library, recreation, etc.) of ten dollars the first semester and five dollars the second semester is required from every student.

A room reservation fee of ten dollars is required from every student. This fee is credited on the first bill of the year and is forfeited if the student does not enter.

Rooms are assigned for the year. A request for change of assignment must be accompanied by a fee of ten dollars.

A fee of ten dollars is required from any student who changes her academic registration after October 1, 1918.

A fee of five dollars is required from any student who registers later than four o'clock September 17, 1918.

Charge for Music:

	Semester	Year
Piano, 1 lesson a week	\$30	\$55
Piano, 2 lessons a week	50	80
Voice, 1 lesson a week	40	70
Voice, 2 lessons a week	70	120

Board. The charge for room and board, with heat and light, is \$300, of which \$150 is payable at entrance and the balance is payable on the first day of the second semester.

There are twenty-four places in scholarship rooms in the assignment of which preference is given to holders of scholarships. The charge for these places is \$240 for each person, of which \$120 is payable at entrance, and the balance on the first day of the second semester.

Rebates. No reduction will be made from the charge for board except in the case of a student who is compelled by illness or other necessity to withdraw before the last six weeks of the academic year. In such a case the student will be required to pay besides the rent of her room for the semester, her board at the rate of eight dollars a week for the period of residence. **Date of withdrawal** is reckoned from the date on which the Dean or Registrar is notified in writing by the parent or guardian that the student has withdrawn. No deduction will be made for absence of less than six weeks.

SCHOLARSHIPS AND PRIZES

The Harriet More Betts Scholarship Fund of \$2500 provides the tuition of a student in the third year who on the basis of two years' work shows ability and promise.

The school offers a limited number of scholarships, varying from \$50 to \$125, to students above the first year. The holders of these scholarships must maintain high rank as students.

The Dr. G. Scott Towne Prizes, three in number, are given annually to the writers of the best essays on subjects relating to physical education and hygiene. The subjects are determined and announced by a committee consisting of Dr. Towne, the Director of the School of Physical Education, and the Dean.

In 1916-17 these prizes were won by Margaret Leighton, 1917, upon the subject, "The Function of Play in the Development of the College Woman"; and by Margaret Aletha Harvey, 1918, upon the subject, "The Study of Physiology as Related to Sane Living." A second prize was awarded to Louise Elizabeth Noble, 1918, also upon the latter subject.

In 1916-17 prizes given by Mrs. Lewis W. James for the best college song were won, for the words, by Margaret Leighton, 1917; for the music, by Christine Hope, 1920.

ENROLLMENT

Graduates in 1917

Beers, Miriam; D.S.....	Lawrence, Mass.
Bramley, Wilma; D.S.....	Delhi, N. Y.
Brockett, Ruth Axtell; D.S.....	Marion, O.
Brooks, Florence Eleanore; P.E.....	Deansboro, N. Y.
Browne, Gertrude Florence; D.S.....	Holyoke, Mass.
Brownell, Lois Elizabeth; D.S.....	Johnsonville, N. Y.
Bryan, Rose Ellwood; D.S.....	Durham, N. C.
Carragan, Gertrude Harriet; Piano.....	Saratoga Springs, N. Y.
Carswell, Elizabeth Newberry; D.S.....	Elsmere, Del.
Chambers, Ruth Agness; T.D.....	Hamden, N. Y.
Cole, Loretta; T.M.....	Corinth, N. Y.
Copeland, Marguerite White; D.S.....	Glens Falls, N. Y.
Cornell, Pauline; T.M.....	Bennington, Vt.
Currier, Mary Alice; D.S.....	Concord, N. H.
Davis, Helen; D.S.....	Poughkeepsie, N. Y.
Day, Mildred Myrtle; D.S.....	Ripton, Vt.
Demarest, Mildred Elizabeth; F.A.....	Bloomfield, N. J.
DesMarais, Louise Eva; D.A.....	Somersworth, N. H.
Dillon, Pearl Lillian; D.S.....	Chatham, N. Y.
Dodge, Frances Crane; D.A.....	Dalton, Mass.
Duffield, Edith Madeline; P.S.M.....	Ironwood, Mich.
Dufney, Lydia Ethel; D.S.....	Berwick, Me.
Dwinell, Irene Almira; D.S.....	East Calais, Vt.
Eyres, Marion Austin; Sec.....	Albany, N. Y.
Farley, Margaret Vaughn; D.S.....	Oneonta, N. Y.
Field, Norma Lucile; D.A.....	Nashua, N. H.
Fismer, Erna Bertha; D.S.....	Bloomfield, N. J.
Ford, Helen; D.S.....	Albion, N. Y.
Formel, Eugenie Clarisse; P.E.....	Saratoga Springs, N. Y.
Freeman, Abby Marjorie; D.S.....	Taunton, Mass.
Fulton, Azalia May; D.S.....	Cohoes, N. Y.
Funston, Elizabeth Marguerite; T.D.....	Schuylerville, N. Y.
Gibson, Ida Virginia; D.S.....	Freehold, N. Y.
Gorman, Anna Gertrude; D.S.....	Holyoke, Mass.
Grant, Dorothy Harriet; D.S.....	Lansingburgh, N. Y.
Hanaueu, Helen Mary; D.S.....	Utica, N. Y.
Hanson, Blenda Josephine; F.A.....	Exeter, N. H.
Harkness, Helen Dorothy; D.S.....	East Orange, N. J.
Haynes, Lorena Myrtle; P.E.....	Rockdale, N. Y.
Hildreth, Bertha Grace; D.S.....	Westfield, Mass.
Hill, Erma; O.E.....	Afton, N. Y.
Howard, Ruby Mae; D.S.....	Southwick, Mass.
Hyney, Celia Frank; F.A.....	Fonda, N. Y.
Johnston, Irene Clair; P.E.....	Walton, N. Y.
Kinum, Ruth Eleanor; D.S.....	Schenectady, N. Y.
Knott, Karolyn; D.S.....	Watervliet, N. Y.

Langlois, Ruth Natalie; Sec.....	Pittsfield, Mass.
Lee, Priscilla Mary; D.A.....	Beasie Corners, N. Y.
Leighton, Margaret; P.E.....	Glenburn, Penna.
Markham, Katherine; P.E.....	Ballston Lake, N. Y.
Masker, Blanche; D.S.....	Glenwood, N. J.
Meaker, Mildred Grace; F.A.....	Auburn, N. Y.
Miller, Alice Marie; D.S.....	Albany, N. Y.
Moshier, Annah; D.S.....	Utica, N. Y.
Musgrave, Marguerite Ruth; D.A.....	Scranton, Penna.
Needham, Mildred Demis; D.S.....	Potsdam, N. Y.
Nye, Alice Gertrude; D.S.....	Oneonta, N. Y.
O'Dineal, Martha Roberta; D.S.....	McPherson, Kan.
Peck, Marion Harland; T.D.....	Schuylerville, N. Y.
Pellessier, Helen Louise; D.S.....	Holyoke, Mass.
Pelton, Edith; P.E.....	North Girard, Penna.
Prentiss, Ruth Anna; F.A.....	Brattleboro, Vt.
Prescott, Pauline; Sec.....	Haverhill, Mass.
Rice, Dorothy Frances; D.S.....	Dover, N. H.
Robinson Martha; D.A.....	Fall River, Mass.
Rundell, Phebe Baker; P.S.M.....	Grapeville, N. Y.
St. John, Georgia Mae; T.D.....	Glens Falls, N. Y.
Schoonover, Rachel Hosmer; P.E.....	Beacon, N. Y.
Shaffer, Elizabeth; D.S.....	Pittsfield, Mass.
Shove, Annie Coolidge; D.A.....	Fall River, Mass.
Sillesky, Loraine; P.S.M.....	Lockport, N. Y.
Simpson, Erla Marion; O.E.....	Sheffield, Vt.
Small, Edith Brooks; D.S.....	Deansboro, N. Y.
Smith, Lenah Flower, D.A.....	West Rupert, Vt.
Smith, Mildred Farquharson; T.M.....	Romeo, Mich.
Snyder, Helen Isabel; D.A.....	Saugerties, N. Y.
Sweeney, Katherine; Piano.....	Ballston, N. Y.
Taggart, Mary Sherwood; F.A.....	Troutdale, Me.
Taylor, Addie Pauline; F.A.....	North Troy, N. Y.
Teeple, Georgia Fletcher; D.S.....	Fort Morgan, Colo.
Tefft, Helen Margaret; D.S.....	Stillwater, N. Y.
Tracy, Carlotta Mae; D.S.....	Vergennes, Vt.
Travers, Phyllis Maude; D.S.....	Gardner, Mass.
Walker, Ruth; P.S.M.....	Palmer, N. Y.
Whittemore, Irene Elizabeth; D.S.....	Leicester, Mass.
Willis, Marion Esther; D.S.....	Lawrence, Mass.
Young, Elizabeth; D.S.....	Milton-on-Hudson, N. Y.

SENIORS**Fourth-year Students****Candidates for diploma in 1918**

Crittenden, Helen Louise; Piano.....Rochester, N. Y.
 Howe, Carita; ViolinSaratoga Springs, N. Y.

Third-year Students**Candidates for diploma in 1918**

DesMarais, Louise Eva; D.A.....Somersworth, N. H.
 Epps, Helen Bixbie; P.E.....Albany, N. Y.
 Heaton, Marguerite; P.E.....Poughkeepsie, N. Y.
 Lothrop, Gertrude Frances; F.A.....Taunton, Mass.

Second-year Students**Candidates for diploma in 1918**

Abboſt, Marion Holmes; D.S.....Waterbury, Conn.
 Anderson, Alma Gertrude; D.S.....Naugatuck, Conn.
 Baber, Catherine Augusta; P.E.....Keeseville, N. Y.
 Bremer, Marion Clara; D.S.....Utica, N. Y.
 Brown, Ethel Miriam; F.A.....Massillon, O.
 Brown, Gladys Marion; P.E.....Passaic, N. J.
 Crane, Helen Esther; P.E.....East Longmeadow, Mass.
 Curtis, Doris; D.S.....Haverhill, Mass.
 Darrow, Mary Amanda; D.S.....Geneva, N. Y.
 Dempster, Grace Elizabeth; P.E.....Herkimer, N. Y.
 Dillingham, Emily Proctor; D.A.....Ogdensburgh, N. Y.
 Durling, Persis Amelia; D.S.....Haverhill, Mass.
 Edwards, Helen Madine; D.S.....Laconia, N. H.
 Ellsworth, Vina Melinda; D.S.....Saratoga Springs, N. Y.
 Flower, Marguerite Julia; D.S.....Cambridge, N. Y.
 Gallant, Henriette Bissett; D.S.....Newmarket, N. H.
 Gamby, Eleanor Elizabeth; D.A.....Penn Yan, N. Y.
 Gerdes, Emilie Marie; D.S.....Poughkeepsie, N. Y.
 Glass, Clara Enna; D.S.....Oil City, Penna.
 Greene, Mildred Marian; P.E.....Carthage, N. Y.
 Guppy, Hazel Irene; D.S.....Auburn, N. Y.
 Hadley, Arline Beeson; Sec.....Wallingford, Conn.
 Harvey, Margaret Aletha; D.S.....Ohio, N. Y.
 Higgins, Elizabeth Pierce; D.S.....Salem Depot, N. H.
 Huskins, Blanche Eloise; D.S.....Auburn, Me.

Johnson, Mary Elizabeth; F.A..... Carthage, N. Y.
 Layden, Marion Alena; P.S.M..... Whitehall, N. Y.
 Lee, Calista Marthena; O.E..... Saratoga Springs, N. Y.
 Little, Alice Elizabeth; F.A..... Murrell's Inlet, S. C.
 Lopez-Cepero, Ines Carmen; Sec..... San Juan, P. R.
 McDonough, Charlotte Elizabeth; D.A... West Rutland, Vt.
 McKnight, Dorothy Clare; Sec..... Ellington, Conn.
 McKone, Dorothy Bernadotte; D.S..... Dover, N. H.
 MacLaren, Gladys Gourlay; Sec..... Westerly, R. I.
 Mathewson, Ella Mabelle; D.S..... Bristol, Vt.
 Melius, Marjorie; D.S..... Highland, N. Y.
 Morrisson, Margaret Elizabeth; P.E.... Hudson Falls, N. Y.
 Niles, Jean Carpenter; D.S..... White Creek, N. Y.
 Noble, Louise Elizabeth; P.E..... Pittsfield, Mass.
 Noble, Marjorie Helen; D.S..... Pittsfield, Mass.
 O'Connell, Helen Marie; D.S..... Holyoke, Mass.
 Parkhurst, Gertrude Hope, Sec..... Pittsfield, Mass.
 Pierce, Mary Frances; F.A..... Rutland, Vt.
 Potter, Sara Adelaide; D.S..... Cresson, Penna.
 Robinson, Frances Isabel; F.A..... Dalton, Mass.
 Ryan, Helena Veronica; D.S..... Holyoke, Mass.
 Seward, Erminie Ruth; F.A..... Palmyra, N. Y.
 Scherff, Anna Helene; D.S..... Bloomfield, N. J.
 Smith, Harriet Davenport; P.E..... Poughkeepsie, N. Y.
 Sneden, Doris Reviers; D.S..... Red Bank, N. J.
 Spaulding, Marion Caroline; D.S..... Walpole, N. H.
 Spofford, Katherine Parker; D.S..... Haverhill, Mass.
 Stephenson, Hilda Louise; D.A..... Lakewood, N. J.
 Stewart, Mildred Elizabeth; D.S..... Burnt Hills, N. Y.
 Storm, Georgia Sheldon; D.S..... Poughkeepsie, N. Y.
 Sweet, Mary Stover; D.S..... Eagle Bridge, N. Y.
 Tandy, Gertrude Lyon; Sec..... Schenectady, N. Y.
 Tierney, Eleanor Agnes; D.S..... Clarksburg, W. Va.
 Wagner, Miriam Margaret; D.S..... Allentown, Penna.
 Washburn, Helen; D.S..... Delanson, N. Y.
 Wilson, Damaris; Sec..... Clifton Forge, Va.

JUNIORS

Ainslie, Muriel; H. A..... Adams, Mass.
 Allen, Mildred; Piano..... Stamford, Conn.
 Chandler, Adelaide Barnes, F.A..... Potsdam, N. Y.
 Chase, Frances; H. A..... Passaic, N. J.
 Doe, Edith Helen; Sec..... Somersworth, N. H.
 Goodale, Minnie; Piano..... Saratoga Springs, N. Y.
 Greenwood, Doris Muriel; H.A..... Gardner, Mass.
 Knapp, Helen Adelle; P.S.M..... Port Chester, N. Y.
 McCall, Rose Elizabeth; P.E. & O.E.... Saratoga Springs, N. Y.
 Niles, Dorothy Grieme; Sec..... Amsterdam, N. Y.

Pellissier, Helen Louise; H.A.....Holyoke, Mass.
 Pelton, Florence Elizabeth; F.A.....Herkimer, N. Y.
 Savage, Helen Dodge; Sec.....Haverhill, Mass.
 Shaw, Mildred Janet; H.A.....Westfield, Mass.
 Thompson, Ruth; H.A.....Factoryville, Penna.

FRESHMEN

Alvord, Ethel May; D.S.....Milford, Conn.
 Atwood, Doris Guernsey; P.S.M.....Watertown, Conn.
 Bailey, Hilda Anne; Sec.....Antwerp, N. Y.
 Baldwin, Ellen Louise; D.S.....Colebrook, N. H.
 Bates, Eva Marshall; F.A.....Albany, N. Y.
 Bennett, Edda Frances; Piano.....Keene, N. H.
 Booth, Caroline Lyon; Sec.....Canandaigua, N. Y.
 Brothers, Kathleen Elizabeth; Sec.....Rutland, Vt.
 Bull, Isabelle Frisbie; D.S.....East Towanda, Penna.
 Burke, Frances Margaret; D.S.....Barre, Vt.
 Burns, Agnes Eileen; P.E.....Walton, N. Y.
 Carlisle, Ethel May; F.A.....Exeter, N. H.
 Chase, Margaret Franklin; P.E.....Phenix, R. I.
 Clark, Dorothy Eddy; P.S.M. & F.A....Clayton, N. Y.
 Coates, Janet Wisner; D.S.....Goshen, N. Y.
 Cook, Gladys Emerson; D.S.....Haverhill, Mass.
 Crittenden, Lucille Simpson; D.S.....Rochester, N. Y.
 Crowley, Bessie Martha; T.M.....Saratoga Springs, N. Y.
 Dean, Dorothy; H.A.....Taunton, Mass.
 Dickey, Harriet Estella; Sec.....Erie, Penna.
 Ellsworth, Ruth; T.D.....Saratoga Springs, N. Y.
 Franklin, Dorothy Helen; F.A.....Dolgeville, N. Y.
 Ginnever, Ruth Susan; P.E.....New York, N. Y.
 Gotham, Merretta Darwin; D.S.....Watertown, N. Y.
 Greeley, Muriel Waters; H.A.....Oxford, Mass.
 Hanning, Ruth McComb; P.S.M.....Auburn, N. Y.
 Herron, Elizabeth Browning; D.S.....Telluride, Colo.
 Hope, Christine Gladys; Piano.....Oneida, N. Y.
 House, Zilpha Almira; D.A.....Fly Creek, N. Y.
 Howe, Frances Griffith; D.S.....Albany, N. Y.
 Hungerford, Marian; F.A.....New Britain, Conn.
 Hutchins, Helen Caroline; Sec.....Ballston Spa, N. Y.
 Jeffers, Elizabeth Louise; D.S.....Ticonderoga, N. Y.
 Keeney, Beatrice Heatherington; Voice..Saugerties, N. Y.
 LaMontagne, Florence; Sec.....Schenectady, N. Y.
 Lane, Helen Louise; D.S.....Elizabeth, N. J.
 Lansing, Marguerite; Sec.....Saratoga Springs, N. Y.
 Lawton, Marion Elizabeth; P.E.....Hudson Falls, N. Y.
 Levin, Rose Marguerite; D.S.....Barre, Vt.
 Lewis, Lillian Anne; P.E.....Circleville, O.
 Love, Miriam Pherrin; D.S.....Erie, Penna.

McGuire, Veronica Helen; D.S.....	Norfolk, Va.
Markolf, Gladys Cornelia; D.S.....	West Rutland, Vt.
Marsh, Gladys; D.S.....	Rome, N. Y.
Mayers, Etta Annette; H.A.....	Brooklyn, N. Y.
Maynard, Pauline; F.A.....	Springfield, Mass.
Millar, Dorothy Dele; D.A.....	Bay City, Mich.
Minnich, Mary Kerr; D.S.....	Chambersburg, Penna.
Morse, Helen Louise; D.S.....	Binghamton, N. Y.
Munro, Gladys Frisbie; D.S.....	Cohoes, N. Y.
Murday, Eleanor; Sec.....	Schenectady, N. Y.
Murray, Ruth Barden; Sec.....	Haverhill, Mass.
Nelb, Gertrude; Sec.....	Lawrence, Mass.
Nesbitt, Mildred; D.S.....	Poughkeepsie, N. Y.
Nye, Margaret Desire; P.E.....	Holyoke, Mass.
Perrine, Dorothy Amelia; H.A.....	Springfield, Mass.
Platt, Sarah Stone; D.S.....	Milford, Conn.
Pughe, Susie Irene; P.E.....	Waterville, N. Y.
Quinn, Eleanor Frances; Sec.....	Saratoga Springs, N. Y.
Ralston, Mary Maud; P.E.....	Carthage, N. Y.
Reynolds, Charlotte Smith; Sec.....	Omaha, Neb.
Reynolds, Lorna Adelaide; P.E.....	Troy, N. Y.
Rising, Helen L.; Sec.....	Ticonderoga, N. Y.
Roberts, Olive Louise; P.E.....	Saratoga Springs, N. Y.
Robertson, Mary; F.A.....	Keene, N. H.
Rogers, Margaret Winny; Sec.....	Saratoga Springs, N. Y.
Rudden, Barbara Kathryn; P.E.....	Bellows Falls, Vt.
Rumsey, Edna Ernestine; P.E.....	Passaic, N. J.
Seamon, Edith Crawford; Sec.....	Saugerties, N. Y.
Shangraw, Lena May; D.S.....	West Rutland, Vt.
Smith, Edna Merle; P.E.....	Riparius, N. Y.
Southwick, Olive Johnson; D.S.....	Peabody, Mass.
Stahler, Blanche; F.A.....	Bayonne, N. J.
Stevens, Mabel Leavitt; P.E.....	Colebrook, N. H.
Taylor, Gladys; D.S.....	Pittsfield, Mass.
Temple, Hilda Belle; F.A.....	Andover, Mass.
Tillinghast, Clarice Helen; P.S.M.....	Sag Harbor, N. Y.
Thompson, A. Irene; P.E.....	Greenwich, N. Y.
Thompson, Gertrude Pauline; D.S.....	Warehouse Point, Conn.
Thomson, Helen Jeanette; F.A.....	Niagara Falls, N. Y.
Thurston, Lucile; D.S.....	Poughkeepsie, N. Y.
Trask, Ruth Madlyn; D.S.....	Colebrook, N. H.
Travers, Louise; P.E.....	Gardner, Mass.
Tritle, Helen Davadine; D.S.....	Chambersburg, Penna.
Tyrrrell, Eloise Philbrick; P.E.....	Rutland, Vt.
Woodbury, Marian; F.A.....	Warehouse Point, Conn.
Worthen, Muriel; H.A.....	Haverhill, Mass.
Young, Emerald Adelaide; Sec.....	Skowhegan, Me.

SPECIALS

Belcher, Dorothy Seymour; D.S.....	New London, Conn.
Bunce, Alta Lucille; Voice.....	Herkimer, N. Y.
Roscow, Dorothy Gertrude; F.A.....	Paterson, N. J.
Schwabe, Elsie; Sec.....	Saratoga Springs, N. Y.
Weber, Edna Mae (Mrs.); P.S.M.....	Schenectady, N. Y.
Wilson, Dorothy Emily; Sec.....	Toledo, O.

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South Carolina	1
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West Virginia	1

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REGULAR STUDENTS

Domestic Art	7
Domestic Science	64
Household Arts	11
Fine Arts	20
Music	15
Physical Education	28
Oral Expression	1
Secretarial Studies	28
Trades	2

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EXTENSION STUDENTS

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Regent Street.

Union Avenue.

Running Track

Base-ball.

Volley-ball.

Basket-ball
Court.

Tennis Court.

Brown-
Hall.

Kensington
Bldg.

Hand-ball
Courts.

Tennis
Court.

Newman-
Hall.

School of
Music.

Gymnasium

Service
Bldg.

Class
Bldg.

Arcade.

ASSEMBLY
HALL

Basket-ball
Court.

School of
Fine Arts.

Skidmore
Hall.

Spring Street.

Circular Street.

The Saratogian Print
Saratoga Springs, N. Y.

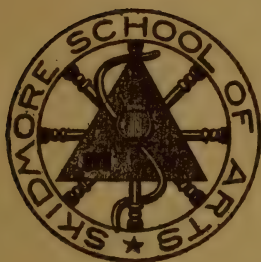
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Volume 4

1917/18

Number 2

SKIDMORE SCHOOL OF ARTS BULLETIN



1918-19

UNIVERSITY OF ILLINOIS

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CATALOGUE
DECEMBER, 1918



SKIDMORE SCHOOL OF ARTS

BULLETIN

CATALOGUE

DECEMBER, 1918

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JUNE, 1920						
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CALENDAR

1918

September	17	Registration of students
September	18	Beginning of first semester
November	27	Thanksgiving recess begins at noon
December	2	Classes resume work
December	20	Christmas vacation begins at noon

1919

January	6	Classes resume work
January	27	Beginning of semester examinations
February	3	Beginning of second semester
February	22	Washington's Birthday
March	28	Spring vacation begins at noon
April	8	Classes begin work
May	14	May Day
May	30	Memorial Day
June	6	End of examinations
June	8	Baccalaureate Sunday
June	11	Class Day
June	12	Commencement Day
		Annual meeting of the Board of Trustees
July	1	Beginning of Summer Session
August	8	End of Summer Session
September	16	Registration of students
September	17	Beginning of first semester
November	26	Thanksgiving recess begins at noon
December	1	Classes resume work
December	19	Christmas vacation begins at noon

1920

January	5	Classes resume work
January	26	Beginning of semester examinations
February	2	Beginning of second semester

BOARD OF TRUSTEES

Officers

MRS. LUCY SKIDMORE SCRIBNER, M. A., Chairman
 MRS. ISABELLA JAMES DOWNS, First Vice-Chairman
 MRS. MIRIAM DOWD JAMES, Second Vice-Chairman
 MRS. JEAN YOUNG BULLARD, Secretary
 PRESIDENT CHARLES H. KEYES, Ph. D., Ex-officio

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Terms expiring in 1919

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 MRS. MARY KILMER BUTLER.....Saratoga Springs
 MRS. EMMA PIKE LEVENGSTON.....Saratoga Springs
 MRS. HARRIET MERCHANT MORIARTA.Saratoga Springs
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 MR. MARTIN L. C. WILMARTH.....Glens Falls

Terms expiring in 1920

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 MRS. ISABELLA JAMES DOWNS.....Saratoga Springs
 MRS. MAUDE FUNDENBURG HUMPHREY.Saratoga Springs
 MRS. MIRIAM DOWD JAMES.....Saratoga Springs
 HON. GEORGE FOSTER PEABODY, LL. D....Lake George
 MRS. LUCY SKIDMORE SCRIBNER, M. A.Saratoga Springs
 MISS KATHRYN H. STARBUCK, B. A., LL. B.
Saratoga Springs

Terms expiring in 1921

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 MRS. JEAN YOUNG BULLARD.....Saratoga Springs
 MR. ALFRED R. KIMBALL.....West Orange, N. J.
 MRS. CAROLINE HAWLEY KNEIL.....Saratoga Springs
 MRS. M. ADELIA STERRETT PENFIELD.Saratoga Springs
 HON. HARRY E. PETTEE.....Saratoga Springs
 MISS GRACE M. WAGMAN, B. A.....Saratoga Springs

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MISS GRACE M. WAGMAN, SECRETARY
PRESIDENT CHARLES H. KEYES
MRS. ISABELLA JAMES DOWNS
HONORABLE EDGAR T. BRACKETT
MRS. MIRIAM DOWD JAMES
MRS. EMMA P. LEVENGSTON

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PRESIDENT CHARLES H. KEYES, SECRETARY
MRS. LUCY S. SCRIBNER MR. CHARLES SCRIBNER
MR. MARTIN L. C. WILMARTH

Buildings and Grounds Committee

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MRS. MATILDA S. ADEE, SECRETARY
PRESIDENT CHARLES H. KEYES
MRS. EMMA P. LEVENGSTON MRS. MARY K. BUTLER

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THE EXECUTIVE OFFICERS

CHARLES HENRY KEYES, PH. D. (Columbia University)
President

SARAH GRIDLEY ROSS, A. M. (Brown University)
Dean and Director of the Summer Session

LOUISE HOLMES WATERBURY, B. A. (Vassar College)
Registrar and Secretary to the President

CHARLOTTE PITMAN GODDARD, A. B.
(Mt. Holyoke College) Treasurer

THE FACULTY AND OTHER OFFICERS

CHARLES HENRY KEYES, Ph. D. Education
Graduate St. John's College; graduate student California
and Clark Universities; doctor of philosophy, Columbia Uni-
versity.

SARAH GRIDLEY ROSS, A. M. Sociology
Graduate Cortland State Normal School; graduate Brown
University; graduate student Brown, Cornell and Columbia
Universities; master of arts, Brown University.

NELLIE HOUGHTON CLEMENTS. Director, School of
Secretarial Studies
Graduate Albany Business College.

CORA LUELLA STEBBINS. Director, School of Fine
and Applied Art
Graduate Pratt Institute; graduate student New York School
of Fine and Applied Art.

ALONZO STANLEY OSBORN. Director, School of Music
Graduate Weaver School of Music; student of voice with
Charles Bonney of New Haven, J. Jerome Hayes of New York
and Maestro Liberio Vivarelli of Florence; student of piano
with H. B. Hilliard and Ersilia Crenna Bozzi of Florence;
student of theory, harmony and orchestration with Louis
C. Elson of Boston; graduate student of public school meth-
ods with E. W. Newton of Boston.

DOROTHY JESSUP, B. A., B. S.....Director, School of
Physical Education

Graduate Vassar College; graduate School of Physical Education, Columbia University.

EDITH BLACKMAN, B. S.....Director, School of
Home Economics

Graduate Boston School of Domestic Science; diploma from Teachers College of Columbia University in education; B. S. degree Columbia University; graduate student Columbia University.

MARTHA PHILLIPS, B. S.....Associate Director, School
of Home Economics

Graduate Teachers College of Columbia University; graduate student Columbia University.

ANNA CHRISTINE STEINES.....Head, Department
of Dressmaking

Student S. T. Taylor System, New York, N. Y.

MARGARET LORETTA SHEERAN.....Head, Department
of Millinery

Student Department of Household Arts, Teachers College, Columbia University.

MARY VERNAN HULBERT.....Modern Languages

Graduate Temple Grove Seminary; student in France, Germany and Italy.

MARGARET ELIZABETH SMITH.....Librarian

Graduate Temple Grove Seminary; student St. Lawrence University.

HORACE ALWYNE, A. R. M. C. M.....Piano

Gold medalist and graduate (with distinction) Royal Manchester College of Music; holder of Sir Charles Halle Memorial Scholarship, 1909-12; student of Professor Max Mayer (England) and Michael von Zadora (Berlin).

MILDRED RALPH, A. M.....Chemistry

Graduate of Colby College; master of arts Columbia University.

GRACE AMELIA COCKROFT, Ph. B.....Economics, History

Graduate Brown University.

- JANE JENKINSON SWENARTON, M.A.**...English Psychology
Graduate Smith College; graduate student Columbia University.
- MILDRED GERALDINE GREGORY, M.A.**...Physics, Physiology
Graduate Wellesley College; graduate student Columbia University.
- JOHN DE HECK**.....Voice
Student in Western Reserve University; student with Eiffert in the Royal Conservatory of Vienna and in Saxony.
- DOROTHY STEARNS GLEASON**Physical Education
Special diploma Teachers College, Columbia University.
- EDNA MARTHA WAY, B. S.**.....Fine and Applied Art
Special diploma School of Art and Design, Columbia University.
- LOUISE HOLMES WATERBURY, B. A.**.....Registrar and
Secretary to the President
Graduate Vassar College; graduate Eastman-Gaines Business College; graduate student Simmons College.
- CHARLOTTE PITMAN GODDARD, A. B.**.....Treasurer
Graduate Mt. Holyoke College.
- HAZEL MAE WILLIS, B. S.**.....Fine and Applied Art
Student University of Minnesota; student Minneapolis School of Arts; graduate Teachers College, Columbia University.
- MARY FRANCES DUNCAN, B. A.**.....Secretarial Studies
Graduate Vassar College; graduate Albany Business College.
- ELLEN FRANCES ADAMS, B. A., B. L. S.**.....Associate
Librarian, Library Science
Graduate Mt. Holyoke College; graduate New York State Library School.
- JOSEPHINE STULL, B. S.**.....Domestic Science
Graduate Teachers College, Columbia University.
- ESTHER FOSTER**.....Assistant Registrar and
Secretary to the Dean,
Secretarial Studies
Student Simmons College.

IDA VIRGINIA GIBSON.....Student Assistant
in Chemistry

Diploma Skidmore School of Arts.

BLANCHE ELOISE HUSKINS.....Student Assistant
in Domestic Science

Diploma Skidmore School of Arts.

HELEN LOUISE CRITTENDEN.....Student Assistant
in Music

Diploma Skidmore School of Arts.

ADDITIONAL APPOINTMENTS FOR THE SUMMER SESSION OF 1918

M. ELIZABETH BATES.....Director of School of
Physical Education

Graduate Boston Normal School of Gymnastics; gradu-
ate student in Boston Normal School of Gymnastics; student
and graduate assistant in Hygiene and Physical Education,
Wellesley College.

MARY CHENEY PLATT.....Costume Design, House
Decoration

Graduate New York School of Fine and Applied Art.

CHARLOTTE ARCHIBALD SMITH, B.A..Secretarial Studies

Graduate of Smith College.

ASSISTANTS IN OFFICE OF ADMINISTRATION AND IN LIBRARY

ESTHER FOSTERAssistant Registrar and
Secretary to the Dean.

HELEN WEALTHA DARROW.....Library Assistant

CAROLINE ANNA GUTJAHRBookkeeper

VICTORIA ELIZABETH BAKER.....Director of Bookshop

JEAN CAMPBELL FERGUSON.....Office Assistant

EDA EDGARETTA FOSMIREStenographer

BUILDINGS AND GROUNDS

RACHEL EMMA YETTER.....Housekeeper and Dietitian

LEO HENRY HOGEChief Engineer

KATHERINE FRANCES DAVIS.....Assistant Housekeeper

JOHN ANDERSONHead Janitor

FACULTY COMMITTEES

ACADEMIC COUNCIL: THE PRESIDENT, THE DEAN, MRS. CLEMENTS, MISS STEBBINS, MR. OSBORN, MISS JESSUP, MISS BLACKMAN, MISS PHILLIPS, MISS HULBERT, MISS RALPH, MISS SWENARTON, MISS COCKROFT, MISS GREGORY, AND MISS WATERBURY.

COMMITTEE ON ADMISSIONS: THE PRESIDENT, THE DEAN, AND THE REGISTRAR.

COMMITTEE ON ADVANCED STANDING: THE PRESIDENT, THE DEAN, MR. OSBORN, MISS BLACKMAN, MISS RALPH, MISS STEBBINS, MISS SWENARTON, AND MISS WATERBURY.

COMMITTEE ON PUBLICATIONS: THE PRESIDENT, THE DEAN, MISS WATERBURY, AND MISS SMITH.

COMMITTEE ON STUDENT ACTIVITIES: THE DEAN, MISS RALPH, MISS JESSUP, AND MISS COCKROFT.

**ALUMNAE ASSOCIATION OF SKIDMORE SCHOOL
OF ARTS****Officers**

PRESIDENT—EDITH ALICE SARVER, 1914

704 Union Street, Schenectady

VICE-PRESIDENT—MARGARET RITCHIE, 1916

1230 Amsterdam Avenue, New York City

SECRETARY—HELEN MARY HANAUER, 1917

1551 Sunset Avenue, Utica

TREASURER—DOROTHY JONES NORTON, 1916. (MRS.
LOYAL A. NORTON, JR.)

15 Lafayette Street, Saratoga Springs

SKIDMORE SCHOOL OF ARTS

Charter and Purpose

Skidmore School of Arts, founded in 1911 by Mrs. Lucy Skidmore Scribner, is a technical and professional college for women. The provisional charter, granted by the Regents of The University of the State of New York in 1911, was replaced in 1916 by an absolute charter. An amendment to this charter, in 1917, authorized the organization and administration of courses leading to the bachelor's degree.

In its foundation the college was intended to train young women for service in the home, in the school, in business; and the curriculum has been developed to meet these needs. With the conviction that technical skill is insufficient except it be the concrete expression of a personality enriched by knowledge, breadth of vision, and power of appreciation each course of study involves, besides technical subjects and applied science, a definite prescription in English language and literature, history, social science, natural science and aesthetics.

Organization

The college is organized in six schools: Fine and Applied Art, Home Economics, Music, Physical Education, Secretarial Studies and Trades. Four year programs of study, leading to the degree of Bachelor of Science are offered in Home Economics, Domestic Art, Domestic Science, Fine and Applied Art, Music, Physical Education and Secretarial Studies.

A special diploma is granted upon completion of prescribed courses of study covering two or three years of work. Only students of special ability and excellent health should attempt a two year course.

The two, three, and four year courses give either normal or other technical training as the student chooses. Graduation from the normal course commands, without further examination, a teacher's or supervisor's certificate in New York and many other states. In the State of New York, however, all teachers of art must pass a state examination in methods of teaching art and in drawing.

A special trade certificate is given upon completion of practical trade courses of one year in millinery and dress-making.

CONDITIONS OF ADMISSIONS

Application for Admission

Every candidate for admission must make application upon the blank form furnished by the Registrar, and must submit, before entrance, a statement of honorable dismissal from the institution last attended, together with a certificate of health. An application fee of ten dollars is required from all candidates for admission, and no application is recorded until this fee is received.

Requirements for Admission

Satisfactory completion of a four years' course of study in an approved high school or clear evidence of equivalent education is requisite for admission to courses leading either to a diploma or a degree. Thorough instruction in music and drawing, properly evidenced, and covering a period of not less than two years, will be given entrance credit. Candidates for admission to the freshman class must show evidence of having completed, satisfactorily, fourteen and one-half units of secondary school work, which must include the following subjects:

English	3	units
History	2	"
Language	3	"
Mathematics	2	"
Science	1	"

A unit means not less than four recitations a week in a study for a school year. No candidate will be admitted who lacks more than two units of this requirement. These deficiencies may be made up either by examination or by taking additional college courses. A study will be ranked as a freshman until these deficiencies have been removed.

In addition to the foregoing requirements candidates for admission to the School of Fine and Applied Art and to the School of Music must fulfill the following requirements. For admission to the School of Fine and Applied Art, candidates shall have had at least one year's instruction in free hand drawing and shall submit evidence of the character of

the work. For admission to the course in Public School Music, candidates must show ability to recognize the tones of the scale, to recognize keys, to determine signatures, and to read and sing ordinary music at sight. Candidates for admission to departments of piano and voice must show, in addition to these requirements, evidence of having had **two** years' training under competent instruction in piano or voice.

Admission to the School of Trades is based upon maturity, intelligence and the skill required for the prosecution of the work.

Admission to Advanced Standing

Applicants for advanced standing, coming from other colleges or from approved normal schools, will be granted credit for their previous work upon presentation of an official certificate of standing.

Other candidates for admission to advanced standing, having satisfied the entrance requirements, may present themselves for examination in any subject or subjects found in the program of study for which they have registered, provided they arrange for the same with the President at the time of application.

Every student who is a candidate for a diploma must spend at least one academic year in residence. Every candidate for a degree must spend at least two academic years in residence.

Admission of Special Students

Students of maturity and good character, not candidates for a diploma or degree, are admitted to the various courses of study, provided they have had the previous training requisite to profit by them. They are subject to the same regulations regarding attendance and examinations and are required to take not less than thirty periods of work, of which at least nine periods must be academic work requiring preparation.

Teachers of experience often realize the need of additional training, but feel that they cannot spend the time nor afford the expense which a complete course would entail. To such persons it is particularly recommended that special subjects

be selected with the approval of the faculty, in order that they may gain a knowledge of the principles of education and methods of teaching, as well as broaden the scope of their scholarship.

Applicants for admission to special courses must present to the President before entrance a certified and detailed statement of their previous work, and must satisfy the faculty by examination or otherwise that they are qualified to pursue the subjects desired.

SUMMER SESSION

Registration

The 1919 Summer Session will begin on Tuesday, July first, and will end Friday, August eighth. Laboratory and class appointments will be held daily from Monday to Friday of each week, with the exception of the first and fifth weeks, when classes will be held on Saturday also. Registration will take place on Monday, June thirtieth.

Entrance Requirements

Students of maturity and good character are admitted to the various courses of study, provided they have had the previous training requisite to profit by them.

Courses of Study

Courses are offered in the Schools of Fine and Applied Art, Home Economics, Music, Physical Education, Secretarial Studies and in the Departments of Modern Languages, History, English, Psychology, Biology, and Physics. These courses are designed, (1) for the benefit of teachers who wish to fit themselves more thoroughly for their profession, (2) for students who wish to work off conditions, and (3) for persons who are interested in pursuing special work.

The right is reserved to withdraw any course for which fewer than five students are registered.

Credit

A full course is planned to cover the work of a semester and requires thirty hours of attendance. Laboratory courses require double attendance. Full courses duly credited may be counted by regular students toward a diploma or degree.

Tuition and Fees

The charge for one course in any department except Music is \$20; for two courses, \$35; for three, \$45.

In the Department of Music the tuition is as follows:

	Piano or	
	Voice	Organ
Twelve music lessons.....	\$20	\$25
Eighteen music lessons	28	35
Twenty-four music lessons	36	45
Thirty music lessons	44	55

For other fees in Music courses refer to the Announcement of the Summer Session.

Fees for practice periods for music students are as follows:

One hour daily for six weeks.....	\$4
Two hours daily for six weeks.....	6
Three hours daily for six weeks.....	8
Four hours daily for six weeks.....	10

A laboratory fee is charged for cookery to cover the cost of materials used.

All bills are payable on registration and are not subject to return, reduction or rebate.

Rates for Room and Board

Skidmore Hall will be reserved for women students registered in the Summer Session. No student under seventeen years of age will be received in residence.

The charge for room and board is \$50 for six weeks, or fraction thereof.

A room reservation fee of \$5 is required of every student who desires to live in the dormitory. This is credited on the room and board bill, and should be sent, together with the application blank, to the Director of the Summer Session.

COURSES OF STUDY

Four-year courses leading to degree of Bachelor of Science are offered as follows:

Fine and Applied Art	Piano	*
Home Economics	Voice	
Domestic Art	Physical Education	
Domestic Science	Secretarial Studies	
Public School Music	General Studies	

A diploma will be given to students upon the completion of three years' work in any of the above courses except:

Home Economics	General Studies
----------------	-----------------

A diploma will be given to students upon the completion of two years' work in any of the above courses except:

Home Economics	General Studies
----------------	-----------------

One-year courses upon the completion of which a certificate is given:

Dressmaking	Millinery
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Each program shows the number of periods a week devoted to class-room exercise, the average number of hours expected in preparation and the number of credits allowed.

Chorus singing and physical education are prescribed for every student, irrespective of the course pursued.

GENERAL STUDIES

A program of General Studies, leading to the degree of Bachelor of Science, is offered for students who do not desire technical training. This program requires the completion of studies amounting to 132 credits. The following courses are prescribed:

English Language and Literature..	12 credits
Modern Languages	12 “
History	12 “
Natural Science	12 “

(6 credits of which must be secured in Biological Science)

Social Science	12 credits
Aesthetics	6 “

Each student is required at the beginning of the second year to choose a major group of studies representing at least 24 credits, a related minor group representing 18 credits, and a free minor of 12 credits.

SCHOOL OF FINE AND APPLIED ART

The School of Fine and Applied Art aims to develop art appreciation and expression as a part of liberal education, as well as to train teachers of art and professional workers. Profitable prosecution of the courses in Fine and Applied Art is possible only for students who have had at least one full year of thorough instruction in the elements of free hand drawing.

The two, three and four year normal courses include, besides work in education and methods of teaching, the study of curricula, the planning of lessons for the various grades, the presentation and criticism of these lessons. Senior students have the advantage of practice teaching in the public schools of Saratoga Springs under the direction of the city supervisor of drawing.

Intensive work in illustration, costume design, household decoration or crafts may be substituted for the normal subjects.

PROGRAM A 1

FINE AND APPLIED ART

Four-year Course

First Semester

Class Study Credits

Second Semester

Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
6	3	3	Design 502-503	6	3	3
6	2	3	Drawing 520-521	6	2	3
4	1	2	Drawing 510-511	4	1	2

Second Year

3	5	3	English 122-123	3	5	3
3	5	3	Psychology 330-331	3	5	3
3	5	3	History of Art 560-561	3	5	3
6	3	3	Painting 530-531	6	3	3
6	3	3	Drawing 522-523	6	3	3
4	1	2	Drawing 512			
			Drawing 529	4	1	2

Third Year

3	5	3	Economics 370-371	3	5	3
3	5	3	Anatomy 410-411	3	5	3
6	3	3	Applied Design 540-541	6	3	3
4	2	2	House Decoration 544			
			Costume Design 545	4	2	2
6	3	3	Illustration 524-525	6	3	3
6	3	3	Painting 532-533	6	3	3

Elective in second semester

Fourth Year

3	5	3	Education 310-311	3	5	3
3	5	3	Sociology 380-381	3	5	3
6	3	3	Illustration 526-527	6	3	3
3	5	3	Practice Teaching 570-571 ...	3	5	3
4	1	2	House Decoration 546			
			Costume Design 547	4	1	2
6	3	3	Applied Design 542-543	6	3	3

PROGRAM A II

FINE AND APPLIED ART

Three-year Course

First Semester
Class Study Credits

Second Semester
Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
6	3	3	Design 502-503	6	3	3
6	2	3	Drawing 520-521	6	2	3
4	1	2	Drawing 510-511	4	1	2

Second Year

3	5	3	English 122-123	3	5	3
3	5	3	Psychology 330-331	3	5	3
3	5	3	History of Art 560-561	3	5	3
6	3	3	Painting 530-531	6	3	3
6	3	3	Drawing 522-523	6	3	3
4	1	2	Drawing 512			
			Drawing 529	4	1	2

Third Year

3	5	3	Education 310-311	3	5	3
3	5	3	Economics 370-371	3	5	3
6	3	3	Illustration 524-525	6	3	3
3	5	3	Practice Teaching 570-571	3	5	3
4	2	2	House Decoration 544			
			Costume Design 545	4	2	2
6	3	3	Applied Design 540-541	6	3	3

PROGRAM A 111

FINE AND APPLIED ART

Two-year Course

First Semester

Class Study Credits

Second Semester

Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351 ..	3	5	3
5	3	3	Biology 412-413 ..	5	3	3
6	3	3	Design 502-503	6	3	3
6	2	3	Drawing 520-521	6	2	3
6	3	3	Drawing 522-523	6	3	3
4	1	2	Drawing 510-511 .	4	1	2

Second Year

3	5	3	Education 310-311	3	5	3
3	5	3	Psychology 330-331	3	5	3
6	3	3	Illustration 524-525	6	3	3
3	2	3	Practice Teaching 570-571 ...	3	2	3
4	2	2	House Decoration 544.....			
			Costume Design 545.....	4	2	2
6	1	3	Applied Design 540-541	6	1	3
3	5	3	History of Art 560-561.....	3	5	3
6	3	3	Painting 530-531 .	6	3	3

SCHOOL OF HOME ECONOMICS

The courses offered by the School of Home Economics are designed to meet the needs of the woman in the home, in the school, in the hospital, and in other institutions. Each program of studies includes, in addition to the technical subjects and the related sciences and arts, certain fundamental liberal studies.

The four year normal course fits its graduates to serve as teachers or supervisors of household arts and sciences or to take positions as dietitians, institution managers, lecturers on subjects related to the household, etc. The two and three year normal courses aim to prepare teachers of domestic science or domestic art in elementary and high schools. Through the courtesy of the Superintendent of Schools and the Board of Education of Saratoga Springs, senior students in the School of Home Economics have the advantage of teaching in the public schools. Opportunity for teaching is also given in the extension and special classes of the department.

Special problems pertaining to food and other phases of home economics constantly arise. In order that each student may develop her ability and resourcefulness for a solution of these problems, every course in the department is made flexible enough to meet such demands without sacrificing any fundamental principles of technique.

During the winter months evening classes in dietetics and cookery are offered. These classes are open to any one interested in these subjects.

The domestic science equipment comprises a thoroughly furnished cookery laboratory with storeroom and refrigerators; also a model dining room and a practical laundry with dryers and washing machines. The domestic art equipment includes rooms for dressmaking and millinery and three sewing rooms with pleating, perforating, sewing machines and electric irons.

All students taking courses in Home Economics are required to provide themselves with two uniforms of light blue chambray. These should be one-piece dresses fastening in front, made with Gibson pleat on the shoulder and short sleeves, also detachable white pique collar and cuffs. The sleeves must not come above the elbow. In order to insure uniformity the students are asked to purchase the following in Saratoga Springs, under the supervision of the department, two white aprons, three dish towels, two dish cloths, two hand towels, and a holder.

PROGRAM B I

HOME ECONOMICS

Four-year Course

First Semester				Second Semester		
Class	Study	Credits		Class	Study	Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
6	3	3	Chemistry 440-441	6	3	3
6	3	3	Cookery 640-641	5	3	4
			Laundry 683	2	0	0
4	1	2	Design 500-501	4	1	2

Second Year

3	5	3	English 122-123	3	5	3
3	5	3	Psychology 330-331	3	5	3
6	3	3	Chemistry 442-443	6	3	3
5	3	3	Microbiology 414			
			Public Sanitation 421	3	5	3
6	3	3	Cookery 642 (Advanced)			
			Dietetics 661	6	3	3
6	3	3	Clothing 600 (Elementary Sewing)			
			Clothing 601 (Elementary Dressmaking)	6	3	3

Third Year

3	5	3	Education 310-311	3	5	3
3	5	3	Economics 370-371	3	5	3
5	3	3	Physics 470-471	5	3	3
4	4	3	Household Management 680- 681	3	4	3
			Home Nursing 685	1	0	0
3	5	3	Textiles 620			
			Textile Economics 621	3	5	3
4	1	2	House Decoration 544			
			Costume Design 545	4	1	2
			One elective.			

Fourth Year

3	5	3	Sociology 380-381	3	5	3
6	3	3	Clothing 604 (Drafting)			
			History of Costume 623	3	5	3
6	0	2	Clothing 610-611 (Elementary Millinery)	6	0	2
5	3	3	Practice Teaching 632-633 . . .	5	3	3
			Two electives required.			

PROGRAM C I

DOMESTIC ART

Four-year Course

First Semester				Second Semester			
Class Study Credits				Class Study Credits			
First Year							
3	5	3	English 120-121	3	5	3	
3	5	3	History 350-351	3	5	3	
5	3	3	Biology 412-413	5	3	3	
6	3	3	Chemistry 440-441	6	3	3	
6	3	3	Clothing 600 (Elementary Sewing)				
			Clothing 601 (Elementary Dressmaking)	6	3	3	
4	1	2	Design 500-501	4	1	2	
Second Year							
3	5	3	English 122-123	3	5	3	
3	5	3	Psychology 330-331	3	5	3	
6	3	3	Cookery 640-641	5	3	4	
			Laundry 683	2	0	0	
6	3	3	Clothing 604 (Drafting)				
			Clothing 605 (Modeling)	6	3	3	
3	5	3	Textiles 620				
			Textile Economics 621	3	5	3	
4	1	2	House Decoration 544				
			Costume Design 545	4	1	2	
Third Year							
3	5	3	Education 310-311	3	5	3	
3	5	3	Economics 370-371	3	5	3	
5	3	3	Physics 470-471	5	3	3	
6	3	3	Clothing 602-603 (Advanced Dressmaking)	6	3	3	
6	0	2	Clothing 610-611 (Elementary Millinery)	6	0	2	
3	5	3	Clothing 608 (Embroidery)				
			History of Costume 623	3	5	3	
One elective required.							
Fourth Year							
3	5	3	Sociology 380-381	3	5	3	
4	4	3	Household Management 680-681	3	4	3	
			Home Nursing 685	1	0	0	
6	3	3	Shop Dressmaking 606-607	6	3	3	
5	3	3	Practice Teaching 630-631	5	3	3	
Two electives required.							

PROGRAM C II

DOMESTIC ART

Three-year Course

First Semester
Class Study Credits

Second Semester
Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
6	3	3	Chemistry 440-441	6	3	3
6	3	3	Clothing 600 (Elementary Sewing)			
			Clothing 601 (Elementary Dressmaking)	6	3	3
3	5	3	Textiles 620			
			Textile Economics 621	3	5	3
4	1	2	Design 500-501	4	1	2

Second Year

3	5	3	Psychology 330-331	3	5	3
6	3	3	Cookery 640-641	5	3	4
			Laundry 683	2	0	0
6	3	3	Clothing 604 (Drafting)			
			Clothing 605 (Modeling)	6	3	3
3	5	3	Clothing 608 (Embroidery)			
			History of Costume 623	3	5	3
4	1	2	House Decoration 544			
			Costume Design 545	4	1	2

One elective required:

English 122-123.

Economics 370-371.

Third Year

3	5	3	Education 310-311	3	5	3
5	3	3	Physics 470-471	5	3	3
4	4	3	Household Management 680- 681	3	4	3
			Home Nursing 685	1	0	0
6	3	3	Clothing 602-603 (Advanced Dressmaking)	6	3	3
6	0	2	Clothing 610-611 (Elementary Millinery)	6	0	2
5	3	3	Practice Teaching 630-631	5	3	3

One elective required:

Literature.

History.

Economics.

Sociology.

PROGRAM C III

DOMESTIC ART

Two-year Course

First Semester	Second Semester
Class Study Credits	Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
6	3	3	Chemistry 440-441	6	3	3
6	3	3	Clothing 600 (Elementary Sewing)			
			Clothing 601 (Elementary Dressmaking)	6	3	3
6	0	2	Clothing 610-611 (Elementary Millinery)	6	0	2
4	1	2	Design 500-501	4	1	2

Second Year

3	5	3	Education 310-311	3	5	3
3	5	3	Psychology 330-331	3	5	3
6	3	3	Cookery 640-641	5	3	4
			Laundry 683	2	0	0
6	3	3	Clothing 604 (Drafting)			
			Clothing 605 (Modeling)	6	3	3
6	3	3	Clothing 602-603 (Advanced Dressmaking)	6	3	3
5	3	3	Practice Teaching 630-631	5	3	3
4	1	2	House Decoration 544			
			Costume Design 545	4	1	2

PROGRAM D I

DOMESTIC SCIENCE

Four-year Course

First Semester				Second Semester		
Class Study Credits				Class Study Credits		

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
6	3	3	Chemistry 440-441	6	3	3
6	3	3	Cookery 640-641	5	3	4
			Laundry 683	2	0	0
4	1	2	Design 500-501	4	1	2

Second Year

3	5	3	English 122-123	3	5	3
3	5	3	Psychology 330-331	3	5	3
6	3	3	Chemistry 442-443	6	3	3
5	3	3	Microbiology 414			
			Public Sanitation 421	3	5	3
6	3	3	Cookery 642 (Advanced)			
			Dietetics 661	6	3	3
6	3	3	Clothing 600 (Elementary Sewing)			
			Clothing 601 (Elementary Dressmaking)	6	3	3

Third Year

3	5	3	Education 310-311	3	5	3
3	5	3	Economics 370-371	3	5	3
5	3	3	Physics 470-471	5	3	3
4	4	3	Household Management 680- 681	3	4	3
			Home Nursing 685	1	0	0
6	3	3	Chemistry 444			
			Cookery 647 (Experimental Cookery)	6	3	3
4	1	2	House Decoration 544			
			Costume Design 545	4	1	2
			One elective required.			

Fourth Year

3	5	3	Sociology 380-381	3	5	3
5	3	3	Cookery 644 (Institutional) . . .			
			Cookery 645 (Demonstration) . .	5	3	3
5	3	3	Practice Teaching 670-671	5	3	3

Three electives required. One of the following and two others in each semester:
Textiles 620 and Textile Economics 621 or
History of Costume 623 and Clothing 604.

PROGRAM D II

DOMESTIC SCIENCE

Three-year Course

First Semester				Second Semester		
Class Study Credits				Class Study Credits		

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
6	3	3	Chemistry 440-441	6	3	3
6	3	3	Cookery 640-641	5	3	4
			Laundry 683	2	0	0
4	1	2	Design 500-501	4	1	2

Second Year

3	5	3	Psychology 330-331	3	5	3
6	3	3	Chemistry 442-443	6	3	3
5	3	3	Microbiology 414			
			Public Sanitation 421	3	5	3
6	3	3	Cookery 642 (Advanced)			
			Dietetics 661	6	3	3
6	3	3	Clothing 600 (Elementary Sewing)			
			Clothing 601 (Elementary Dressmaking)	6	3	3
4	1	2	House Decoration 544			
			Costume Design 545	4	1	2

One elective required:

English 122-123.

Economics 370-371.

Third Year

3	5	3	Education 310-311	3	5	3
5	3	3	Physics 470-471	5	3	3
5	3	3	Cookery 644 (Institutional) ..			
			Cookery 645 (Demonstration)	5	3	3
4	4	3	Household Management 680- 681	3	4	3
			Home Nursing 685	1	0	0
5	3	3	Practice Teaching 670-671....	5	3	3

Two electives required:

Textiles 620 and Textile Economics 621 or
History of Costume 623 and Clothing 604.

One of the following:

Literature.

History.

Economics.

Sociology.

PROGRAM D III

DOMESTIC SCIENCE

Two-year Course

First Semester
Class Study Credits

Second Semester
Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
6	3	3	Chemistry 440-441	6	3	3
6	3	3	Cookery 640-641	5	3	4
			Laundry 683	2	0	0
6	3	3	Clothing 600 (Elementary Sewing)			
			Clothing 601 (Elementary Dressmaking)	6	3	3
4	1	2	Design 500-501	4	1	2

Second Year

3	5	3	Education 310-311	3	5	3
3	5	3	Psychology 330-331	3	5	3
6	3	3	Chemistry 442-443	6	3	3
6	3	3	Cookery 642 (Advanced) . . .			
			Dietetics 661	6	3	3
4	4	3	Household Management 680- 681	3	4	3
			Home Nursing 685	1	0	0
5	3	3	Practice Teaching 670-671 . .	5	3	3
4	1	2	House Decoration 544			
			Microbiology 415	5	2	3

SCHOOL OF MUSIC

The School of Music aims to provide training that is at once liberal and technical. The program of study has been planned with the conviction that effective work in music demands a broad and thorough grounding in literature, science and history.

Courses in Piano, Organ or Voice

Certificates will be given to those students who successfully complete a prescribed four year course of study in piano, organ or voice. Diplomas will be given to those students who, in addition, give a public recital from memory.

The degree of Bachelor of Science will be given to those who, besides completing satisfactorily the approved course of study, display attainments of a higher order in the principal study, indicating exceptional proficiency in technique and marked interpretive ability.

Candidates for a degree in piano, organ or voice courses shall be required to submit an original fugue in two voices, a sonata movement, and a group of songs for one or more voices with piano accompaniment.

Candidates for a diploma or a degree in piano will be examined from the following:

(1) A prelude and fugue from Bach's *Wohltemperirtes Clavichord*; the Italian Concerto or the Chromatic Fantasia and Fugue.

(2) A representative Beethoven Sonata.

(3) A composition by Liszt, Chopin, Brahms, Mendelssohn or Schumann.

(4) A study by Chopin, Henselt, Saint Saens, Liszt or Moszkowsky.

(5) One piece studied and prepared by the student without the aid of a teacher.

(6) Piano sight reading.

Candidates for a diploma or a degree in organ will be examined from the following:

(1) One of the larger organ works of John Sebastian Bach.

(2) A sonata by Mendelssohn, Rheinberger, Guilmant or Merkel.

(3) A composition by one of the following composers: Lemare, Franck, Saint Saens, Widor, Bossi, Du Bois, Boellmann, Capocci, Callaerts, Lemmens, Guilmant or Bonnet.

(4) Ability to read at sight an anthem or solo accompaniment of moderate difficulty with suitable registration.

(5) Ability to transpose a Hymn Tune or Response to the extent of a major third above or below the original key.

(6) To pass an oral examination in the construction and mechanical parts of the instrument and the general outlines of registration.

Candidates for a diploma or a degree in voice will be examined from the following:

(1) An aria from a standard opera or oratorio.

(2) A song by Schubert, Schumann, Mendelssohn, Liszt or Brahms.

(3) A song by an American composer.

(4) One song to be studied and prepared by the student without the aid of a teacher.

(5) Vocal sight reading.

Piano and organ students are required to practice a minimum of eighteen periods per week in the first and second years and a minimum of twenty periods per week in the third and fourth years.

Vocal students are required to practice from nine to eighteen periods a week as prescribed by the vocal teacher.

PUBLIC SCHOOL COURSES

Candidates for a diploma or degree in Public School Music will be examined from the following:

- (1) An aria from a standard opera or oratorio.
- (2) A song by Schubert, Schumann, Mendelssohn, Brahms or Liszt.
- (3) A piano composition by Liszt, Chopin, Brahms, Mendelssohn or Schumann.
- (4) Chorus, directing and discipline.
- (5) Orchestra, directing and discipline.
- (6) Vocal and piano sight reading.

Public School Music students are required to practice a minimum of nine periods per week.

Seniors in the Public School Music courses are required to observe and teach in the public schools of Saratoga Springs for one semester.

Seniors will observe and participate in chorus management and directing.

PROGRAM E I

PUBLIC SCHOOL MUSIC

Four-year Course

First Semester
Class Study Credits

Second Semester
Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
3	1	1	Ear Training 702-703	3	1	1
3	5	3	Theory of Music 706			
			Harmony 707	3	5	3
4	9	4	Piano and Voice Lessons	4	9	4

Second Year

3	5	3	English 122-123	3	5	3
3	5	3	Psychology 330-331	3	5	3
3	1	1	Ear Training 704-705	3	1	1
3	5	3	Harmony 709-710	3	5	3
3	5	3	Music Appreciation 730-731 ..	3	5	3
4	9	4	Piano and Voice Lessons	4	9	4

Third Year

3	5	3	Education 310-311	3	5	3
3	5	3	Economics 370-371	3	5	3
3	5	3	Modern Language	3	5	3
3	5	3	Harmony 710			
			Counterpoint 711	3	5	3
3	5	3	Music Appreciation 732-733 ..	3	5	3
4	9	4	Piano and Voice Lessons	4	9	4

Fourth Year

3	5	3	Sociology 380-381	3	5	3
3	5	3	Modern Language	3	5	3
3	5	3	Musical Analysis 712-713	3	5	3
3	5	3	Counterpoint and Fugue 714-715	3	5	3
3	5	3	Theory of Teaching 790			
			Practice Teaching 791	5	3	3
4	9	4	Piano and Voice Lessons	4	9	4

PROGRAM E II

PIANO, ORGAN OR VOICE

Four-year Course

First Semester	Second Semester
Class Study Credits	Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
3	1	1	Ear Training 702-703	3	1	1
3	5	3	Theory of Music 706			
			Harmony 707	3	5	3
5	17	3	Piano or Organ and Interpretation 716-717	5	17	3
			or			
5	17	3	Voice and Piano Lessons	5	17	3

Second Year

3	5	3	English 122-123	3	5	3
3	5	3	Psychology 330-331	3	5	3
3	1	1	Ear Training 704-705	3	1	1
3	5	3	Harmony 709-710	3	5	3
3	5	3	Music Appreciation 730-731	3	5	3
5	17	3	Piano or Organ and Interpretation 718-719	5	17	3
			or			
5	17	3	Voice and Piano Lessons	5	17	3

Third Year

3	5	3	Economics 370-371	3	5	3
3	5	3	Modern Language	3	5	3
3	5	3	Harmony 710			
			Counterpoint 711	3	5	3
3	5	3	Music Appreciation 732-733	3	5	3
4	20	3	Piano or Organ and Sight Reading 720-721	4	20	3
			or			
4	20	3	Voice and Interpretation 778-779	4	20	3

First Semester
Class Study Credits

Second Semester
Class Study Credits

Fourth Year

3	5	3	Sociology 380-381	3	5	3
3	5	3	Modern Language	3	5	3
3	5	3	Music Analysis 712-713	3	5	3
3	5	3	Counterpoint and Fugue 714-715	3	5	3
4	21	3	Piano or Organ and Sight Reading 722-723	4	21	3
1	0	1	Theory of Teaching Piano 792-793	1	0	1
			or			
4	21	3	Voice and Operatic Class 780-781	4	21	3
1	0	1	Theory of Teaching Voice 794-795	1	0	1

PROGRAM E III

PUBLIC SCHOOL MUSIC

Three-year Course

First Semester		Second Semester
Class Study Credits		Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
3	1	1	Ear Training 702-703	3	1	1
3	5	3	Theory of Music 706			
			Harmony 707	3	5	3
4	9	4	Piano and Voice Lessons	4	9	4

Second Year

3	5	3	English 122-123	3	5	3
3	5	3	Psychology 330-331	3	5	3
3	1	1	Ear Training 704-705	3	1	1
3	5	3	Harmony 709-710	3	5	3
3	5	3	Music Appreciation 730-731... .	3	5	3
4	9	4	Piano and Voice Lessons	4	9	4

Third Year

3	5	3	Education 310-311	3	5	3
3	5	3	Harmony 710			
			Counterpoint 711	3	5	3
3	5	3	Music Appreciation 732-733... .	3	5	3
3	5	3	Theory of Teaching 790			
			Practice Teaching 791	5	3	3
4	9	4	Piano and Voice Lessons	4	9	4

One elective required:

Science.
History.
Literature.

PROGRAM E IV

PUBLIC SCHOOL MUSIC

Two-year Course

First Semester
Class Study Credits

Second Semester
Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
3	1	1	Ear Training 702-703	3	1	1
3	5	3	Theory of Music 706			
			Harmony 707	3	5	3
4	9	4	Piano and Voice Lessons.....	4	9	4

Second Year

3	5	3	Education 310-311	3	5	3
3	5	3	Psychology 330-331	3	5	3
3	1	1	Ear Training 704-705	3	1	1
3	5	3	Harmony 709-710	3	5	3
3	5	3	Music Appreciation 730-731...	3	5	3
3	5	3	Theory of Teaching 790			
			Practice of Teaching 791	5	3	3
4	9	4	Piano and Voice Lessons....	4	9	4

SCHOOL OF PHYSICAL EDUCATION

The School of Physical Education aims to promote hygienic habits of living and to provide such regular and systematic physical training, gymnastics, and athletic sports as may be required to maintain and increase the health and physical vigor of each student in the college. Two, three and four year courses are planned for the training of teachers of physical education.

Seniors in these courses enjoy the privilege of teaching in the public schools of Saratoga Springs.

PROGRAM F I

PHYSICAL EDUCATION

Four-year Course

First Semester	Second Semester
Class Study Credits	Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
5	3	3	Physics 470-471	5	3	3
1	3	1	Elements of Music 740-741	1	3	1
5	0	2	Athletics 818-819	5	0	2
5	0	2	Gymnastics 804-805	5	0	2

Second Year

3	5	3	English 122-123	3	5	3
3	5	3	Psychology 330-331	3	5	3
3	5	3	Anatomy 410-411	3	5	3
5	3	3	Microbiology 414			
			Public Sanitation 421	3	5	3
5	0	2	Athletics 820-821	5	0	2
5	0	2	Floor Techinque 806-807	5	0	2
5	0	2	Folk Dancing 812-813	5	0	2

First Semester
Class Study Credits

Second Semester
Class Study Credits

Third Year

3	5	3	Education 310-311	3	5	3
3	5	3	Economics 370-371	3	5	3
4	0	2	Athletics 822-823	4	0	2
5	0	2	Floor Technique 808-809	5	0	2
5	0	2	Folk Dancing 814-815	5	0	2
3	0	2	Games 862			
			Corrective Gymnastics 841 ..	3	4	2
3	5	3	Kinesiology 840			
			Anthropometry 843	3	5	3

One elective required:

English.
History.
Modern Language.
Science.
Art.
Music.

Fourth Year

3	5	3	Sociology 380-381	3	5	3
3	5	3	Psychology 330-331	3	5	3
3	0	1½	Floor Technique 810-811.....	3	0	1½
3	0	1½	Folk Dancing 816-817	3	0	1½
3	5	3	Playground 864			
			Educational Hygiene 845	3	5	3
3	0	1	Athletic Coaching 866-867 . . .	3	0	1
5	3	3	Practice Teaching 860-861...	5	3	3

One elective required.

PROGRAM F II

PHYSICAL EDUCATION

Three-year Course

First Semester
Class Study Credits

Second Semester
Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
5	3	3	Physics 470-471	5	3	3
1	3	1	Elements of Music 740-741... 1	3	1	
5	0	2	Athletics 818-819	5	0	2
5	0	2	Floor Technique 806-807	5	0	2
5	0	2	Folk Dancing 812-813	5	0	2

Second Year

3	5	3	Psychology 330-331	3	5	3
3	5	3	Anatomy 410-411	3	5	3
5	3	3	Microbiology 414			
			Public Sanitation 421	3	5	3
5	0	2	Athletics 820-821	5	0	2
5	0	2	Floor Technique 808-809	5	0	2
5	0	2	Folk Dancing 814-815	5	0	2
3	0	2	Games 862			
			Anthropometry 843	3	5	3

One elective required:

English 122-123,
History.

Third Year

3	5	3	Education 310-311	3	5	3
4	0	2	Athletics 822-823	4	0	2
5	0	2	Floor Technique 810-811	5	0	2
5	0	2	Folk Dancing 816-817	5	0	2
3	5	3	Kinesiology 840			
			Educational Hygiene 845	3	5	3
3	5	3	Playground 864			
			Corrective Gymnastics 841	3	4	2
5	3	3	Practice Teaching 860-861	5	3	3

One elective required:

Sociology 380-381,
Economics 370-371.

PROGRAM F III

PHYSICAL EDUCATION

Two-year Course

First Semester			Second Semester		
Class Study Credits			Class Study Credits		

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
5	3	3	Physics 470-471	5	3	3
1	3	1	Elements of Music 740-741 . . .	1	3	1
5	0	2	Athletics 818-819	5	0	2
5	0	2	Floor Technique 806-807	5	0	2
5	0	2	Folk Dancing 812-813	5	0	2

Second Year

3	5	3	Education 310-311	3	5	3
3	5	3	Psychology 330-331	3	5	3
3	5	3	Anatomy 410-411	3	5	3
5	0	2	Floor Technique 808-809	5	0	2
5	0	2	Folk Dancing 814-815	5	0	2
3	0	2	Games 862			
			Corrective Gymnastics 841..	3	4	2
3	5	3	Kinesiology 840			
			Anthropometry 843	3	5	3
3	5	2	Practice Teaching 860-861 . . .	3	5	2

SCHOOL OF SECRETARIAL STUDIES

The courses in the School of Secretarial Studies aim to meet the growing demand for women of liberal education who shall be able, not only to qualify as secretaries and as teachers of commercial subjects, but to fill the many important clerical positions now open to trained women.

Recognizing the fact that general academic training is an important part of the equipment of the secretary, the programs of studies have been planned to include the largest possible number of liberal subjects. A high degree of technical proficiency is required for graduation from any one of the three courses offered.

College graduates will be received for a one year course in technical subjects only.

PROGRAM G I

SECRETARIAL STUDIES

Four-year Course

First Semester		Second Semester
Class Study Credits		Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
3	5	3	Modern Language *	3	5	3
3	1	1	Business Correspondence 922-923	3	1	1
5	1	2	Rapid Calculation 920-921	5	1	2
5	1	2	Typewriting 900-901	5	1	2

One elective required:

Art History 560-561.

Design 500-501.

Music Appreciation 730-731.

PROGRAM G I

SECRETARIAL STUDIES

First Semester
Class Study Credits

Second Semester
Class Study Credits

Second Year

3	5	3	English 122-123	3	5	3
3	5	3	Psychology 330-331	3	5	3
3	5	3	Economics 370-371	3	5	3
3	5	3	Modern Language †	3	5	3
5	3	3	Stenography 910-911	5	3	3
5	2	2	Typewriting 902-903	5	2	2
5	1	3	Accounting 940-941	5	1	3

Third Year

3	5	3	History (American or Eng- lish)	3	5	3
3	5	3	Spanish 270-271	3	5	3
3	2	2	Library Use 924-925	3	2	2
5	3	3	Stenography 912-913	5	3	3
5	0	2	Typewriting 904-905	5	0	2
5	0	2	Accounting 942-943	5	0	2
3	3	2	Business Arithmetic 950			
			Commercial Law 963	3	5	3

One elective required:

English.
Modern Language.
Science.

Fourth Year

3	5	3	Sociology 380-381	3	5	3
3	5	3	Spanish 272-273	3	5	3
5	2	2	Stenography 914-915	5	2	2
5	2	2	Business Methods 926-927	5	2	2
3	5	3	Commercial Geography 960			
			History of Commerce 961	3	5	3

Two electives required.

Advertising 962.
English.
Modern Language.
History.
Science.

* Continuation of first language offered for entrance.

† Continuation of second language offered for entrance, or beginning of new language if only one language was offered.

PROGRAM G II

SECRETARIAL STUDIES

Three-year Course

First Semester	Second Semester
Class Study Credits	Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
3	5	3	Modern Language *	3	5	3
3	1	1	Business Correspondence 922-923	3	1	1
5	1	2	Rapid calculation 920-921	5	1	2
5	1	2	Typewriting 900-901	5	1	2
One elective required:						
History of Art 560-561.						
Design 500-501.						
Music Appreciation 730-731.						

Second Year

3	5	3	English 122-123	3	5	3
3	5	3	Psychology 330-331	3	5	3
3	5	3	Economics 370-371	3	5	3
3	5	3	Modern Language †	3	5	3
5	3	3	Stenography 910-911	5	3	3
5	2	2	Typewriting 902-903	5	2	2
5	1	3	Accounting 940-941	5	1	3

Third Year

3	5	3	History or Sociology	3	5	3
3	5	3	Spanish 270-271	3	5	3
5	3	3	Stenography 912-913	5	3	3
5	0	2	Typewriting 904-905	5	0	2
5	0	2	Accounting 942-943	5	0	2
3	3	2	Business Arithmetic 950			
			Commercial Law 963	3	5	3
3	2	2	Library Use 924-925	3	2	2

One elective required:

English.
 Modern Language.
 Science.

* Continuation of first language offered for entrance.

† Continuation of second language offered for entrance, or beginning of new language if only one language was offered.

PROGRAM G III

SECRETARIAL STUDIES

Two-year Course

First Semester
Class Study Credits

Second Semester
Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
3	5	3	Modern Language or Business Methods 926-927	3	5	3
3	1	1	Business Correspondence 922- 923	3	1	1
5	1	2	Rapid Calculation 920-921 . . .	5	1	2
5	3	3	Stenography 910-911	5	3	3
5	1	2	Typewriting 900-901	5	1	2

Second Year

3	5	3	English 122-123	3	5	3
3	5	3	Psychology 330-331	3	5	3
3	5	3	Modern Language or Library Use 924-925	3	5	3
5	3	3	Stenography 912-913	5	3	3
5	3	2	Typewriting 902-903	5	3	2
5	1	3	Accounting 940-941	5	1	3

One elective required:

Economics.

Science.

History.

SCHOOL OF TRADES

The School of Trades offers one year courses in dressmaking and millinery. The training for each of these trades is put on a practical business basis. The young women are required to do the work under conditions closely approximating business apprenticeship. A commercial millinery shop and dressmaking shop are maintained in connection with the School, in charge of a milliner and a dressmaker, each of whom has had a number of years of eminent success in the prosecution of her trade. The test of the market is put upon the work of the students. Hats and gowns are made for exacting and fastidious customers, and the work must be such as to meet this demand. The head of each department makes herself responsible for the material used and the character of the workmanship.

No one will be admitted to the School of Trades who is not prepared to give her full time to the prescribed work. Each student is required to make three gowns or three hats for herself during the year, to be displayed at the special exhibits of the departments.

For young women desiring to fit themselves, after some practical experience, to become forewomen, shop-directors or to teach these trades, an advanced course of one year will be provided.

TRADES

PROGRAM H I

Dressmaking

First Semester				Second Semester		
Class Study Credits				Class Study Credits		
3	5	3	English 120-121	3	5	3
6	3	3	Clothing 600			
6	3	3	Clothing 604-605	6	3	3
4	1	2	Design 500			
			Costume Design 545	4	1	2
4			Millinery 618-619	4		
22			Dressmaking 614-615	28		

PROGRAM H II

Millinery

3	5	3	English 120-121	3	5	3
6	3	3	Clothing 600			
4	1	2	Design 500			
			Costume Design 545	4	1	2
4			Dressmaking 686-687	4		
28			Millinery 616-617	34		

COURSES OF INSTRUCTION

General Courses

LANGUAGES AND LITERATURE

English 120-121. Themes

An analytic and synthetic study of composition, affording practice in imitative writing, in oral composition, and in criticism. Such models as Macaulay, Addison, Lamb, and Lowell are used. Reference book: Woolley, Handbook of Composition.

Six credits. Three periods a week throughout the year.

MISS SWENARTON

English 122. English Literature from Chaucer to Johnson

A course consisting of lectures, discussions, and supplementary readings, designed to give the student a comprehensive view of the development of English literature.

Three credits. Three periods a week in the first semester.

Prerequisite: English 120-121.

MISS SWENARTON

English 123. English Literature from Johnson to Kipling

A continuation of English 122.

Three credits. Three periods a week in the second semester.

MISS SWENARTON

English 124. Elizabethan Drama

A study of Shakespeare, his immediate predecessors, and his contemporaries. The course aims to give the student intelligent appreciation of the elements of power in literature. Reading and discussion of plays and reference reading of standard criticism, with occasional lectures, will constitute the work of the course. Textbook: Boas, Shakespeare and his Predecessors in the English Drama.

Three credits. Three periods a week in the first semester.

MISS SWENARTON

English 125. Elizabethan Drama

A continuation of English 124.

Three credits. Three periods a week in the second semester.

MISS SWENARTON

English 126. Essayists of the Romantic and Victorian Ages

A course consisting of lectures and readings designed to cultivate a taste for the essay and the letter.

Three credits. Three periods a week in the first semester.

MISS SWENARTON

English 127. Poets of the Romantic Age

A study of Cowper, Burns, Scott, Wordsworth, Coleridge, Keats, and Shelley.

Three credits. Three periods a week in the second semester.

MISS SWENARTON

English 128. English Prose Fiction from Fielding to Scott

Lectures on the important periods in the development of the novel, with careful study of representative fiction. Text-book: Cross, Development of the English Novel.

Three credits. Three periods a week in the first semester.

MISS SWENARTON

English 129. English Prose Fiction from Scott to Meredith

Three credits. Three periods a week in the second semester.

MISS SWENARTON

German 210-211

Conversation is held on familiar topics; the more commonly used verbs are learned and there is constant drill in the elements of grammar; German songs and poems are memorized. The reading is selected from such works as Guber's "Marchen und Erzählungen"; Anderson's "Bilderbuch ohne Bilder."

Six credits. Three periods a week throughout the year.

MISS HULBERT

German 212-213

First semester: Study of grammar continued; reading selected from works of Von Hillern, Storm, and Ebner-Eschenbach; conversation based on texts read.

Second semester: Grammar; composition; memorizing and dictation; reading from works of Heyse and Freytag; letter-writing.

Six credits. Three periods a week throughout the year.

MISS HULBERT

German 214-215

First semester: Advanced grammar and composition; study of life and works of Goethe. Memorizing of poems.

Second semester: Study of lives and works of Schiller and Lessing; essay-writing; German newspapers and periodicals read and discussed.

Six credits. Three periods a week throughout the year.

MISS HULBERT

German 216-217

First semester: History of German literature; reading of difficult texts; essay writing.

Second semester: History of literature continued; reading of contemporaneous authors; conversation on current topics.

MISS HULBERT

French 230-231

The work comprises colloquial conversation; mastery of the more usual idioms; verb drill; study of the elements of grammar; reading of short stories and anecdotes.

Six credits. Three periods a week throughout the year.

MISS HULBERT

French 232-233

First semester: Grammar; reading of short stories; conversation and composition based on texts read; memorizing and dictation.

Second semester: Grammar continued; reading selected from works of Daudet, Sand and Loti; letter-writing; conversation.

Six credits. Three periods a week throughout the year.

MISS HULBERT

French 234-235

First semester: Reading selected from works of Corneille and Moliere. Advanced grammar; History of French literature. French newspapers and periodicals read and discussed.

Second semester: Reading from works of Racine and Hugo. History of French literature continued. Conversation on current topics.

Six credits. Three periods a week throughout the year.

MISS HULBERT

French 236-237

First semester: History of France; contemporary literature. Essay writing; conversation.

Second semester: Same subjects continued.

Six credits. Three periods a week throughout the year.

MISS HULBERT

Italian 250-251

Conversation, grammar-drill, memorizing of songs and poems. Reading of short stories and anecdotes.

Six credits. Three periods a week throughout the year.

MISS HULBERT

Italian 252-253

First semester: Grammar and composition; reading of short stories by Di Amicis; conversation based on text read.

Second semester: Grammar continued; reading from works of Fogazzaro, Manzoni and D'Annunzio. Sight translation of Italian newspapers and periodicals.

Six credits. Three periods a week throughout the year.

MISS HULBERT

Italian 254-256

First semester: Advanced grammar. Reading from Dante's Divina Commedia. Conversation.

Second semester: Divina Commedia continued; study of modern poets.

Six credits. Three periods a week throughout the year.

MISS HULBERT

Spanish 270-271

An elementary course giving practice in conversation and in writing. Drill in the more common regular and irregular verbs. Translation of prose and verse. Mastery of idioms.

Six credits. Three periods a week throughout the year.

MISS HULBERT

Spanish 272-273

First semester: Reading selected from works of Alarcon and Becquer; conversation and composition based on texts read. Grammar study and letter-writing. Dictation.

Second semester: Works of Galdos and Pardo Bazan studied. Spanish newspapers and periodicals read. Commercial correspondence.

Six credits. Three periods a week throughout the year.

MISS HULBERT

Spanish 274-275

First semester: History of Spanish literature; works of Lope de Vega and Cervantes studied.

Second semester: History of literature continued. Modern Spanish drama studied. Conversation.

Six credits. Three periods a week throughout the year.

MISS HULBERT

EDUCATION, PSYCHOLOGY, PHILOSOPHY**Education 310-311. History of Education and Principles of Teaching**

A study of the development of educational thought and practice. The application of psychology and philosophy to the art of teaching, and an examination of the principles of general method as applied to the work of the special teacher.

Six credits. Three periods a week throughout the year.

PRESIDENT KEYES

MISS COCKROFT

Psychology 330-331

An introductory course presented from the functional point of view. Text: Pillsbury's Essentials of Psychology.

Six credits. Three periods a week throughout the year.

MISS SWENARTON

Psychology 332. Advanced General Psychology

A study of animal and child psychology and of adolescence.

Three credits. Three periods a week in the first semester.

MISS SWENARTON

Psychology 333. Advanced General Psychology

A study of social and abnormal psychology. Lectures and collateral readings.

Three credits. Three periods a week in the second semester.

MISS SWENARTON

Psychology 334. Educational Psychology

Experimental study of the learning process, covering habit formation, practice, transfer of training, acquisition of skill, individual differences, work and fatigue. Prerequisite: Course 330-331.

Three credits. Three periods a week in the first semester.

MISS SWENARTON

Psychology 335. Educational Psychology

A continuation of Psychology 334.

Three credits. Three periods a week in the second semester.

Psychology 336. Experimental Psychology

A laboratory course affording practice in the use of apparatus, and acquaintance with methods of experimentation. A study of sensation and perception.

Three credits. Four periods a week in the first semester.

MISS SWENARTON

Psychology 337. Experimental Psychology

A study of memory and imagination.

Three credits. Four periods a week in the second semester.

MISS SWENARTON

HISTORY, ECONOMICS, SOCIAL SCIENCES**History 350. Modern European History 1400-1815**

Introductory lectures dealing with the Middle Ages. Detailed study of the Renaissance, the Reformation and Wars of Religion; the development of parliamentary government in England; the century of colonial rivalry; the French Revolution and the Napoleonic Wars.

Three credits. Three periods a week in the first semester.

MISS COCKROFT

History 351. Modern European History. The Nineteenth Century

Social, economic, political and diplomatic history from 1815 to the present time. Reading and discussion of present day world news.

Three credits. Three periods a week in the second semester.

MISS COCKROFT

History 354. English History to 1688

The history of England to 1688, with particular emphasis upon the development of the constitution.

Three credits. Three periods a week in the first semester.

MISS COCKROFT

History 355. English History from 1688

England as a world power; the acquisition of empire in the eighteenth century; the Napoleonic Wars; and the economic, political and diplomatic history of the nineteenth and twentieth centuries.

Three credits. Three periods a week in the second semester.

MISS COCKROFT

History 360. American History from the Beginning to 1829

Introductory lectures dealing with the European background of American History, the Colonial period; the Revolution; early years of American nationality to the announcement of American foreign policy in the Monroe doctrine.

Three credits. Three periods a week in the first semester.

MISS COCKROFT

History 361. American History. Nineteenth Century

The slavery controversy; reconstruction; modern economic, social, political and international problems; current events.

Three credits. Three periods a week in the second semester.

MISS COCKROFT

Economics 370-371

A study of the elementary principles of Economics with the aim of assisting the student to form intelligent opinions on the economic and social questions of the day, through an understanding of the phenomena underlying the conditions of labour, trade, capital, etc.; in the second semester a study of the form and functions of American political institutions, especially in comparison and contrast to the institutions of other nations.

Six credits. Three periods a week throughout the year.

MISS COCKROFT

Sociology 380

A study of life in society; the origin and development of social institutions; with special emphasis upon the family.

Three credits. Three periods a week in the first semester.

Not offered in 1918-1919.

DEAN ROSS

Sociology 381

A study of present day conditions and the application of sociological principles to social problems. Lectures, readings, reports, and discussions. Prerequisite: Course 380.

Three credits. Three periods a week in the second semester.

Not offered in 1918-1919.

DEAN ROSS

Sociology 382

A study of problems of current interest, such as problems of reconstruction, labor and the social order, women in industry, child labor.

Three credits. Three periods a week in the first semester.

Offered in alternate years with Sociology 380.

DEAN ROSS

Sociology 383

The social instinct. The individual and society. Principles and problems of social control. Social agencies.

Three credits. Three periods a week in the second semester. Offered in alternate years with Sociology 381.

DEAN ROSS

NATURAL SCIENCES**Anatomy 410-411**

First semester: A study of the bones, muscles, and nerves of the human body with chief emphasis on structure.

Second semester: A continuation of the first semester, completing the study of the structure of the human organism. Both courses are given as a basis for understanding the working of the human mechanism and its proper development and treatment. Demonstration and recitations.

Six credits. Three periods a week throughout the year.

MISS GREGORY

Biology 412-413

A study of the fundamental facts and principles of the structure and functions of living organisms. The first semester will be devoted to representative types of plants and animals, while the second semester will emphasize human physiology from the standpoint of personal health and efficiency. Laboratory work supplemented by lectures and class discussions.

Three credits. Five periods a week throughout the year.

MISS GREGORY

Microbiology 414

A study of bacteria, yeasts and molds in their relation to the household and human efficiency. Laboratory work supplemented by lecture, class discussion, and assigned reading.

Three credits. Five periods a week in the first semester.

MISS GREGORY

Microbiology 415. Microbiology and Public Sanitation

A condensed course giving in brief the subjects given in Courses 414 and 421.

Three credits. Five periods a week in the second semester.

MISS GREGORY

Public Sanitation 421. Household Sanitation and Public Hygiene

A study of the sanitary condition of the house and site; and of methods of safeguarding the home through the control of the milk and water supplies, the disposal of household wastes, and the control of infectious diseases. Lectures, recitations and assigned readings.

Three credits. Three periods a week in the second semester.

MISS GREGORY

Chemistry 440-441. Inorganic Chemistry

Lectures, recitations and laboratory work. A course in general inorganic chemistry and qualitative analysis of the metals. Special emphasis is given to all topics which relate to the household and to Cookery 640-641 and Biology 413.

Six credits. Six periods a week throughout the year.

MISS RALPH
MISS GIBSON

Chemistry 442-443. Organic Chemistry

Lectures, recitations and laboratory work. A study of the more important organic compounds, especially in their relations to cookery and the household.

Six credits. Six periods a week throughout the year.

MISS RALPH

Chemistry 444. Physiological Chemistry

Recitations, assigned readings, and laboratory work. A course in physiological chemistry consisting of a brief survey of the nutrients of the human body followed by a study of (1) the digestive fluids and their action; (2) tissues and their secretions and excretions; (3) energy requirements and expenditure.

Three credits. Six periods a week in the first semester.

MISS RALPH

Physics 470-471

Fundamental principles of mechanics, heat, sound, light, and electricity, especially as applied to everyday life and the household. Laboratory work supplemented by lecture, demonstration and class discussion.

Six credits. Five periods a week throughout the year.

MISS GREGORY

FINE AND APPLIED ART**Design 500-501**

Principles of design expressed in line, dark and light and color with their application to the square, oblong, circle and borders. Theory of color, hue value, intensity and color harmonies. Designs for stencils, wood blocks, etc.

Four credits. Four periods a week throughout the year.

MISS STEBBINS

Design and Composition 502-503

Same as Design 500-501 and, in addition, advanced studies in repetition, subordination, symmetry, proportion. Pictorial work, posters, decorations, landscape, compositions, etc.

Six credits. Six periods a week throughout the year.

MISS WAY

Drawing 510-511. Mechanical Drawing and Lettering

Instruction in the use of drawing instruments, lettering, dimensions, projections, shadows, development of surfaces, isometric and perspective drawing and artistic rendering of details for architecture and furniture. Problems in lettering and the use of the broad lettering pen in simple manuscript writing and illumination.

Four credits. Four periods a week throughout the year.

MISS WAY

Drawing 512-513. Mechanical Drawing and Lettering

Continuation of Course 510-511. Pen and ink rendering. Special poster work. Drawing of furniture and interiors to relate to interior decoration.

Two credits. Four periods a week in the first semester.

MISS WAY

Drawing and Painting 520-521

Application of the principles of freehand perspective in the sketching of objects, interiors, street scenes, still life in pencil, charcoal tones, and color. Outdoor sketching in pencil and color. Special emphasis on composition.

Reference: "Freehand Perspective," by Dora M. Norton.

Six credits. Six periods a week throughout the year.

MISS WILLIS

Drawing 522-523. Freehand Drawing

Drawing in charcoal, pencil or crayon from casts, ornament and figure. Rapid action sketches from life; portrait studies and drawings from costume modeled. Emphasis on action, proportion, directness and freedom.

Six credits. Six periods a week throughout the year.

MISS WILLIS

Illustration 524-525

An advanced study of composition; original pictorial work, posters, decorative panels and landscape compositions in charcoal, water color and tempora color. Prerequisites: Drawing 520-521 and Drawing 522-523.

Six credits. Six periods a week throughout the year.

MISS WILLIS

Illustration 526-527

A continuation of Course 524-525.

Six credits. Six periods a week throughout the year.

MISS WILLIS

Drawing 529. Figure Drawing

The study of the figure from draped models in pencil, charcoal and color. The aim of the course is to give the student skill in drawing accurately and quickly, the action and character of the model together with good composition in placing the figure in its proper setting.

Two credits. Four periods a week in the second semester.

MISS WILLIS

Painting 530-531

Oil and water colors. Study of form, values and color in varying techniques from still life. Enameling of tinware and glass. Designing of original models for negligee, evening wraps, scarfs and bags and their actual execution with stencil pattern on georgette, chiffon, etc.

Six credits. Six periods a week throughout the year.

MISS WILLIS

Painting 532-533

A continuation of Painting 530-531.

Six credits. Six periods a week throughout the year.

MISS WILLIS

Applied Design 540-541

Original design developed in basketry, book-binding, cardboard construction, stencilling, etc.

Illustrative advertising includes problems in spacing, lettering and arrangements for posters, car cards, window cards, magazines and all work relating to practical purposes in modern advertising, also to use of color effectively and practically.

Jewelry includes the making of original designs for rings, pins, pendants, chains and other articles of jewelry and their application.

Six credits. Six periods a week throughout the year.

MISS STEBBINS

Applied Design 542-543

Same as Design 540-541 and in addition more advanced problems in basketry, and bookbinding. A course in clay modeling; designing, building, decorating tiles, vases, beads and ornaments. Practical for teachers or craft workers. Illustrative advertising as related to concrete modern advertising.

Jewelry. Making of original designs carried out in built-up work, wire construction and applique.

Six credits. Six periods a week throughout the year.

MISS STEBBINS

House Decoration 544

Principles of design and their relation to household art. Study of history of furniture, its design and construction. Planning of a model house with wall elevations of different types of rooms to show color schemes and furnishings.

Two credits. Four periods a week in the first semester.

MISS WAY

Costume Design 545

Problems in line, dark and light color. Designing of costumes for different individuals, adapted to their age, personality and the occasions on which they are to be worn. Children's costumes. Designs for wartime remodeling.

Two credits. Four periods a week in the second semester.

MISS WAY

House Decoration 546

Continuation of Course 544. Advanced problems in house furnishing and planning. History of period styles of furniture. Use in house furnishing.

Two credits. Four periods a week in the first semester.

MISS WAY

Costume Design 547

Continuation of Course 545. Personality in design and color. Original designs.

Two credits. Four periods a week in the second semester.

MISS WAY

History of Art 560-561

First semester: An appreciative study of painting, sculpture, architecture and design in historical development. Lantern slide talks. Students are required to prepare and present special topics. Textbook: "Apollo," by Reinach. Second Semester: Development of art in America. Brief study of modern art movements. Textbooks: "American Art," by Charles Caffin; "Modern Painting," by Willard Huntington Wright.

Six credits. Three periods a week throughout the year.

MISS WAY

Theory and Practice in Teaching Art 570-571

Discussion of principles of teaching, study of curricula, preparation and presentation of lessons. Practice teaching.

Six credits. Three periods a week throughout the year.

MISS STEBBINS

HOME ECONOMICS**Domestic Art****Clothing 600. Elementary Sewing and Handwork**

A study of the fundamental principles underlying the making of garments and household linens. It includes the use and care of the sewing machine; the application of hand and machine sewing to undergarments and household furnishings; mending, patching, and darning of garments; knitting, crocheting, and simple embroidery stitches. Students provide materials subject to the approval of the instructor.

Three credits. Six periods a week throughout the first semester.

MISS PHILLIPS

Clothing 601. Elementary Dressmaking and Red Cross Garments

Designing and making of tailored shirtwaists, skirt, lingerie waist, one-piece cotton or linen dress. Use and alteration of drafted and commercial patterns. Consideration of quality, suitability and cost of materials used, and adaptation of art principles in selection of design. Students provide materials subject to the approval of the instructor.

Three credits. Six periods a week in the second semester.

MISS STEINES

Clothing 602-603. Advanced Dressmaking

Designing and making of a wool dress, chiffon or georgette blouse, and silk afternoon or evening dress; with a consideration of the economic factors involved in the selection and purchase of suitable materials, and of the art principles involved in construction. Students provide materials subject to the approval of the instructor.

Six credits. Six periods a week throughout the year.

MISS STEINES

Clothing 604. Drafting and Patternmaking

Foundation patterns for shirtwaists, shirtwaist sleeve, tight waist, tight sleeve, kimono waist and skirt are drafted to measure, cut in materials and fitted. From these foundation patterns other patterns are designed. Emphasis is placed upon good design.

Three credits. Six periods a week in the first semester.

MISS STEINES

Clothing 605. Modeling and Dress Design

A study of line, texture and color harmony in relation to costume. Suitable dress designs for definite occasions and types of individuals are modeled on the form. Paper, cheesecloth, cambric and crinoline are used as mediums and emphasis is placed upon design and suitability of dress.

Three credits. Six periods a week in the second semester.

MISS PHILLIPS

Clothing 606-607. Shop Dressmaking

This course is given in the trades department and includes practical work in designing, modeling, draping, making and finishing of dresses.

Six credits. Six periods a week throughout the year or the equivalent.

MISS STEINES

Clothing 608. Embroidery

The use and application of the various embroidery stitches to clothing and household furnishings.

Three credits. Three periods a week in the first semester.

MISS PHILLIPS

Clothing 610-611. Elementary Millinery

The course includes practice in the various processes involved in the making of hats, construction of frames; covering of frames with silk, velvet, or straw; making of bindings, cords, folds, flanges and puffed edges; renovating and remodeling of old hats.

Four credits. Six periods a week throughout the year.

MISS SHEERAN

Clothing 612-613. Advanced Millinery

This course continued the work of clothing 610-611 with emphasis on artistic trimming, and good design in finishing of hats.

Six credits. Six periods a week throughout the year, or the equivalent.

MISS SHEERAN

Dressmaking 614-615

A trade course in which the student works as an apprentice under a trained dressmaker and becomes thoroughly familiar with all branches of the trade.

Twenty-two periods in the first semester. Twenty-eight in the second semester.

MISS STEINES

Millinery 616-617

A trade course in which the student works as an apprentice and learns the various processes involved in the making of hats, including the construction of frames, the covering of frames with velvet, silk, straw, etc., and artistic trimming. The student is also given shop practice.

Twenty-eight periods in the first semester. Thirty-four in the second.

MISS SHEERAN

Millinery 618-619

A brief course in millinery.

Four periods a week throughout the year.

MISS SHEERAN

Clothing 620. Textiles

A study of primitive forms of textile industries and their development into modern methods of spinning, carding, and weaving; growth, manufacture and use of textile fibers. A brief survey of the processes involved in the making of rugs and tapestries.

Three credits. Three periods a week in the first semester.

MISS PHILLIPS

Clothing 621. Textile Economics

A consideration of the production and consumption of textiles: physical and chemical analyses of fibers and fabrics used for clothing and household purposes in order to determine economic and hygienic values; woman's influence upon labor conditions and laws; economic and sociological factors involved in intelligent selection and purchase of materials; comparisons of factory-made and home-made garments. Study of clothing budgets.

Three credits. Three periods a week in the second semester.

MISS PHILLIPS

Clothing 623. History of Costume

A survey of industrial and social conditions which have influenced the design of costume in the different centuries. A study of Egyptian, Grecian, Roman, French and English costumes, and of the influence of historic costume upon modern dress.

Three credits. Three periods a week in the second semester.

MISS PHILLIPS

Theory and Practice in Teaching Domestic Art 630-631

Lectures, discussions, recitations, observations and practice teaching. The adaptation and application of general principles of education to Domestic Art; adaptation of various phases of Domestic Art to different types of schools; planning of courses of study and equipment for elementary and secondary schools. Fifteen weeks practice teaching required.

Six credits. Five periods a week throughout the year.

MISS PHILLIPS

Theory and Practice in Teaching Home Economics 632-633

This course is a combination of the Theory and Practice of Teaching Domestic Science and the Theory and Practice of Teaching Domestic Art. Its aim is to fit a graduate to teach or supervise both subjects in elementary, high or normal schools.

Six credits. Five periods a week throughout the year.

MISS BLACKMAN

MISS PHILLIPS

Domestic Science**Cookery 640-641. Food Selection and Preparation**

The purpose of this course is to give a fundamental knowledge of the principles and processes involved in the preparation of food, and to develop skill in the technique of cookery. After a consideration of the use of fuels, apparatus, utensils, weights and measures and the thermometer, the typical methods of preparing the various food materials are taken up. Food composition and combination is studied in connection with an introduction to the planning and service of meals in the home. The problems of buying in relation to quality, quantity, sources of supplies, season, prices, transportation and methods of distribution are discussed. Lecture and laboratory.

Three credits. Six periods a week in the first semester.

Four credits. Five periods a week in the second semester.

MISS STULL

Cookery 642. Advanced Cookery. Serving

This course deals with more complicated processes of cookery including canning, preserving, pickling, drying and other methods of preservation. Breakfasts, luncheons, dinners, afternoon teas, etc., are planned by the students and served in the school dining room; each pupil in turn acts as hostess, waitress, cook, housekeeper and laundress. The meals are planned with especial consideration for nutritive value and cost.

Three credits. Six periods a week in the first semester.

MISS BLACKMAN

Cookery 644. Institutional Administration and Cookery

This course aims to give skill in buying, handling, preparing and serving of large quantities of food, with maximum efficiency in the use of time and labor. Problems given in this course cover the following points: planning of proper and appetizing menus; marketing, securing bids, contracts and so forth; selection, cost and purchasing of materials, supplies and equipment; labor and service requirements; accounts, letter forms and so forth. Most of the laboratory work is done in connection with the main kitchen and dining room of the school. Different types of institutions are visited by the class. Lecture and laboratory.

Three credits. Five periods a week in the first semester.

MISS STULL

Cookery 645. Demonstration Cookery

Demonstrations are given both by the instructor and the students in order to fit the student for such work in general teaching and also in specialized fields, namely, extension teaching, public lecture work and the like. It gives the student a hold on her material so that she can present it in an interesting, definite and concise form. Each demonstration involves a study of equipment, organization, method of procedure and results to be obtained.

Three credits. Five periods a week in the second semester.

MISS STULL

Cookery 647. Experimental Cookery

Lecture and laboratory. This course includes a short survey of the development and history of the art of cookery. Comparisons are made as to the use and value of the double boiler, steamer, fireless cooker, paper bag, etc., the use and value of different fuels for cooking purposes; tests as to the best method of preparing different types of food; Comparative economy of home and shop products. The course is made flexible enough so that current and local problems may be considered and worked out in class.

Three credits. Six periods a week in the second semester.

MISS STULL

Dietetics 661

Lecture and laboratory. This course aims to give a knowledge of the nutritive requirements of the body in health and disease and under varying conditions of age, environment, etc.; the nutritive value and function of food; balanced diets and determination of proper food requirements. The economic and social phases are emphasized. In the laboratory food values and dietaries are studied concretely. Part of the time is devoted to a study of different pathological conditions which are dependent to a large extent upon dietetic treatment. Menus and dishes suited to these different conditions are prepared in the laboratory.

Three credits. Six periods a week in the second semester.

MISS BLACKMAN

Theory and Practice in Teaching Domestic Science 670-671

Class time is devoted to recitation and discussion of the specific principles applicable to the teaching of domestic science in various types of schools. The students work out actual problems in the courses of study, choosing their equipment and similar subjects. Reading and references as to the latest development of education, especially education for the home, are required. Textbooks, sources of material and making of bibliographies are dealt with in class. Reports and special conferences are a part of the regular work. Two hours a week are devoted to observation of classes in as many different types of schools as possible. Each student teaches at least twelve lessons with full responsibility of handling the classes.

Six credits. Five periods a week throughout the year.

MISS BLACKMAN

Household Management 680-681

Lecture and laboratory. This course aims to teach the application of scientific principles to the problems of the modern housewife; the apportionment of time and efficient organization of work. The economic and social relationships of the household are considered in an analysis of expenditure for food, clothing, house maintenance, furnishing, equipment, operating expenses, domestic service, social life and methods of saving. Practical experience in performing all types of household duties is given in laboratory work.

Three credits. Four periods a week the first semester.

Three credits. Three periods a week the second semester.

MISS BLACKMAN

Laundry 683

Two hours a week are devoted to the study of principles and processes involved in laundry work; choice of equipment for laundry; methods of handling cotton, wool, silk, linen, laces, embroideries, etc.; removal of stains, consideration of home and commercial laundries.

Two periods a week in the second semester. Part of 640-641.

MISS STULL

Home Nursing 685

This class is devoted to a study of the simple methods of caring for children, the sick and the aged. It includes the care of the sick-room, bed-making and so forth. How to meet emergencies; how to prevent colds, etc., receive due attention.

One period a week in the second semester. Part of 680-681.

MISS BLACKMAN

Dressmaking 686-687

A brief course in dressmaking.

Four periods a week throughout the year.

MISS STEINES

MUSIC**Chorus 700-701**

Chorus work is required of all students registered in the school.

Two periods a week throughout the year.

MR. OSBORN

Ear Training 702-703. Ear Training and Sight Singing

The student is taught to recognize by ear and to express in writing rhythms, intervals, melodies, chords, chord progressions, and modulations. Proficiency in singing at sight is insisted upon as the most direct and practical means of quickening the perception. The work is carefully and systematically graded from diatonic melodies with the simplest rhythmic combinations to compositions involving difficult problems of tone rhythm.

Two credits. Three periods a week throughout the year.

MR. OSBORN

Ear Training 704-705. Ear Training and Sight Singing

Continuation of Course 702-703.

Two credits. Three periods a week throughout the year.

MR. OSBORN

Theory of Music 706. Elementary Theory

Pitch and sound. Theory of acoustics: Length and duration of sound. Rhythm and metre. Scales. Signatures. Theory of natural fifths. Intervals. Chords. Musical embellishments and signs. Abbreviations and Italian names of movement and expression. The instruments of the orchestra and notation for each.

Three credits. Three periods a week in the first semester.

MR. OSBORN

Harmony 707

Acoustic foundations. The common chord. The principle triads and the scale. Tonal and chordal relations. The laws of melodic beauty and melody writing. The four voices; their association, registers and movement. Thorough bass. The phrase and cadence. Original melodies (and some figured basses) harmonized with consonant triads and sixth chords.

Three credits. Three periods a week in the second semester.

MR. OSBORN

Harmony 708

Use of all chord material presented in harmonizing original melodies (and some figured basses). Six-four chords, characteristics and musical employments. Discords and the dominant seventh specifically. The musical idea and the process of musical thought or imagination explained and illustrated as a guide to a tasteful musical expression.

Three credits. Three periods a week in the first semester.

MR. OSBORN

Harmony 709

The remaining discords and the altered chords all presented and used musically in original compositions. Modulations begun.

Three credits. Three periods a week in the second semester.

MR. OSBORN

Harmony 710

Modulations continued; diatonic, chromatic and enharmonic modulations. The inharmonic elements; organ-points, suspensions, anticipations. Chord-figuration and passing tones. All material used to achieve musical expression.

Three credits. Three periods a week in the first semester.

MR. OSBORN

Counterpoint 711

Fundamental principles of two—voice polyphony:—The conduct of the single melodic part. Association of two melodic parts. Various modes of imitation. The Invention Forms:—the two and three voice invention. The Invention for more than three voices. Free polyphonic forms. Chorale Figuration; small and large species of Chorale-figuration.

Three credits. Three periods a week in the second semester.

MR. OSBORN

Musical Analysis 712-713

Aim: To cultivate the critical faculties in listening to music and to develop sufficient analytical knowledge to enable the student to name and classify any musical composition. Elements of musical form. Examples in each form heard and examined. Study of the development of the composite forms with analysis of the important types, both classic and modern.

Six credits. Three periods a week throughout the year.

MR. OSBORN

Counterpoint and Fugue 714-715

Fugue construction—subject, response. Real response, tonal response. The four voice fugue. The fugue with less or more than four parts. Miscellaneous fugue forms. The double fugue. The triple fugue. The Canon-round, progressive, two-voice, accompanied. Canon for more or less than two parts. Double canon, etc. Canon as Chorale-elaboration.

Six credits. Three periods a week throughout the year.

MR. OSBORN

Piano Interpretation 716-717

Practical explanation and demonstration of the structure and mechanical parts (action, pedals, etc.) of the instrument. Practical application of this knowledge to piano playing, especially in the use of the pedals and in regard to the different kinds of touch. Elementary acoustics. Harmonics and their use. Orchestral and aesthetic effects. Elements of musical form. Performance of pieces by students. Discussion of the form, structure, and character of the compositions performed. Criticism.

Two credits. One period a week throughout the freshman year.

MR. ALWYNE

Piano Interpretation 718-719

Evolution and development of the piano. Comparison of earlier keyboard instruments. Influence of these upon music of early masters. Peculiarities of technique necessary to playing of these instruments. Influence of development of modern piano on composition of Romantic and Modern Schools, and on performance. Performance and discussion of compositions of the Classical, Romantic, and Modern School. Peculiarities of notation and of its use. Comparison of different schools of piano playing. Comparison of styles and idioms of the different composers.

Two credits. One period a week throughout the sophomore year.

MR. ALWYNE

Piano Sight Reading 720-721

This class presupposes two years study of theory and harmony. Exceptional notation signs and Italian terms. Recognition at sight of intervals, scales, arpeggios, chords, etc. Technical groupings of passages at sight. Preliminary observation of composition to be played; what to look for; grasp of principle constituent parts and their relationship to each other; proper tempi; changes of key and tempo; melody; climaxes; character of piece, etc.

Two credits. One period a week throughout the junior year.

MR. ALWYNE

Piano Sight Reading 722-723

Transposition at sight; different methods. Ensemble sight reading for one piano, four and six hands, and for two pianos, four, six, eight or twelve hands. Accompanying at sight vocal and instrumental solos. Knowledge of symphonic and original ensemble music, including symphonies of Beethoven, Haydn, Brahms, Tchaikowsky, Schubert. Overtures of Beethoven, Wagner, Mendelssohn, Weber, Mozart, and other symphonic pieces.

Two credits. One period a week throughout the senior year.

MR. ALWYNE

Music Appreciation 730. Foundations. Establishment of Modern Music

Aim: To lead the student to understand the gradual unfolding of the means and mode of musical expression, particularly with reference to opera, oratorio and polyphonic music as revealed in the works of the foremost composers of the seventeenth century, to the end that he may come into enjoyment of these forms of musical expression.

Principal composers: Handel, Bach, Haydn, Mozart.

Composers for Contributory Study: Germany—Schutz. Keiser, Hasse, Gluck. England—Purcell. France—Lulli, Rameau, Couperin. Italy—Peri, Caccina, Cavaliere, Monteverde, Cavalli, Cesti, A. Scarlatti.

Three credits. Three periods a week in the first semester.

MR. OSBORN

Music Appreciation 731. Enrichment of Content of Established Forms. Individual Contributions

The Opera after Mozart and under the Italians.

Aim: To lead the student to comprehend the fullest possibilities of the sonata-form as attained in the works of Beethoven, and to perceive the significance of the entrance of the romantic spirit into the realm of musical expression.

Composers: Beethoven, von Weber, Cherubini, Rossini, Donizetti, Bellini.

Three credits. Three periods a week in the second semester.

MR. OSBORN

Music Appreciation 732. New Tendencies

Aim: To interpret to the student the more vigorous assertion of the romantic spirit and to cultivate an appreciation for the feeling and color of romantic expression as contrasted with the formal beauty characteristic of the classical school.

Composers: Schubert, Mendelssohn, Schumann, Chopin, Verdi, Gounod.

Three credits. Three periods a week in the first semester.

MR. OSBORN

Music Appreciation 733. The Modern School. National Characteristics

Aim: To give the student an intelligent understanding of the value and influence of Wagner's musical and dramatic conceptions. In direct sequence, to keep abreast of the times by acquainting the student with present day musical ideals and types.

Composers: Wagner, Brahms, Tchaikowsky, Dvorak, Grieg. (The later Verdi, as influenced by Wagner.)

Three credits. Three periods a week in the second semester.

MR. OSBORN

Elementary Piano Class 740-741

Notation, etc. Finger exercises. Scales. Easy studies, Czerny, Stephen Heller, Berens, etc. Easy piano pieces by Mendelssohn, Beethoven, Schumann, Grieg, Tchaikowsky, Rameau, Couperin, Scarlatti, etc., stress being laid on pieces in the different Dance Forms. Sight reading. Ensemble playing for the development of rhythm. Elements of musical Form and Appreciation. Selection of suitable dance music from classical pieces.

This class is offered to students of the Physical Education course who have not had adequate instruction in piano playing.

Two credits. One period a week throughout the year.

MR. ALWYNE

Piano 742-743

Position at the piano. Hand position, relaxation, exercises for the development of individuality of fingers. Major and minor scales, chromatic scales, arpeggios. Memory training. Outline of fingering. Octaves and chords. Studies selected from Czerny. "50 Small Studies," (Germer); Berens, New School of Velocity; Bach "Clavecin Book of Easy Pieces." Easy pieces by Grieg, Mendelssohn, Gurliitt, Schumann, Tschalkowsky.

One credit a semester for each piano lesson. MR. ALWYNE

Piano 744-745

Scales in double thirds. Scales with varied fingerings and rhythms, staccato and legato, etc. Octave technique. Kul-lack, School of Octaves; Czerny, School of Velocity and School of Dexterity; Bach, Preludes and two and three part inventions. Pieces of moderate difficulty by Handel, Haydn, Mozart, Beethoven, Schubert, Schumann. Easier Beethoven and Mozart Sonatas.

One credit a semester for each piano lesson.

MR. ALWYNE

Piano 746-747

Advanced technique. Cramer-Bulow, 50 Selected Studies; Clementi-Tausig, Gradus ad Parnassum; Kullak, Seven Octave Studies; Beethoven, Sonatas; Bach, Well Tempered Clavichord; Chopin, Nocturnes, Preludes, Waltzes, Polonaises; Schumann, Papillons, Novelettes, Fantasiestucke; Schubert, Moments Musicales; Liszt, Nocturnes, Consolations; Brahms, Clavierstucke; Easier Beethoven, Mendelssohn and Mozart Concertos. Pieces of the modern French and Russian Schools.

One credit a semester for each piano lesson.

MR. ALWYNE

Piano 748-749

Working out of technical problems. Technical groupings, etc. Chopin, Liszt and Henselt Studies. Isidor Philipp, Exercises Journaliers. More advanced pieces by Liszt, Schumann, Weber, Saint Saens, Chopin, Rachmaninow, Debussy, etc. Beethoven, more difficult sonatas, 32 variations, concertos; Bach, Choral Vorspiele, Suites, Organ transcriptions, etc.; Schubert-Liszt songs.

One credit a semester for each piano lesson.

MR. ALWYNE

Organ 760-761

The course in Organ is desired both for beginners and for advanced students. Students desiring to graduate from this course will be required to have had at least one year's work at the piano, and to continue the piano as a minor study (one lesson a week) throughout their course. The completion of four years of work as outlined under Programme E II will lead to a degree. A brief description of the course follows:

Explanation and practical demonstration of the construction and mechanical parts of the instrument—action, draw-stops, couplers, pipes, wind supply, etc. Differences in character of tone and pitch between the various kinds of organ stops. Study of manual touch. Pedal studies, registration, Hymn playing, and solo and anthem accompaniment. Combination and contraction of the various registers. Compositions suitable for Church service.

The teaching studies will be selected from the following, according to the degree of advancement and capacity of the individual students:

Organ Schools—Stainer, Best, Clarence Eddy.

Pedal Studies—Best, Markel, Clemens, Dudley Buck.

Bach—Preludes and Fugues, Choral Preludes, etc.

Compositions by Handel, Guilmant, Lemmens, Lemare, Widor, Cesar, Franck, Saint Saens, Dubois, Gounod, Rheinberger, Mendelssohn, Wesley, etc.

The School has one pipe organ and a two manual reed organ which are employed for instruction and practice.

One credit a semester for each organ lesson.

MR. ALWYNE

Voice 770-771

The course will cover the details of voice production. Special attention will be given to management of breath; equalized registers; good attack; perfect legato (sustained tones); enunciation; phrasing; variety of tone; posture and facial expression. Solfeggios; vocalises; or exercises of same difficulty as Lieber; Vaccai; Panofka; Guercia and Lutgen. Songs suitable to ability of individual student. Italian diction.

One credit a semester for each voice lesson.

MR. DE HECK

Voice 772-773

Continued voice development, including precision and neatness in attacking and emitting the sound. Studies in diatonic and chromatic scales, triplets, staccato, portamento, the simple trill and musical embellishments in general use. Songs suitable to the ability of the individual student. Italian and German diction.

One credit a semester for each voice lesson.

MR. DE HECK

Voice 774-775

Studies of flexibility and velocity. Recitative, lyric, and dramatic examples of opera and oratorio, together with excerpts from the works of Scarlatti, Bach, Handel, Mozart, Beethoven, Schubert and Schumann. Italian, German and French diction.

One credit a semester for each voice lesson.

MR. DE HECK

Voice 776-777

An amplification of the preceding three years' work, with an introduction to modern opera and oratorio. Italian, German and French songs.

One credit a semester for each voice lesson.

MR. DE HECK

Voice Interpretation 778-779

Lecture lessons illustrated by the pupils. Formal rendering of vocal numbers upon stage in the presence of teacher and students. Criticisms and discussions of tone, breathing, interpretation, poise and expression.

Two credits. One period a week throughout the junior year.

MR. DE HECK

Operatic Class 780-781

This class gives students opportunity for concerted singing, duets, trios, quartets, etc., upon the stage. It is a preparation for public concert, oratorio and opera. Rigid and awkward poise are eliminated. Operatic roles will be assigned and interpreted by students who have the ability.

Two credits. One period a week throughout the senior year.

MR. DE HECK

Theory and Practice in Teaching 790. Material and Methods

This course is devoted to a study and demonstration of material and methods used in the primary and grammar grades. The work of each year is taken up in detail and the problems which confront the grade teacher and supervisor are carefully considered. The difficult problems which confront the teacher in the high and normal schools. Special topics: the high school chorus and glee clubs; classification of voices; harmony classes; music appreciation classes; choral music for high and normal schools; credits for outside study; the orchestra and its organization.

Three credits. Three periods a week in the first semester.

MR. OSBORN

Theory and Practice in Teaching 791. Practice Teaching

Practical use of materials in all grades, and the application of methods of teaching to the teaching of music. No student can complete the course until able to demonstrate mastery of the subject matter and the methods of actual teaching.

Three credits. Five periods a week in the second semester.

MR. OSBORN

Theory and Practice in Teaching Piano 792-793

General principles. Order of presentation of new matter. Correlation and contrast. Elements of technique. Presentation of the staff, etc. Exercises. Selection of studies, pieces, etc. Methods of teaching scales, arpeggios, chords, etc. Principles of fingering. Practical demonstration and criticism. Specimen lessons given by students before class.

Two credits. One period a week throughout the year.

MR. ALWYNE

Theory and Practice in Teaching Voice 794-795

A course in the rudiments of voice culture and class management. The physical and psychological characteristics of voice production; pitch, sympathetic vibration, registers, stroke of glottis, hygiene of voice, etc. Demonstration lessons before class by the teacher and by individual members of the class.

Two credits. One period a week throughout the year.

MR. DE HECK

PHYSICAL EDUCATION**Gymnasium 800-801**

Required of all first year students.

Two periods a week throughout the year.

MISS GLEASON

Gymnasium 802-803

Required of all second year students.

Two periods a week throughout the year.

MISS GLEASON

Gymnastics 804-805

This course offers elementary training in floor technique, folk dancing, and games as a basis for further specialization.

Four credits. Five periods a week throughout the year.

MISS GLEASON

Floor Technique 806-807

This course aims to give a thorough training in marching tactics and in Swedish and German gymnastics including work with all forms of apparatus.

Four credits. Five periods a week throughout the year.

MISS GLEASON

Floor Technique 808-809

Continuation of Course 806-807.

Four credits. Five periods a week throughout the year.

MISS GLEASON

Floor Technique 810-811

Continuation of Courses 806-807 and 808-809.

Four credits. Five periods a week throughout the year.

MISS GLEASON

Folk Dancing 812-813

The object of this course is to train in the student a sense of appreciation for folk and national dances, and enjoyment in dancing.

Four credits. Five periods a week throughout the year.

MISS JESSUP

Folk Dancing 814-815

This course includes advanced folk and national dances, aesthetic and interpretive dancing, and offers opportunities for the composition and presentation of original dances by the student.

Four credits. Five periods a week throughout the year.

MISS JESSUP

Folk Dancing 816-817

Continuation of Course 814-815.

MISS JESSUP

Athletics 818-819

These courses include field and track athletics, competitive games including field hockey, handball, tennis, volleyball, indoor baseball, bowling, soccer and practice in coaching all such games and sports.

Four credits. Five periods a week throughout the year.

MISS JESSUP

Athletics 820-821

Continuation of courses 818-819.

Four credits. Five periods a week throughout the year.

MISS JESSUP

Athletics 822-823

Continuation of courses 818-819 and 820-821.

Four credits. Four periods a week throughout the year.

MISS JESSUP

Kinesiology 840

This course makes a study of the fundamental gymnastic positions and movements, and the mechanism of muscles in relation to posture and efficiency.

Three credits. Three periods a week in the first semester.

MISS JESSUP

Corrective Gymnastics 841

This course includes diagnosis and treatment of lateral curvature of the spine, round shoulders, weak feet, flabby muscles, etc. Individual practice among students needing corrective work and among groups of children is given under supervision.

Two credits. Three periods a week in the second semester.

MISS JESSUP

Anthropometry 843

The purpose of this course is to give the student a working knowledge of the variations of the normal types of the human organism, and to consider methods for determining conditions of the organs of the body. The course will include special methods for examining the eyes, ears, circulatory and respiratory systems, spine and feet.

Three credits. Three periods in the second semester.

MISS JESSUP

Educational Hygiene 845

This course takes up health education and school hygiene with reference to the needs and work of teachers.

Three credits. Three periods a week in the second semester.

MISS JESSUP

Theory and Practice of Teaching Physical Education 860-861

Methods of teaching and practice teaching in the public schools.

Six credits. Five periods a week throughout the year.

MISS JESSUP

Games 862

This course includes a study of graded games of all types for schoolroom, gymnasium, and playground.

Two credits. Three periods a week in the first semester.

MISS JESSUP

Playground Work 864

A study of the history, purpose, management and equipment of playgrounds.

Three credits. Three periods a week in the first semester.

MISS JESSUP

Athletic Coaching 866-867

Individual work in coaching athletics and games.

Two credits. Three periods a week throughout the year.

MISS JESSUP

SECRETARIAL STUDIES**Typewriting 900-901**

This course is intended to give a thorough knowledge of the machine, touch method, and various kinds of work to be done on the typewriter.

Four credits. Five periods a week throughout the year.

MISS DUNCAN

Typewriting 902-903

Much time is devoted to practice for speed and form. Business letters and ordinary matter are dictated to the typist at the rate of fifty words a minute for three minutes.

Four credits. Five periods a week throughout the year.

MISS DUNCAN

Typewriting 904-905

Shorthand notes are transcribed and some time devoted to speed practice. Thorough instruction and drill in general office work is given.

Four credits. Five periods a week throughout the year.

MISS DUNCAN

Stenography 910-911

This course takes the student through the principles of the system and far enough in dictation to enable her to write letters accurately, in shorthand, at the rate of fifty words a minute, and to transcribe the notes—five hundred words—in sixty minutes.

Six credits. Five periods a week throughout the year.

MRS. CLEMENTS

Stenography 912-913

The elementary principles are reviewed and advanced reporting principles taught. Daily dictation is given to develop speed until the pupil can write accurately ordinary business and literary matter at the rate of one hundred words a minute and can transcribe the notes—five hundred words—in forty-five minutes.

Six credits. Five periods a week throughout the year.

MRS. CLEMENTS

Stenography 914-915

An intensive review of the principles facilitating an absolute finger-tip knowledge of the theory of the system. Continuous practice on all kinds of subject matter secures a speed of one hundred and sixty words a minute on articles two hundred and fifty words in length. This meets the full requirement of the Civil Service in this subject.

Four credits. Five periods a week throughout the year.

MRS. CLEMENTS

Rapid Calculation 920-921. Rapid Calculation, Spelling, and Penmanship

Daily drill in rapid calculation, short methods, interest, discount and aliquot parts. Daily drill in spelling words in common use which are frequently misspelled. The penmanship course involves study of materials and of position, muscular movement drill, letters and figures, words and sentences, product work, plain marking alphabet.

Four credits. Five periods a week throughout the year.

MISS DUNCAN

Business Correspondence 922-923. Business and Social Correspondence

The aim is to cultivate a simple, direct, effective style which may be used in a composition work peculiar to business. The most approved methods of filing correspondence are taught.

Two credits. Three periods a week throughout the year.

MRS. CLEMENTS

Library Use 924-925

The care and use of books; their meaning and make-up; purchase of books; use of catalogue and practice in simple cataloguing; use of reference books.

Four credits. Three periods a week throughout the year.

MISS SMITH

Business Methods 926-927

This course includes a study of the appliances used in the modern business office. Instruction is given in filing, proof-reading, printing, postal regulations, card cataloging, slide rule, etc. The course is conducted by means of lectures and actual practice is given in the use of various kinds of typewriters, adding machines, dictaphone, multigraph, duplicator and other kinds of office equipment.

Four credits. Five periods a week throughout the year.

MISS DUNCAN

Accounts 940

This course is designed to give the student a knowledge of the basic principles of debit and credit. Practice is given in the use of the journal and ledger; keeping a check book; opening a bank account; making out the ordinary profit and loss statements.

Three credits. Five periods a week in the first semester.

MRS. CLEMENTS

Accounts 941

The student is made familiar with cash, sales, purchase, invoice, stock and bill books. A thorough study is made of all the ordinary forms of business papers and the more complex forms of statements and balance sheets.

Three credits. Five periods a week in the second semester.

MRS. CLEMENTS

Accounts 942-943

Opening entries receive careful drill. Single entry is studied and the students change books from single to double entry. The fundamental principles of the theory and practice of bookkeeping are applied to the accounts of *societies and institutions, private individuals and professional men and women.*

Four credits. Five periods a week throughout the year.

MRS. CLEMENTS

Business Arithmetic 950

Attention is given to the following subjects: Fractions with special reference to aliquot parts; denominate numbers; percentage; insurance; stocks and bonds; taxes; duties; exchange and the approximate English equivalents of such units of value as pound, franc, mark.

Two credits. Three periods a week in the first semester.

MISS DUNCAN

Commercial Geography 960

The object is to acquaint the student with the present industrial and trade conditions in the United States and foreign countries.

Three credits. Three periods a week in the first semester.

History of Commerce 961

As commercial geography portrays the commerce of today, so the history of commerce depicts in broad lines the commerce of past ages.

Three credits. Three periods a week in the second semester.

Advertising 962. Advertising and Printing

Plans, copy, illustration, media and other details of advertising practice. Psychology of advertising. Emphasis on typography and all forms of printing.

Three credits. Three periods a week in one semester.

Commercial Law 963

The purpose of this course is to give the student a serviceable knowledge of the principles of law which apply to ordinary business situations.

Three credits. Three periods a week in the second semester.

MISS DUNCAN

The right is reserved to withdraw any course for which fewer than five students have registered.

GENERAL INFORMATION

Saratoga Springs is situated thirty-nine miles north of Albany on the Delaware & Hudson Railroad, and on the Boston & Maine Railroad. It is connected with Schenectady by the Schenectady and Hudson Valley trolley lines.

Saratoga Springs and the country surrounding it are notable for beauty of scenery and historic association. Situated in the foothills of the Adirondacks, with Lake George thirty miles to the north, it offers many attractive opportunities for excursions. The region immediately surrounding Saratoga Springs, much of which is included in the New York State Reservation, is of special geological interest.

Skidmore School of Arts occupies the square bounded by Circular, Spring and Regent Streets, and Union Avenue. The buildings on Circular Street overlook beautiful Congress Park.

Buildings

Skidmore Hall and the Class Building contain, besides living quarters for one hundred and forty students, the offices of administration, class rooms, studios, laboratories, and dining hall. The buildings are heated by steam, lighted by electricity and equipped with an Otis automatic elevator.

The Library is located on the first floor of Skidmore Hall, and contains a good working collection of books on literature, science, art, music and pedagogy. The reading room contains the leading magazines, quarterlies, reviews and daily papers. It is open each day from 8 a. m. to 9:30 p. m.

The Music Building, facing upon Regent Street and connected with Skidmore Hall by an arcade, contains the office of the Director of the School of Music and studios for piano and voice, together with numerous study and practice rooms. This building also contains an auditorium, seating four hundred persons.

The gymnasium opens into the Music Building. It is equipped with the standard appliances and apparatus. In connection with the gymnasium are the office of the Director of the School of Physical Education, examination rooms, lockers, bowling alleys and shower baths.

The Kensington is a practice building for the Department of Music.

College Hall, acquired in 1917, includes, besides a chapel, seating five hundred persons, lecture and class rooms and laboratories.

The Service Building is a four-story building furnishing accommodations for the engineer, janitor, assistant house-keeper, cooks, maids and others employed by the institution.

Residence

Besides Skidmore Hall two smaller houses, Brown and Newman Halls, both within four hundred feet of Skidmore Hall, serve as places of residence for seventy members of the faculty and students. Residents of these houses dine at Skidmore Hall and enjoy the same privileges as those who live there.

Application for rooms in the halls of residence should be made to the Registrar as long before entrance as possible. Applications, in order to be filed, must be accompanied by a deposit of ten dollars.

Rooms are assigned to students already in residence during the first week in May. After these assignments have been made, the applications of new students are considered in order of receipt. Rooms are assigned for the year. Except in extraordinary cases students are not transferred from the room assigned. A fee of ten dollars is required with any change of assignment.

Students are required to provide for the care of their rooms beyond a weekly cleaning by the servants of the school.

Each student must provide her own table napkins, towels, pillowcases, sheets and bed-covering beyond two blankets and a counterpane. A student who deposits with the house-keeper at the beginning of her course the following supply of linen will have the laundering of that linen provided without charge:

4 table napkins (22 to 24 inches square).

3 sheets (72 inches by 90 inches).

3 pillowcases (22 inches by 30 inches).

This linen must be new and of good quality.

No student may live outside the college except in her own home, without the approval of the Dean.

HEALTH

Before entrance every student must submit a certificate of health from her physician upon a blank provided by the school. This record is supplemented by a physical examination conducted by the Director of the School of Physical Education.

All illnesses must be reported to the Director of the School of Physical Education. Illnesses which necessitate absence from classes must be reported to the Dean.

Through the courtesy of the directors of the Saratoga Hospital, among whom are trustees of the school, arrangements have been made whereby hospital service and nursing is provided for each student. This plan obviates the need of an infirmary in connection with the school and makes it possible to give the best of care to a student who is ill enough to remain in bed twenty-four hours or longer.

The remarkably pure air and water of Saratoga Springs and the opportunity for tramping and outdoor sports undoubtedly contribute to the excellent health of the college. Required gymnastics and sports are a part of the program of each student. During the spring and fall the athletic field affords opportunity for hockey, tennis, basketball, handball, baseball and field sports. Among the winter sports are skating, snowshoeing, tobogganning and skiing. Bowling, basketball and volleyball are among the indoor sports. By special arrangement students use the swimming pool in the bathhouse of the State Reservation Commission.

Students should provide themselves with out-of-door clothes and strong shoes. Blue serge "Peter Thompson" suits will be found very satisfactory for general wear. The uniforms for use in gymnasium classes consists of navy blue bloomers, white middy blouse with white collar, and black tie. The suit may be purchased through the school at a low cost. In case measurements are sent by September first, suits will be ready at the opening of the year.

RELIGIOUS AND SOCIAL LIFE

While the life of the school is undenominational, it is distinctly Christian. A daily assembly is held, at which attendance is required. Regular attendance is expected at the Sunday morning service at one of the churches of Saratoga Springs and at the Sunday Vesper service at the college. The Christian Association holds weekly meetings, at which the students are brought into touch with various social and religious movements.

The supervision of the personal and social welfare of the students is in the hands of the Dean, who is glad to correspond with parents and guardians concerning these matters. The Dean is represented in each hall by a Faculty Head of the Hall, who has immediate charge of the social life of the house.

Advisers

Each student is assigned at the beginning of the year to a member of the faculty, who acts as an adviser upon matters which concern her adjustment and development. Each new student has also a senior adviser who is ready to introduce her to her new environment.

Organizations

The immediate responsibility for the life and conduct of the college belongs to the Student Self-Government Association, which includes in its membership all students. Regulations concerning quiet, hour of retiring, registration of absence, chapel attendance, etc., are made and enforced by the association.

Other organizations which help to promote the life of the college are, besides the Christian Association, the Athletic Association, which arranges for tournaments and games during the year, Mountain Day in the fall and Field Day in fall and spring; the Acanthus Club, made up chiefly of art students; the Glee Club, for students of music and others who enjoy singing; the Home Economics Club for students in household arts; and Skidmore Omnibus, a literary society.

LECTURES 1917—1918

The Julia Woolley Barrett Lecture Foundation of \$5,000 was given by W. Skidmore Barrett of London in 1917. The income of this fund is used in providing an annual lecture-course, one lecture of which shall be devoted to the advancement of health. The lectures upon this foundation during 1917-1918 were given by:

The Rev. Alexander AbbottAlbany.
 Professor William H. Sedgwick.....Boston, Mass.
 Professor Richard BurtonMinneapolis, Minn.
 Ernest Harold BayneMeriden, N. H.

Other lecturers were:

The Rev. Charles E. Jefferson, D. D....New York City.
 Mrs. Kate Waller BarrettWashington, D. C.
 Henry IsraelInternational Secretary of the Y. M. C. A.
 O. Bradley TowneKalamazoo, Mich.
 Professor Frederick W. RomanSyracuse University.
 Reverend Harry O'KeefeNew York City.
 Hon. Commissioner Thos. E. Finnegan..Albany.
 Captain Arthur RuddWashington, D. C.
 Honorable David SneddenNew York City.
 Reverend Jonathan C. Day.....New York City.
 President Robert Judson AleyOrono, Maine.
 President Mary E. WoolleySouth Hadley, Mass.
 Lieut. Col. Cecil T. Williams.....Toronto, Canada.
 Reverend Charles F. SweetTokio, Japan.

MUSIC

Unusual musical advantages are available to the students of the school. Recitals are given frequently by members of the faculty and by students in the School of Music. A certain amount of chorus singing is required from every student. In addition to the opportunity to hear musical artists at the college, it is possible for students to hear good music in Albany, Schenectady and Glens Falls.

Beside the recitals given by faculty and students, concerts have been given in 1917-1918 by:

The Zoellner String Quartette

The Fredericks Trio

Madame Alma Webster Powell, Soprano

Olive Nevin, Soprano

The Bostonia Sextette

EXPENSES

All checks should be made payable to Skidmore School of Arts.

Tuition. The charge for tuition is \$125 in all departments except music, in which it is \$200, and the trades, in which it is \$80.

Tuition and fees are payable in advance and are not subject to reduction, rebate or return.

Department Fees:

Secretarial	\$2 50	a semester	
Physical Education	5 00	"	"
Music—Piano	7 50	"	"
Music—Organ	10 00	"	"
Fine Arts	7 50	"	"
Household Arts	10 00	"	"

Other Fees. An incidental fee (hospital, library, recreation, etc.) of ten dollars the first semester and five dollars the second semester is required from every student.

A special deposit of three dollars to cover loss and breakage in chemical, physical and biological laboratories will be required of each student pursuing courses in these laboratories.

A room reservation fee of ten dollars is required from every student. This fee is credited on the first bill of the year and is forfeited if the student does not enter.

Rooms are assigned for the year. A request for change of assignment must be accompanied by a fee of ten dollars.

A fee of ten dollars is required from any student who changes her academic registration after October 1, 1918.

A fee of five dollars is required from any student who registers later than four o'clock September 17, 1918.

Board. The charge for room and board, with heat and light, is \$300, of which \$150 is payable at entrance and the balance is payable on the first day of the second semester.

There are twenty-four places in scholarship rooms in the assignment of which preference is given to holders of scholar-

ships. The charge for these places is \$240 for each person, of which \$120 is payable at entrance, and the balance on the first day of the second semester.

Rebates. No reduction will be made from the charge for board except in the case of a student who is compelled by illness or other necessity to withdraw before the last six weeks of the academic year. In such a case the student will be required to pay besides the rent of her room for the semester, her board at the rate of eight dollars a week for the period of residence. **Date of withdrawal** is reckoned from the date on which the Dean or Registrar is notified in writing by the parent or guardian that the student has withdrawn. No deduction will be made for absence of less than six weeks.

Fees for extension students and for regular students taking other than music courses:

	Semester	Year
Piano, 1 lesson a week	\$30	\$55
Piano, 2 lessons a week	50	80
Voice, 1 lesson a week	40	70
Voice, 2 lessons a week	70	120
Organ, 1 lesson per week	35	60
Organ, 2 lessons per week.....	60	100

Regular students will also pay the practice fee of the department.

SCHOLARSHIPS AND PRIZES

The Harriet More Betts Scholarship Fund of \$2500 provides the tuition of a student in the third year who on the basis of two years' work shows ability and promise.

The School offers a limited number of scholarships, varying from \$50 to \$125, to students above the first year. The holders of these scholarships must maintain high rank as students.

The Dr. G. Scott Towne Prize of twenty-five dollars is awarded to that member of the graduating class who has made the most important contribution to the ideals and life for which Skidmore stands. The recipient is chosen by the faculty from the ten members of the class who have maintained the highest rank in scholarship throughout the course.

STATE SCHOLARSHIPS

The State of New York, in accordance with Chapter 292, Laws of 1913, awards each county annually five scholarships for each assembly district therein. Each scholarship entitles the holder to "one hundred dollars for each year which he is in attendance upon an approved college in this State during a period of four years."

Inquiries in regard to State Scholarships should be addressed to the Commissioner of Education, Albany, New York.

CORRESPONDENCE

In the list below are the names and addresses of persons to whom inquiries of various types may be sent. In each case Skidmore School of Arts, Saratoga Springs, New York, is the post-office address:

Requests for catalogues and pamphlets...THE REGISTRAR

Admission of students

THE SECRETARY TO THE PRESIDENT

Payment of college bills.....THE TREASURER

Orders for gymnasium, and laboratory uniforms, etc.

THE TREASURER

ScholarshipsTHE PRESIDENT

Courses of study and advanced standing...THE PRESIDENT

Opportunities for earning money.....THE DEAN

Questions from parents relating to health, scholarship, or
general welfare of students.....THE DEAN

ENROLLMENT

Graduates in 1918

Abbott, Marion; D.S.....	Waterbury, Conn.
Anderson, Alma; D.S.....	Naugatuck, Conn.
Baber, Catherine; P.E.....	Keeseville
Bremer, Marion; D.S.....	Utica
Brown, Ethel; F.A.....	Massillon, Ohio
Brown, Gladys; P.E.....	Passaic, N. J.
Crane, Helen; P.E.....	East Long Meadow, Mass.
Crowley, Bessie; T.M.....	Saratoga Springs
Crittenden, Louise; P.....	Rochester
Curtis, Doris; D.S.....	Haverhill, Mass.
Dempster, Grace; P.E.....	Herkimer
DesMarais, Louise; D.A.....	Somersworth, N. H.
Dillingham, Emily; D.A.....	Ogdensburgh
Durling, Persis; D.S.....	Haverhill, Mass.
Ellsworth, Ruth; T.D.....	Saratoga Springs
Ellsworth, Vina; D.S.....	Saratoga Springs
Epps, Helen; P.E.....	Albany
Flower, Marguerite; D.S.....	Cambridge
Gerdes, Emilie; D.S.....	Poughkeepsie
Glass, Enna; D.S.....	Oil City, Penn.
Greene, Mildred; P.E.....	Carthage
Guppy, Hazel; D.S.....	Auburn
Hadley, Arline; S.S.....	Wallingford, Conn.
Harvey, Margaret; D.S.....	Ohio
Heaton, Marguerite; P.S.....	Poughkeepsie
Higgins, Elizabeth; D.S.....	Salem Depot, N. H.
Huskins, Eloise; D.S.....	Auburn, Maine
Johnson, Mary; F.A.....	Carthage
Layden, Marion; P.S.M.....	Whitehall
Lee, Calista; O.E.....	Saratoga Springs
Little, Alice; F.A.....	Murrell's Inlet, S. C.
Lopez-Cepero, Ines; S.S.....	Porto Rico, W. I.
Lothrop, Gertrude; F.A.....	Taunton, Mass.
McDonough, Charlotte; D.A.....	West Rutland, Vt.
McKnight, Dorothy; S.S.....	Ellington, Conn.
McKone, Dorothy; D.S.....	Dover, N. H.
MacLaren, Gladys; S.S.....	Westerly, R. I.
Mathewson, Ella; D.S.....	Bristol, Vt.
Melius, Marjorie; D.S.....	Highland
Morrison, Margaret; P.E.....	Hudson Falls
Niles, Jean; D.S.....	White Creek
Noble, Louise; P.E.....	Pittsfield, Mass.
Noble, Marjorie; D.S.....	Pittsfield, Mass.
O'Connell, Helen; D.S.....	Holyoke, Mass.
Parkhurst, Gertrude; S.S.....	Pittsfield, Mass.
Pierce, Mary; F.A.....	Rutland, Vt.
Potter, Sara; D.S.....	Cresson, Penn.
Robinson, Frances; F.A.....	Holyoke, Mass.
Scherff, Helene; D.S.....	Bloomfield, N. J.
Seward, E. Ruth; F.A.....	Palmyra
Smith, Harriet; P.E.....	Poughkeepsie
Snedden, Doris; D.S.....	Red Bank, N. J.
Spaulding, Marion; D.S.....	Walpole, N. H.

Spofford, Katherine; D.S.....	Haverhill, Mass.
Stewart, Mildred; D.S.....	Burnt Hills
Storm, Georgia; D.S.....	Poughkeepsie
Sweet, Mary; D. S.....	Eagle Bridge
Tandy, Gertrude; S.S.....	Schenectady
Tierney, Eleanor; D.S.....	Clarksburg, W. Va.
Wagner, Miriam; D.S.....	Allentown, Penn.
Washburn, Helen; D.S.....	Delanson
Wilson, Damaris; S.S.....	Clifton Forge, Va.

TOTAL ENROLLMENT FOR 1917—1918

Regular students listed in December catalog.....	176	
Regular students enrolled for second term.....	3	179
		<hr/>
Extension students listed in December catalog.....	65	
Extension students enrolled in second term.....	3	68
		<hr/>
Total Registration		247

(Appreviations used above: D.A., Domestic Art; D.S., Domestic Science; F.A., Fine and Applied Art; P.S.M., Public School Music; P., Piano; P.E., Physical Education; O.E., Oral Expression; S.S., Secretarial Studies; T.D., Trade Dressmaking; T.M., Trade Millinery.)

SENIORS

Candidates for Degree in 1919

Crittenden, Helen Louise; Piano.....Rochester
 Epps, Helen Bixbie; P.E.....Albany
 Gibson, Ida Virginia; H.E.....East Durham
 Heaton, Marguerite; P.E.....Poughkeepsie
 Huskins, Blanche Eloise; H.E.....Auburn, Maine
 Lothrop, Gertrude Frances; F.A.....Taunton, Mass.
 Milligan, Adelaide; S.S.....Springfield, Ohio
 Pellessier, Helen Louise; H.E.....Holyoke, Mass.
 Sneden, Doris Reviere; H.E.....Red Bank, N. J.
 Snyder, Helen Isabel; H.E.....Saugerties
 Thompson, Ruth; H.E.....Factoryville, Pa.

JUNIORS

Ainslie, Muriel; H.A.....Adams, Mass.
 Chandler, Adelaide Barnes; F.A.....Potsdam
 Chase, Anna Frances; H.A.....Passaic, N. J.
 Crane, Helen; P.E.....East Longmeadow, Mass.
 Gallant, Henrietta Bissett; D.S.....Newmarket, N. H.
 Niles, Dorothy Grieme; S.S.....Amsterdam
 Greenwood, Doris Muriel; H.A.....Gardner, Mass.
 Knapp, Helen Adelle; Piano.....Port Chester
 McCall, Rose Elizabeth; P.E.....Saratoga Springs
 Pelton, Florence Elizabeth; F.A.....Herkimer
 Niles, Dorothy Grieme; S.S.....Amsterdam
 Pelton, Florence Elizabeth; F.A.....Herkimer
 Savage, Helen Dodge; S.S.....Haverhill, Mass.
 Shaw, Mildred Janet; H.A.....Westfield, Mass.
 Stephenson, Hilda Louise; D.A.....Lakewood, N. J.
 Williams, Mildred; H.E.....Brockton, Mass.

SOPHOMORES

Alvord, Ethel May; D.S.....Milford, Conn.
 Atwood, Doris Guernsey; P.S.M.....Watertown, Conn.
 Bailey, Hilda Anne; S.S.....Antwerp
 Baldwin, Ellen Louise; D.S.....Colebrook, N. H.
 Bates, Eva Marshall; F.A.....Albany
 Bennett, Edda Frances; Piano.....Keene, N. H.
 Booth, Caroline Lyons; S.S.....Canandaigua
 Bull, Isabelle Frisbie; D.S.....Towanda, Pa.
 Burns, Agnes Eileen; P.E.....Walton
 Carlisle, Ethel May; F.A.....Exeter, N. H.
 Clark, Dorothy Eddy; P.S.M.....Clayton
 Coates, Janet Wisner; D.S.....Goshen
 Crittenden, Lucille Simpson; D.S.....Rochester
 Gotham, Merretta Darwin; D.S.....Watertown
 Dickey, Harriet Estella; S.S.....Erie, Pa.
 Franklin, Dorothy Helen; F.A.....Dolgeville
 Hanning, Ruth McComb; P.S.M.....Auburn
 Hope, Christine Gladys; Piano.....Oneida
 House, Zilpha Almira; D.A.....Great Barrington, Mass.
 Howe, Frances Griffith; D.S.....Albany
 Keeney, Beatrice Heatherington; V.....Saugerties

Lane, Helen Louise; D.S.....	Elizabeth, N. J.
Lansing, Marguerite; S.S.....	Saratoga Springs
Lawton, Marion; P.E.....	Hudson Falls
Lewis, Lillian Anne; P.E.....	Circleville, Ohio
Love, Miriam Pherrin; D.S.....	Erie, Pa.
McGuire, Veronica Helen; D.S.....	Norfolk, Va.
Markolf, Gladys Cornelia; D.S.....	West Rutland, Vt.
Mayers, Etta Anette; D.S.....	Brooklyn
Maynard, Pauline; F.A.....	Springfield, Mass.
Millar, Dorothy Dele; D.A.....	Bay City, Mich.
Minnich, Mary Kerr; D.S.....	Chambersburg, Pa.
Munro, Gladys Frisbie; D.S.....	Cohoes
Murray, Ruth Barden; D.S.....	Haverhill, Mass.
Nelb, Gertrude; S.S.....	Lawrence, Mass.
Nesbitt, Mildred; D.S.....	Poughkeepsie
Nye, Margaret Desire; P.E.....	Holyoke, Mass.
Perrine, Dorothy Amelia; D.S.....	Springfield, Mass.
Ralston, Mary Maude; P.E.....	Carthage
Reynolds, Charlotte Smith; S.S.....	Omaha, Neb.
Reynolds, Hazel; D.S.....	Brooklyn
Reynolds, Lorna Adelaide; P.E.....	Troy
Rising, Helen; S.S.....	Ticonderoga
Roberts, Olive Louise; P.E.....	Saratoga Springs
Robertson, Mary; F.A.....	Keene, N. H.
Rogers, Margaret Winney; S.S.....	Saratoga Springs
Rudden, Barbara Kathryn; P.E.....	Bellows Falls, Vt.
Rumsey, Edna Ernestine; P.E.....	Passaic, N. J.
Seamon, Edith Crawford; S.S.....	Saugerties
Shangraw, Lena May; D.S.....	West Rutland, Vt.
Stahler, Blanche; F.A.....	Bayonne, N. J.
Stevens, Mabel Leavitt; P.E.....	Colebrook, N. H.
Temple, Hilda Belle; F.A.....	Andover, Mass.
Thompson, Gertrude Pauline; D.S.....	Warehouse Point, Conn.
Trask, Ruth Madlyn; D.S.....	Colebrook, N. H.
Travers, Louise; P.E.....	Gardner, Mass.
Tritle, Helen Davadine; D.S.....	Chambersburg, Pa.
Tyrrell, Eloise Philbrick; P.E.....	Rutland, Vt.
Wilson, Dorothy Emily; S.S.....	Toledo, Ohio
Worthen, Muriel; H.A.....	Haverhill, Mass.
Young, Emerald Adelaide; S.S.....	Skowhegan, Maine

FRESHMEN

Ahern, Marion Frances; D.S.....	Hudson
Anderson, Elizabeth; S.S.....	Millbrook
Annis, Ethel Mae; S.S.....	Greene
Annis, Teresa Marguerite; S.S.....	Dover, N. H.
Ball, Hilda Horner; S.S.....	East Orange, N. J.
Barney, Laura Marjorie; H.A.....	Hornell
Billings, Jane; P.E.....	Tunkhannock, Pa.
Bolles, Margaret Chapin; S.S.....	Bellows Falls, Vt.
Bonnell, Grace Laura; F.A.....	Erie, Pa.
Bonnell, Margaret Irene; D.S.....	Erie, Pa.
Boyce, Gertrude; S.S.....	Johnstown, N. Y.
Brenan, Marjorie Parker; D.S.....	Ware, Mass.
Bromley, Frances Katherine; S.S.....	Fairmont, W. Va.
Champlain, Marjorie Young; S.S.....	Derby, Conn.

Chase, Margaret Franklin; P.E.....	Phenix, R. I.
Church, Mary; D.S.....	Fulton, N. Y.
Cornwell, Florence; P.E.....	Otis, Mass.
Covey, Grace Mary; D.S.....	Brattleboro, Vt.
Davis, Eleanor Jean; S.S.....	Cambridge, Mass.
De Voe, Ida Godley; P.E.....	Spotswood, N. J.
Dean, Dorothy; H.E.....	Taunton, Mass.
Dewey, Lois; S.S.....	Clayton
Doucette, Beulah; S.S.....	Haverhill, Mass.
Dwinell, Esther Alice; P.E.....	East Calais, Vt.
Edwards, Winifred Gillette; S.S.....	Erie, Pa.
Emerson, Ruth Barkley; D.S.....	Haverhill, Mass.
Farnam, Lillian Heisler; D.S.....	Dalton, Mass.
Felt, Mildred; P.E.....	Northboro, Mass.
Filene, Helen; S.S.....	Boston, Mass.
Finch, Roberta Eloise; D.A.....	Springfield, Mass.
Formel, Theodora Marie; P.E.....	Schenectady
Froyd, Laona; S.S.....	Clearfield, Pa.
Furlong, Agnes; S.S.....	Ballston Spa
Giffin, Ruth Arline; S.S.....	Lyndonville, Vt.
Glazier, Doris Elizabeth; D.S.....	West Stafford, Conn.
Greeley, Muriel Waters; H.A.....	Oxford, Mass.
Haynes, Pauline Mary; P.S.M.....	Plattsburgh
Hinman, Helen Elaine; D.S.....	Worcester, Mass.
Hosburgh, Mary Agnes; P.E.....	Pittsfield, Mass.
Hull, Elizabeth; D.S.....	Lee, Mass.
Humphrey, Henrietta Frost; S.S.....	Towanda, Pa.
Jenks, Mildred Walker; S.S.....	Franklin, N. H.
Johnson, Gladys Elizabeth; S.S.....	Geneva
Johnson, Mildred Alice; D.S.....	Geneva
Joslin, Agnes Elizabeth; D.S.....	Amsterdam
Joy, Ella Elizabeth; F.A.....	Danbury, Conn.
Kendrick, Katherine; P.E.....	Fairfax, Vt.
Kimball, Rachel Cariton; D.S.....	Newton Highlands, Mass.
Knox, Margaret; D.S.....	Poughkeepsie
Lane, Marietta; P.E.....	Elizabeth, N. J.
Lang, Victoria Adelle; P.E.....	Saratoga Springs
Layhee, Myrtle; S.S.....	Cadyville
Lehtentaler, Marjorie Louise; S.S.....	Saratoga Springs
Leonard, Marion Hope; S.S.....	Newburgh
Lillie, Della Edith; D.S.....	Montpelier, Vt.
Livingstone, Ruth Elizabeth; D.S.....	Springfield, Mass.
McCaffrey, Lucy Loretta; D.S.....	Fulton
McGovern, Florence; S.S.....	Lowville
McGraw, Alice; P.S.M.....	Corinth
Macphail, Lois Crumb; D.S.....	North Adams, Mass.
Mahoney, Agnes Veronica; D.S.....	Holyoke, Mass.
Marks, Eva Mae; D.S.....	Niskayuna
Mattoon, Margaret; D.S.....	Pittsfield, Mass.
Moore, Dorothy; S.S.....	East Orange, N. J.
Moshier, Elizabeth Alice; F.A.....	Utica
Mott, Ethel; D.A.....	Phelps
Nelson, Helen Beatrice; P.E.....	Amsterdam
Nobles, Cornelia Frances; D.S.....	Bow, Washington
O'Brien, Ann Loretta; S.S.....	Oceanic, N. J.
Olmstead, Geraldine LaVergne; D.S.....	Fairfield, Conn.
Ordway, Barbara; D.S.....	Montpelier, Vt.
Parker, Marjory; T.D.....	Saxtons River, Vt.
Pfister, Wilhelminia Isabel; S.S.....	Great Bend

Pritchard, Ola Mary; P.S.M.....	Remsen
Pughe, Susan Irene; S.S.....	Waterville
Quinn, Rosemary Valleau; F.A.....	Denver, Colo.
Reed, Minnie Virginia; P.E.....	Beacon
Reeves, Evelyn; F.A.....	Rapid City, S. D.
Rosenfield, Mabel; F.A.....	Clinton, Mo.
Sanford, Anna Vorse; P.E.....	Roxbury, Conn.
Schwartz, Harriet Susan; F.A.....	Allentown, Pa.
Scriviner, Ruth Browning; D.A.....	Norwich, Conn.
Shaw, Violet Olive; D.S.....	West Rutland, Vt.
Smith, Edna Merle; P.E.....	Riparius
Smith, Irene Clara; D.S.....	St. Louis, Mo.
Snyder, Hazel Kathryn; S.S.....	Watertown
Somerville, Helen Coolidge; D.S.....	Warrensburgh
Spear, Edith Reynolds; P.E.....	Passaic, N. J.
Stevens, Mary Letitia; S.S.....	Towanda, Pa.
Stevens, Rosemary; S.S.....	Pocomoke City, Md.
Stockwell, Florence Clark; S.S.....	Albany
Stupplebeen, Harriet Traver; S.S.....	Hudson
Suttle, Nina Gould; S.S.....	Lisbon, N. H.
Swartz, Elizabeth May; D.S.....	Palmerton, Pa.
Tillinghast, Clarice Helen; P.S.M.....	Sag Harbor
Tisdale, Muriel; D.S.....	Watertown
Tower, Dorothe Louise; D.S.....	North Adams, Mass
Tripp, Ruth; D.A.....	Orleans, Vt.
Tucker, Julia Mildred; D.S.....	East Orange, N. J.
Van Nest, Elizabeth; D.S.....	East Orange, N. J.
Van Nosedall, Mary; D.A.....	Poughkeepsie
Varney, Muriel Adeline; Voice.....	Schenectady
Williams, Lou Ella; F.A.....	Utica
Wright, Doris Carolyn; P.E.....	Colchester, Vt.
Wright, Helen Crossley; H.E.....	Richland

TRADES

Fleck, Madeline; T.D.....	Ossining
Gobel, Alice Everitt; T.D.....	Groton

SPECIALS

Cook, Gladys; D.S.....	Haverhill, Mass.
Hungerford, Marion; F.A.....	New Britain, Conn.
Schwabe, Elsie; S.A.....	Saratoga Springs
Weber, Edna; Music.....	Schenectady

GEOGRAPHIC DISTRIBUTION

Colorado	1
Connecticut	10
Massachusetts	37
Maine	2
Michigan	1
Missouri	2
Maryland	1
Nebraska	1
New Jersey	14
Ohio	3
Pennsylvania	15
Rhode Island	1
South Dakota	1
New York	80
New Hampshire	10
Virginia	1
West Virginia	1
Washington	1
Vermont	15
Total	197

DEPARTMENTAL DISTRIBUTION

Home Economics	80
Secretarial Studies	47
Physical Education	34
Fine Arts	18
Music	15
Trades	3
Total	197

EXTENSION STUDENTS

Music	20
Art	1 21
Total enrollment for college year, 1918-19.....	218

ROLL OF STUDENTS

Summer Session, 1918

Adams, Ellen	Saratoga Springs
A'Hearn, Mary	Saratoga Springs
Alwyne, Horace	Saratoga Springs
Aronoff, Alice J.	Trenton, N. J.
Baker, Mrs. Elizabeth	Ballston Spa
Baker, Dorothy	Ballston Spa
Bartlett, Helen	Saratoga Springs
Batcheller, Katherine	Saratoga Springs
Bates, M. Elizabeth	Saratoga Springs
Bell, Mrs. James F.	Washington, Pa.
Bell, Marjorie	Washington, Pa.
Blackmer, Dorothy	Saratoga Springs
Blawis, Beatrice	Middle Falls
Bloom, Caroline	Saratoga Springs
Bowen, Helen	Saratoga Springs
Bryant, Madeline	Saratoga Springs
Bullard, Doris	Saratoga Springs
Butler, Viola	Saratoga Springs
Caldwell, Bertha	Wayville
Carlson, Gudrun	Saratoga Springs
Casilla, Sister	Saratoga Springs
Chase, Catherine	New Bedford, Mass.
Cockroft, Grace	Saratoga Springs
Cogan, Jennie	Saratoga Springs
Crittenden, Louise	Rochester
Curtis, Florence	Saratoga Springs
de Heck, John	Saratoga Springs
Douglas, Helen	Saratoga Springs
Eddy, Mrs. Norma R.	Saratoga Springs
Ensign, Harriet	Schenectady
Epps, Helen	Albany
Ficheisen, Eleanor C.	Saratoga Springs
Fitcham, Ethel	Ballston Spa
Fitzpatrick, Sarah	Saratoga Springs
Flarity, Evelyn	Auburn
Flynn, Mary	Saratoga Springs
Fox, Reverend John	Saratoga Springs
Foy, Katherine	Saratoga Springs
Gates, Mary	Saratoga Springs
Gilpen, Lydia	South Sterling, Pa.
Gorman, Elizabeth	Saratoga Springs
Gorman, Katherine	Saratoga Springs
Gorman, May	Saratoga Springs
Gray, Helen	Saratoga Springs
Griffith, Margarette	Saratoga Springs
Griffith, Susan	Saratoga Springs
Hannequit, Katherine	Saratoga Springs
Harrington, Margaret	Saratoga Springs
Harrington, Josephine	Saratoga Springs
Hayes, Agnes	Saratoga Springs
Healy, Mary	Saratoga Springs
Henning, Emily B.	Saratoga Springs
Hodgman, Gertrude	Saratoga Springs
Herrick, Dorothy	Saratoga Springs
Horan, Reverend Daniel	Saratoga Springs
Julia, Mother	Saratoga Springs
King, Margaret	Saratoga Springs
Koenig, May	Saratoga Springs
Knapp, Helen	Port Chester

La Montagne, Florence	Schenectady
Leake, Jennie	Saratoga Springs
McGraw, Alice	Corinth
McLean, Natalie	Southbridge, Mass.
McRae, Charlotte	Saratoga Springs
Mathewson, Ella	Bristol, Vt.
Meade, Mabel C.	New York City
Melius, Marjorie	Highland
Moore, Marguerite	Saratoga Springs
Milligan, Sarah	Saratoga Springs
Morrissey, Eleanor	Saratoga Springs
Mosher, Charles	Saratoga Springs
Narita, Suye	Mt. McGregor
Nihil, Mary	Saratoga Springs
Olcott, Mrs. Chauncey	Saratoga Springs
Orcutt, Jane	Mechanicville
Ostrander, Mrs. George	Saratoga Springs
Parkinson, Evelyn	Saratoga Springs
Plain, Lillian	Binghamton
Platt, Mary C.	Saratoga Springs
Plum, Dorothy	Saratoga Springs
Plum, Margaret	Saratoga Springs
Powers, Elizabeth	Saratoga Springs
Powers, Nellie	Saratoga Springs
Price, Esther	Saratoga Springs
Proudfat, Mary	Saratoga Springs
Quigg, Agnes	Saratoga Springs
Ravenscroft, Thelma	Coboes
Ramsdale, Jennie	Saratoga Springs
Roche, Emmeline	Saratoga Springs
Ryerson, Eliza	Saratoga Springs
Schulte, Anna	Trenton, N. J.
Schwarte, Amanda	Saratoga Springs
Schwarte, Virginia	Saratoga Springs
Shaw, Mildred	Westfield, Mass.
Shevlin, Margaret	Saratoga Springs
Small, Anna	Sandwich, Mass.
Smith, Charlotte	Saratoga Springs
Smith, Daisy	Saratoga Springs
Smith, Helen	Saratoga Springs
Smith, Lena	Saratoga Springs
Smith, Margaret A.	Saratoga Springs
Smith, Margaret E.	Saratoga Springs
Snaith, Mary B.	Massena
Stephenson, Hilda	Lakewood, N. J.
Sterling, Anna	Corinth
Sterry, Mrs. Leland	Saratoga Springs
Stone, Dorothy	Providence, R. I.
Sweet, Grace	S. Glens Falls
Swenarton, Jane	Saratoga Springs
Thompson, Ruth	Factoryville, Pa.
Vasmonde, Jose	Saratoga Springs
Walker, Etta	Saratoga Springs
Wallace, Ruth	Saratoga Springs
Wandell, Nettie	Saratoga Springs
Williams, Grace	Bedford
Wynn, May	Saratoga Springs
Yetter, Ruth	Clark Summit, Pa.

Total Enrollment in Summer Session	117
Total Enrollment in Regular Session	197
Total Enrollment in Extension Work	21

Total Registration for the Year 335

NEEDS

The enlarged opportunity for service which has come to Skidmore with its recognition as a degree-conferring institution brings with it a definite need for enlarged quarters and greater equipment. Through the generous interest of its Founder, Skidmore School of Arts has had, up to the present time, sufficient endowment to meet its actual needs. The time has now come when, if the work of the institution is to realize its enlarging possibilities, it must have additional funds for further endowment and equipment. No longer can it depend upon the generosity of one person, or upon a limited group of persons. It needs many friends who believe in the sort of education for which Skidmore stands, an education for definite forms of human service. It needs friends who are able to express their interest in tangible ways.

Among the many needs of Skidmore are:

1. Additional endowment of \$500,000.
2. Class and laboratory building.
3. Library building.
4. Gymnasium.
5. \$50,000 with which to clear titles to recently acquired holdings.
6. The establishment of scholarships or loan funds for the use of worthy students.

This appeal will come to the attention of many who will be unable to contribute the whole of any one of these items. Partial contributions to any of them will be very welcome. Many may be able to express their interest by gifts to be used to stimulate wholesome under-graduate activities, as special awards or prizes.

Contributors to any of the foregoing purposes should make checks payable to Skidmore School of Arts, and transmit the same to the President of Skidmore School of Arts, 82 Circular Street, Saratoga Springs, New York. Any who desire to make testamentary gifts to Skidmore School of Arts may use the following form: I hereby give and bequeath to Skidmore School of Arts of Saratoga Springs, New York, incorporated under the statutes of the State of New York, the sum of

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Regent Street.

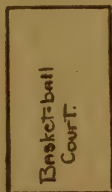
Union Avenue.

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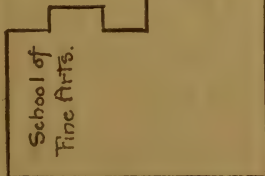
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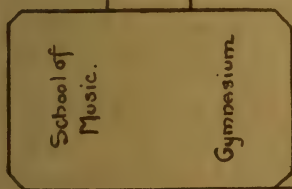
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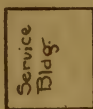


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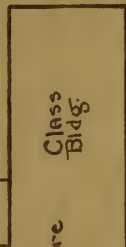


School of
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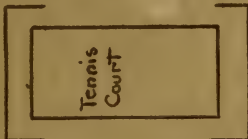


Service
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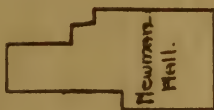
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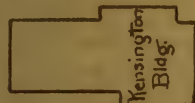
Tennis
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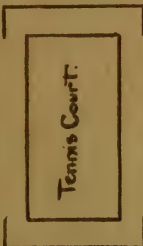
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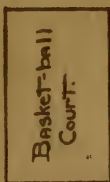
Newman
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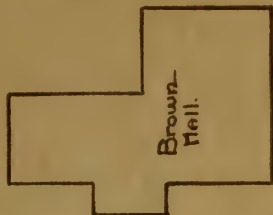
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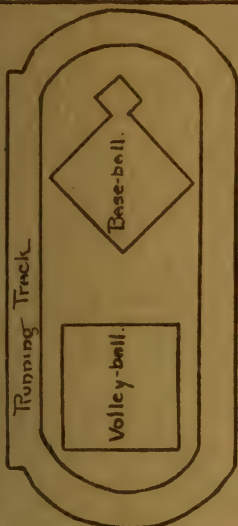
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Basketball
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Brown
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Running Track

Base-ball.

Volley-ball.

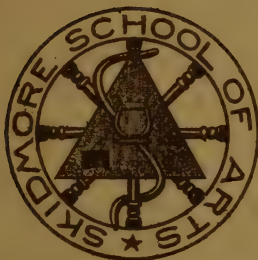
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Saratoga Springs, N. Y.

52 324
1918/19
Volume 5

Number 2

SKIDMORE SCHOOL OF ARTS BULLETIN



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CATALOGUE
DECEMBER, 1919

Published by Skidmore School of Arts
Saratoga Springs, New York

UNIVERSITY OF ILLINOIS
JAN 5 1920

SKIDMORE SCHOOL OF ARTS

BULLETIN

CATALOGUE
DECEMBER, 1919

Published four times a year by Skidmore School of Arts. Entered as second-class matter at the post-office at Saratoga Springs, New York. Acceptance for mailing at special rate of postage provided for in Section 1103, Act of October 3, 1917, authorized September 28, 1918.

SKIDMORE SCHOOL OF ARTS

SEPTEMBER, 1919

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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE, 1921

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JULY, 1921

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST, 1921

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

CALENDAR

3

CALENDAR

1919-1920		1920-1921
September 15	Halls of residence open	September 13
September 16	Registration	September 14-15
September 17	College opens	September 16
November 26	Thanksgiving recess begins at noon	November 24
December 1	College opens at 8 A. M.	November 29
December 19	Christmas vacation begins at close of day	December 17
January 6	College opens at 8 A. M.	January 4
January 26-30	Mid-year examinations	January 24-28
February 2	College opens at 8 A. M.	January 31
February 22	Washington's Birthday	February 22
March 26	Spring vacation begins at noon	March 25
April 6	College opens at 8 A. M.	April 5
May 12	May Day	May 11
May 30	Memorial Day	May 30
May 28-June 3	Final examinations	May 27-June 2
June 6	Baccalaureate Sunday	June 5
June 9	Class Day	June 8
June 10	Commencement Day Annual Meeting Board of Trustees	June 9
July 6	Summer Session opens	July 5
August 13	Summer Session closes	August 12

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Graduate Cortland State Normal School; graduate Brown
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Graduate Albany Business College.

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and Applied Art
Graduate Pratt Institute; graduate student New York
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ALONZO STANLEY OSBORN.....Director, School of Music
Graduate Weaver School of Music; student of voice with
Charles Bonney of New Haven, J. Jerome Hayes of New
York and Maestro Liberio Vivarelli of Florence; student
of piano with H. B. Hilliard and Ersilia Crenna Bozzi
of Florence; student of theory, harmony and orchestra-
tion with Louis C. Elson of Boston; graduate student
of public school methods with E. W. Newton of Boston

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Graduate Vassar College; graduate School of Physical
Education, Columbia University.

EDITH BLACKMAN, B. S.....Director, School of
Home Economics

Graduate Boston School of Domestic Science; diploma
from Teachers College of Columbia University in educa-
tion; B. S. degree Columbia University; graduate student
Columbia University.

LOLA MAY MARCH, B. S.....Associate Director, School of
Home Economics

Graduate Teachers College of Columbia University.

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Graduate Mount Holyoke College; graduate Bryant &
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Student Department of Household Arts, Teachers College,
Columbia University.

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Gold medalist and graduate (with distinction) Royal Man-
chester College of Music; holder of Sir Charles Halle Me-
morial Scholarship, 1909-12; student of Professor Max Mayer
(England) and Michael von Zadora (Berlin).

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Graduate of Colby College; master of arts Columbia University.
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Psychology
Graduate Smith College; master of arts Columbia University.
- CHARLOTTE EASTON, A. M.....Biology
Graduate Oberlin College; master of arts Oberlin College;
graduate student Cornell University, University of Chicago.
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Graduate Simmons College.
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Secretarial Studies
Graduate Smith College.
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Graduate Mount Holyoke College.
- JOHN DE HECK.....Voice
Student in Western Reserve University; student with
Eiffert in the Royal Conservatory of Vienna and in Saxony.
- DOROTHY STEARNS GLEASON.....Physical Education
Special diploma Teachers College, Columbia University.
- EDNA MARTHA WAY, B. S.....Fine and Applied Arts
Special diploma School of Art and Design, Columbia University.
- JOSEPHINE STULL, B. S.....Domestic Science
Graduate Teachers College, Columbia University

ESTHER FOSTER.....Assistant Registrar and
Secretary to the Dean,
Secretarial Studies

Student Simmons College.

FREDA STORM.....Fine and Applied Art
Student Teachers College, Columbia University.

HELEN MACMULLEN, B. S.....Fine and Applied Art
Graduate Pratt Institute. Graduate Teachers College,
Columbia University. Special diploma School of Art and
Design Columbia University.

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Library Science
Graduate Simmons College.

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Graduate Skidmore School of Arts.

HELEN LOUISE CRITTENDEN, B. S.....Music
Graduate Skidmore School of Arts.

JEANETTE HEERTJE, B. A.....English and Secretarial
Studies
Graduate Cornell University.

IRMA VIOLA SMITH, B. A.....Physics and Biology
Graduate Ohio State University.

EDWARD RICE.....Violin
Student with Robert Foote, Troy Conservatory, Charles
Ehrlicke, Albany, Franz Kneisel, New York.

MILDRED JANET SHAW.....Student Assistant in
Domestic Science

RACHEL EMMA YETTER....Dietitian and Superintendent
of Service

NAOMI YETTER, B. S.....	Assistant Dietitian Graduate Pennsylvania State College.
HELEN WEALTHA DARROW.....	Library Assistant
CAROLINE ANNA GUTJAHR.....	Bookkeeper
VICTORIA ELIZABETH BAKER.....	Director of Bookshop
JEAN CAMPBELL FERGUSON.....	Office Assistant
EDA FOSMIRE	Stenographer
LEO HENRY HOGE.....	Chief Engineer
KATHERINE FRANCES DAVIS.....	Assistant Housekeeper
JOHN ANDERSON.....	Head Janitor

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ALUMNAE ASSOCIATION OF SKIDMORE SCHOOL
OF ARTS

Officers

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1 State Street, The Alexandria, Schenectady

VICE-PRESIDENT—MARGARET RITCHIE, 1916
145 Oldham Avenue, Battle Creek, Michigan

SECRETARY—HELEN MARY HANAUER, 1917
1551 Sunset Avenue, Utica

TREASURER—DOROTHY JONES NORTON, 1916
(MRS. LOYAL A. NORTON, JR.)
434 Broadway, Saratoga Springs

SKIDMORE SCHOOL OF ARTS

Charter and Purpose

Skidmore School of Arts, founded in 1911 by Mrs. Lucy Skidmore Scribner, is a technical and professional college for women. The provisional charter, granted by the Regents of The University of the State of New York in 1911, was replaced in 1916 by an absolute charter. An amendment to this charter, in 1917, authorized the organization and administration of courses leading to the bachelor's degree.

In its foundation the college was intended to train young women for service in the home, in the school, in business; and the curriculum has been developed to meet these needs. With the conviction that technical skill is insufficient except it be the concrete expression of a personality enriched by knowledge, breath of vision, and power of appreciation, each course of study involves, besides technical subjects and applied science, a definite prescription in English language and literature, history, social science, natural science, and aesthetics.

Organization.

The college is organized in five schools: Fine and Applied Art, Home Economics, Music, Physical Education, and Secretarial Studies. Four-year programs of study, leading to the degree of Bachelor of Science, are offered in each of the five schools and in General Studies.

A special diploma is granted upon completion of prescribed courses of study covering two or three years of work. Only students of special ability and excellent health should attempt a two-year course.

The two, three, and four year courses give either normal or other technical training as the student chooses. Graduation from the normal course commands, without further examination, a teacher's or supervisor's certificate in New York and many other states. In the State of New York, however, all teachers of art must pass a state examination in methods of teaching art and in drawing.

CONDITIONS OF ADMISSION

Application for Admission

Every candidate for admission must make application upon the blank form furnished by the college, and must submit, before entrance, a statement of honorable dismissal from the institution last attended, together with a certificate of health. An application fee of ten dollars is required from all candidates for admission, and no application is recorded until this fee is received.

The number of students which can be admitted in September, 1920, is limited. Until July 1, 1920 preference will be given to those students registering for a four-year course. Applications for admission to the shorter courses will be considered in order of their receipt.

Requirements for Admission.

Satisfactory completion of a four-year course of study in an approved high school or clear evidence of equivalent education is requisite for admission to courses leading either to a diploma or a degree. Thorough instruction in music and drawing properly evidenced, and covering a period of not less than two years, will be given entrance credit. Candidates for admission to the freshman class must have satisfactorily completed fourteen and one-half units of secondary school work. A unit means not less than four recitations a week in a study for a school year. The requirement should include the following subjects:

English	3 units.
History	1 "
Language	3 "
Mathematics	2 "
Science	1 "

No candidate will be admitted who lacks more than two units of this requirement. These deficiencies may be made up either by examination or by taking additional college courses. A student will be ranked as a freshman until these deficiencies have been removed.

In addition to the foregoing requirements candidates for admission to the School of Fine and Applied Art and to the School of Music must fulfill the following requirements. For admission to the School of Fine and Applied Art, candidates must have at least one year of instruction in free-hand drawing and must submit evidence of the character of the work. For admission to the course in Public School Music, candidates must show ability to recognize the tones of the scale, to recognize keys, to determine signatures, and to read and sing ordinary music at sight. Candidates for admission to departments of piano and voice must show, in addition to these requirements, evidence of having had two years of training in piano or voice under competent instruction.

Admission to Advanced Standing

Applicants for advanced standing, entering from other colleges or from approved professional or technical schools, will be granted credit for their previous work upon presentation of an official certificate of standing.

Other candidates for admission to advanced standing, having satisfied the entrance requirements, may present themselves for examination in any subject or subjects found in the program of study for which they have registered, provided they arrange for the same with the President at the time of application.

No diploma or degree will be granted to a candidate who has not spent at least one academic year in residence.

Admission of Special Students.

Students of maturity and good character, not candidates for a diploma or degree, are admitted to the various courses of study, provided they have had the previous training requisite to profit by them. They are subject to the same regulations regarding attendance and examinations and are required to take not less than thirty periods of work, of which at least nine periods must be academic work requiring preparation.

Teachers of experience often realize the need of additional training, but feel that they cannot spend the time nor afford

the expense which a complete course would entail. To such persons it is particularly recommended that special subjects be selected with the approval of the faculty, in order that they may gain a knowledge of the principles of education and methods of teaching, as well as broaden the scope of their scholarship.

Applicants for admission to special courses must present to the President before entrance a certified and detailed statement of their previous work, and must satisfy the faculty by examination or otherwise that they are qualified to pursue the subjects desired.

COURSES OF STUDY

Four-year courses leading to the degree of Bachelor of Science are offered as follows:

Fine and Applied Art	Music
Home Economics	Physical Education
Secretarial Studies	General Studies

A diploma will be given to students upon the completion of three years of work in any of the above courses except General Studies.

An elementary diploma will be given to students upon the completion of two years of work in any of the above courses except General Studies.

Each program shows the number of periods a week devoted to class-room exercises, the average number of hours expected in preparation and the number of credits allowed.

Chorus singing and physical education are prescribed for every student, irrespective of the course pursued.

GENERAL STUDIES

A program of General Studies, leading to the degree of Bachelor of Science, is offered for students who do not desire technical training. This program requires the completion of studies amounting to 132 credits. The following courses are prescribed:

English Language and Literature..	12	credits
Modern Languages	12	"
History	12	"
Natural Science	12	"

(6 credits of which must be secured in Biological Science)

Social Science	12	credits
Aesthetics	6	"

Each student is required at the beginning of the second year to choose a major group of studies representing at least 24 credits, a related minor group representing 18 credits, and a free minor of 12 credits.

Under the foregoing provision a large number of programs of study may be constructed to meet the needs and interests of the individual. The student may elect with large freedom from eighty courses now offered in the fields of general culture, and from more than one hundred courses offered in Home Economics, Music, Fine and Applied Art, Physical Education, and Secretarial Studies.

The following program of study for the freshman year is suggested as a basis upon which the individual program of study may be worked out:

English 120-121
History 350-351
Biology 412-413
Modern Language

Two electives from the following:

Second Modern Language
Second Natural Science
Design
Music

SCHOOL OF FINE AND APPLIED ART

The School of Fine and Applied Art aims to develop art appreciation and expression as a part of liberal education, as well as to train teachers of art and professional workers. Profitable prosecution of the courses in Fine and Applied Art is possible only for students who have had at least one full year of thorough instruction in the elements of free-hand drawing.

The two, three, and four-year normal courses include, besides work in education and methods of teaching, the study of curricula, the planning of lessons for the various grades, the presentation and criticism of these lessons. Senior students have the advantage of practice teaching in the public schools of Saratoga Springs under the direction of the city supervisor of drawing.

Intensive work in illustration, costume design, household decoration or crafts may be substituted for the normal subjects.

PROGRAM A 1

FINE AND APPLIED ART

Four-year Course

First Semester
Class Study Credits

Second Semester
Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
6	3	3	Design 502-503	6	3	3
6	2	3	Drawing 520-521	6	2	3
4	1	2	Drawing 510-511	4	1	2

Second Year

3	5	3	English 122-123	3	5	3
3	5	3	Psychology 330-331	3	5	3
3	5	3	History of Art 560-561	3	5	3
6	3	3	Painting 530-531	6	3	3
6	3	3	Drawing 522-523	6	3	3
4	1	2	Drawing 512-513	4	1	2
			Drawing 529	4	1	2

Third Year

3	5	3	Economics 370-371	3	5	3
3	5	3	Anatomy 410-411	3	5	3
6	3	3	Applied Design 540-541	6	3	3
4	2	2	House Decoration 544			
			Costume Design 545	4	2	2
6	3	3	Illustration 524-525	6	3	3
6	3	3	Painting 532-533	6	3	3

Fourth Year

3	5	3	Education 310-311	3	5	3
3	5	3	Sociology 380-381	3	5	3
6	3	3	Illustration 526-527	6	3	3
3	5	3	Practice Teaching 570-571	3	5	3
4	1	2	House Decoration 546			
			Costume Design 547	4	1	2
6	3	3	Applied Design 542-543	6	3	3

PROGRAM A II

FINE AND APPLIED ART

Three-year Course

First Semester

Class Study Credits

Second Semester

Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
6	3	3	Design 502-503	6	3	3
6	2	3	Drawing 520-521	6	2	3
4	1	2	Drawing 510-511	4	1	2

Second Year

3	5	3	English 122-123	3	5	3
3	5	3	Psychology 330-331	3	5	3
3	5	3	History of Art 560-561	3	5	3
6	3	3	Painting 530-531	6	3	3
6	3	3	Drawing 522-523	6	3	3
4	1	2	Drawing 512-513	4	1	2
			Drawing 529	4	1	2

Third Year

3	5	3	Education 310-311	3	5	3
3	5	3	Economics 370-371	3	5	3
6	3	3	Illustration 524-525	6	3	3
3	5	3	Practice Teaching 570-571	3	5	3
4	2	2	House Decoration 544			
			Costume Design 545	4	2	2
6	3	3	Applied Design 540-541	6	3	3

PROGRAM A III

FINE AND APPLIED ART

Two-year Course

First Semester

Class Study Credits

Second Semester

Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
6	3	3	Design 502-503	6	3	3
6	3	3	Drawing 520-521	6	3	3
6	3	3	Drawing 522-523	6	3	3
4	1	2	Drawing 510-511	4	1	2

Second Year

3	5	3	Education 310-311	3	5	3
3	5	3	Psychology 330-331	3	5	3
6	3	3	Illustration 524-525	6	3	3
3	2	3	Practice Teaching 570-571	3	2	3
4	2	2	House Decoration 544			
			Costume Design 545	4	2	2
6	1	3	Applied Design 540-541	6	1	3
3	5	3	History of Art 560-561	3	5	3
6	3	3	Painting 530-531	6	3	3

SCHOOL OF HOME ECONOMICS

The courses offered by the School of Home Economics are designed to meet the needs of the woman in the home, in the school, in the hospital, and in other institutions. Each program of studies includes, in addition to the technical subjects and the related sciences and arts, certain fundamental liberal studies.

The four-year normal course fits its graduates to serve as teachers or supervisors of home economics or to take positions as dietitians, institution managers, lecturers on subjects related to the household, etc. The two and three-year normal courses aim to prepare teachers of home economics in elementary and high schools. Through the courtesy of the Superintendent of Schools and the Board of Education of Saratoga Springs, senior students in the School of Home Economics have the advantage of teaching in the public schools. Opportunity for teaching is also given in the extension and special classes of the department.

Special problems pertaining to food and other phases of home economics constantly arise. In order that each student may develop her ability and resourcefulness for a solution of these problems, every course in the department is made flexible enough to meet such demands without sacrificing any fundamental principles of technique.

The foods and food preparation equipment comprises two thoroughly furnished cookery laboratories with storeroom; also a model dining room and a practical laundry with dryers and washing machines. The textile and clothing equipment includes three rooms for dressmaking and millinery with modern equipment.

PROGRAM B I
HOME ECONOMICS
(Emphasizing Foods and Nutrition)

Four-year Course

First Semester		Second Semester
Class Study Credits		Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
6	3	3	Chemistry 440-441	6	3	3
6	3	3	Cookery 640-641	5	3	4
			Laundry 683	2	0	0
4	1	2	Design 500-501	4	1	2

Second Year

3	5	3	English 122-123	3	5	3
3	5	3	Psychology 330-331	3	5	3
6	3	3	Chemistry 442-443	6	3	3
5	3	3	Microbiology 414			
			Public Sanitation 415	3	5	3
6	3	3	Cookery 642 (Advanced)			
			Cookery 647	6	3	3
6	3	3	Clothing 600 (Elementary Sewing)			
			Clothing 601 (Drafting)	6	3	3

Third Year

3	5	3	Education 310-311	3	5	3
3	5	3	Economics 370-371	3	5	3
5	3	3	Physics 470-471	5	3	3
4	4	3	Household Management 680-681	3	4	3
			Home Nursing 685	1	0	0
6	3	3	Chemistry 444			
			Dietetics 661	6	3	3
4	1	2	House Decoration 544			
			Costume Design 545	4	1	2

Fourth Year

3	5	3	Sociology 380-381	3	5	3
5	3	3	Cookery 644 (Institutional) ...			
			Cookery 645 (Demonstration) ..	5	3	3
5	3	3	Practice Teaching 670-671 ...	5	3	3
7-14	0	3	Advanced Household Management 682 (Home Economics House)			
			Clothing 602 (Elementary Dressmaking)	6	3	3
			or			
6	3	3	Clothing 602 (Elementary Dressmaking)			
			Advanced Household Management 682	7-14	0	3
			(Home Economics House)			
			Two electives required			

PROGRAM B II

HOME ECONOMICS

(Emphasizing Foods and Nutrition)

Three-year Course

First Semester				Second Semester		
Class	Study	Credits		Class	Study	Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
6	3	3	Chemistry 440-441	6	3	3
6	3	3	Cookery 640-641	5	3	4
			Laundry 683	2	0	0
4	1	2	Design 500-501	4	1	2

Second Year

3	5	3	Psychology 330-331	3	5	3
6	3	3	Chemistry 442-443	6	3	3
5	3	3	Microbiology 414			
			Public Sanitation 415	3	5	3
6	3	3	Cookery 642 (Advanced)			
			Dietetics 661	6	3	3
6	3	3	Clothing 600 (Elementary Sewing)			
			Clothing 601 (Drafting)	6	3	3
4	1	2	House Decoration 544			
			Costume Design 545	4	1	2
4	4	3	Household Management 680- 681	3	4	3
			Home Nursing 685	1	0	0

Third Year

3	5	3	Education 310-311	3	5	3
5	3	3	Physics 470-471	5	3	3
5	3	3	Cookery 644 (Institutional) ..			
			Cookery 645 (Demonstration)	5	3	3
5	3	3	Practice Teaching 670-671....	5	3	3
7-14	0	3	Advanced Household Man- agement 682			
			(Home Economics House)			
			Clothing 602 (Elementary Dressmaking)	6	3	3
			or			
6	3	3	Clothing 602 (Elementary Dressmaking)			
			Advanced Household Man- agement 682			
			(Home Economics House) ...7-14	0	3	

Two electives required:
Textiles 620 and Textile Economics 621 or
History of Costume 623 and Clothing 603.
One of the following:
Literature.
History.
Economics.
Sociology.

PROGRAM B III

HOME ECONOMICS

(Emphasizing Foods and Nutrition)

Two-year Course

First Semester	Second Semester
Class Study Credits	Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
6	3	3	Chemistry 440-441	6	3	3
6	3	3	Cookery 640-641	5	3	4
			Laundry 683	2	0	0
6	3	3	Clothing 600 (Elementary Sewing)			
			Clothing 601 (Drafting)	6	3	3
4	1	2	Design 500-501	4	1	2

Second Year

3	5	3	Education 310-311	3	5	3
3	5	3	Psychology 330-331	3	5	3
6	3	3	Chemistry 442-443	6	3	3
6	3	3	Cookery 642 (Advanced)			
			Dietetics 661	6	3	3
4	4	3	Household Management 680- 681	3	4	3
			Home Nursing 685	1	0	0
5	3	3	Practice Teaching 670-671	5	3	3
4	1	2	House Decoration 544			
			Microbiology 421	5	2	3

PROGRAM C I

HOME ECONOMICS

(Emphasizing Textiles and Clothing)

Four-year Course

First Semester				Second Semester			
Class Study Credits				Class Study Credits			
First Year							
3	5	3	English 120-121	3	5	3	
3	5	3	History 350-351	3	5	3	
5	3	3	Biology 412-413	5	3	3	
6	3	3	Chemistry 440-441	6	3	3	
6	3	3	Clothing 600 (Elementary Sewing)				
			Clothing 601 (Drafting)	6	3	3	
4	1	2	Design 500-501	4	1	2	
Second Year							
3	5	3	English 122-123	3	5	3	
3	5	3	Psychology 330-331	3	5	3	
6	3	3	Cookery 640-641	5	3	4	
			Laundry 683	2	0	0	
6	3	3	Clothing 602 (Elementary Dressmaking)				
			Clothing 603 (Modeling)	6	3	3	
3	5	3	Textiles 620				
			Textile Economics 621	3	5	3	
4	1	2	House Decoration 544				
			Costume Design 545	4	1	2	
Third Year							
3	5	3	Education 310-311	3	5	3	
3	5	3	Economics 370-371	3	5	3	
5	3	3	Physics 470-471	5	3	3	
6	3	3	Clothing 604-605 (Advanced Dressmaking)	6	3	3	
6	0	2	Clothing 610-611 (Elementary Millinery)	6	0	2	
3	5	3	Clothing 608 (Embroidery) ..				
			History of Costume 623	3	5	3	
				One elective required.			
Fourth Year							
3	5	3	Sociology 380-381	3	5	3	
4	4	3	Household Management 680-681	3	4	3	
			Home Nursing 685	1	0	0	
6	3	3	Shop Dressmaking 606-607 ...	6	3	3	
5	3	3	Practice Teaching 630-631 ...	5	3	3	
				Two electives required.			

PROGRAM C II

HOME ECONOMICS

(Emphasizing Textiles and Clothing)

Three-year Course

First Semester		Second Semester
Class Study Credits		Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
6	3	3	Chemistry 440-441	6	3	3
6	3	3	Clothing 600 (Elementary Sewing)			
			Clothing 601 (Drafting)	6	3	3
3	5	3	Textiles 620			
			Textile Economics 621	3	5	3
4	1	2	Design 500-501	4	1	2

Second Year

3	5	3	Psychology 330-331	3	5	3
6	3	3	Cookery 640-641	5	3	3
			Laundry 683	2	0	1
6	3	3	Clothing 602 (Elementary Dressmaking)			
			Clothing 603 (Modeling)	6	3	3
3	5	3	Clothing 608 (Embroidery)...			
			History of Costume 623	3	5	3
4	1	2	House Decoration 544			
			Costume Design 545	4	1	2
			One elective required:			
			English 122-123.			
			Economics 370-371.			

Third Year

3	5	3	Education 310-311	3	5	3
5	3	3	Physics 470-471	5	3	3
4	4	3	Household Management 680-681	3	4	3
			Home Nursing 685	1	0	0
6	3	3	Clothing 604-605 (Advanced Dressmaking)	6	3	3
6	0	2	Clothing 610-611 (Elementary Millinery)	6	0	2
5	3	3	Practice Teaching 630-631	5	3	3
			One elective required:			
			Literature.			
			History.			
			Economics.			
			Sociology.			

CLOTHING C III

HOME ECONOMICS

(Emphasizing Textiles and Clothing)

Two-year Course

First Semester

Class Study Credits

Second Semester

Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
3	5	3	Textiles 620			
			Textile Economics 621	3	5	3
6	3	3	Clothing 600 (Elementary Sewing)			
			Clothing 601 (Drafting)	6	3	3
6	0	2	Clothing 610 (Elementary Millinery)	6	0	2
			History of Costume 623	3	5	3
4	1	2	Design 500-501	4	1	2

Second Year

3	5	3	Education 310-311	3	5	3
3	5	3	Psychology 330-331	3	5	3
			Laundry 683	2	0	1
6	3	3	Clothing 602 (Elementary Dressmaking)			
			Clothing 603 (Modeling)	6	3	3
6	3	3	Clothing 604-605 (Advanced Dressmaking)	6	3	3
5	3	3	Practice Teaching 630-631	5	3	3
4	1	2	House Decoration 544			
			Costume Design 545	4	1	2
			One elective required.			
			History.			
			English.			
			Botany.			
			Zoology.			
			History of Art.			

PROGRAM D I

HOME ECONOMICS

(Including Foods and Nutrition, Clothing and Textiles)

Four-year Course

First Semester				Second Semester			
Class Study Credits				Class Study Credits			
First Year							
3	5	3	English 120-121	3	5	3	
3	5	3	History 350-351	3	5	3	
5	3	3	Biology 412-413	5	3	3	
6	3	3	Chemistry 440-441	6	3	3	
6	3	3	Cookery 640-641	5	3	3	
			Laundry 683	2	0	1	
4	1	2	Design 500-501	4	1	2	
Second Year							
3	5	3	English 122-123	3	5	3	
3	5	3	Psychology 330-331	3	5	3	
6	3	3	Chemistry 442-443	6	3	3	
5	3	3	Microbiology 414				
			Public Sanitation 415	3	5	3	
6	3	3	Cookery 642 (Advanced)				
			Dietetics 661	6	3	3	
6	3	3	Clothing 600 (Elementary Sewing)				
			Clothing 601 (Drafting)	6	3	3	
Third Year							
3	5	3	Education 310-311	3	5	3	
3	5	3	Economics 370-371	3	5	3	
5	3	3	Physics 470-471	5	3	3	
4	4	3	Household Management 680- 681	3	4	3	
			Home Nursing 685	1	0	0	
3	5	3	Textiles 620				
			Textile Economics 621	3	5	3	
4	1	2	House Decoration 544				
			Costume Design 545	4	1	2	
Fourth Year							
3	5	3	Sociology 380-381	3	5	3	
			History of Costume 623	3	5	3	
6	0	2	Clothing 610-611 (Elementary Millinery)	6	0	2	
5	3	3	Practice Teaching 632-633	5	3	3	
7-14	0	3	Advanced Household Manage- ment 682				
			(Home Economics House)				
			Clothing 602 (Elementary Dressmaking)	6	3	3	
			or				
6	3	3	Clothing 602 (Elementary Dressmaking)				
			Advanced Household Manage- ment 682	7-14	0	3	
			(Home Economics House)				
			One elective required.				

SCHOOL OF MUSIC

The School of Music aims to provide training that is at once liberal and technical. The program of study has been planned with the conviction that effective work in music demands a broad and thorough grounding in literature, science, and history.

Courses in Piano, Organ, Voice, or Violin

Diplomas will be given to those students who successfully complete the prescribed two or three year courses of study in music.

A degree of Bachelor of Science will be given to those students who, besides completing satisfactorily the prescribed course of study, display attainments of a higher order in the principal study, indicating exceptional proficiency in technique and marked interpretative ability.

Candidates for a degree will be required to give a public recital, the material for which must be memorized, and to submit an original fugue in two voices, a sonata movement, and a group of songs for one or more voices with accompaniment.

Candidates for a degree, majoring in piano, will be examined from the following:

(1) A prelude and fugue from Bach's *Wohltemperirtes Clavichord*, the Italian Concerto, the Chromatic Fantasia and Fugue, or other larger compositions or transcriptions.

(2) A representative Beethoven Sonata from Opus 27 onwards.

(3) One of the larger compositions by Liszt, Chopin, Brahms, Mendelssohn, or Schumann, or a Concerto by Bach.

(4) A study by Chopin, Henselt, Saint-Saens, Liszt, or Moszkowski.

(5) One piece studied and prepared by the student without the aid of a teacher.

(6) Piano sight reading.

(7) An oral examination on the form and character of the piece performed and on the structure of the pianoforte as to the relations of pitch and use of the pedals.

Candidates for a degree, majoring in organ, will be examined in the following:

(1) One of the larger organ works of John Sebastian Bach.

(2) A sonata by Mendelssohn, Rheinberger, Guilmant, or Merkel.

(3) A composition by one of the following composers: Lemare, Franck, Saint-Saens, Widor, Bossi, Du Bois, Boellmann, Capocci, Callaerts, Lemments, Guilmant, or Bonnet.

(4) Ability to read at sight an anthem or solo accompaniment of moderate difficulty with suitable registration.

(5) Ability to transpose a hymn tune or response to the extent of a major third above or below the original key.

(6) To pass an oral examination in the construction and mechanical parts of the instrument and the general outlines of registration.

Candidates for a degree, majoring in voice, will be examined in the following:

(1) An aria from a standard opera or oratorio.

(2) A song by Schubert, Schumann, Mendelssohn, Liszt, or Brahms.

(3) A song by an American composer.

(4) One song to be studied and prepared by the student without the aid of a teacher.

(5) Vocal sight reading.

Candidates for a degree, majoring in violin, will be examined in the following:

(1) A movement from one of the more difficult Bach Sonatas, or the Mendelssohn Concerto, or the Wieniawski Concerto, Opus 22.

(2) A representative Handel or Beethoven Sonata.

(3) A composition by Wieniawski, Saint-Saens, Bruch, or Vieuxtemps.

(4) A study by Rode, Dont, or Gavinies.

(5) One piece studied and prepared by the student without the aid of a teacher.

(6) Violin sight reading.

Piano and organ students are required to practice a minimum of eighteen periods a week in the first and second years and a minimum of twenty periods a week in the third and fourth years.

Vocal students are required to practice from nine to eighteen periods a week as prescribed by the vocal teacher.

Candidates for a degree, majoring in Public School Music, will be examined from the following:

- (1) An aria from a standard opera or oratorio.
- (2) A song by Schubert, Schumann, Mendelssohn, Brahms, or Liszt.
- (3) A piano composition by Liszt, Chopin, Brahms, Mendelssohn, or Schumann.
- (4) Chorus, directing and discipline.
- (5) Orchestra, directing and discipline.
- (6) Vocal and piano sight reading.

Public School Music students are required to practice a minimum of nine periods a week.

Seniors in the Public School Music courses are required to observe and teach in the public schools of Saratoga Springs for one semester.

Seniors will observe and participate in chorus management and directing.

PROGRAM E I

PUBLIC SCHOOL MUSIC

Four-year Course

First Semester
Class Study Credits

Second Semester
Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
3	1	1	Ear Training 702-703	3	1	1
3	5	3	Theory of Music 706			
			Harmony 707	3	5	3
3	9	3	Piano and Voice Lessons	3	9	3

Second Year

3	5	3	English 122-123	3	5	3
3	5	3	Psychology 330-331	3	5	3
3	1	1	Ear Training 704-705	3	1	1
3	5	3	Harmony 709-710	3	5	3
3	5	3	Music Appreciation 730-731 ...	3	5	3
3	9	3	Piano and Voice Lessons	3	9	3

Third Year

3	5	3	Education 310-311	3	5	3
3	5	3	Economics 370-371	3	5	3
3	5	3	Modern Language	3	5	3
3	5	3	Harmony 710			
			Counterpoint 711	3	5	3
3	5	3	Music Appreciation 732-733 ..	3	5	3
3	9	3	Piano and Voice Lessons	3	9	3

Fourth Year

3	5	3	Sociology 380-381	3	5	3
3	5	3	Modern Language	3	5	3
3	5	3	Musical Analysis 712-713	3	5	3
3	5	3	Counterpoint and Fugue 714-715	3	5	3
3	5	3	Theory of Teaching 790			
			Practice Teaching 791	5	3	3
3	9	3	Piano and Voice Lessons	3	9	3

PROGRAM E II

PIANO, ORGAN, VIOLIN, OR VOICE

Four-year Course

First Semester			Second Semester		
Class Study Credits			Class Study Credits		
First Year					
3	5	3	English 120-121	3	5 3
3	5	3	History 350-351	3	5 3
5	3	3	Biology 412-413	5	3 3
3	1	1	Ear Training 702-703	3	1 1
3	5	3	Theory of Music 706		
			Harmony 707	3	5 3
4	18	3	Piano and Interpretation 716-717	4	18 3
			or		
4	18	3	Voice and Piano Lessons	4	18 3
			or		
4	18	3	Violin and Piano Lessons ..	4	18 3
			or		
4	18	3	Organ and Piano Lessons	4	18 3
Second Year					
3	5	3	English 122-123	3	5 3
3	5	3	Psychology 330-331	3	5 3
3	1	1	Ear Training 704-705	3	1 1
3	5	3	Harmony 708-709	3	5 3
3	5	3	Music Appreciation 730-731 ...	3	5 3
4	18	3	Piano and Interpretation 718-719	4	18 3
			or		
4	18	3	Voice and Piano Lessons	4	18 3
			or		
4	18	3	Violin and Piano Lessons	4	18 3
			or		
4	18	3	Organ and Piano Lessons	4	18 3
Third Year					
3	5	3	Economics 370-371	3	5 3
3	5	3	Modern Language	3	5 3
3	5	3	Harmony 710		
			Counterpoint 711	3	5 3
3	5	3	Music Appreciation 732-733 ...	3	5 3
4	20	3	Piano and Sight Reading 720-721	4	20 3
			or		
4	20	3	Voice and Interpretation 778-779	4	20 3
			or		
4	20	3	Violin and Ensemble 758-758.1	4	20 3
			or		
4	20	3	Organ and Piano	4	20 3

PIANO, ORGAN, VIOLIN, OR VOICE

First Semester	Second Semester
Class Study Credits	Class Study Credits

Fourth Year

3	5	3	Sociology 380-381	3	5	3
3	5	3	Modern Language	3	5	3
3	5	3	Music Analysis 712-713	3	5	3
3	5	3	Counterpoint and Fugue 714-715	3	5	3
4	21	3	Piano and Sight Reading 722-723	4	21	3
1	0	1	Theory of Teaching Piano 792-793	1	0	1
			or			
4	21	3	Voice and Operatic Class 780-781	4	21	3
1	0	1	Theory of Teaching Voice 794-795	1	0	1
			or			
4	21	3	Violin and Ensemble 759-759.1	4	21	3
1	0	1	Theory of Teaching Violin 796-797	1	0	1
			or			
4	21	3	Organ and Piano	4	21	3
1	0	1	Theory of Teaching Organ ...	1	0	1

PROGRAM E III

PUBLIC SCHOOL MUSIC

Three-year Course

First Semester

Class Study Credits

Second Semester

Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
3	1	1	Ear Training 702-703	3	1	1
3	5	3	Theory of Music 706			
			Harmony 707	3	5	3
3	9	3	Piano and Voice Lessons	3	9	3

Second Year

3	5	3	English 122-123	3	5	3
3	5	3	Psychology 330-331	3	5	3
3	1	1	Ear Training 704-705	3	1	1
3	5	3	Harmony 709-710	3	5	3
3	5	3	Music Appreciation 730-731 ...	3	5	3
3	9	3	Piano and Voice Lessons	3	9	3

Third Year

3	5	3	Education 310-311	3	5	3
3	5	3	Harmony 710			
			Counterpoint 711	3	5	3
3	5	3	Music Appreciation 732-733 ...	3	5	3
3	5	3	Theory of Teaching 790			
			Practice Teaching 791	5	3	3
3	9	3	Piano and Voice Lessons ...	3	9	3

One elective required:

Science.

History.

Literature.

PROGRAM E IV

PUBLIC SCHOOL MUSIC

Two-year Course

First Semester	Second Semester
Class Study Credits	Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
3	1	1	Ear Training 702-703	3	1	1
3	5	3	Theory of Music 706			
			Harmony 707	3	5	3
3	9	3	Piano and Voice Lessons	3	9	3

Second Year

3	5	3	Education 310-311	3	5	3
3	5	3	Psychology 330-331	3	5	3
3	1	1	Ear Training 704-705	3	1	1
3	5	3	Harmony 709-710	3	5	3
3	5	3	Music Appreciation 730-731 ..	3	5	3
3	5	3	Theory of Teaching 790			
			Practice of Teaching 791	5	3	3
3	9	3	Piano and Voice Lessons	3	9	3

SCHOOL OF PHYSICAL EDUCATION

The School of Physical Education aims to promote hygienic habits of living and to provide such regular and systematic physical training, gymnastics, and athletic sports as may be required to maintain and increase the health and physical vigor of each student in the college. Two, three, and four year courses are planned for the training of teachers of physical education.

Students in these courses enjoy the privilege of teaching in the public schools of Saratoga Springs.

PROGRAM F I

PHYSICAL EDUCATION

Four-year Course

First Semester
Class Study Credits

Second Semester
Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
5	3	3	Physics 470-471	5	3	3
1	3	1	Elements of Music 740-741 ...	1	3	1
5	0	2	Athletics 818-819	5	0	2
5	0	2	Gymnastics 804-805	5	0	2

Second Year

3	5	3	English 122-123	3	5	3
3	5	3	Psychology 330-331	3	5	3
3	5	3	Anatomy 410-411	3	5	3
5	3	3	Microbiology 414			
			Public Sanitation 421	3	5	3
5	0	2	Athletics 820-821	5	0	2
5	0	2	Floor Technique 806-807	5	0	2
5	0	2	Folk Dancing 812-813	5	0	2

PHYSICAL EDUCATION

First Semester
Class Study Credits

Second Semester
Class Study Credits

Third Year

3	5	3	Education 310-311	3	5	3
3	5	3	Economics 370-371	3	5	3
4	0	2	Athletics 822-823	4	0	2
5	0	2	Floor Technique 808-809	5	0	2
5	0	2	Folk Dancing 814-815	5	0	2
3	4	2	Games 862			
			Corrective Gymnastics 841 ...	3	4	2
3	5	3	Kinesiology 840			
			Anthropometry 843	3	5	3

One elective required:

English.

History.

Modern Language.

Science.

Art.

Music.

Fourth Year

3	5	3	Sociology 380-381	3	5	3
3	5	3	Psychology 330-331	3	5	3
3	0	1½	Floor Technique 810-811	3	0	1½
3	0	1½	Folk Dancing 816-817	3	0	1½
3	5	3	Playground 864			
			Educational Hygiene 845	3	5	3
3	0	1	Athletic Coaching 866-867	3	0	1
5	3	3	Practice Teaching 860-861	5	3	3

One elective required.

PROGRAM F II

PHYSICAL EDUCATION

Three-year Course

First Semester

Class Study Credits

Second Semester

Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
5	3	3	Physics 470-471	5	3	3
1	3	1	Elements of Music 740-741 ...	1	3	1
5	0	2	Athletics 818-819	5	0	2
5	0	2	Floor Technique 806-807	5	0	2
5	0	2	Folk Dancing 812-813	5	0	2

Second Year

3	5	3	Psychology 330-331	3	5	3
3	5	3	Anatomy 410-411	3	5	3
5	3	3	Microbiology 414			
			Public Sanitation 421	3	5	3
5	0	2	Athletics 820-821	5	0	2
5	0	2	Floor Technique 808-809	5	0	2
5	0	2	Folk Dancing 814-815	5	0	2
3	0	2	Games 862			
			Anthropometry 843	3	5	3
			One elective required:			
			English 122-123.			
			History.			

Third Year

3	5	3	Education 310-311	3	5	3
4	0	2	Athletics 822-823	4	0	2
5	0	2	Floor Technique 810-811	5	0	2
5	0	2	Folk Dancing 816-817	5	0	2
3	5	3	Kinesiology 840			
			Educational Hygiene 845	3	5	3
3	5	3	Playground 864			
			Corrective Gymnastics 841	3	4	2
5	3	3	Practice Teaching 860-861	5	3	3
			One elective required:			
			Sociology 380-381.			
			Economics 370-371.			

PROGRAM F III

PHYSICAL EDUCATION

Two-year Course

First Semester	Second Semester
Class Study Credits	Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
5	3	3	Physics 470-471	5	3	3
1	3	1	Elements of Music 740-741 ...	1	3	1
5	0	2	Athletics 818-819	5	0	2
5	0	2	Floor Technique 806-807	5	0	2
5	0	2	Folk Dancing 812-813	5	0	2

Second Year

3	5	3	Education 310-311	3	5	3
3	5	3	Psychology 330-331	3	5	3
3	5	3	Anatomy 410-411	3	5	3
5	0		Floor Technique 808-809	5	0	2
5	0	2	Folk Dancing 814-815	5	0	2
3	0	2	Games 862			
			Corrective Gymnastics 841 ...	3	4	2
3	5	3	Kinesiology 840			
			Anthropometry 843	3	5	3
3	5	2	Practice Teaching 860-861	3	5	2

SCHOOL OF SECRETARIAL STUDIES

First Semester	Second Semester
Class Study Credits	Class Study Credits

Second Year

3	5	3	English 122-123	3	5	3
3	5	3	Psychology 330-331	3	5	3
3	5	3	Business Arithmetic 950-951 ..	3	5	3
3	5	3	Modern Language †	3	5	3
5	3	3	Stenography 910-911	5	3	3
5	2	2	Typewriting 902-903	5	2	2
5	1	3	Accounting 940-941	5	1	3

Third Year

3	5	3	History (American or English)	3	5	3
3	5	3	Spanish 270-271	3	5	3
3	2	2	Library Use 924-925	3	2	2
5	3	3	Stenography 912-913	5	3	3
5	0	2	Typewriting 904-905	5	0	2
5	0	2	Accounting 942-943	5	0	2
3	5	3	Economics 370-371	3	5	3
3	5	3	History and Geography of Commerce 960-961	3	5	3

Fourth Year

3	5	3	Sociology 380-381	3	5	3
3	5	3	Spanish 272-273	3	5	3
5	2	2	Stenography 914-915	5	2	2
5	2	2	Business Methods 926-927	5	2	2
3	5	3	Commercial Law 963-964	3	5	3

Two electives required.

Advertising 962.

English.

Modern Language.

History.

Science.

* Continuation of first language offered for entrance.

† Continuation of second language offered for entrance, or
beginning of new language if only one language was offered.

PROGRAM G II
SECRETARIAL STUDIES

Three-year Course

First Semester	Second Semester
Class Study Credits	Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
3	5	3	Modern Language *	3	5	3
3	1	1	Business Correspondence 922-923	3	1	1
5	1	2	Penmanship and Spelling 920-921	5	1	2
5	1	2	Typewriting 900-901	5	1	2
			One elective required:			
			History of Art 560-561.			
			Design 500-501.			
			Music Appreciation 730-731.			

Second Year

3	5	3	English 122-123	3	5	3
3	5	3	Psychology 330-331	3	5	3
3	5	3	Business Arithmetic 950-951 ..	3	5	3
3	5	3	Modern Language †	3	5	3
5	3	3	Stenography 910-911	5	3	3
5	2	2	Typewriting 902-903	5	2	2
5	1	3	Accounting 940-941	5	1	3

Third Year

3	5	3	History or Sociology	3	5	3
3	5	3	Spanish 270-271	3	5	3
5	3	3	Stenography 912-913	5	3	3
5	0	2	Typewriting 904-905	5	0	2
5	0	2	Accounting 942-943	5	0	2
3	5	3	Economics 370-371	3	5	3
3	5	3	Commercial Law 963	3	5	3
3	2	2	Library Use 924-925	3	2	2

* Continuation of first language offered for entrance.

† Continuation of second language offered for entrance, or beginning of new language if only one language was offered.

PROGRAM G III

SECRETARIAL STUDIES

Two-year Course

First Semester

Class Study Credits

Second Semester

Class Study Credits

First Year

3	5	3	English 120-121	3	5	3
3	5	3	History 350-351	3	5	3
5	3	3	Biology 412-413	5	3	3
3	5	3	Modern Language or Library Use 924-925	3	5	3
3	1	1	Business Correspondence 922- 923	3	1	1
5	1	2	Penmanship and Spelling 920- 921	5	1	2
5	3	3	Stenography 910-911	5	3	3
5	1	2	Typewriting 900-901	5	1	2

Second Year

3	5	3	English 122-123	3	5	3
3	5	3	Psychology 330-331	3	5	3
3	5	3	Modern Language or Business Methods 926-927	3	5	3
5	3	3	Stenography 912-913	5	3	3
5	3	2	Typewriting 902-903	5	3	2
5	1	3	Accounting 940-941	5	1	3
3	5	3	Business Arithmetic 950-951..	3	5	3

COURSES OF INSTRUCTION

General Courses

LANGUAGES AND LITERATURE

English 120-121. Themes

An analytic and synthetic study of composition, affording practice in imitative writing, in oral composition, and in criticism. Such models as Macaulay, Addison, Lamb, and Lowell are used. Reference book: Century Handbook of Composition.

Six credits. Three periods a week throughout the year.

MISS SWENARTON
MISS HEERTJE

English 122. English Literature from Chaucer to Johnson

A course consisting of lectures, and supplementary readings, designed to give the student a comprehensive view of the development of English literature.

Three credits. Three periods a week in the first semester.

Prerequisite; English 120-121.

MISS SWENARTON

English 123. English Literature from Johnson to Kipling

A continuation of English 122.

Three credits. Three periods a week in the second semester.

MISS SWENARTON

English 124. Shakespeare

The course aims to give the student intelligent appreciation of the elements of power in Shakespeare's plays. Reading and discussion of plays and reference reading of standard criticism, with occasional lectures, will constitute the work of the course. Textbook: Boas, Shakespeare and his Predecessors in the English Drama.

Three credits. Three periods a week in the first semester.

MISS SWENARTON

English 125. Shakespeare

A continuation of English 124.

Three credits. Three periods a week in the second semester.

MISS SWENARTON

English 126. Essayists of the Romantic and Victorian Ages

A course consisting of lectures and readings designed to cultivate a taste for the essay and the letter.

Three credits. Three periods a week in the first semester.

MISS SWENARTON

English 127. Poets of the Romantic Age

A study of Cowper, Burns, Scott, Wordsworth, Coleridge, Keats, and Shelley.

Three credits. Three periods a week in the second semester.

MISS SWENARTON

English 128. English Prose Fiction from Fielding to Scott

Lectures on the important periods in the development of the novel, with careful study of representative fiction.
Textbook: Cross, Development of the English Novel.

Three credits. Three periods a week in the first semester.

MISS SWENARTON

English 129. English Prose Fiction from Scott to Meredith

Three credits. Three periods a week in the second semester.

MISS SWENARTON

German 210-211

Conversation is held on familiar topics; the more commonly used verbs are learned and there is constant drill in the elements of grammar; German songs and poems are memorized. The reading is selected from such works as Guerber's "Marchen and Erzählungen"; Anderson's "Bilderbuch ohne Bilder."

Six credits. Three periods a week throughout the year.

MISS HULBERT

German 212-213

First semester: Study of grammar continued; reading selected from works of Von Hillern, Storm and Ebner-Eschenbach; conversation based on texts read.

Second semester: Grammar; composition; memorizing and dictation; reading from works of Heyse and Freytag; letter-writing.

Six credits. Three periods a week throughout the year.

MISS HULBERT

German 214-215

First semester: Advanced grammar and composition; study of life and works of Goethe. Memorizing of poems.

Second semester: Study of lives and works of Schiller and Lessing; essay-writing; German newspapers and periodicals read and discussed.

Six credits. Three periods a week throughout the year.

MISS HULBERT

German 216-217

First semester: History of German literature; reading of difficult texts; essay writing.

Second semester: History of literature continued; reading of contemporaneous authors; conversation on current topics.

MISS HULBERT

French 230-231

The work comprises colloquial conversation; mastery of the more usual idioms; verb drill; study of the elements of grammar; reading of short stories and anecdotes.

Six credits. Three periods a week throughout the year.

MISS HULBERT

French 232-233

First semester: Grammar; reading of short stories; conversation and composition based on texts read; memorizing and dictation.

Second semester: Grammar continued; reading selected from works of Daudet, Sand and Loti; letter-writing; conversation.

Six credits. Three periods a week throughout the year.

MISS HULBERT

French 234-235

First semester: Reading selected from works of Corneille and Moliere. Advanced grammar; History of French literature. French newspapers and periodicals read and discussed.

Second semester: Reading from works of Racine and Hugo. History of French literature continued. Conversation on current topics.

Six credits. Three periods a week throughout the year.

MISS HULBERT

French 236-237

First semester: History of France; contemporary literature. Essay writing; conversation.

Second semester: Same subjects continued.

Six credits. Three periods a week throughout the year.

MISS HULBERT

Italian 250-251

Conversation, grammar-drill, memorizing of songs and poems. Reading of short stories and anecdotes.

Six credits. Three periods a week throughout the year.

MISS HULBERT

Italian 252-253

First semester: Grammar and composition; reading of short stories by Di Amicis; conversation based on text read.

Second semester: Grammar continued; reading from works of Fogazzaro, Manzoni and D'Annunzio. Sight translation of Italian newspapers and periodicals.

Six credits. Three periods a week throughout year.

MISS HULBERT

Italian 254-255

First semester: Advanced grammar. Reading from Dante's *Divina Commedia*. Conversation.

Second semester: *Divina Commedia* continued; study of modern poets.

Six credits. Three periods a week throughout the year.

MISS HULBERT

Spanish 270-271

An elementary course giving practice in conversation and in writing. Drill in the more common regular and irregular verbs. Translation of prose and verse. Mastery of idioms.

Six credits. Three periods a week throughout the year.

MISS HULBERT

Spanish 272-273

First semester: Reading selected from works of Alarcon and Becquer; conversation and composition based on texts read. Grammar study and letter-writing. Dictation.

Second semester: Works of Galdos and Pardo Bazan studied. Spanish newspapers and periodicals read. Commercial correspondence.

Six credits. Three periods a week throughout the year.

MISS HULBERT

Spanish 274-275

First semester: History of Spanish literature; works of Lope de Vega and Cervantes studied.

Second semester: History of literature continued. Modern Spanish drama studied. Conversation.

Six credits. Three periods a week throughout the year.

MISS HULBERT

EDUCATION, PSYCHOLOGY, PHILOSOPHY**Education 310-311. History of Education and Principles of Teaching**

A study of the development of educational thought and practice. The application of psychology and philosophy to the art of teaching, and an examination of the principles of general method as applied to the work of the special teacher.

Six credits. Three periods a week throughout the year.

PRESIDENT KEYES
MISS COCKROFT

Psychology 330-331

An introductory course. Text: Pillsbury's Essentials of Psychology.

Six credits. Three periods a week throughout the year.

MISS SWENARTON

Psychology 332. Advanced General Psychology

A study of animal and child psychology and of adolescence. Three credits. Three periods a week in the first semester.

MISS SWENARTON

Psychology 333. Advanced General Psychology

A study of social and abnormal psychology. Lectures and collateral readings.

Three credits. Three periods a week in the second semester.

MISS SWENARTON

Psychology 334. Educational Psychology

Experimental study of the learning process, covering habit formation, practice, transfer of training, acquisition of skill, individual differences, work and fatigue. Prerequisite: Course 330-331.

Three credits. Three periods a week in the first semester.

MISS SWENARTON

Psychology 335. Educational Psychology

A continuation of Psychology 334.

Three credits. Three periods a week in the second semester.

MISS SWENARTON

Psychology 336. Experimental Psychology

A laboratory course affording practice in the use of apparatus, and acquaintance with methods of experimentation. A study of sensation and perception.

Three credits. Four periods a week in the first semester.

MISS SWENARTON

Psychology 337. Experimental Psychology

A continuation of Psychology 336. A study of memory and imagination.

Three credits. Four periods a week in the second semester.

MISS SWENARTON

HISTORY, ECONOMICS, SOCIAL SCIENCES.**History 350. Modern European History 1400-1815**

Introductory lectures dealing with the Middle Ages. Detailed study of the Renaissance, the Reformation and Wars of Religion; the development of parliamentary government in England; the century of colonial rivalry; the French Revolution and the Napoleonic Wars.

Three credits. Three periods a week in the first semester.

MISS COCKROFT

History 351. Modern European History. The Nineteenth Century

Social, economic, political and diplomatic history from 1815 to the present time. Reading and discussion of present day world news.

Three credits. Three periods a week in the second semester.

MISS COCKROFT

History 354. English History to 1688

The history of England to 1688, with particular emphasis upon the development of the constitution.

Three credits. Three periods a week in the first semester.

MISS COCKROFT

History 355. English History from 1688

England as a world power; the acquisition of empire in the eighteenth century; the Napoleonic Wars; and the economic, political and diplomatic history of the nineteenth and twentieth centuries.

Three credits. Three periods a week in the second semester.

MISS COCKROFT

History 360. American History from the Beginning to 1829

Introductory lectures dealing with the European background of American History, the Colonial period; the Revolution; early years of American nationality to the announcement of American foreign policy in the Monroe doctrine.

Three credits. Three periods a week in the first semester.

(Not offered in 1920-21).

MISS COCKROFT

History 361. American History. Nineteenth Century

The slavery controversy; reconstruction; modern economic, social, political and international problems; current events.

Three credits. Three periods a week in the second semester.

(Not offered in 1920-21).

MISS COCKROFT

Economics 370-371

A study of the elementary principles of economics with the aim of assisting the student to form intelligent opinions on economic questions of the day, through considering the economic environment, elements of population, rise of the factory system and typical industries. A brief study of the forms and functions of the modern business corporation and public finance; and economic theory underlying conditions of labor, capital, etc.

Six credits. Three periods a week throughout the year.

MISS WALLACE

Sociology 380

A study of life in society; the origin and development of social institutions, with special emphasis upon the family.

Three credits. Three periods a week in the first semester.

(Not offered in 1920-1921.)

DEAN ROSS

Sociology 381

A study of present day conditions and the application of sociological principles to social problems. Lectures, readings, reports, and discussions. Prerequisite: Course 380.

Three credits. Three periods a week in the second semester.

(Not offered in 1920-1921.)

DEAN ROSS

Sociology 382

A study of problems of current interest, such as problems of reconstruction, labor and the social order, women in industry, child labor.

Three credits. Three periods a week in the first semester.

Offered in alternate years with Sociology 380.

DEAN ROSS

Sociology 383

The social instinct. The individual and society. Principles and problems of social control. Social agencies.

Three credits. Three periods a week in the second semester.

Offered in alternate years with Sociology 381.

DEAN ROSS

NATURAL SCIENCES**Anatomy 410-411**

First semester: A study of the bones, muscles, and nerves of the human body with chief emphasis on structure.

Second semester: A continuation of the first semester, completing the study of the structure of the human organism. Both courses are given as a basis for understanding the working of the human mechanism and its proper development and treatment. Demonstration and recitations.

Six credits. Three periods a week throughout the year.

MISS EASTON

Biology 412-413

A study of the fundamental facts and principles of the structure and functions of living organism. The first semester will be devoted to representative types of plants and animals, while the second semester will emphasize human physiology from the standpoint of personal health and efficiency. Laboratory work supplemented by lectures and class discussions.

Three credits. Five periods a week throughout the year.

MISS EASTON

MISS I. SMITH

Microbiology 414

A study of bacteria, yeasts, and molds in their relation to the household and human efficiency. Laboratory work supplemented by lecture, class discussion, and assigned reading.

Three credits. Five periods a week in the first semester.

MISS EASTON

MISS I. SMITH

Public Sanitation 415. Household Sanitation and Public Hygiene

A study of the sanitary condition of the house and site; and of methods of safeguarding the home through the control of the milk and water supplies, the disposal of household wastes, and the control of infectious diseases. Lectures, recitations, and assigned readings.

Three credits. Three periods a week in the second semester.

MISS EASTON
MISS I. SMITH

General Botany 416-417

The course aims to give the student a general survey of the functions, structure, ecological adaptations and general relationships of plants. Prerequisite Biology 412-413.

Three credits. Five periods a week throughout the year.

MISS EASTON

Zoology 418-419

A course to include the study of the animal groups from Protozoa to Vertebrata. Dissection work and study of representative animals from each group. Lectures and recitations to include the principle features of the groups and an outline of the evolutionary scheme. Prerequisite Biology 412-413.

Three credits. Five periods a week throughout the year.

MISS I. SMITH

Microbiology 421. Microbiology and Public Sanitation

A condensed course giving in brief the subjects given in Courses 414 and 415.

Three credits. Five periods a week in the second semester.

MISS EASTON

Chemistry 440-441. Inorganic Chemistry

Lectures, recitations and laboratory work. A course in general inorganic chemistry and qualitative analysis of the metals. Special emphasis is given to all topics which relate to the household and to Cookery 640-641 and Biology 413.

Six credits. Six periods a week throughout the year.

MISS GIBSON

Chemistry 442-443. Organic Chemistry

Lectures, recitations, and laboratory work. A study of the more important organic compounds, especially in their relations to cookery and the household.

Six credits. Six periods a week throughout the year.

MISS RALPH

Chemistry 444. Physiological Chemistry

Recitations, assigned readings, and laboratory work. A course in physiological chemistry consisting of a brief survey of the nutrients of the human body followed by a study of (1) the digestive fluids and their action; (2) tissues and their secretions and excretions; (3) energy requirements and expenditure.

Three credits. Six periods a week in the first semester.

MISS RALPH

Physics 470-471

Fundamental principles of mechanics, heat, sound, light, and electricity, especially as applied to everyday life and the household. Laboratory work supplemented by lecture, demonstration, and class discussion.

Six credits. Five periods a week throughout the year.

MISS I. SMITH

FINE AND APPLIED ART**Design 500-501**

Principles of design expressed in line, dark and light and color with their application to the square, oblong, circle and borders. Theory of color, hue value, intensity and color harmonies. Designs for stencils, wood blocks, etc.

Four credits. Four periods a week throughout the year.

MISS STEBBINS

Design and Composition 502-503

Same as Design 500-501 and, in addition, advanced studies in repetition, subordination, symmetry, proportion. Pictorial work, posters, decorations, landscape compositions, etc.

Six credits. Six periods a week throughout the year.

MISS WAY

Drawing 510-511. Mechanical Drawing and Lettering

Instruction in the use of drawing instruments, lettering, dimensions, projections, shadows, development of surfaces, isometric and perspective drawing and artistic rendering of details for architecture and furniture. Problems in lettering and the use of the broad lettering pen in simple manuscript writing and illumination.

Four credits. Four periods a week throughout the year.

MISS WAY

Drawing 512. Mechanical Drawing and Lettering

Continuation of Course 510-511. Pen and ink rendering. Special poster work. Drawing of furniture and interiors to relate to interior decorations.

Two credits. Four periods a week in the first semester.

MISS WAY

Drawing 513. Design Applied to Textiles

The study of different processes of applying design to materials including designs for wood blocks, stencils, batik, tied and dyed work. These designs will be used in the making of blouses, scarfs, bags, hangings, etc. Prerequisite—Design 502-503.

Two credits. Four periods a week in the second semester.

MISS WAY

Drawing and Painting 520-521

Application of the principles of freehand perspective in the sketching of objects, interiors, street scenes, still life in pencil, charcoal tones, and color. Outdoor sketching in pencil and color. Special emphasis on composition.

Reference: "Freehand Perspective," by Dora M. Norton.

Six credits. Six periods a week throughout the year.

MISS MACMULLEN

Drawing 522-523. Freehand Drawing

Drawing in charcoal, pencil or crayon from casts, ornament and figure. Rapid action sketches from life; portrait studies and drawings from costumed models. Emphasis on action, proportion, directness and freedom.

Six credits. Six periods a week throughout the year.

MISS MACMULLEN

Illustration 524-525

An advanced study of composition; original pictorial work, posters, decorative panels and landscape compositions in charcoal, water color and tempora color. Prerequisites: Drawing 520-521 and Drawing 522-523.

Six credits. Six periods a week throughout the year.

MISS MACMULLEN

Illustration 526-527

A continuation of Course 524-525.

Six credits. Six periods a week throughout the year.

MISS MACMULLEN

Drawing 529. Figure Drawing

The study of the figure from draped models in pencil, charcoal and color. The aim of the course is to give the student skill in drawing accurately and quickly the action and character of the model together with good composition in placing the figure in its proper setting.

Two credits. Four periods a week in the second semester.

MISS MACMULLEN

Painting 530-531

Oil and water colors. Study of form, values, and color in varying techniques from still life. Enameling of tinware and glass. Designing of original models for negligee, evening wraps, scarfs and bags and their actual execution with stencil pattern on georgette, chiffon, etc.

Six credits. Six periods a week throughout the year.

MISS MACMULLEN

Painting 532-533

A continuation of Painting 530-531.

Six credits. Six periods a week throughout the year.

MISS MACMULLEN

Applied Design 540-541

Original design developed in basketry, book-binding, cardboard construction, stenciling, etc.

Illustrative advertising includes problems in spacing, lettering, and arrangements for posters, car cards, window cards, magazines and all work relating to practical purposes in modern advertising, also to use of color effectively and practically.

Jewelry includes the making of original designs for rings, pins, pendants, chains, and other articles of jewelry and their application.

Six credits. Six periods a week throughout the year.

MISS STEBBINS

Applied Design 542-543

Same as Design 540-541 and in addition more advanced problems in basketry, and bookbinding. A course in clay modeling; designing, building, decorating tiles, vases, beads and ornaments. Practical for teachers or craft workers. Illustrative advertising as related to concrete modern advertising.

Jewelry. Making of original designs carried out in built-up work, wire construction, and applique.

Six credits. Six periods a week throughout the year.

MISS STEBBINS

House Decoration 544

Principles of design and their relation to household art. Study of history of furniture, its design and construction. Planning of a model house with wall elevations of different types of rooms to show color schemes and furnishings.

Two credits. Four periods a week in the first semester.

MISS WAY

Costume Design 545

Problems in line, dark and light color. Designing of costumes for different individuals, adapted to their age, personality, and the occasion on which they are to be worn. Children's costumes. Designs for remodeling.

Two credits. Four periods a week in the second semester.

MISS WAY

House Decoration 546

Continuation of Course 544. Advanced problems in house furnishing and planning. History of period styles of furniture. Use in house furnishing.

Two credits. Four periods a week in the first semester.

MISS WAY

Costume Design 547

Continuation of Course 545. Personality in design and color. Original designs.

Two credits. Four periods a week in the second semester.

MISS WAY

History of Art 560-561

First semester: An appreciative study of painting, sculpture, architecture and design in historical development. Lantern slide talks. Students are required to prepare and present special topics. Textbook: "Apollo," by Reinach. Second semester: Development of art in America. Brief study of modern art movements. Textbooks: "American Art," by Charles Caffin; "Modern Painting," by Willard Huntington Wright.

Six credits. Three periods a week throughout the year.

MISS MACMULLEN

Theory and Practice in Teaching Art 570-571

Discussion of principles of teaching, study of curricula, preparation and presentation of lessons. Practice teaching.

Six credits. Three periods a week throughout the year.

MISS STEBBINS

HOME ECONOMICS**Textiles and Clothing****Clothing 600. Elementary Sewing and Handwork**

This is a study of the fundamental principles underlying the making of garments and household linens. It includes the use and care of the sewing machine and its attachments; the drafting and use of patterns; the application of hand and machine sewing to undergarments and household furnishings; mending, patching, and darning of garments; knitting, crocheting, and simple embroidery stitches. Students provide materials subject to the approval of the instructor.

Three credits. Six periods a week throughout the first semester.

MISS MARCH

Clothing 601. Drafting and Patternmaking

Foundation patterns for shirtwaists, shirtwaist sleeve, tight waist, tight sleeves, kimona blouse, and skirt are drafted to measure, cut in materials and fitted. From these foundation patterns other patterns are designed. Emphasis is placed upon good design.

Three credits. Six periods a week in the second semester.

MISS STEINES

Clothing 602. Elementary Dressmaking

This course includes the designing and making of tailored shirtwaists, skirt, lingerie, one-piece cotton or linen dress; the use and alteration of drafted and commercial patterns; the consideration of quality, suitability, and cost of materials used, and the adaptation of art principles in selection of design. Students provide materials subject to the approval of the instructor.

Three credits. Six periods a week in the first semester.

MISS STEINES

Clothing 603. Modeling and Dress Design

This course includes a study of line, texture, and color harmony in relation to costume. Suitable dress designs for definite occasions and types of individuals are modeled on the form. Paper, cheesecloth, cambric, and crinoline are used as mediums, and emphasis is placed upon design and suitability of dress.

Three credits. Six periods a week in the second semester.

MISS MARCH

Clothing 604-605. Advanced Dressmaking

This course includes the designing and making of a wool dress, chiffon or georgette blouse, and silk afternoon or evening dress, with a consideration of the economic factors involved in the selection and purchase of suitable materials, and of the art principles involved in construction. Students provide materials subject to the approval of the instructor.

Six credits. Six periods a week throughout the year.

MISS STEINES

Clothing 606-607. Shop Dressmaking

This is a trade course in which the student works under a trained dressmaker and becomes thoroughly familiar with all branches of the trade. Students are eligible to this course upon completion of all previous dressmaking courses.

Six credits. Three periods a week throughout the year, or the equivalent.

MISS STEINES

Clothing 608. Embroidery

This course includes the use and application of the various embroidery stitches to clothing and household furnishings.

Three credits. Three periods a week in the first semester.

MISS SHEERAN

Clothing 610-611. Elementary Millinery

The course includes practice in the various processes involved in the making of hats, construction of frames; covering of frames with silk, velvet, or straw; making of bindings, cords, folds, flanges, and puffed edges; renovating and remodeling of old hats.

Four credits. Six periods a week throughout the year.

MISS SHEERAN

Clothing 612-613. Advanced Millinery

This course continues the work of clothing 610-611 with emphasis on artistic trimming, and good design in finishing of hats.

Six credits. Six periods a week throughout the year, or the equivalent.

MISS SHEERAN

Clothing 620. Textiles

This course includes a study of primitive forms of textile industries and their development into modern methods of spinning, carding, and weaving, and the growth, manufacture, and use of textile fibers. A brief survey of the processes involved in the making of rugs and tapestries.

Three credits. Three periods a week in the first semester.

MISS MARCH

Clothing 621. Textile Economics

A consideration of the production and consumption of textiles; the physical and chemical analysis of fibers and fabrics used for clothing and household purposes in order to determine economic and hygienic values; woman's influence upon labor conditions and laws; the economic and sociological factors involved in intelligent selection and purchase of materials; the comparisons of factory-made and home-made garments, and a study of clothing budgets.

Three credits. Three periods a week in the second semester.

MISS MARCH

Clothing 623. History of Costume

This course includes a survey of industrial and social conditions which have influenced the design of costume in the different centuries. A study of Egyptian, Grecian, Roman, French, and English costumes, and of the influence of historic costume upon modern dress.

Three credits. Three periods a week in the second semester.

MISS SHEERAN

**Theory and Practice in Teaching Textiles and Clothing
630-631**

This course comprises lectures, discussions, recitations, observations, and practice teaching. It aims to apply the general principles of education to Textiles and Clothing and to adapt these principles to different types of schools. Courses of study and equipment for elementary and secondary schools are discussed and planned. Reports and special conferences are a part of the regular work. Two hours a week are devoted to observation of classes in as many different types of schools as possible.

Six credits. Five periods a week throughout the year.

MISS MARCH

Theory and Practice in Teaching Home Economics 632-633

This course is a combination of the Theory and Practice of Teaching Domestic Science and the Theory and Practice of Teaching Domestic Art. Its aim is to fit a graduate to teach or supervise both subjects in elementary, high, or normal schools.

Six credits. Five periods a week throughout the year.

MISS BLACKMAN
MISS MARCH

Foods and Food Preparation**Cookery 640-641. Food Selection and Preparation**

The purpose of this course is to give a fundamental knowledge of the principles and processes involved in the preparation of food, and to develop skill in the technique of cookery. After a consideration of the use of fuels, apparatus, utensils, weights and measures, and the thermometer, the typical methods of preparing the various food materials are taken up. Food composition and combination is studied in connection with an introduction to the planning and service of meals in the home. The problems of buying in relation to quality, quantity, sources of supplies, season, prices, transportation, and methods of distribution are discussed. Lecture and laboratory.

Three credits. Six periods a week in the first semester.

Four credits. Five periods a week in the second semester.

MISS STULL

Cookery 642. Advanced Cookery. Serving

This course deals with more complicated processes of cookery including canning, preserving, pickling, drying, and other methods of preservation. Breakfasts, luncheons, dinners, afternoon teas, etc., are planned and served by the students; each student in turn acts as hostess, waitress, cook, housekeeper, and laundress. The meals are planned with especial consideration for nutritive value and cost.

Three credits. Six periods a week in the first semester.

MISS BLACKMAN

Cookery 644. Institutional Administration and Cookery

This course aims to give skill in buying, handling, preparing, and serving of large quantities of food, with maximum efficiency in the use of time and labor. Problems given in this course cover the following points: planning of proper and appetizing menus; marketing, securing bids, contracts, etc.; selection, cost and purchasing of materials, supplies and equipment; labor and service requirements; accounts, letter forms, etc. Most of the laboratory work is done in connection with the kitchens and dining rooms of the college. Different types of institutions are visited by the class. Lecture and laboratory.

Three credits. Five periods a week in the first semester.

MISS STULL

Cookery 645. Demonstration Cookery

Demonstrations are given by both the instructor and the students in order to fit the student for such work in general teaching and also in specialized fields, namely, extension teaching, public lecture work, and the like. It gives the student a hold on her material so that she can present it in an interesting, definite, and concise form. Each demonstration involves a study of equipment, organization, method of procedure, and results to be obtained.

Three credits. Five periods a week in the second semester.

MISS STULL

Cookery 647. Experimental Cookery

Lecture and laboratory. This course includes a short survey of the development and history of the art of cookery. Comparisons are made as to the use and value of the double boiler, steamer, fireless cooker, pressure cooker, etc., the use and value of different fuels for cooking purposes; methods of preparing different types of food are tested. Comparative economy of home and shop products. The course is made flexible enough so that current and local problems may be considered and worked out in class.

Three credits. Six periods a week in the second semester.

MISS STULL

Dietetics 661

Lecture and laboratory. This course aims to give a knowledge of the nutritive requirements of the body in health and disease and under varying conditions of age, environment, etc.; the nutritive value and function of food; balanced diets and determination of proper food requirements. The economic and social phases are emphasized. In the laboratory food values and dietaries are studied concretely. Part of the time is devoted to a study of different pathological conditions which are dependent to a large extent upon dietetic treatment. Menus and dishes suited to these different conditions are prepared in the laboratory.

Three credits. Six periods a week in the second semester.

MISS BLACKMAN

Theory and Practice in Teaching Foods and Food Preparation 670-671

Class time is devoted to recitation and discussion of the specific principles applicable to the teaching of foods and food preparation in various types of schools. The students work out actual problems in the courses of study, choosing their equipment and similar subjects. Reading and references as to the latest development of education, especially education for the home, are required. Textbooks, sources of material, and making of bibliographies are dealt with in class. Reports and special conferences are a part of the regular work. Two hours a week are devoted to observation of classes in as many different types of schools as possible. Each student teaches as many lessons as possible with full responsibility of handling the classes.

Six credits. Five periods a week throughout the year.

MISS BLACKMAN

Household Management 680-681

Lecture and laboratory. This course aims to teach the application of scientific principles to the problems of the modern housewife; the apportionment of time, and efficient organization of work. The economic and social relationships of the household are considered in an analysis of expenditure for food, clothing, house maintenance, furnishing, equipment, operating expenses, domestic service, social life, and methods of saving. Practical experience in performing all types of household duties is given in laboratory work.

Three credits. Four periods a week the first semester.

Three credits. Three periods a week the second semester.

MISS BLACKMAN

Household Management (Advanced) 682

Students live in the Home Economics House for a semester. They are thus given the opportunity to apply the knowledge gained in the various courses to the actual administration of a household.

Three credits. Seven to fourteen hours a week according to the office held at the time.

MISS BLACKMAN

Laundry 683

Two hours a week are devoted to the study of principles and processes involved in laundry work; choice of equipment for laundry; methods of handling cotton, wool, silk, linen, laces, embroideries, etc.; removal of stains, consideration of home and commercial laundries.

Two periods a week in the second semester. Part of 640-641.

MISS STULL

Home Nursing 685

This class is devoted to a study of the simple methods of caring for children, the sick, and the aged. It includes the care of the sick-room, bed-making, etc. How to meet emergencies; how to prevent colds, etc., receive due attention.

One period a week in the second semester. Part of 686-681.

MISS BLACKMAN

MUSIC**Chorus and Orchestra 700-701**

Chorus work is required of all students registered in the school.

Two periods a week throughout the year.

Orchestra work is required of all full course violin students throughout their course.

One period a week throughout the year.

MR. OSBORN

Ear Training 702-703. Ear Training and Sight Singing

The student is taught to recognize by ear and to express in writing, rhythms, intervals, melodies, chords, chord progressions, and modulations. Proficiency in singing at sight is insisted upon as the most direct and practical means of quickening the perception. The work is carefully and systematically graded from diatonic melodies with the simplest rhythmic combinations to compositions involving difficult problems of tone and rhythm.

Two credits. Three periods a week throughout the year.

MISS CRITTENDEN

Ear Training 704-705. Ear Training and Sight Singing

Continuation of Course 702-703.

Two credits. Three periods a week throughout the year.

MR. OSBORN

Theory of Music 706. Elementary Theory

Pitch and sound. Theory of acoustics. Length and duration of sound. Rhythm and metre. Scales. Signatures. Theory of natural fifths. Intervals. Chords. Musical embellishments and signs. Abbreviations and Italian names of movement and expression. The instruments of the orchestra and notation for each.

Three credits. Three periods a week in the first semester.

MISS CRITTENDEN

Harmony 707

Acoustic foundations. The common chord. The principle triads and the scale. Tonal and chordal relations. The laws of melodic beauty and melody writing. The four voices; their association, registers and movement. Thorough bass. The phrase and cadence. Original melodies (and some figured basses) harmonized with consonant triads and sixth chords.

Three credits. Three periods a week in the second semester.

MISS CRITTENDEN

Harmony 708

Use of all chord material presented in harmonizing original melodies (and some figured basses). Six-four chords, characteristics and musical employments. Discords and the dominant seventh specifically. The musical idea and the process of musical thought or imagination explained and illustrated as a guide to a tasteful musical expression.

Three credits. Three periods a week in the first semester.

MR. OSBORN

Harmony 709

The remaining discords and the altered chords all presented and used musically in original compositions. Modulations begun.

Three credits. Three periods a week in the second semester.

MR. OSBORN

Harmony 710

Modulations continued; diatonic, chromatic and enharmonic modulations. The inharmonic elements; organ-points, suspensions, anticipations. Chord-figuration and passing tones. All material used to achieve musical expression.

Three credits. Three periods a week in the first semester.

MR. OSBORN

Counterpoint 711

Fundamental principles of two-voice polyphony. The conduct of the single melodic part. Association of two melodic parts. Various modes of imitation. The invention forms:—the two and three voice invention. The invention for more than three voices. Free polyphonic forms. Chorale figuration; small and large species of chorale-figuration.

Three credits. Three periods a week in the second semester.

MR. OSBORN

Musical Analysis 712-713

Aim: To cultivate the critical faculties in listening to music and to develop sufficient analytical knowledge to enable the student to name and classify any musical composition. Elements of musical form. Examples in each form heard and examined. Study of the development of the composite forms with analysis of the important types, both classic and modern.

Six credits. Three periods a week throughout the year.

MR. OSBORN

Counterpoint and Fugue 714-715

Fugue construction—subject, response. Real response, tonal response. The four voice fugue. The fugue with less or more than four parts. Miscellaneous fugue forms. The double fugue. The triple fugue. The canon-round, progressive, two-voice, accompanied. Canon for more or less than two parts. Double canon, etc; Canon as chorale-elaboration.

Six credits. Three periods a week throughout the year.

MR. OSBORN

Piano Interpretation 716-717

Practical explanation and demonstration of the structure and mechanical parts (action, pedals, etc.) of the instrument. Practical application of this knowledge to piano playing, especially in the use of the pedals and in regard to the different kinds of touch. Elementary acoustics. Harmonics and their use. Orchestral and aesthetic effects. Elements of musical form. Performance of pieces by students. Discussion of the form, structure, and character of the compositions performed. Criticism.

Two credits. One period a week throughout the freshman year.

MR. ALWYNE

Piano Interpretation 718-719

Evolution and development of the piano. Comparison of earlier keyboard instruments. Influence of these upon music of early masters. Peculiarities of technique necessary to playing of these instruments. Influence of development of modern piano on composition of Romantic and Modern Schools, and on performance. Performance and discussion of compositions of the Classical, Romantic, and Modern School. Peculiarities of notation and of its use. Comparison of different schools of piano playing. Comparison of styles and idioms of the different composers.

Two credits. One period a week throughout the sophomore year.

MR. ALWYNE

Piano Sight Reading 720-721

This class presupposes two years' study of theory and harmony. Exceptional notation signs and Italian terms. Recognition at sight of intervals, scales, arpeggios, chords, etc. Technical groupings of passages at sight. Preliminary observations of composition to be played; what to look for; grasp of principal constituent parts and their relationship to each other; proper tempi; changes of key and tempo; melody; climaxes; character of piece; etc.

Two credits. One period a week throughout the junior year.

MR. ALWYNE

Piano Sight Reading 722-723

Transposition at sight; different methods. Ensemble sight reading for one piano, four and six hands, and for two pianos, four, six, eight, or twelve hands. Accompanying at sight vocal and instrumental solos. Knowledge of symphonic and original ensemble music, including symphonies of Beethoven, Haydn, Brahms, Tchaikowsky, Schubert, Overtures of Beethoven, Wagner, Mendelssohn, Weber, Mozart, and other symphonic pieces.

Two credits. One period a week throughout the senior year.

MR. ALWYNE

Music Appreciation 730

Foundations. Establishment of Modern Music.

Aim: To lead the student to understand the gradual unfolding of the means and mode of musical expression, particularly with reference to opera, oratorio, and polyphonic music as revealed in the works of the foremost composers of the seventeenth century, to the end that he may come into enjoyment of these forms of musical expression.

Principal composers: Handel, Bach, Haydn, Mozart.

Composers for Contributory Study: Germany—Schutz, Keiser, Hasse, Gluck. England—Purcell. France—Lulli, Rameau, Couperin. Italy—Peri, Caccini, Cavaliere, Monteverde, Cavalli, Cesti, A. Scarlatti.

Three credits. Three periods a week in the first semester.

MR. OSBORN

Music Appreciation 731

Enrichment of Content of established forms. Individual contributions.

The Opera after Mozart and under the Italians.

Aim: To lead the student to comprehend the fullest possibilities of the sonata-form as attained in the works of Beethoven, and to perceive the significance of the entrance of the romantic spirit into the realm of musical expression.

Composers: Beethoven, von Weber, Cherubini, Rossini, Donizetti, Bellini.

Three credits. Three periods a week in the second semester.

MR. OSBORN

Music Appreciation 732. New Tendencies

Aim: To interpret to the student the more vigorous assertion of the romantic spirit and to cultivate an appreciation for the feeling and color of romantic expression as contrasted with the formal beauty characteristic of the classical school.

Composers: Schubert, Mendelssohn, Schumann, Chopin, Verdi, Gounod.

Three credits. Three periods a week in the first semester.

MR. OSBORN

Music Appreciation 733

The modern school. National characteristics

Aim: To give the student an intelligent understanding of the value and influence of Wagner's musical and dramatic conceptions. In direct sequence, to keep abreast of the times by acquainting the student with present day musical ideals and types.

Composer: Wagner, Brahms, Tschaikowsky, Dvorak, Grieg, the late Verdi as influenced by Wagner.

Three credits. Three periods a week in the second semester.

MR. OSBORN

Elementary Piano Class 740-741

Notation, etc. Finger exercises. Scales. Easy studies, Czerny, Stephen Heller, Berens, etc. Easy piano pieces by Mendelssohn, Beethoven, Schumann, Grieg, Tschaikowsky, Rameau, Couperin, Scarlatti, etc., stress being laid on pieces in the different dance forms. Sight reading. Ensemble playing for the development of rhythm. Elements of musical form and appreciation. Selection of suitable dance music from classical pieces.

This class is offered to students of Physical Education who have not had adequate instruction in piano playing.

Two credits. One period a week throughout the year.

MISS CRITTENDEN

Piano 742-743

Position at the piano. Hand position, relaxation, exercises for the development of individuality of fingers. Major and minor scales, chromatic scales, arpeggios. Memory training. Outline of fingering. Octaves and chords. Studies selected from Czerny. "50 Small Studies," (Germer); Berens, New School of Velocity; Bach "Clavecin Book of Easy Pieces." Easy pieces by Grieg, Mendelssohn, Gurliitt, Schumann, Tschaikowsky.

One credit a semester for each piano lesson.

MR. ALWYNE

Piano 744-745

Scales in double thirds. Scales with varied fingerings and rhythms, staccato and legato, etc. Octave technique. Kulak, School of Octaves; Czerny, School of Velocity and School of Dexterity; Bach, Preludes and two and three part inventions. Pieces of moderate difficulty by Handel, Haydn, Mozart, Beethoven, Schubert, Schumann. Easier Beethoven and Mozart Sonatas.

One credit a semester for each piano lesson.

MR. ALWYNE

Piano 746-747

Advanced technique. Cramer-Bulow, 50 Selected Studies; Clementi-Tausig, Gradus ad Parnassum; Kullak, Seven Octave Studies; Beethoven, Sonatas; Bach, Well Tempered Clavichord; Chopin, Nocturnes, Preludes, Waltzes, Polonaises; Schumann, Papillons, Novelettes, Fantasiestuecke; Schubert, Moments Musicales; Liszt, Nocturnes, Consolations; Brahms, Clavierstuecke; Easier Beethoven, Mendelssohn, and Mozart Concertos. Pieces of the modern French and Russian Schools.

One credit a semester for each piano lesson.

MR. ALWYNE

Piano 748-749

Working out of technical problems. Technical groupings, etc. Chopin, Liszt, and Henselt Studies. Isidor Phillipp, Exercises Journaliers. More advanced pieces by Liszt, Schumann, Weber, Saint Saens, Chopin, Rachmaninow, Debussy, etc. Beethoven, more difficult sonatas, 32 variations, concertos; Bach, Choral Vorspiele, Suites, Organ transcriptions, etc.; Schubert-Liszt songs.

One credit a semester for each piano lesson.

MR. ALWYNE

Violin 750-751

Studies: Dancla, De Beriot, Kayser, Sitt. Solos and duets suitable to the student's ability. Scales.

One credit a semester for each weekly violin lesson.

MR. RICE

Violin 752-753

Studies: Sevcik, Mazas, Parts I and II, Jacob Dont, De Beriot, Book II, Kreutzer, Schradieck. The concertos of Accolay and De Beriot. Scales.

One credit a semester for each weekly violin lesson.

MR. RICE

Violin 754-755

Studies: More difficult Etudes of Kreutzer, Fiorillo, Rode, Rovelli. Concertos: Bach, Nardini, Viotti, Spohr. Sonatas: Handel, Veracini, Beethoven. Scales.

One credit a semester for each weekly violin lesson.

MR. RICE

Violin 756-757

Studies: Dont, Gradus ad Parnassum, Weiniawski, Gavinis, Paganini. Pieces: Weiniawski, Vieuxtemps, Saint-Saens. Concertos: Bach, Mendelssohn, Weiniawski, Paganini, Bruch. Scales.

One credit a semester for each weekly violin lesson.

MR. RICE

Violin Ensemble 758-758.1

Simple compositions for more than one instrument, such as the Mazas and Viotti duetts, and some trios and quartettes.

MR. RICE

Violin Ensemble 759-759.1

More difficult De Beriot and Godard Duetts for two violins and piano, the Bach Concerto for two violins and piano, etc.

MR. RICE

Organ 760-761

The course in Organ is designed both for beginners and for advanced students. Students desiring to graduate from this course will be required to have had at least one year's work at the piano, and to continue the piano as a minor study (one lesson a week) through two years of their course. The completion of four years of work as outlined under Program E II will lead to a degree. A brief description of the course follows:

Explanation and practical demonstration of the construction and mechanical parts of the instrument—action, draw-stops, couplers, pipes, wind supply, etc. Differences in character of tone and pitch between the various kinds of organ stops. Study of manual touch. Pedal studies, registration, hymn playing, and solo and anthem accompaniment. Combination and contrasting of the various registers. Compositions suitable for Church service.

The teaching studies will be selected from the following, according to the degree of advancement and capacity of the individual students:

Organ Schools—Stainer, Best, Clarence Eddy.

Pedal Studies—Best, Markel, Clemens, Dudley Buck.

Bach—Preludes and Fugues. Choral Preludes, etc.

Composition by Handel, Guilmant, Lemmens, Lemare, Widor, Cesar-Franck, Saint-Saens, Dubois, Gounod, Rheinberger, Mendelssohn, Wesley, etc.

The School has one pipe organ and a two manual reed organ which are employed for instruction and practice.

One credit a semester for each organ lesson.

MR. ALWYNE

Voice 770-771

The course will cover the details of voice production. Special attention will be given to management of breath; equalized registers; good attack; perfect legato (sustained tones); enunciation; phrasing; variety of tone; posture and facial expression. Solfeggios; vocalises; or exercises of same difficulty as Lieber; Vaccai; Panofka; Guercia and Lutgen. Songs suitable to ability of individual student. Italian diction.

One credit a semester for each voice lesson.

MR. DE HECK

Voice 772-773

Continued voice development, including precision and neatness in attacking and emitting the sound. Studies in diatonic and chromatic scales, triplets, staccato, portamento, the simple trill and musical embellishments in general use. Songs suitable to the ability of the individual student. Italian and German diction.

One credit a semester for each voice lesson.

MR. DE HECK

Voice 774-775

Studies of flexibility and velocity. Recitative, lyric, and dramatic examples of opera and oratorio, together with excerpts from the works of Scarlatti, Bach, Handel, Mozart, Beethoven, Schubert, and Schumann. Italian, German, and French diction.

One credit a semester for each voice lesson.

MR. DE HECK

Voice 776-777

An amplification of the preceding three years' work, with an introduction to modern opera and oratorio. Italian, German, and French songs.

One credit a semester for each voice lesson.

MR. DE HECK

Voice Interpretation 778-779

Lecture lessons illustrated by the students. Formal rendering of vocal numbers upon stage in the presence of teacher and students. Criticisms and discussions of tone, breathing, interpretation, poise, and expression.

Two credits. One period a week throughout the junior year.

MR. DE HECK

Operatic Class 780-781

This class gives students opportunity for concerted singing, duets, trios, quartets, etc., upon the stage. It is a preparation for public concert, oratorio, and opera. Rigid and awkward poise are eliminated. Operatic roles will be assigned and interpreted by students.

Two credits. One period a week throughout the senior year.

MR. DE HECK

Theory and Practice of Teaching 790. Material and Methods

This course is devoted to a study and demonstration of material and methods used in the primary and grammar grades. The work of each year is taken up in detail and the problems which confront the grade teacher and supervisor are carefully considered. The difficult problems which confront the teacher in the high and normal schools. Special topics; the high school chorus and glee clubs; classification of voices; harmony classes; music appreciation classes; choral music for high and normal schools; credits for outside study; the orchestra and its organization.

Three credits. Three periods a week in the first semester.

MR. OSBORN

Theory and Practice of Teaching 791. Practice Teaching

Practical use of materials in all grades, and the application of methods of teaching to the teaching of music. No student can complete the course until able to demonstrate mastery of the subject matter and the methods of actual teaching.

Three credits. Five periods a week in the second semester.

MR. OSBORN

Theory and Practice of Teaching Piano 792-793

General principles. Order of presentation of new matter. Correlation and contrast. Elements of technique. Presentation of the staff, etc. Exercises. Selection of studies, pieces, etc. Methods of teaching scales, arpeggios, chords, etc. Principles of fingering. Practical demonstration and criticism. Specimen lessons given by students before class.

Two credits. One period a week throughout the year.

MR. ALWYNE

Theory and Practice of Teaching Voice 794-795

A course in the rudiments of voice culture and class management. The physical and psychological characteristics of voice production; pitch, sympathetic vibration, registers, stroke of glottis, hygiene of voice, etc. Demonstration lessons before class by the teacher and by individual members of the class.

Two credits. One period a week throughout the year.

MR. DE HECK

Theory and Practice of Teaching Violin 796-797

General principles. Order of presentation of new matter. Elements of technic. Selection of studies, pieces, etc. Methods of teaching scales, arpeggios, chords, etc. Principles of fingering. Practical demonstration and criticism. Specimen lessons given by student before the class.

Two credits. One period a week throughout the year.

MR. RICE

Theory and Practice of Teaching Organ 798-799

General principles and elements of music symbolism as in Courses 792-793. Presentation of the mechanical control of the organ. Order of study. Explanation and demonstration of the construction and mechanical parts of the instrument. Selection of studies, pieces, etc. Selection of music suitable for church service. Methods of transposition and arrangement. Practical demonstration and criticism. Specimen lessons given by students before the class.

Two credits. One period a week throughout the year.

MR. ALWYNE

PHYSICAL EDUCATION**Gymnasium 800-801**

Required of all first year students.

Two periods a week throughout the year.

MISS GLEASON

Gymnasium 802-803

Required of all second year students.

Two periods a week throughout the year.

MISS GLEASON

Gymnastics 804-805

This course offers elementary training in floor technique, folk dancing, and games as a basis for further specialization.

Four credits. Five periods a week throughout the year.

MISS GLEASON

Floor Technique 806-807

This course aims to give a thorough training in marching tactics, in all forms of apparatus, and in formal types of exercise for those who may be required to teach gymnastics of the formal and conventional type.

Four credits. Five periods a week throughout the year.

MISS GLEASON

Floor Technique 808-809

Continuation of Course 806-807, including natural gymnastics and dances for boys.

Four credits. Five periods a week throughout the year.

MISS GLEASON

Floor Technique 810-811

Continuation of Courses 806-807 and 808-809.

Four credits. Five periods a week throughout the year.

MISS GLEASON

Folk Dancing 812-813

The object of this course is to train in the student a sense of appreciation for folk and national dances, and enjoyment in dancing.

Four credits. Five periods a week throughout the year.

MISS JESSUP

Folk Dancing 814-815

This course includes advanced folk and national dancing and practice in the interpretation and composition of dances.

Four credits. Five periods a week throughout the year.

MISS JESSUP

Folk Dancing 816-817

Continuation of Course 814-815.

MISS JESSUP

Athletics 818-819

These courses include field and track athletics, competitive games including field hockey, handball, tennis, volleyball, indoor baseball, bowling, soccer, and practice in coaching all such games and sports.

Four credits. Five periods a week throughout the year.

MISS JESSUP
MISS GLEASON

Athletics 820-821

Continuation of courses 818-819.

Four credits. Five periods a week throughout the year.

MISS JESSUP

Athletics 822-823

Continuation of courses 818-819 and 820-821.

Four credits. Four periods a week throughout the year.

MISS JESSUP

Kinesiology 840

This course makes a study of the fundamental gymnastic positions and movements, and the mechanism of muscles in relation to posture and efficiency.

Three credits. Three periods a week in the first semester.

MISS JESSUP

Corrective Gymnastics 841

This course includes diagnosis and treatment of lateral curvature of the spine, round shoulders, weak feet, flabby muscles, etc. Individual practice among students needing corrective work and among groups of children is given under supervision.

Two credits. Three periods a week in the second semester.

MISS JESSUP

Normal Diagnosis and Anthropometry 843

The purpose of this course is to give the student a working knowledge of the variations of the normal types of the human organism, and to consider methods for determining conditions of the organs of the body. The course will include special methods for examining the eyes, ears, circulatory and respiratory systems, spine, and feet.

Three credits. Three periods in the second semester.

MISS JESSUP

Educational Hygiene 845

This course takes up health education and school hygiene with reference to the needs and work of teachers.

Three credits. Three periods a week in the second semester.

MISS JESSUP

Theory and Practice of Teaching Physical Education 860-861

Methods of teaching and practice teaching in the public schools. In the class work the following topics will be presented: scope of physical education and its relation to education in general; history of physical education from the play of primitive man to the development of national systems; ideals of physical education; posture; general principles of teaching; pageants and festivals; hygiene in the schools; medical inspection.

Six credits. Five periods a week throughout the year.

MISS JESSUP

Games 862

This course includes a study of graded games of all types for schoolroom, gymnasium, and playground.

Two credits. Three periods a week in the first semester.

MISS JESSUP

Playground Work 864

A study of the history, purpose, organization, and equipment of playgrounds.

Three credits. Three periods a week in the first semester.

MISS JESSUP

Athletic Coaching 866-867

Individual work in coaching athletics and games.

Two credits. Three periods a week throughout the year.

MISS JESSUP

SECRETARIAL STUDIES**Typewriting 900-901**

This course is intended to give a thorough knowledge of the machine, touch method, and various kinds of work to be done on the typewriter.

Four credits. Five periods a week throughout the year.

MISS HEERTJE

Typewriting 902-903

Much time is devoted to practice for speed and form. Business letters and ordinary matter are dictated to the typist at the rate of fifty words a minute for three minutes.

Four credits. Five periods a week throughout the year.

MISS WALLACE
MISS FOSTER

Typewriting 904-905

Shorthand notes are transcribed and some time devoted to speed practice. Thorough instruction and drill in general office work is given.

Four credits. Five periods a week throughout the year.

MISS WALLACE

Stenography 910-911

This course takes the student through the principles of the Isaac Pitman system and far enough in dictation to enable her to write letters accurately, in shorthand, at the rate of fifty words a minute, and to transcribe the notes—five hundred words—in sixty minutes.

Six credits. Five periods a week throughout the year.

MRS. CLEMENTS

Stenography 912-913

The elementary principles are reviewed and advanced reporting principles taught. Daily dictation is given to develop speed until the student can write accurately ordinary business and literary matter at the rate of one hundred words a minute and can transcribe the notes—five hundred words—in forty-five minutes.

Six credits. Five periods a week throughout the year.

MRS. CLEMENTS

Stenography 914-915

An intensive review of the principles facilitating an absolute finger-tip knowledge of the theory of the system. Continuous practice on all kinds of subject matter secures a speed of one hundred and sixty words a minute on articles two hundred and fifty words in length. This meets the full requirement of the Civil Service in this subject.

Four credits. Five periods a week throughout the year.

MRS. CLEMENTS

Spelling and Penmanship 920-921

Daily drill in spelling words in common use which are frequently misspelled. The penmanship course involves study of materials and of position, muscular movement drill, letters and figures, words and sentences, product work, plain marking alphabet.

Four credits. Five periods a week throughout the year.

MISS HEERTJE

Business and Social Correspondence 922-923

The aim is to cultivate a simple, direct, effective style which may be used in a composition work peculiar to business. The most approved methods of filing correspondence are taught.

Two credits. Three periods a week throughout the year.

MISS C. A. SMITH

Library Use 924-925

The care and use of books; their meaning and make-up; purchase of books; use of catalogue and practice in simple cataloguing; use of reference books.

Four credits. Three periods a week throughout the year.

MISS M. E. SMITH

Business Methods 926-927

This course includes a study of the appliances used in the modern business office. Instruction is given in filing, proof-reading, printing, postal regulations, card cataloging, slide rule, etc. The course is conducted by means of lectures and actual practice in the use of typewriters, adding machines, dictaphone, multigraph, duplicator, and other office equipment.

Four credits. Five periods a week throughout the year.

MISS CLEMENTS

Accounts 940

This course is designed to give the student a knowledge of the basic principles of debit and credit. Practice is given in the use of the journal and ledger; keeping a check book; opening a bank account; making out the ordinary profit and loss statements.

Three credits. Five periods a week in the first semester.

MRS. CLEMENTS

Accounts 941

The student is made familiar with cash, sales, purchase, invoice, stocks, and bill books. A thorough study is made of all the ordinary forms of business papers and the more complex forms of statements and balance sheets.

Three credits. Five periods a week in the second semester.

MRS. CLEMENTS

Accounts 942-943

Opening entries receive careful drill. Single entry is studied and the students change books from single to double entry. The fundamental principles of the theory and practice of bookkeeping are applied to the accounts of societies and institutions, private individuals and professional men and women.

Four credits. Five periods a week throughout the year

MRS. CLEMENTS

Business Arithmetic 950

Attention is given to the following subjects: fractions with special reference to aliquot parts; denominate numbers; percentage; insurance; stocks and bonds; taxes; duties; exchange and the approximate English equivalents of such units of value as pound, franc, mark.

Six credits. Three periods a week throughout the year.

MISS WALLACE

History and Geography of Commerce 960-961

The object is to acquaint the student with the present industrial and trade conditions in the United States and foreign countries. As commercial geography portrays the commerce of today, so the history of commerce depicts in broad lines the commerce of past ages.

Six credits. Three periods a week throughout the year.

MISS WALLACE

Advertising 962. Advertising and Printing

Plans, copy, illustration, media and other details of advertising practice. Psychology of advertising. Emphasis on typography and all forms of printing.
Not given in 1919-1920.

Three credits. Three periods a week in one semester.

Commercial Law 963

The purpose of this course is to give the student a serviceable knowledge of the principles of law which apply to ordinary business situations.

Six credits. Three periods a week throughout the year.

MISS WALLACE

The right is reserved to withdraw any course for which fewer than five students have registered.

GENERAL INFORMATION**Situation**

Saratoga Springs is situated thirty-nine miles north of Albany on the Delaware & Hudson Railroad on the main line from New York to Montreal, and on the Boston & Maine Railroad. It is connected with Schenectady and Glens Falls by trolley lines.

Saratoga Springs, long popular as a summer resort, is equally attractive as a place of residence in winter. While it does not register the very low temperatures of places farther north, it does enjoy the bracing air from the Adirondacks and from the Green Mountains. Lying in the foothills of the Adirondacks, with Lake George thirty miles to the north, the country affords many opportunities for delightful excursions. The immediate environs of Saratoga Springs are of great interest, a considerable part being included in the New York State Reservation. Here are many of the springs which have made Saratoga famous.

Skidmore School of Arts is fortunate in its situation, affording the advantages both of a town and of a country college. The college campus occupies the greater part of two squares in one of the most delightful sections of Saratoga Springs, overlooking Congress Park.

Buildings

Twelve buildings house the activities of the college. In the square bounded by Circular, Spring, and Regent Streets and Union Avenue are the buildings longest in the possession of the College, Skidmore Hall and the Music Building having proved ample at the founding of Skidmore in 1911.

Skidmore Hall contains, in addition to living quarters for one hundred and forty students, class rooms, studios, and the offices of administration.

The Library is located on the first floor of Skidmore Hall, and contains a good working collection of books on literature, science, art, music, and pedagogy. The reading room contains the leading magazines, quarterlies, reviews, and daily papers.

The Music Building, facing upon Regent Street and connected with Skidmore Hall by an arcade, contains the office

of the Director of the School of Music and studios for piano and voice, together with numerous study and practice rooms. This building also contains an auditorium, seating four hundred persons.

The Gymnasium opens into the Music Building. It is equipped with the standard appliances and apparatus. In connection with the gymnasium are the office of the Director of the School of Physical Education, examination rooms, lockers, bowling alleys, and shower baths.

College Hall, acquired in 1917, includes a chapel, seating five hundred persons, a lecture room for large classes, and four class rooms of the School of Secretarial Studies.

Margarette E. Griffith Hall was transformed during the summer of 1919 from the residence hall, formerly known as Brown Hall, into a science building, with laboratories for foods and food preparation, biology, physics, and chemistry.

Newman Hall provides residence accommodations for nineteen students and one member of the faculty. Residents of this house have their meals in the dining room of Skidmore Hall.

The Kensington, known as 'The Students' Building, has living rooms, dining rooms, and a kitchen for the informal use of the students, and is in charge of a committee of the Student Self-Government Association.

The Service Building is a four-story building, furnishing accommodations for the engineer, head janitor, assistant housekeeper, and others in the service of the institution.

Recently Acquired Property

An extensive addition to the property and buildings of Skidmore School of Arts was made possible in the fall of 1918, largely through the efforts of the Chamber of Commerce of Saratoga Springs, when the property formerly occupied by the Strong Spring Hotel came into the possession of the college. The remodeled buildings have enabled Skidmore to meet the immediate demands for increased residence accommodations.

Lucy Scribner Hall accommodates one hundred and twenty-five students, and furnishes residence quarters for the Dean and four members of the faculty. This hall has its own dining room.

The President's House is situated at the corner of Spring and Circular Streets, opposite Skidmore Hall and is connected with Lucy Scribner Hall by an arcade.

The Home Economics House, at the corner of Circular and Phila Streets, provides residence for the Head of the School of Home Economics, with an instructor, and nine advanced students in home economics.

Residence

No student may live outside the college except in her own home without the approval of the Dean.

Application for rooms in the halls of residence should be made as long before entrance as possible. Applications, in order to be filed, must be accompanied by a deposit of ten dollars.

Rooms are assigned to students already in residence during the first week in May. After these assignments have been made, the applications of new students are considered in order of receipt. Rooms are assigned for the year. Except in extraordinary cases students are not transferred from the room first assigned. A fee of ten dollars is required with any change of assignment.

Students are required to provide for the care of their rooms beyond a weekly cleaning by the servants of the college.

Each student, whether assigned to a single or a double room, is provided with a single bed or couch, a chiffonier or a bureau, a study table, two chairs, and a small rug. Students may add furnishings if they desire, such as couch cover, window draperies. It is suggested that such additional furnishing be simple in character and chosen with relation to the room.

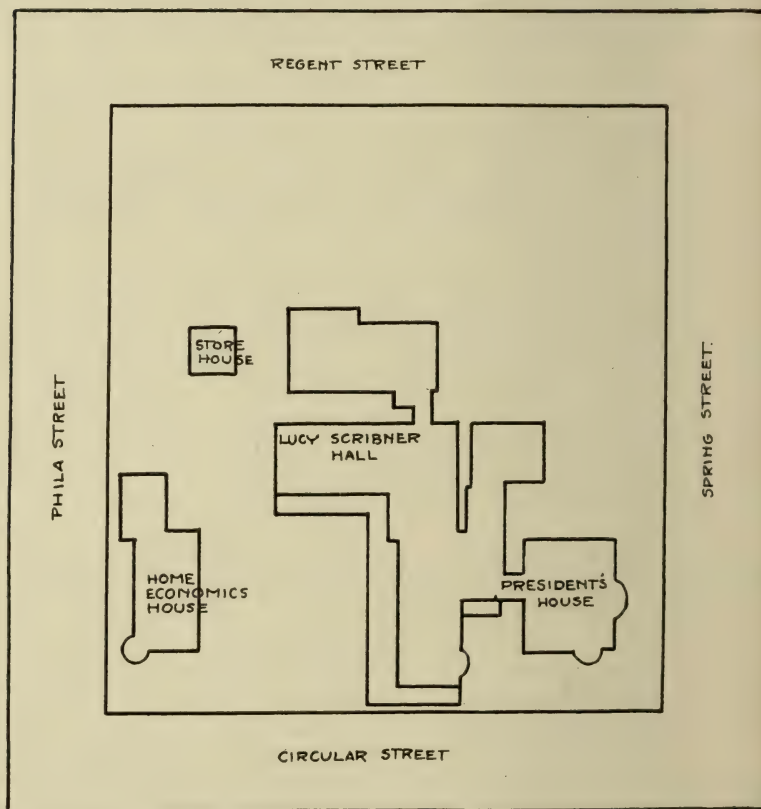
A student must provide table napkins, towels, pillowcases, sheets, and bed-covering beyond two blankets and a counterpane. If at the time of entrance she deposits the following supply of linen, new and of good quality, the laundering will be provided without charge:

4 table napkins (22 by 24 inches)

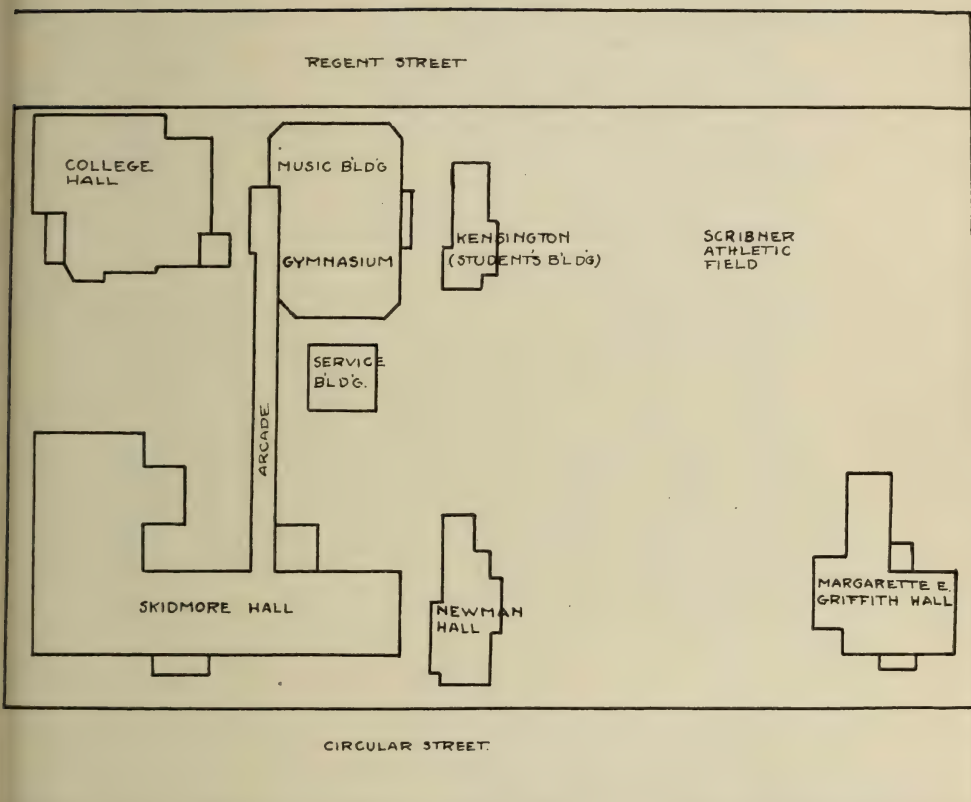
3 sheets (54 inches by 90 inches)

3 pillowcases (22 inches by 30 inches).

Linen thus deposited becomes the property of the college and is not returnable.



North Campus
(Acquired in 1919)



South Campus

HEALTH

Before entrance every student must submit a certificate of health from her physician upon a blank provided by the school. This record is supplemented by a physical examination conducted by the Director of the School of Physical Education.

All illnesses must be reported to the Director of the School of Physical Education. Illnesses which necessitate absence from classes must be reported to the Dean.

Through the courtesy of the directors of the Saratoga Hospital, among whom are trustees of the school, arrangements have been made whereby hospital service and nursing is provided for each student. This plan obviates the need of an infirmary in connection with the school and makes it possible to give the best of care to a student who is ill enough to remain in bed twenty-four hours or longer.

The remarkably pure air and water of Saratoga Springs and the opportunity for tramping and outdoor sports undoubtedly contribute to the excellent health of the college. Required gymnastics and sports are a part of the program of each student. During the spring and fall the athletic field affords opportunity for hockey, tennis, basketball, handball, baseball and field sports. Among the winter sports are skating, snowshoeing, tobogganning and skiing. Bowling, basketball and volleyball are among the indoor sports. By special arrangement students use the swimming pool in the bathhouse of the State Reservation Commission.

Equipment

The uniform for use in gymnasium classes consists of navy blue bloomers, white middie blouse with white collar, and black tie. The suit may be purchased through the school at a low cost. In case measurements are sent by September first, suits will be ready at the opening of the year.

All students taking courses in Home Economics are required to provide themselves with two uniforms of light blue chambray. These should be one-piece, shirtwaist dresses fastening in front, with short sleeves and detachable white pique collar and cuffs. The sleeves must not come

above the elbow. In order to insure uniformity the students are asked to purchase the following in Saratoga Springs, under the supervision of the department, two white aprons, three dish towels, two dish cloths, two hand towels, and a holder.

Dresses for general wear should be sensible and serviceable. A student's wardrobe should include, beside clothes and shoes suitable for out-of-door activities, simple dresses appropriate for dinner and for informal occasions. Elaborate wardrobes are not in keeping with the standards and ideals of Skidmore.

RELIGIOUS AND SOCIAL LIFE

While the life of the school is undenominational, it is distinctly Christian. A daily chapel service is held, at which attendance is required, also a Sunday Vesper service. Regular attendance is expected at the Sunday morning service at one of the churches of Saratoga Springs. The Christian Association holds weekly meetings, at which the students are brought into touch with various social and religious movements.

The supervision of the personal and social welfare of the students is in the hands of the Dean, who is glad to correspond with parents and guardians concerning these matters.

Advisers

Each student is assigned at the beginning of the year to a member of the faculty, who acts as an adviser upon matters which concern her adjustment and development. Each new student has also an upperclass adviser who is ready to introduce her to her new environment.

Organizations

The immediate responsibility for the life and conduct of the college belongs to the Student Self-Government Association, which includes in its membership all students. Regulations concerning quiet, hour of retiring, registration of absence, chapel attendance, etc., are made and enforced by the association.

Other organizations which help to promote the life of the college are, besides the Christian Association, the Athletic Association, which arranges for tournaments and games during the year, Mountain Day in the fall, and Field Day in fall and spring; the Acanthus Club, made up chiefly of art students; the Glee and Mandolin Clubs, for students who enjoy music; the Home Economics Club for students in household arts; and the Skidmore Omnibus, a literary and dramatic society.

The Community Orchestra of forty members is composed of students and members of the faculty of Skidmore and musicians of the community. One rehearsal is held weekly in the Skidmore Auditorium. All advanced students of violin in the School of Music are required to play in the orchestra, and students in other Schools are also admitted without fee. This orchestra affords the opportunity for observation and routine indispensable to the student of an orchestral instrument, to the student of orchestration and instrumentation, and to the student of Public School Music.

LECTURES 1918-1919

The Julia Woolley Barrett Lecture Foundation of \$5,000 was given by W. Skidmore Barrett of London in 1917. The income of this fund is used in providing an annual lecture course, one lecture of which shall be devoted to the advancement of health. The lectures upon this foundation during 1918-1919 were given by:

Miss Mary E. Woolley.....South Hadley, Mass.
 Professor Irving Fisher.....New Haven, Conn.
 Professor Richard Burton.....Minneapolis, Minn.

Other lecturers were:

Lieut. Col. Cecil T. Williams.....Toronto, Canada
 Reverend Charles F. Sweet.....Tokio, Japan
 Dr. Thomas D. Wood.....New York City
 Miss Alice Levens.....Boston, Mass.
 Professor Arthur Allen.....Ithaca, N. Y.
 President A. R. Brubacker.....Albany, N. Y.
 Miss Alice W. Hunt.....Providence, R. I.
 Commissioner John H. Finley.....Albany, N. Y.
 Chancellor Elmer Ellsworth Brown....New York City
 Sergeant Ruth Farnam.....New York City

MUSIC

Unusual musical advantages are available to the students of the school. Recitals are given frequently by members of the faculty and by students in the School of Music. A certain amount of chorus singing is required from every student. In addition to the opportunity to hear musical artists at the college, it is possible for students to hear good music in Albany, Schenectady and Glens Falls.

Beside the recitals given by faculty and students, concerts have been given in 1918-1919 by:

Mr. and Mrs. Dalmeyer Russell
Alexander Blöch, Violinist
The American String Quartet

EXPENSES

All checks should be made payable to Skidmore School of Arts.

Tuition. The charge for tuition is \$175 in all departments except music, in which the tuition is \$200.

Tuition and fees are payable in advance and are not subject to reduction, rebate or return.

Department Fees:

Secretarial	\$5 00	a semester
Physical Education.	5 00	" "
Music—Piano.	5 00	" "
Music—Organ.	10 00	" "
Music—Violin	5 00	" "
Fine Arts.	5 00	" "

Other Fees. An incidental fee (hospital, library, recreation, etc.) of ten dollars the first semester and five dollars the second semester is required from every student.

A special deposit of three dollars to cover loss and breakage in chemical, physical and biological laboratories will be required of each student pursuing courses in these laboratories.

A room reservation fee of ten dollars is required from every student. This fee is credited on the first bill of the year and is forfeited if the student does not enter.

Rooms are assigned for the year. A request for change of assignment must be accompanied by a fee of ten dollars.

A fee of ten dollars is required from any student who changes her academic registration after October 1, 1920.

A fee of five dollars is required from any student who registers later than four o'clock September 15, 1920.

LABORATORY FEES

An additional fee is charged to cover the cost of materials used in the following courses:

Biology 412	\$3 00	Cookery 642	5 00
Biology 413	3 00	Cookery 644	\$3 00
Chemistry 400	4 00	Cookery 645	5 00
Chemistry 441	4 00	Cookery 647	7 00
Chemistry 442	4 00	Design 500	2 00
Chemistry 443	4 00	Design 501	2 00
Chemistry 444	4 00	Dietetics 661	3 00
Clothing 600	2 00	Household	
Clothing 601	2 00	Management 680	1 00
Clothing 610	1 00	Household	
Clothing 611	1 00	Management 681	1 00
Cookery 640	5 00	Laundry 683	1 00
Cookery 641	5 00	Microbiology 414	3 00

Board. The charge for room and board, with heat and light, is \$375, of which \$200 is payable at entrance and the balance is payable on the first day of the second semester.

There are twenty-four places in scholarship rooms in the assignment of which preference is given to holders of scholarships. The charge for these places is \$300 for each person, of which \$150 is payable at entrance, and the balance on the first day of the second semester.

Rebates. No reduction will be made from the charge for board except in the case of a student who is compelled by illness or other necessity to withdraw before the last six weeks of the academic year. In such a case the student will be required to pay besides the rent of her room for the semester, her board at the rate of ten dollars a week for the period of residence. **Date of withdrawal** is reckoned from the date on which the Dean or Registrar is notified in writing by the parent or guardian that the student has withdrawn. No deduction will be made for absence of less than six weeks.

Fees for extension students and for regular students taking other than music courses:

	Semester	Year
Piano, 1 lesson a week	\$30	\$55
Piano, 2 lessons a week	50	80
Voice, 1 lesson a week	40	70
Voice, 2 lessons a week	70	120
Organ, 1 lesson per week	35	60
Organ, 2 lessons per week	60	100
Violin, 1 lesson a week	30	55
Violin, 2 lessons a week	50	80

Regular students will also pay the practice fee of the department.

SCHOLARSHIPS AND PRIZES

The Harriet More Betts Scholarship Fund of \$2500 provides the tuition of a student in the third year who on the basis of two years' work shows ability and promise.

The School offers a limited number of scholarships, varying from \$50 to \$125, to students above the first year. The holders of these scholarships must maintain high rank as students.

The Dr. G. Scott Towne Prize of twenty-five dollars is awarded to that member of the graduating class who has made the most important contribution to the ideals and life for which Skidmore stands. The recipient is chosen by the faculty from the ten members of the class who have maintained the highest rank in scholarship throughout the course.

STATE SCHOLARSHIPS

The State of New York, in accordance with Chapter 292, Laws of 1913, awards each county annually five scholarships for each assembly district therein. Each scholarship entitles the holder to "one hundred dollars for each year which he is in attendance upon an approved college in this State during a period of four years."

Inquiries in regard to State Scholarships should be addressed to the Commissioner of Education, Albany, New York.

CORRESPONDENCE

In the list below are the names and addresses of persons to whom inquiries of various types may be sent. In each case Skidmore School of Arts, Saratoga Springs, New York, is the post-office address:

Requests for catalogues and pamphlets

THE SECRETARY TO THE PRESIDENT

Admission of students

THE SECRETARY TO THE PRESIDENT

Payment of college bills.....THE TREASURER

Orders for gymnasium, and laboratory uniforms, etc.

THE TREASURER

Scholarships THE PRESIDENT

Courses of study and advanced standing..THE PRESIDENT

Questions from parents relating to health, scholarship,
or general welfare of students.....THE DEAN

SUMMER SESSION

Registration

The 1920 Summer Session will begin on Tuesday, July sixth, and will end Friday, August thirteenth. Laboratory and class appointments will be held daily from Monday to Friday of each week, with the exception of the first and fifth weeks, when classes will be held on Saturday also. Registration will take place on Monday, July fifth.

Entrance Requirements

Students of maturity and good character are admitted to the various courses of study, provided they have had the previous training requisite to profit by them.

Courses of Study

Courses are offered in the Schools of Fine and Applied Art, Home Economics, Music, Physical Education, Secretarial Studies and in the Departments of Modern Languages, History, English, Psychology, Biology, Chemistry, and Physics. These courses are designed, (1) for the benefit of teachers who wish to fit themselves more thoroughly for their profession, (2) for students who wish to work off conditions, and (3) for persons who are interested in pursuing special work.

The right is reserved to withdraw any course for which fewer than five students are registered.

Credit

A full course is planned to cover the work of a semester. Thirty meetings of each class will be held with a minimum preparation of two to two and one-half hours to every one hour of lecture. Laboratory courses require double attendance.

Two subjects constitute the normal quota of work. Three subjects will be permitted only on submission of evidence of unusual health, maturity, and preparation.

Courses in which recognition leading to a diploma or degree is given are entitled to one full semester's credit, in case the student has met the entrance requirements of Skidmore School of Arts.

To gain a full year in any one of the regular courses of Skidmore School of Arts requires attendance on at least three courses each summer for four years.

Credit may not be given in any course to a student who has been absent from more than ten per cent of its meetings.

Tuition and Fees

The charge for one course in any department except Music is \$20; for two courses, \$35; for three, \$45.

In the Department of Music the tuition is as follows:

	Piano or Voice or Violin Organ	
Twelve music lessons	\$20	\$25
Eighteen music lessons	28	35
Twenty-four music lessons	36	45
Thirty music lessons	44	55

For other fees in Music courses refer to the Announcement of the Summer Session.

Fees for practice periods for music students are as follows:

	Piano Voice Violin	Organ
One hour daily for six weeks.....	\$4	\$8
Two hours daily for six weeks....	6	12
Three hours daily for six weeks...	8	16
Four hours daily for six weeks....	10	20

A laboratory fee is charged for cookery to cover the cost of materials used.

All bills are payable on registration and are not subject to return, reduction or rebate.

Rates for Room and Board

Skidmore Hall will be reserved for women students registered in the Summer Session. No student under seventeen years of age will be received in residence.

The charge for room and board is \$65 for six weeks, or fraction thereof.

A room reservation fee of \$5 is required of every student who desires to live in the dormitory. This is credited on the room and board bill, and should be sent, together with the application blank, to the Director of the Summer Session.

ENROLLMENT

GRADUATES IN 1919.

Degree of Bachelor of Science

Crittenden, Helen Louise; P	Rochester
Epps, Helen Bixby; P. E.	Albany
Gibson, Ida Virginia; H. E.	East Durham
Heaton, Marguerite; P. E.	Poughkeepsie
Huskins, Blanche Eloise; H. E.	Auburn, Maine
Lothrop, Gertrude Frances; F. A.	Taunton, Mass.
Milligan, Mary Adelaide; S. S.	Springfield, Ohio
Pellissier, Helen Louise; H. E.	Holyoke, Mass.
Snedden, Doris Reviere; H. E.	Red Bank, N. J.
Snyder, Helen Isabel; H. E.	Saugerties
Thompson, Ruth; H. E.	Factoryville, Pa.

Three-year Diploma

Ainslie, Muriel H. A.	Adams, Mass.
Chandler, Adelaide Barnes; F. A.	Potsdam
Chase, Anna Frances; H. A.	Passaic, N. J.
Gallant, Henriette Bissett; D. A.	Newmarket, N. H.
Greenwood, Doris Muriel; H. A.	Gardner, Mass.
McCall, Rose Elizabeth; P. E.	Saratoga Springs
Niles, Dorothy Grieme; S. S.	Amsterdam
Savage, Helen Dodge; S. S.	Haverhill, Mass.
Shaw, Mildred Janet; H. A.	Westfield, Mass.
Stephenson, Hilda Louise; D. A.	Lakewood, N. J.

Two-year Diploma

Alvord, Ethel May; D. S.	Milford, Conn.
Atwood, Doris Guernsey; P. S. M.	Watertown, Conn.
Bailey, Hilda Anne; S. S.	Antwerp
Baldwin, Ellen Louise; D. S.	Colebrook, N. H.
Bull, Isabelle Frisbie; D. S.	Towanda, Pa.
Burns, Agnes Eileen; P. E.	Walton
Clark, Dorothy Eddy; P. S. M.	Clayton
Coates, Janet Wisner; D. S.	Goshen
Crittenden, Lucille Simpson; D. S.	Rochester
Darrow, Mary Amanda; D. S.	Geneva
Dickey, Harriet Estelle; S. S.	Erie, Pa.
Gamby, Eleanor Elizabeth; D. A.	Penn Yan
Gotham, Meretta Darwin; D. S.	Watertown
Hanning, Ruth McComb; P. S. M.	Auburn
Hope, Christine Gladys; Piano.	Oneida
House, Zilpha Almira; D. A.	Great Barrington, Mass.
Howe, Frances Griffith; D. S.	Albany
Lansing, Marguerite Edith; S. S.	Saratoga Springs
Lawton, Marion; P. E.	Hudson Falls
Lewis, Lillian Anne; P. E.	Circleville, Ohio
Love, Miriam Pherrin; D. S.	Erie, Pa.
McGuire, Veronica Helen; D. S.	Norfolk, Va.
Markoff, Gladys Cornelia; D. S.	West Rutland, Vt.
Maynard, Pauline; F. A.	Springfield, Mass.

Millar, Dorothy Dele; D. A.....	Bay City, Mich
Minnich, Mary Kerr; D. S.....	Chambersburg, Pa.
Munro, Gladys Frisbie; D. S.....	Cohoes
Nelb, Gertrude; S. S.....	Lawrence, Mass.
Nesbitt, Mildred Fredricka; D. S.....	Poughkeepsie
Nye, Margaret Desire; P. E.....	Holyoke, Mass.
Perrine, Dorothy Amelia; D. S.....	Springfield, Mass.
Ralston, Mary Maude; P. E.....	Carthage
Reynolds, Charlotte Smith; S. S.....	Omaha, Neb.
Reynolds, Hazel Ermina; D. S.....	Brooklyn
Reynolds, Lorna Adelaide; P. E.....	Troy
Rising, Helen Louise; S. S.....	Ticonderoga
Roberts, Olive Louise; P. E.....	Saratoga Springs
Rogers, Margaret Winney; S. S.....	Saratoga Springs
Rudden, Barbara Kathryn.....	Bellows Falls, Vt.
Rumsey, Edna Ernestine; P. E.....	Passaic, N. J.
Seamon, Edith Crawford; S. S.....	Saugerties
Shangraw, Lena May; D. S.....	West Rutland, Vt.
Stevens, Mabel Leavitt; P. E.....	Colebrook, N. H.
Temple, Hilda Belle; F. A.....	Andover, Mass.
Thompson, Gertrude Pauline; D. S.....	Warehouse Point, Conn.
Trask, Ruth Madlyn; D. S.....	Colebrook, N. H.
Travers, Louise; P. E.....	Gardner, Mass.
Tittle, Helen Davadine; D. S.....	Chambersburg, Pa.
Tyrrell, Eloise Philbrick; P. E.....	Rutland, Vt.
Wilson, Dorothy Emily; S. S.....	Toledo, Ohio
Young, Emerald Adelaide; S. S.....	Skowhegan, Maine

Trade Course

Fleck, Edith Madeleine; T. D.....	Ossining
Parker, Marjorie; T. D.....	Saxton's River, Vt.

TOTAL ENROLLMENT FOR 1918-1919

Regular students listed in December catalogue	197
Regular students enroled for second semester	4
	<hr/> 201
Extension students listed in December catalogue	21
	<hr/> 222
Total registration	222

(Abbreviations used above: D. A., Domestic Art; D. S., Domestic Science; F. A., Fine and Applied Art; P. S. M., Public School Music; P., Piano; P. E., Physical Education; S. S., Secretarial Studies; T. D., Trade Dressmaking.)

SENIORS

Candidates for Degree in 1920

Chandler, Adelaide Barnes; F. A.....	Potsdam
Crane, Helen Esther; P. E.....	East Longmeadow, Mass.
Greenwood, Doris Muriel; H. E.....	Gardner, Mass.
Grose, Eleanore; S. S.....	Ballston Spa
Knapp, Helen Adele; P. and P. S. M.....	Port Chester
McGuire, Veronica Helen; H. E.....	Norfolk, Va.
Moyer, Helyn Gertrude; P.....	Herkimer
Niles, Dorothy Grieme; S. S.....	Amsterdam
Pelton, Florence Elizabeth; F. A.....	Herkimer
Shaw, Mildred Janet; H. E.....	Westfield, Mass.
Stephenson, Hilda Louise; H. E.....	Lakewood, N. J.
Williams, Mildred Louise; H. E.....	Brockton, Mass.

JUNIORS

Candidates for Degree

Bennett, Edda Frances; P.....	Keene, N. H.
Benton, Elizabeth Campbell; F. A.....	Minneapolis, Minn.
Cook, Gladys Emerson; D. S.....	Haverhill, Mass.
Mayers, Etta Annette; H. E.....	Brooklyn
Mullane, Margaret Alberta; D. S.....	Lawrence, Mass.
Murray, Ruth Barden; S. S.....	Haverhill, Mass.
Nye, Margaret Desire; P. E.....	Holyoke, Mass.
Plummer, Blanche Lothrop; D. S.....	Auburn, Maine
Worthen, Muriel; H. E.....	Haverhill, Mass.

Candidates for Diploma

Bates, Eva Marshal; F. A.....	Albany
Carlisle, Ethel May; F. A.....	Exeter, N. H.
Lane, Helen Louise; H. E.....	Elizabeth, N. J.
Robertson, Mary; F. A.....	Keene, N. H.
Rudden, Barbara Kathryn; P. E.....	Bellows Falls, Vt.

SOPHOMORES

Candidates for Degree

Anderson, Elizabeth; S. S.....	Millbrook
Annis, Teresa Marguerite; S. S.....	Dover, N. H.
Barney, Laura Marjorie; H. E.....	Hornell
Bolles, Margaret Chapin; S. S.....	Bellows Falls, Vt.
Felt, Mildred; P. E.....	Northboro, Mass.
Filene, Helen; G. S.....	Boston, Mass.
Haynes, Pauline Mary; P. S. M.....	Plattsburgh
Lane, Marietta Frances; P. E.....	Elizabeth, N. J.

McGraw, Alice Louise; P.....	Corinth
Moshier, Elizabeth Alice; F. A.....	Utica
Nelson, Helen Beatrice; P. E.....	Amsterdam
Porter, Margaretta Annie; D. A.....	Auburn, Maine
Rosenfield, Mabel Waldine; G. S.....	Clinton, Mo.
Schoonmaker, Grace Alma; D. S.....	Saratoga Springs
Schwartz, Harriet Susan; F. A.....	Allentown, Pa.
Scrivener, Ruth Browning; D. A.....	Norwich, Conn.
Weber, Mrs. Edna; P. S. M.....	Schenectady
Williams, Lou Ella; F. A.....	Utica

Candidates for Three-year Diploma

Ahern, Marion Frances; D. S.....	Hudson
Cunningham, Otelia Carrington; P. E.....	Durham, N. C.
Hinman, Helen Elaine; D. S.....	Worcester, Mass.
Jenks, Mildred Walker; S. S.....	Franklin, N. H.
Johnson, Gladys Elizabeth; S. S.....	Geneva
Johnson, Mildred Alice; D. S.....	Geneva
Joslin, Agnes Elizabeth; D. S.....	Amsterdam
Kettenbach, Rita Little; P. S. M.....	Chestertown
Kimball, Rachel Carlton; D. S.....	North Adams, Mass.
Knox, Margaret Blandell; D. S.....	Poughkeepsie
McGovern, Florence; S. S.....	Lowville
Marks, Eva Mae; D. S.....	Niskayuna
Mattoon, Margaret; D. S.....	Pittsfield, Mass.
Nobles, Cornelia Frances; D. S.....	Bow, Wash.
Olmstead, Geraldine LaVergne; D. S.....	Fairfield, Conn.
Ordway, Barbara Carol; D. S.....	Montpelier, Vt.
Quinn, Rosemary Vallean; F. A.....	Denver, Colo.
Swartz, Elizabeth May; D. S.....	Palmerton, Pa.
Tisdale, Muriel Devendorf; D. S.....	Watertown

Candidates for Two-year Diploma

Annis, Ethel Mae; S. S.....	Greene
Bonnell, Grace Laura; F. A.....	Erie, Pa.
Bonnell, Margaret Irene; D. S.....	Erie, Pa.
Boyce, Gertrude; S. S.....	Johnstown
Brenan, Marjorie Parker; D. S.....	Ware, Mass.
Church, Mary Katherine; D. S.....	Fulton
Cornwell, Florence Elizabeth; P. E.....	Otis, Mass.
Covey, Grace Mary; D. S.....	Brattleboro, Vt.
Davis, Eleanor Jean; S. S.....	Spotswood, N. J.
Dean, Dorothy; D. A.....	Cambridge, Mass.
DeVoe, Ida Godley; P. E.....	Taunton, Mass.
Dwinell, Esther Alice; P. E.....	East Calais, Vt.
Edwards, Winifred Gillette; S. S.....	Erie, Pa.
Ellsworth, Ruth; D. A.....	Saratoga Springs
Emerson, Ruth Barkley; D. S.....	Haverhill, Mass.
Farnam, Lillian Heisler; D. S.....	Dalton, Mass.
Finch, Roberta Eloise; D. A.....	Springfield, Mass.
Formel, Theodora Marie; P. E.....	Schenectady
Froyd, Laona Olympia; S. S.....	Clearfield, Pa.

Giffin, Ruth Arline; S. S.....	Lyndonville, Vt.
Greeley, Muriel Waters; D. A.....	Worcester, Mass.
Heinrich, Anna Margaret; D. S.....	Ridgefield, Conn.
Herron, Elizabeth Browning; D. S.....	Telluride, Colo.
Hosburgh, Mary Agnes; P. E.....	Pittsfield, Mass.
Hull, Elizabeth; D. S.....	Lee, Mass.
Humphrey, Henrietta Frost; S. S.....	Towanda, Pa.
Hutchins, Helen Caroline; S. S.....	Ballston Spa
Kendrick, Katherine; P. E.....	Fairfax, Vt.
Lang, Victoria Adelle; P. E.....	Saratoga Springs
Layhee, Myrtle Daisy; S. S.....	Cadyville
Lehentaler, Marjorie Louise; S. S.....	Saratoga Springs
Leonard, Marion Hope; S. S.....	Newburgh
Livingstone, Ruth; D. S.....	Springfield, Mass.
McCaffrey, Lucy Loretto, D. S.....	Fulton
Macphail, Lois Crum; D. S.....	North Adams, Mass.
Mott, Ethel Carolyn; D. A.....	Phelps
O'Brien, Ann Loretta; S. S.....	Rumson, N. J.
Pfister, Wilhelmina Isabel; S. S.....	Great Bend
Phillips, Marion Louise; F. A.....	Bloomsburg, Pa.
Pritchard, Ola Mary; P. S. M.....	Remsen
Sanford, Anna Vorce; P. E.....	Roxbury, Conn.
Shaw, Violet Olive; D. S.....	West Rutland, Vt.
Snyder, Hazel Kathryn; S. S.....	Watertown
Spear, Edith Reynolds; P. E.....	Passaic, N. J.
Stevens, Mary Letitia; S. S.....	Towanda, Pa.
Stockwell, Florence Clark; S. S.....	Albany
Stuppelbeen, Harriet Traver; S. S.....	Hudson
Suttie, Nina Gould; S. S.....	Lisbon, N. H.
Tower, Dorothe Louise; D. S.	North Adams, Mass.
Tripp, Ruth Irene; D. A.....	Orleans, Vt.
Tucker, Mildred Julia; D. S.....	East Orange, N. J.
Van Nest, Elizabeth Rollinson; D. S.....	East Orange, N. J.
Van Nosedall, Mary Cope; D. A.....	Poughkeepsie
Wilson, Mary Tabitha; S. S.....	Wheeling, W. Va
Wright, Doris Carolyn; P. E.....	Colchester, Vt.

FRESHMEN

Candidates for Degree

Anderson, Helen Truesdell; F. A.....	Yonkers
Armstrong, Margaret Bennett; P. S. M...	Cherry Valley
Blaisdell, Ruth; H. E.....	Wollaston, Mass.
Bridge, Zella Adelaide; Music.....	Batavia
Brownell, Harriett Elizabeth; G. S.....	Saratoga Springs
Burton, Ruth Virginia; H. E.....	East Longmeadow, Mass.
Cain, Ruth Elizabeth; P. E.....	Summit, N. J.
Castle, Louise Griffin; D. S.....	New Rochelle
Clarke, Hazel Louise; D. A.....	Pittsfield, Mass.
Cooley, Katherine Montgomery; G. S.....	Roselle, N. J.
Daly, Marion Rose; P. E.....	Youngstown, Ohio
Dickey, Lois Livingston; F. A.....	Wayne, Pa.
Dowling, Kathryn Marie; F. A.....	Holyoke, Mass.
Gehrkens, Harriet Elizabeth; H. E.....	Pittsfield, Mass.
Guernsey, Ellen Bucklin; H. E.....	Saratoga Springs

Hardy, Dorothy Knowlton; F. A.....	West Newton, Mass
Joy, Genevieve Catherine; F. A.....	Syracuse
Kellogg, Irene Pauline; H. E.....	Watertown
Kennedy, Olive Elizabeth; S. S.....	Cohoes
Kerslake, Vesta Lydia; D. S.....	Salem
Knowlton, Helen Martha; P.....	Schenectady
Kumasaki, Satoye; S. S.....	Tokio, Japan
Lambden, Helen Lucile; P. E.....	New Rochelle
Lane, Helen Gladys; F. A.....	Amsterdam
Mason, Mary Lovering; D. S.....	New Rochelle
Mather, Joyce Ellen; P. E.....	Montclair, N. J.
Morse, Marion Gleason; S. S.....	Rutland, Vt.
Newbegin, Ellen Lucinda; D. S.....	Houlton, Maine
Newbegin, Mildred Frances; D. A.....	Houlton, Maine
O'Donnell, Rose Elizabeth; F. A.....	Gloversville
Pelton, Mary Weaver; S. S.....	Herkimer
Pitts, Miriam Isabel; Organ.....	Kingston
Radke, Charlotte; F. A.....	Corona
Sanford, Helen Forbes; F. A.....	Forestville, Conn.
Shay, Mary; S. S.....	Fall River, Mass.
Sherburne, Avis Alden; F. A.....	Melrose, Mass.
Sisserson, Elizabeth; S. S.....	Newark, N. J.
Smith, Eleanore Estelle; S. S.....	Amsterdam
Streng, Helen Margaret; F. A.....	Kalamazoo, Mich.
Tabor, Florence Sarah; D. S.....	Dover Plains
Truax, Marion Dell; Music.....	Albany
Van Olinda, Gertrude; D. A.....	Cohoes
Van Wagenen, Pauline Louise; G. S.....	Kingston
Walter, Emma Laura; H. E.....	Guilford, Conn.

Candidates for Three-year Diploma

Durkee, Inda Frances; F. A.....	Haverhill, Mass.
Horan, Mary Constance; S. S.....	Saxton's River, Vt.
MacBride, Bertha Elizabeth; P. E.....	Passaic, N. J.
Moore, Dorothy Mae; P. E.....	East Orange, N. J.
Pearce, Marguerite Celinda; D. S.....	Plymouth, Mass.
Sargent, Ilene Lois; S. S.....	Bristol, Vt.
Thompson, Helen Maude; S. S.....	Stanley
Warner, Evelyn Dearborn; D. S.....	Claremont, N. H.

Candidates for Two-year Diploma

Andrew, Helene; D. S.....	Orange, Conn.
Atkins, Wilva Alice; P. E.....	Bristol, Vt.
Barrett, Maud Winthrop; D. S.....	Brattleboro, Vt.
Bartoo, Frances Marie; D. S.....	Brooklyn
Beehler, Josephine Irene; S. S.....	West Haven, Conn.
Bingham, Doris; S. S.....	New Rochelle
Binns, Eliza Ball, P. E.....	Passaic, N. J.
Black, Ruth; D. S.....	Buffalo
Boardman, Bessie Alice; S. S.....	Norwich, Conn.
Bodwell, Jennie Ferris; S. S.....	South Norwalk, Conn.
Bouton, Florence Alice; P. E.....	Albany

Broeffle, Suzanne Elizabeth; S. S.....	Amsterdam
Burt, Lucene Emily; F. A.....	Longmeadow, Mass.
Carlson, Edith Clara; S. S.....	New Britain, Conn.
Cunningham, Helen Catherine; S. S.....	Saratoga Springs
Currie, Marion Duke; S. S.....	Buffalo
Curtis, Ruth Hall; P. E.....	Saratoga Springs
Datesman, Elsie Elizabeth; F. A.....	Jordan
Delaney, Anna Lillian; S. S.....	Fremont, Ohio
DeLauey, Margaret Elizabeth; P. E.....	Greenfield Center
Denton, Madeline Hubbell; S. S.....	Saratoga Springs
Drake, Louise; S. S.....	Westtown
Fallon, Mildred Elizabeth; D. S.....	Schenectady
Fay, Mary Cummings; S. S.....	Saratoga Springs
Fleck, Phyllis Ann; S. S.....	Ossining
Fogarty, Gladys Elizabeth; S. S.....	New Britain, Conn.
Fringelin, Helen Grace; S. S.....	Manchester, Conn.
Furlong, Agnes; D. S.....	Ballston Spa
Gailey, Helena Kathryn; F. A.....	Woodland, Maine
Geibel, Jeannette Gertrude; D. S.....	Erie, Pa.
Gelersbach, Dorothy; S. S.....	Utica
Gingras, Mary Loretta; P. E.....	Saratoga Springs
Glazier, Doris Elizabeth; D. S.....	Stafford Springs, Conn.
Goldman, Lillian; F. A.....	Milford, N. H.
Goodale, Marion Grace; D. S.....	West Chazy
Goodsell, Violet Rugar; D. S.....	Fairfax, Vt.
Greenman, Dorothy Soule; S. S.....	Albany
Hall, Eloise Elizabeth; D. S.....	Glens Falls
Harder, Helen; S. S.....	Pittsfield, Mass.
Hartman, Ruth Brandt; S. S.....	Reading, Pa.
Hayden, Florence Gladys; P. S. M.....	Bristol, Conn.
Herrick, Dorothy Elizabeth; P. S. M.....	Saratoga Springs
Hicks, Lunette Isabelle; S. S.....	Utica
Hill, Elizabeth; F. A.....	Roselle, N. J.
Horton, Lucile; P. E.....	Saratoga Springs
Hubbard, Elizabeth May; D. S.....	Schenectady
Hungerford, Carrie Catherine; D. S.....	Watertown
Janes, Ruth Eugenia; S. S.....	Buffalo
Jewett, Grace; S. S.....	Newark, N. J.
Johnson, Arline Mary; D. S.....	Jamestown
Johnson, Mary Gertrude; D. S.....	Waterbury, Conn.
Kennedy, Mary Louise; D. S.....	Holyoke, Mass.
Kilcourse, Sara Helen; S. S.....	Utica
Kniffen, Edna Marion; D. A.....	Schenectady
Kurth, Hilda Mary; P. E.....	Schenectady
Lair, Melanie Berdenia; P. E.....	Amsterdam
Lawall, Mary Gillespie; S. S.....	Catsasauqua, Pa.
Lennox, Josephine Michel; D. A.....	Torrington, Conn.
Libby, Emily Maria; S. S.....	Montgomery Center, Vt.
Longacre, Beatrice Marion; D. S.....	Medina, Ohio
Longley, Helen Josephine; D. A.....	Cambridge, Mass.
Loomis, Edith Lucile; D. S.....	New Britain, Conn.
Love, Elizabeth Perry; S. S.....	Southbridge, Mass.
Lynch, Hazel Anne; D. S.....	Waterville, Conn.
McDonald, Mary Ethelyn; D. S.....	Ludlow, Vt.
McGucken, Lena Evelyn; D. S.....	Earlville
McLaren, Isabel Weir; S. S.....	Westerly, R. I.
McLean, Mildred Elizabeth; P. S. M.....	Gouverneur
Marks, Helen Gene; S. S.....	Towanda, Pa.
Marr, Creta Margaret; P. E.....	Montgomery Center, Vt.

Martin, Marion Hazel; D. A.....	Lee, Mass.
Melvin, Clarice Lillian; S. S.....	Norwich, Conn.
Monty, Mary Kellogg; D. S.....	Hudson Falls
Noble, Doris; S. S.....	Pittsfield, Mass.
O'Brien, Ruth Annette; D. S.....	Waterbury, Conn.
Parker, Elizabeth Louise; P. E.....	Arlington, N. J.
Pine, Hazel Louise; S. S.....	Brooklyn
Porter, Jane Kingsbury; S. S.....	Auburn
Rafferty, Beatrice Anna; S. S.....	Red Bank, N. J.
Randles, Margaret Nancie; S. S.....	Bennington, Vt.
Reed, Minnie Virginia; S. S.....	Beacon
Roach, Marion Frances; D. A.....	Springfield, Mass.
Russell, Catherine Bellinger; S. S.....	Longmeadow, Mass.
Russo, Vivian Elizabeth; S. S.....	Wallingford, Conn.
Sagarin, Zelda; S. S.....	Pittsfield, Mass.
Schermerhorn, Eleanor Perry; S. S.....	Schenectady
Sheehan, Mary Imelda; D. A.....	New Britain, Conn.
Sloane, Gertrude Roselle; D. A.....	Schenectady
Smith, Margery Westervelt; S. S.....	Montclair, N. J.
Snider, Irene Averett; D. S.....	New York City
Spence, Evelyn; S. S.....	New York City
Spencer, Dorothea Jane; S. S.....	Albany
Stevens, Gladys Alberta; S. S.....	Buffalo
Stevens, Verna Louise; S. S.....	Franklin, N. H.
Stevenson, Marion Antoinette; D. S.....	Buffalo
Taber, Susan Irene; D. A.....	Willimantic, Conn.
Terhune, Ethel; S. S.....	Bloomfield, N. J.
Veeder, Beatrice; S. S.....	Kingston
Wait, Dorothy; S. S.....	Norwich
Waskowitz, Hannah Beatrice; S. S.....	New Britain, Conn.
Welch, Mary Catherine; S. S.....	Utica
West, Marion; P. E.....	Elmira
Williams, Mary Elizabeth; D. S.....	Ogdensburg
Woodcock, Gertrude Carolyn; D. S.....	East Orange, N. J.

SPECIALS

Fleck, E. Madeleine; D. A.....	Ossining
Stansel, Myrtle; D. A.....	Gueydan, La.

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Michigan	1
Minnesota	1
Missouri	1
New Hampshire	9
New Jersey	21
New York	120
North Carolina	1

Ohio	3
Pennsylvania	14
Rhode Island	1
Vermont	20
Virginia	1
West Virginia	1
Washington	1
Japan	1

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Secretarial	86
Home Economics	14
Domestic Science	71
Domestic Art	18
Physical Education	35
Fine and Applied Art	29
Music	16
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EXTENSION STUDENTS

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Total enrollment for college year 1919-20 307

MEMBERS OF THE SUMMER SESSION, 1919

Aimee, Sister M.	Saratoga Springs
Allin, Edith E.	Saratoga Springs
Alling, Emily Maltby.	New York City
Bartlett, Helen	Saratoga Springs
Beach, Geraldine Bennett	Ballston Spa
Bryant, Madeline	Saratoga Springs
Clark, Miss R. A.	Washington, D. C.
Coates, Janet Wisner	Goshen
Comstock, Mrs. Carl	Saratoga Springs
Cooney, Katherine A.	Saratoga Springs
Crocker, Mrs. James N.	Saratoga Springs
Cross, Ethel H.	Saratoga Springs
De Camp, Rev. Benjamin C.	Saratoga Springs
Denton, Madeleine Hubbell.	Saratoga Springs
Dunsmore, Elspeth	Glens Falls
Ensign, Harriet	Schenectady
Filene, Helen	Boston, Mass.
Finch, Mary Elizabeth	Saratoga Springs
Finch, Roberta E.	Springfield, Mass.
Fitcham, Ethel	Ballston Spa
Gilbert, Mrs. Daniel	Saratoga Springs
Glazier, Doris Elizabeth	West Stafford, Conn.
Griffith, Susan	Saratoga Springs
Grippin, Frances L.	Saratoga Springs

Hanks, Florence B.	Bristol, Vt.
Haynes, Pauline Mary	Saratoga Springs
Heller, Mrs. Nadine Miller	Saratoga Springs
Hotaling, Alice L.	East Orange, N. J.
Howk, Mrs. Horace J.	Mount McGregor
Jessup, Dorothy	Forest Hills
Jillson, Ione A.	Canton
Kelley, Margaret M.	Glens Falls
Knapp, Helen A.	Port Chester
Knapp, Ruth E.	Port Chester
Ladzinski, Selma Meta	Saratoga Springs
Lamont, Bertha M.	Cortland
Leake, Jennie O.	Saratoga Springs
Long, Mary Dorothy	Pittsburgh, Pa.
McGraw, Alice	Corinth
Macau, Miguel A.	Saratoga Springs
Mason, Florence P.	Glens Falls
Maxwell, Margaret C.	Greenwich
Mayers, Etta Annette	Brooklyn
Melius, Marjory L.	Highland
Metzl, Hilda	Mount McGregor
Millar, Dorothy Dele	Bay City, Mich.
Moody, Mrs. Ruth Bailey	Saratoga Springs
Mosher, Charles L.	Saratoga Springs
Mosher, Mrs. Charles L.	Saratoga Springs
Mott, Mrs. Nellie G.	Saratoga Springs
Muench, Elizabeth A.	Harrisburg, Pa.
Ostrander, Mrs. George N.	Saratoga Springs
Penfield, Emily S.	Saratoga Springs
Phelps, Phoebe Elizabeth	Gansevoort
Plum, Dorothy Alice	Saratoga Springs
Plum, Margaret H.	Saratoga Springs
Proudfit, Mary E.	Saratoga Springs
Riker, Frances	Saratoga Springs
Roche, Emeline C.	Saratoga Springs
Ryerson, Eliza	Saratoga Springs
Schwabe, Elsie G.	Saratoga Springs
Scribner, Mrs. J. Blair	Saratoga Springs
Shaw, Edith A.	Manchester Center, Vt.
Sherman, Dorothy	Saratoga Springs
Smith, D. W.	Saratoga Springs
Smith, Marjory W.	Montclair, N. J.
Sperbeck, Mrs. Harvey	Schenectady
Starbuck, Kathryn	Saratoga Springs
Stark, Rebecca	Hudson
Stebbins, Elizabeth	Brookline, Mass.
Stewart, Mildred E.	Burnt Hills
Thompson, Mrs. Elizabeth	Saratoga Springs
Warren, Bob	Norfolk, Va.
Waterbury, Jean Kimber	Saratoga Springs
White, Mrs. W. Bryar	Saratoga Springs
Williams, Leone Price	Ambia, Ind.
Worden, Julia T.	Mount McGregor

Total Enrollment in Extension Work	31
Total Enrollment in Regular Session	276
Total Enrollment in Extension Work	276

Total Registration for the Year 384

NEEDS

The enlarged opportunity for service which has come to Skidmore with its recognition as a degree-conferring institution brings with it a definite need for enlarged quarters and greater equipment. Through the generous interest of its Founder, Skidmore School of Arts has had, up to the present time, sufficient endowment to meet its actual needs. The time has now come when, if the institution is to realize its enlarging possibilities, it must have additional funds for further endowment and equipment. No longer can it depend upon the generosity of one person, or upon a limited group of persons. It needs many friends who believe in the sort of education for which Skidmore stands, an education for definite forms of human service. It needs friends who are able to express their interest in tangible ways.

Among the many needs of Skidmore are:

1. Additional endowment of \$500,000.
2. Residence hall.
3. Library building.
4. Gymnasium.
5. Building for the School of Music.
6. \$50,000 with which to clear titles to recently acquired holdings.
7. The establishment of scholarships or loan funds for the use of worthy students.

This appeal will come to the attention of many who will be unable to contribute the whole of any one of these items. Partial contributions to any of them will be very welcome. Many may be able to express their interest by gifts to be used to stimulate wholesome undergraduate activities, as special awards or prizes.

Contributors to any of the foregoing purposes should make checks payable to Skidmore School of Arts, and transmit the same to the President of Skidmore School of Arts, 82 Circular Street, Saratoga Springs, New York. Any who desire to make testamentary gifts to Skidmore School of Arts may use the following form: I hereby give and bequeath to Skidmore School of Arts of Saratoga Springs, New York, incorporated under the statutes of the State of New York, the sum of

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